



ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1963



Warrant For Annual Town Election
To Be Held March 2, 1964
AND
Annual Town Meeting
To Be Held March 7, 1964

IN MEMORIAM

JOHN FITZGERALD KENNEDY
THIRTY-FIFTH PRESIDENT OF THE UNITED STATES OF AMERICA
1917 - 1963

The Selectmen deem it fitting and proper to record here, as a part of the permanent Town records, the tragic death on November 22, 1963, of John Fitzgerald Kennedy, thirty-fifth President of the United States of America.

Struck down in the full vigor of manhood, his high hopes for his Countrymen and for all peoples not realized, he leaves behind a heritage so rich in idealism and so full of trust in the goodness and dignity of mankind that all who seek freedom and justice may draw new courage from his sacrifice, and may share with him the vision of a world united in brotherhood and peace.

A PERSONAL TRIBUTE FROM SELECTMAN JOHN J. KAVANAGH

The horror of November is spent, but our hearts still know an emptiness. America was enriched by this noble citizen; by the happiness of his personality; the strength of his character; the quality of his leadership; and by the integrity of his loyalty and faith in his country and his God.

At his graveside an eternal light flickers remembrance. May the flame enkindle renewed life for us as men and as a nation; may it warm us to the causes of justice and peace; may it beckon us to "... go forth to lead the land we love, asking His blessing and His help, but knowing that here on earth God's work must truly be our own." *

* Inaugural Address, January 20, 1961.

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Charles L. Hildreth	Term expires March 1966
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SELECTMEN

Horace F. Wyman, Chairman	Term expires March 1964
John J. Kavanagh, Secretary	Term expires March 1965
George S. Fletcher	Term expires March 1966

ASSESSORS

John J. O'Connell, Secretary	Term expires March 1964
Norman K. Nesmith	Term expires March 1965
Carroll J. Rollins, Chairman	Term expires March 1966

BOARD OF PUBLIC WELFARE

Reginald Blowey, Chairman	Term expires March 1964
William C. MacMillan, Secretary	Term expires March 1965
Samuel A. Richards	Term expires March 1966

TREASURER-COLLECTOR

Walter Teresko	Term expires March 1965
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MODERATOR

Ben W. Drew	Term expires March 1966
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SCHOOL COMMITTEE

J. Austin Healy, Jr.	Term expires March 1964
Maurice Huckins, Jr., Chairman	Term expires March 1964
Mary R. Lambert	Term expires March 1964
Percy O. Daley, Jr., Secretary	Term expires March 1965
Harry V. Smith	Term expires March 1965
Clifford J. Courchaine	Term expires March 1966
John E. Leggat	Term expires March 1966

TRUSTEES J. V. FLETCHER LIBRARY

John F. Sanders, Chairman	Term expires March 1964
H. Arnold Wilder, Secretary	Term expires March 1964
Alan W. Bell	Term expires March 1965
Claudine M. Huckins	Term expires March 1965
Elizabeth C. Taylor	Term expires March 1966
Marian F. Winnek	Term expires March 1966

LIBRARIAN

Appointed by Trustees
Alice V. Day

BOARD OF CEMETERY COMMISSIONERS

Walter L. Blanchard, Chairman	Term expires March 1964
Matthew A. Elliott	Term expires March 1965
Albert A. Hildreth	Term expires March 1966

BOARD OF HEALTH

Edward F. McLenna	Term expires March 1964
Ralph E. Cole, Chairman	Term expires March 1965
Lucien J. Menard	Term expires March 1966

PLANNING BOARD

Robert R. Fitzpatrick	Term expires March 1964
Denis Maguire, Chairman	Term expires March 1965
Walter H. Robinson, Jr	Term expires March 1966
Harold A. Fletcher	Term expires March 1967
Richard L. McGlinchey	Term expires March 1968

TREE WARDEN

Kenneth A. Wilson	Term expires March 1964
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WATER COMMISSIONERS

Hervey J. Cote	Term expires March 1964
Chester H. Cook	Term expires March 1965
Alfred T. Wark, Chairman	Term expires March 1966

AGENTS APPOINTED BY THE BOARD OF HEALTH

Chairman	Ralph E. Cole, M.D.
Agent to Issue Burial Permits	Charles L. Hildreth
Agent	Dorothy A. Healy, R.N.
Agent	Barbara T. Ganem, M.D.
Milk and Sanitary Inspector	Henry T. Smith
Assistant Milk and Sanitary Inspector	Donald H. Melloon
Assistant Milk and Sanitary Inspector	Richard Albanese
Agent	Linda Niemi
Inspector of Slaughtering	Kenneth A. Wilson
Inspector of Animals	Kenneth A. Wilson
Agent to pick up dead animals	Albert H. Picking

FINANCE COMMITTEE

Appointed by the Moderator

Nicholas Sudak, Jr	Term expires March 1964
Viateur A. Ricard	Term expires March 1964
Peter Sechovich	Term expires March 1964
John J. Barretto	Term expires March 1965
Alfred J. Cann	Term expires March 1965
Lawrence S. Johnston, Chairman	Term expires March 1965
J. William Blythe	Term expires March 1966
Herbert C. Decato	Term expires March 1966
F. Stanley Smith	Term expires March 1966

A. Dana Fletcher, Jr.
Clerk

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Roger H. Hildreth	Term expires March 1964
Edward N. Lamson	Term expires March 1964
Carroll J. Rollins	Term expires March 1964

The following Officers, Boards and Committees appointed by the Board of Selectmen:

TOWN ACCOUNTANT AND CLERK OF BOARD OF SELECTMEN

Frederic A. Fisher

SUPERINTENDENT OF MOTH DEPARTMENT

Kenneth A. Wilson

SPECIAL TOWN FOREST COMMITTEE

Allister F. MacDougall	Term expires March 1964
Florian Witowicz	Term expires March 1965
Kenneth A. Wilson	Term expires March 1966

REGISTRARS OF VOTERS

Wilbert L. Vaughn	Term expires March 1964
William R. Healy	Term expires March 1965
Felix R. Perrault	Term expires March 1966

Charles L. Hildreth
Clerk ex officio

CHIEF OF POLICE

Joseph R. Connell

POLICE SERGEANT

John F. Sullivan, Jr.

PERMANENT PATROLMEN

Stuart B. Hildreth, Jr.	Alvin J. Knowlton
Keith C. Kiberd	George T. Sullivan

PERMANENT INTERMITTENT PATROLMAN

Edward J. Finn

POLICEWOMEN

Dorothy Healy, R.N.	Marjorie R. Pierce
Sonja A. Loney	Marie T. Terenzio
	Beatrice C. Therrien

CONSTABLES

Joseph R. Connell	Leo L. Trudel
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UNIFORMED SPECIAL POLICE OFFICERS

Arthur A. Abbood	Thomas E. Holmes	William C. MacMillan
Gregory G. Beskalo, Jr	William J. Hubbard	John J. O'Connell
Terrence P. Crickett	Russell Judd	Peter L. Petersen
Arthur J. Deforge	Christos L. Koravos	Maurice B. Rooks
Theodore J. Doucette	Harry B. Lamb	Allan F. Ryan
Wilfred Gelinas	Robert L. LeGacy	Edmund T. Szylvian
Donald Gower	Philip Lord	George R. Tebbetts

SPECIAL POLICE OFFICERS - OTHER TOWNS

Charles Chronopoulos	Ernest Downing	Basil J. Larkin
Eliot P. Clark	Raymond E. Harmon	Donald Leighton
Mayo Darling	Ralph J. Hulslander	Walter F. Picard
		Harold Pivirotto

SPECIAL POLICE OFFICERS - PRIVATE CONCERNS

<u>H. E. Fletcher Co.</u>	<u>Murray Printing Co.</u>	<u>C G Sargent's Sons Corp</u>
E. Kennard Fletcher	Donald E. Courchaine	Clarence Carkin
R. Andred Fletcher, Jr	John Dundas	Mark T. Hayes
John Gantzel	Georges Gervais	William P. Martin
William B. Horton	Charles E. Milot	Eugene F. Sevigny
Carl R. Nylund	Ralph Whitney	
Paul Ricciardi		
George Ricker, Jr		

M. I. T. - LINCOLN LABORATORY

Irving D. Davis	Henry E. Jubinville	Elmer S. Ober
Robert L. Day	Lester A. Knipe	William D. Sheehan
George L. Dumont	John F. McGovern	W. Kenneth Wright
	Frederick R. Noyes	

MORRIS BROS. GRANITE CO., INC.

Russell Morris

SPECIAL POLICE OFFICERS - TOWN

Everett W. Atherton	Fernand R. Gelinas	Arthur E. Pellerin
John A. Axon	Donald H. Hall	Peter F. Perry
Raymond A. Beauregard	Daniel S. Hanley	Albert H G Picking
Robert V. Cassidy	Warren E. Henderson	Frederick H. Picking
Ralph E. Cole	Allen J. Hendrickson	Everett W. Randall
Leo J. Connell	Clifford F. Johnson	Alfred J. Reeves
John E. Connolly	Leo R. Larkin	George E. Reeves
Alfred D. Courchaine	Harold E. Lyons	Uldege Ricard
Albert W. Cox	John J. MacLeod	Frederick C. Robinson
John A. Czarnecki	Edward F. McLenna	John F. Sanders
Sumner W. Edwards	Philip N. McLenna	Elliott L. Semple
Augustus Elliott	Lucien J. Menard	Nicholas Sudak, Jr
Chester L. Ellis, Jr	Everett E. Miller	Walter Teresko
Walter W. Fletcher	Albert E. Mountain	Ivan V. Whitney
Luke E. Fortin	Patrick B. Mulligan	George W. Wyman
		Shirley C. Wyman

DOG OFFICER

William C. MacMillan

CIVIL DEFENSE DIRECTOR

Arthur A. Abbod

FIRE DEPARTMENT ENGINEERS

Edward N. Lamson	Carl R. Nylund
Leo R. Larkin	Hubert V. Raymond
Francis J. Mulligan	

WIRE INSPECTOR

Norman E. Day

SUPERINTENDENT OF STREETS

George W. Wyman

FOREST WARDEN
Edward N. Lamson

TOWN COUNSEL
John L. Connell, Jr.

VETERANS' AGENT
Frederic A. Fisher

DIRECTOR OF VETERANS' SERVICES
Arthur A. Abbod

AGENT FOR BURIAL OF DECEASED SOLDIERS AND SAILORS
James L. Healy

CARETAKER OF WHITNEY PLAYGROUND,
TOWN COMMON AND MONUMENTS
Alfred J. Beauregard

CUSTODIAN OF TOWN HALL
Maurice B. Rooks

SEALER OF WEIGHTS AND MEASURES
George S. Wilder

	<u>FENCE VIEWERS</u>	
Chester E. Blaisdell	W. Otis Day	Edwin H. Gould

	<u>FIELD DRIVERS</u>	
Wesley G. Charlton	Philip N. McLenna	Earl P. Socha

	<u>MEASURERS OF WOOD AND BARK</u>	
Fred W. Burnham	J. Austin Healy	Edmund L. Provost
Thomas D. Caless	John A. Kimball	Fred Shugrue
Edwin H. Gould	Stanley M. Kimball	Kenneth A. Wilson
	Albert H. G. Picking	

	<u>WEIGHERS OF GENERAL COMMODITIES</u>	
John J. Buchanan	J. Austin Healy, Jr.	Joseph A. Pomerleau
Helen R. Donoghue	Albert Nardone	Alfred J. Reeves
Arthur L. Healy	Anthony Nardone	William H. Riley
J. Austin Healy	Edward J. Pomerleau	John Shea, Jr.

	<u>WEIGHERS OF GRANITE</u>	
John Ferreira	William L. McKingley	Vernon B. Morris
Emile Gauthier	Barbara Miller	Ruth Murray
Arthur House		

	<u>RECREATION COMMISSION</u>	
Gene M. Barretto		Waldo S. Leedberg
Francis Courchaine		Felix R. Perrault
Earle A. Cronan		Charles A. Robinson
		Harry V. Smith

CONSERVATION COMMISSION
Gen. Laws Chap. 40 Sect. 8c

Bryant R. Chaplin	Term expires March 1964
Harry B. Lamb	Term expires March 1964
Ralph W. Brewer	Term expires March 1965
Wallace E. MacQuarrie	Term expires March 1965
John F. Gagnon	Term expires March 1966
Alexander M. Woznac	Term expires March 1966

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman	
Allister F. MacDougall	Wallace E. MacQuarrie
	Walter Nyder

DEVELOPMENT AND INDUSTRIAL COMMISSION

Roland C. Campbell	Term expires March 1964
Gerald J. Christoun	Term expires March 1964
Erling Mostue, Chairman	Term expires March 1964
J. Alfred Dumont	Term expires March 1966
John W. Loney, Jr.	Term expires March 1966
Vyto L. Andreliunas	Term expires March 1966
William E. Robinson	Term expires March 1966
Roland Battis	Term expires March 1967
Lorenzo R. Provencher	Term expires March 1967
Donald J. Turner	Term expires March 1967
Robert J. Grace	Term expires March 1968
Peter F. White	Term expires March 1968

BUILDING CODE COMMITTEE

Nicholas V. Basinas	Arthur G. Mitchell
Elroy A. Field	Florian Witowicz
Denis Maguire	

NABNASSET FIREHOUSE COMMITTEE

Art. 26 Annual Meeting, Mar. 10, 1962

Robert Connell	Frank C. Herrmann	Allan F. Ryan
Raymond F. Conway	Anthony J. Niemaszuk	Edmund T. Sylvian
	Carl R. Nylund	

SCHOOL PLANNING COMMITTEE

Art. 27 Annual Meeting, Mar. 10, 1962

Anthony J. Denisevich	Term expires March 1964
John A. Urbaniak	Term expires March 1964
Richard S. Emmet, Jr.	Term expires March 1965
Joseph B. Taylor	Term expires March 1965
Alan W. Bell	Term expires March 1966
Arthur R. Coffin, Jr.	Term expires March 1966
James D. Hansen	Term expires March 1966

PLUMBING INSPECTOR

Paul L. McDonald

GAS INSPECTOR

George D. Carpenter

BOARD OF APPEALS

Edward F. Harrington
John J. Barretto
Everett A. Scott

Term expires March 1964
Term expires March 1965
Term expires March 1966

ASSOCIATE MEMBERS

Denis Maguire
Ellsworth J. D. Jewett

TOWN GARAGE COMMITTEE

Art. 30 Annual Meeting, Mar. 10, 1962

Dennis P. Kane
Stephen C. MacDougall
William C. MacMillan

David B. Morash
John E. Regan
George W. Wyman

NABNASSET SCHOOL EXTENSION COMMITTEE

Art. 1 Special Meeting, Nov. 14, 1962

Robert B. Graves

Robert M. Hicks

Allan F. Ryan

INTERMEDIATE SCHOOL BUILDING COMMITTEE

Art. 1 Special Meeting, Feb. 1, 1963

Benjamin deF. Lambert
Richard A. Tuttle
Arthur A. Abbood

Philip G. Hall
Harold A. Harrington

PERSONNEL BOARD COMMITTEE

Roland C. Campbell

Harold H. Hoover, Jr John B. McDermott

COMMUNICATIONS CENTER COMMITTEE

Art. 4 Special Meeting, July 2, 1963

E. Kennard Fletcher
Malcolm E. Eastwood
Joseph R. Connell

Elroy A. Field
Edward N. Lamson

ASSISTANT TOWN CLERK

Appointed by the Town Clerk
Alice A. Hildreth

NOTE: The law requires that certain officers, in order to qualify as such, be sworn in and a record of their oath be filed with the Town Clerk.

ELECTION OFFICERS - 1963
(Appointed August 13, 1963)

PRECINCT 1

ENROLLED AS DEMOCRAT

Buckshorn Teresa M
Chalifoux Joseph E
Desmond Helen T
Lahme Paul L
Muse Robert B
Parker Arthur B Jr.
Reeves Alfred J
Reeves Sally F
Spinner Alfreda E
Thuss Lois K

ENROLLED AS REPUBLICAN

Boyce Dorothy F
Crawford Edith H
Chisholm Jean E
Fletcher Rosamond W
Lamson Lucy
Miller Everett E
Prescott Freda V
Terenzio Marie T
Wilder H. Arnold
Wilkins James

PRECINCT 2

Bechard Della C
Denisevich Anthony J
Dundas Theresa M
Evans Edwin D
Healy Anne G
King James P
Regan Ellen R
Ross August P
Tebbetts Margaret F
Woznac Irene
Woznac Ronald M
Connolly John E

Anderson Howard V
Beebe Virginia
Benson Carl O
Blowey Reginald
Crocker Bryce H
Fletcher Walter N
Gervais Georges
Hall Donald H
Jewett Ellsworth J D
Loney Sonja A
Picking Albert H G
Picking Bernice G

PRECINCT 3

Cassidy Robert V
Cote Paul F
Dailey Edward L
Haley Rita M
Johnson Harry C Jr
LeCourt Esther T
Menard Irene
Niemaszyk Anthony J
Ryan Allan F
Sundberg Ruth A

Beede Gladys M
Caffele Dorothy
Chamberlain Ruth E
Christoun Gerald J
Coffin Teresa F
Farrell Donald F
Lorentzen Dorothy P
Mann Dorothy I
Morash David B
Peterson Phyllis H

PRECINCT 4

Cote Roland J
Courchaine Francis
Donahue Margaret K
Fitzpatrick Robert R
Kavanagh Brian F
Kavanagh John F
Kelly John W
Lord Philip
May Elizabeth A
Shugrue Frank P
Kelly James Jr

Baker Frederick O
Daly Winifred A
Dunsford Doris C
Greenslade Edith E
Lefebre Pauline A
Lyons Harold E
MacQuarrie Marion J
Mountain Muriel E F
Cote Roger
Pearson N. Lois

BIRTHS

Recorded by the Town Clerk - 1963

<u>DATE</u>	<u>NAME</u>	<u>PARENTS</u>
Apr 29	Allen Terry Marie	John T & Jane A (Brooks)
" 7	Anderson	Robert C & Barbara M (Clark)
Jul 8	" Bonny Lou	John R & Irene J (Harnois)
Jun 28	" David Allan	Carl R & Eileen (O'Neill)
Jul 25	" Donna Elaine	Howard V Jr & Sandra (Woznac)
Sep 3	Bailey Margaret Ann	Kevin H & Maureen M (McGeown)
Jun 5	Barrelle Steven Michael	David G & Claire E (Caissio)
" 20	Baxter Fae June	Howard & Emma J (Carson)
Dec 16	Beauregard Alfred John	Alfred J & Margaret G (Young)
Feb 11	" Lisa Ann	Frank M & Helen (Dirubbo)
Nov 8	" Thomas Eugene	William C & Doris I (LaPlante)
Mar 18	Beede Tracy Lynn	Fred L & Patricia A (Hellberg)
Dec 11	Bellemare Carol Ann	Roland J & Doris M (Cote)
Apr 19	Bellomo Robin Marie	Robert & Dorothy (Guarino)
Sep 15	Blouin David Arthur	Arthur D & Phyllis D (Huggins)
Jul 11	Briggs Bonnie-Jean	George E & Doris J (Pinette)
Feb 20	Brown Michael Andrew	David M Jr & Patricia A (Gelina)
Dec 21	" Suzanne Elizabeth	Howard R & Elaine M (Dionne)
Jul 28	Byers Frances Marguerite	Roy & Michele (Bell)
Oct 30	Byron Thomas Edward	Robert J & Sandra G (Johnson)
Sep 30	Campbell Kevin Bruce	Kenneth R & Virginia M (Coleman)
Aug 9	Carkin Garry Michael	Roger C & Shirley A (Woodard)
Jul 4	Caron Michelle	Gary & Gayle (Starrah)
Dec 30	Carroll Jennifer Christine	Stanley A & Kathryn F (Libby)
Oct 11	Carson Christopher Scott	Henry S & Sally (Cole)
Jul 29	Catalano Julie Anne	Robert A & Anne (Sullivan)
Aug 2	Chaisson Joseph	John J Jr & June K (Hanley)
Nov 30	Chandonait Glen Francis	Francis H Jr & Gail M (Dudevoir)
" 11	Christie Brian Paul	Harry W Jr & Marilyn A (L'Ecuyer)
Jun 15	Clayton Patricia Sue	Randall G & Joyce I (Stanford)
Jul 28	Clermont Paul Henry Jr	Paul H & Judith A (Leedberg)
Jun 9	Cockerline Seth Jones	Earl M & Dorothy E (Pudsey)
Jan 16	Colby Bruce Allan	Willard S & Grace E (Tarbox)
Apr 4	Cole Lisa Marie	David D & Doris M (Lessard)
Sep 25	Conefrey	James R & Patricia (Sullivan)
Apr 10	Connell Thomas Gerard	John L Jr & Donna T (O'Dea)
Nov 16	Connolly Jessica Anne	John B & Jo Anne (O'Loughlin)
Oct 11	Coote Deborah Ann	Malcolm A & Norma T (Lightbody)
Jan 29	Corcoran Laura Frances	Francis A & Mary T (Murphy)
Aug 3	Cornwall Susan Jane	William W & Bertha C (Mullen)
Apr 8	Corr Dana Paul	William F & Alice (Papanotas)
Oct 20	Coughlin James Patrick Jr	James P & Sonia (Denesiuk)
" 30	Courchaine Brian	Francis & Ann M (Mulligan)
Feb 22	Craite Andrew Joseph	Alfred H & Mary J (Remis)
Aug 26	Craven Philip Jon	John F & Ruth E (Pearson)
Oct 20	Cripps Cheryl Louise	George W Jr & Patricia L (Smith)
May 31	Cronin Lisa Marie	Frederick J & Lorraine P (Coutu)
Oct 11	Curry Stephen Robert	Ronald H & Martha A (Gary)
Apr 17	Daranchuc Paul David	Wasil Jr & Mary J (Fisichelli)

May 17	DaSilva Carol Ann	Augusto & Marjorie (Flynn)
Nov 24	Davis Richard Prince Jr	Richard P & Mary I (Cheney)
Mar 20	Day Brian Walter	Roger W & Marilyn P (Green)
Apr 5	DeCristofaro Anne Mary	Jerry C & Anne J (McDonagh)
Jan 28	Desmond	Daniel L & Joan M (Kinham)
Jun 13	Deware Lyn Esther	Douglas L & Janet E (Wilson)
Sep 18	Donahue Edward James	Edward J & Margaret M (Kavanagh)
Feb 24	Dutton Deborah Ann	Bryant W & Janet M (Holmes)
Jan 9	Eliopoulos Dana Marie	Daniel P & Rosemary (Cox)
Jul 22	Engel James Wentworth	Theodore W & Carol (Stanton)
Jan 25	Finnila Robert J Jr	Robert J & Mary J (Farinha)
May 29	Fletcher Andrea Grace	Walter W Jr & Dorothy M (Cockerline)
Dec 3	Flux Diane Gail	Robert C & Mildred J (Peabody)
Nov 16	Flynn Richard Leo Jr	Richard L & Phyllis B (Shattuck)
Apr 10	Forde Virginia Marie	Stephen J Jr & Theresa R (Veneto)
Jan 4	Forty Karl Hollingsworth	Albert H & Grace G (Hanson)
Jun 2	Fraizer Mary Vail	George A Jr & Sarah D (Ford)
Nov 11	Gauthier Michael Raymond	Armand D & Jacqueline R (Bourgeois)
Jun 24	Gelinas June	Gerald & Virginia (Goodwin)
Aug 20	Geoffroy Robin Ann	Leo W & Ann M (Emery)
Jan 21	Gervais Donna Jean	Normand & Constance (Grondine)
Nov 9	Gosselin Paul Maurice	George A & Annette G (Lippe)
" 19	Gray Roseann Carmel	John R & Louise A (Gilner)
Jul 5	Greenwood Carlton Avery	Donald & Esther (VanNorden)
Apr 12	Griggs Glen Walter	Walter C & Lorraine M (Caissie)
Sep 20	Hall Emmett Eric	Eugene H & Josephine C (Ruffo)
Mar 15	Haran Kelly Ann	John T Jr & Rosemary (Daly)
" 14	Harte Mary Frances	Francis P & Mary T (Corcoran)
" 29	Harvey John James	Clifford A & Irene R (Lamoureux)
May 24	Hayes Michael Joseph	Eugene M & Dolores I (Martin)
Oct 4	Hayward Joanne Helene	Frederick R & Lorraine R (Halliday)
Nov 1	Healy Maureen Ann	Richard K & Margaret T (O'Toole)
Mar 31	Henderson	Warren & Ann (Kilbride)
Feb 17	Herget Tracy Jeanne	Albert C & Paula J (McCarthy)
Dec 10	Hernadi Lisa Ellen	Nandor & Georgine E (Roser)
Apr 29	Ierlan Wendy Estalyn	Fred Jr & Judith E (Chisholm)
Dec 9	Janicik Deborah Ann	Anthony C & Ruth (Nichol)
Apr 5	Jewett Debra Louise	David H & Carole A (Henderson)
Aug 25	Johnson	Robert & Beverly
Apr 17	" Ethan Stoddard	Ronald H & Mary J (Stoddard)
Jan 12	" Norman Albert Jr	Norman A & Dolores (Toogemann)
Apr 8	Kamp Bernard Michael	Richard F & Elizabeth A (Sweeney)
May 8	Kavanagh Janice Kathleen	John J & Christine L (Dodge)
Jan 30	" Maureen Ellen	John F & Ellen (Mahoney)
Nov 6	Kennedy Martha	Charles S & June (Wilson)
Aug 30	Kintz Anna Marie	Donald P & Elizabeth R (Ferency)
Oct 10	Knowlton	Alvin J & Dorothy (Harris)
Jul 1	Koester Ronald John	Richard A & Phyllis M (Rhoda)
May 30	Kuczwara Tina Marie	Edward J & Muriel L (Leedberg)
Jun 18	Labbe Sandra Rose	Roland A & Jeannette H (Laferriere)
Aug 28	Lacourse Timothy Edward	Julien J & Anne (Carter)
Jun 24	LaMontagne Michael Geary	Joseph A & Sheila (Geary)
" 26	Lamy Karen Marie	Arthur R & Jeannette M (Boisvert)
Apr 26	" Randell Phillip	Robert & Maureen E (Quinn)

Jun 16	Lamy Tina Marie	Francis J & Mary (Burton)
Oct 31	Langley Sherri Ann	Walter F & Evelyn H (Heath)
" 16	Lanier Robert Scott	Robert R & Sandra N (Quinney)
Sep 24	Larose Paul Raymond	Robert L & Flora (Lamy)
Feb 15	Larrabee Barbara Jean	Maurice A & Barbara (Gilbert)
Jan 18	LaVie Sherry Ann	Ronald & Cynthia A (Cowles)
Dec 27	Leggat Bruce Curtiss	John E & Ruth (Curtiss)
" 18	Litchfield Erika Mai	Lawrence A & Cornelia J C (deMonk)
Oct 21	Magdalenski David John	Fred & Elaine (Martin)
Mar 3	Mague Robert Francis	Herbert A & Marion J (Bradley)
Sep 23	Mainville Paul Anthony	Omer D & Claire L (Manseau)
Jun 13	May Lori Ann	Harry E Jr & Aline M (Melancon)
Feb 24	McCarthy	Francis & Mary (Kinch)
" 26	"	Maurice J & Bernadette (Ricard)
Jun 6	" Thomas John	John T & Marcia E (Regan)
Dec 22	McCusker Richard Francis	Robert E & Anne B (Walsh)
Jul 9	McGee Charles Mark	Clifford H & Barbara A (Savage)
Jan 16	McQuaide Gary	Richard A & Maude H (MacQuarrie)
" 24	Menard Michael Henry	Henry J & Theresa O (Byron)
Oct 9	Merrill Michael Anthony	Kenneth R & Pamela (Holland)
Jan 21	Miller Constance Elaine	Francis J & Patricia A (Shaffer)
Mar 10	Millette Lisa Marie	Henry I & Lorraine (Morin)
May 7	Milot Mary Jane	Sylvio & Angela (Gonzales)
Jan 21	Miskell Brian Brendon	Lawrence & Kathleen (Stronach)
Aug 12	Mitchell Dale Allan	Leonard & Margaret (Campbell)
Jun 3	" Jeanne Paula	John P Jr & Kathleen M (Donovan)
Apr 9	Morrow Peter Warren	Warren G & Martha A (Murphy)
Aug 9	Mulligan Kathleen	Patrick B & Janice E (Wojcik)
Dec 4	Newell Valerie Susan	Henry J & Marcia L (Ryan)
May 5	Nickerson Donna Kay	Robert R & Nellie R (Sasser)
" 5	" Dora Kay	" " "
Jul 29	Nugent Gregory Michael	John F & Marilyn P (Kane)
Feb 15	O'Loughlin Michael Joseph	James F & Frances M (Viana)
Oct 11	Paik Carol Ann	Sungik F & Wanda (Yi)
Nov 17	Palmer Ted Paul	Warren R & Beatrice (Kristoff)
Apr 25	Palumbo Deborah Ann	Nicholas W & Elaine (Rainville)
Oct 21	Panneton Michael John	Robert J & Joanne T (Gasparac)
May 20	Parlee Todd Allan	Allan C & Leanne L (Longeway)
Aug 19	Parsons Judith Ann	Robert G & Charlotte A (Tower)
Apr 29	Pearson Judith Arlene	Malcolm H & Marjorie I (Aldrich)
Mar 18	Peterson Tracy Lee	Paul F & Margaret E (Cummings)
Dec 11	Poirier Cheryl Ann	Raymond F & Marilyn E (Habelt)
Jan 20	Pontin Laurie	Simon & Sally A (Carey)
Aug 22	Potter Mark Laurence	Phillip A & Laura J (Moore)
Sep 7	Potts Lisa Diane	David H & Lois D (Tracey)
Jul 14	Ray	George & Lillian (Lacourse)
Nov 20	Ricard Francis Robert	Robert J L & Ghislaine (Blais)
Sep 10	Rice Stephen Charles	Richard & Barbara (Spinney)
Nov 8	Richards Scott Addison	Samuel A Jr & Willa J (Williams)
Apr 10	Richardson Sandra Sue	Kenneth P & Kathleen F (Larson)
Dec 11	Rondeau Joseph George	George R & Marie A (Marcotte)
Jun 20	Roth Michael Louis Jr	Michael L & Frances A (Reardon)
Jul 23	Ryder Cindy Lu	Alfred J & Theresa E (Poirier)
" 23	" Tammy Esther	" " "
Oct 3	Saeger Valerie Marin	Gregg W & Louise (Dalton)

Jan 28	Schill Donna Lee	Frederick Jr & Shirley C (Castle)
Apr 6	Sechovich Matthew Walter	Walter & Virginia E (Ward)
Feb 4	Selfridge Marilyn	Robert & Ann M (Cafiso)
Nov 17	Simms Aaron Gordon	Leo L & Regina B (Zubke)
Jul 15	Sleeper Charles Stephen	Richard E & Elizabeth (Vennard)
Jun 8	Smith Mark Edward	Corliss A & Alice (Lahme)
Aug 27	Socha Christopher Jon	Earl P & Sharon L (Dorsey)
Oct 26	Sousa Kevin Arthur	John C & Margaret (O'Loughlin)
Nov 16	Steinhaus Orrin Lester Jr	Orrin L & Sandra L (Bresse)
Dec 25	St Gelais David Rene	Rene L & Marjorie A (Hall)
" 19	St Onge David Wayne	Norman B & Elizabeth A (Fleury)
Oct 16	Strom Cynthia Jean	John A Jr & Mona C (St Onge)
May 31	Sullivan Mark Justin	Peter J & Carolyn R (Miller)
Dec 5	" Michael Joseph	George T & Eleanor F (Thompson)
Aug 26	Thibodeau Christina Catherine	Charles R & Marguerite M (Orr)
May 7	Tremble Mary Ann Elizabeth	Herbert N & Cynthia M (Fawcett)
Apr 12	Trubey Paul Edward	Donald E & Mary (Hayes)
Oct 17	Verrecchia Janet Mary	F Michael & Elizabeth (Johnson)
Jul 2	Wallace Timothy Scott	William R & Catherine D (James)
" 18	Watt Roberta Jean	John L Jr & Jean M (Foley)
Aug 30	Weed Shirley Jane	Donald R & Dorothy L (Wilson)
" 8	White Matthew David	Peter F & Judith L (Walker)
Feb 10	Whitney Judith Charlotte	Robert B & Joanne L (Hart)
Oct 2	" Robin Ann	Stanley G & Beverly A (Gregoire)
Apr 26	Wilson Kevin Andrew	Milton V & Elaine V (Paquet)
Feb 2	Wojcik Cheryl Lynn	Brian J & Doris L (St Armand)
Jan 13	" Sherill Ann	Michael S & Judith A (Dulemba)
Apr 5	Worobey Wendy Lynn	Burton R & Harlene (Minsk)
Feb 11	Wright Deborah Jean	Glenn L & Sophie E (Mackey)
Oct 25	Wyman Nancy Lynn	Horace F Jr & Gail A (Pierce)
May 18	" Shari Lee	George W & Elsie M (Cobleigh)
Mar 1	Ye Marc	Joseph & Alvie (Yang)
Apr 30	Young Randy Michael	Dwight F & Rosalie (Roucoulet)
May 30	Zaleski Stephen John	John F Jr & Rosemary A (Mullen)

Males 94; Females 98; Total Births Recorded 192

MARRIAGES

Recorded by the Town Clerk - 1963

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Jun 22	Bethune Kenneth Roger	22	Worcester	Islesboro Me
	Stepinski Karoline Marie	21	Westford	Lowell
Dec 28	Birdsey Jon Stratton	21	ElkhartInd	Michigan
	Wilkins Josephine Elsa	21	Westford	Boston
Jun 15	Booth John Joseph Jr	35	Brockton	Brockton
	Carney Ann Margaret	30	Westford	New York City
Jun 11	Burgess Ray William	24	Michigan	Michigan
	Danforth Martha Jane	22	Westford	Springfield
Jun 27	Burkhart John William	26	Illinois	Illinois
	Schwarten Diana Waltraut	24	Westford	New York City
Jun 16	Burley Charles Francis Jr	24	Braintree	Boston
	Alcorn Adrienne Selina	21	Westford	Lowell

Sep 28	Byrne Leonard John Jr	19	Westford	Lowell
	Silveria Janet Marie	17	Lowell	"
May 18	Casparro James Lawrence	24	"	"
	Guillemette Rita Marie A	21	Westford	"
Apr 28	Clermont Paul Henry	18	Lowell	"
	Leedberg Judith Ann	18	Westford	"
Feb 16	Constantineau Joseph Henry	60	Tewksbury	Boston
	Greenwood Beatrice J (Gelineau)	62	Westford	FraneestownNH
Dec 28	Cookman James Charles	23	Laconia NH	Clinton
	Szylvian Judith Ann	21	Westford	Lowell
Nov 2	Cornellier Robert Arthur	23	Dracut	Dracut
	Nelson Agnes Orina	19	Westford	Lowell
Mar 2	Craig Douglas Montgomery	19	"	New London NH
	Smith Tressa Durrell	17	Lowell	Lowell
Feb 1	DeWolfe James Edward	24	Westford	Boston
	Hatch Linda Elizabeth	19	Waltham	Lynn
Jun 22	DeWolfe Robert Paul	23	Westford	Boston
	Hall Ruth Alice	19	Tyngsboro	Lowell
Jun 14	Dixon Basil	26	Westford	"
	Erkkinen Wilma Eleanor	25	Stow	Marlboro
Jun 22	Djerf Allan Ludwig	20	Groton	Brockton
	Coupal Deanne Lee	18	Westford	Ayer
Sep 15	Eastwood Frank Russell	19	"	Lowell
	Wade Patricia Ann	18	Conway NH	Freetown
Sep 14	Farmer George Richard	27	Pepperell	Nashua N H
	Pellerin Dorothy Yvonne	23	Westford	Groton
Nov 2	Field Jeffrey Leighton	21	"	Brooklyn N Y
	Pearce Leslie Lauren	18	Littleton	Cambridge
Jun 29	Fitzgerald Edward M	41	Westford	Boston
	Johnston Susan	24	"	Medford
Jun 7	Gallant James J	23	Lowell	"
	Geoffroy Claudette D (Guerin)	23	"	Lowell
Dec 13	Gardner David Lewis	20	Bedford	Weymouth
	Hayes Priscilla Anne	18	Westford	Waltham
Apr 27	Gianoulis James Jr	22	"	Lowell
	Signell Carolyn Elizabeth	19	Chelmsford	Denver Colo
Oct 12	Graustein Arthur William Jr	22	Tewksbury	Melrose
	Costello Mary Ann	19	Westford	Ayer
Jan 6	Hanson Bernard Clifford	32	Tewksbury	Cambridge
	Myers Barbara Joyce (Morse)	25	Westford	Ayer
Jul 13	Harvey Albert Bigelow	24	Lawrence	Methuen
	Weaver Sandra June	24	Westford	Burlington Vt
Apr 27	Holland Robert Joseph	25	"	Medford
	Edgerly Virginia Jessie	24	Dracut	Dracut
May 25	Holmes Bernard Gilbert	25	Westford	Westford
	Vincent Diane Lorraine	22	"	Lowell
Mar 24	Hoyt Ronald Harold	22	"	"
	Trowbridge Karen Elizabeth	19	Lowell	"
Aug 10	Jay Joseph Peter	30	Conn	Littleton
	Morris Betty Alice	23	Littleton	Groton
Aug 31	Johnston Douglas Rankin	21	Westford	Winchester
	Merrill Carlene Ann	20	Amherst NH	Nashua N H
Jul 20	Kavanagh Brian Francis	24	Westford	Lowell
	Donohoe Louise Frances	23	Lowell	"

Nov 30	Keane John James	43	Florida	New Jersey
	Morse Ethel L (Leedberg)	45	Westford	Chelmsford
Dec 7	Kelly James Sylvester IV	21	Medford	Boston
	Stromsky Barbara Ann	19	Westford	Lowell
Nov 23	Kelly John Hubert	28	"	"
	Maslbas June Ella	19	"	"
Jan 26	Levasseur Jean Louis	27	"	"
	Jordan Mary Esther	28	Bridgewater	Brockton
Sep 13	Lichtenberg Robert Stephen	19	Westford	Woburn
	Estrella Joan Marie	20	Arlington	Cambridge
Nov 8	Lowry Kenneth Edwin	30	Medford	Medford
	Burns Shirley Edith (Jewer)	32	Westford	Boston
Aug 3	McCarthy William Thomas Jr	26	Littleton	Lowell
	Kelly Jane Margaret	23	Westford	"
Sep 11	Mitchell David Edward	25	"	Medford
	Hall Nancy Caroline	21	Maine	Rochester N H
Sep 7	Naleway Thomas Stephen	24	Westford	Chicago Ill
	Jeddrey Beverly Ann	18	"	Somerville
Sep 14	Neely Ronald Roy	20	W Virginia	W Virginia
	Costello Kathleen Ellen	17	Westford	Lowell
Jun 15	Nye Marshall Edson	42	Westford	Boston
	Lalli Maria Anne	41	Maynard	Maynard
Oct 12	O'Clair Samuel	21	Westford	Lowell
	Gagnon Ellen Marie	18	"	"
Jun 1	Oliver Joseph John Jr	20	"	"
	Gerlach Carolyn Ann	20	"	"
Aug 25	O'Toole Thomas Bernard	53	Maynard	St John's Nfld
	Starbird Alice Muriel (Brown)	50	Lowell	Lawrence
Feb 23	Panneton Robert Joseph	23	Westford	Lowell
	Gasparac JoAnn	26	"	Wisconsin
Oct 19	Paquette Norman Gerard	21	"	Fall River
	Ouellette Ruth Doris	19	Dracut	Lowell
Jun 14	Pennington William James	19	Oklahoma	Oklahoma
	Provost Mary Elizabeth	20	Westford	Boston
Aug 17	Peterson Ernest Richard	28	Chelmsford	Defiance Ohio
	Connell Lorraine Kathryn	29	Westford	Lowell
Jul 4	Proulx Raymond Joseph Jr	20	"	"
	Lagasse Doris Lorraine	20	Lowell	"
Jun 29	Provost Daniel Philip	24	Westford	Westford
	Seidner Gertrude Sophia	21	Ayer	Italy
Sep 14	Puffer David Robinson	28	Concord	Concord
	Edwards Eleanor Irene	24	Westford	Lowell
Aug 24	Reeves David Capen	24	California	Nebraska
	Drew Sarah Jane	24	Westford	Cambridge
May 18	Rice Raymond Peter	21	"	Milford Conn
	Hartwell Abigail Robbins	20	Littleton	Concord
May 11	Romanowsky Kenneth Paul	21	Westford	Lowell
	Foreman Marilyn Frances	18	Tewksbury	Woburn
Jun 1	Scott John Dunlop	25	Lowell	Lowell
	Dennechuk Eleanor	24	Westford	"
Jul 14	Shay Raymond Kenneth	19	Lowell	"
	Drew Nancy Ann	17	Westford	"
Oct 19	Smith Paul George	22	"	"
	Kane Mary Jane	20	"	Ayer

Jul 14	Snowdon Lloyd Hugh	23	Westford	Malden
	LaVie Marjorie Rita	20	"	Cambridge
Sep 21	Stidsen Ronald Joseph	25	Boston	Worcester
	Morrow Katherine Patricia	23	Westford	Derry N H
Feb 22	St Onge Brian Edward	20	"	Lowell
	Clary Jane Francis	19	Delmar NY	Elmira N Y
Oct 5	Sundberg John Dennis	22	Westford	Lowell
	Venn Veronica Mona	23	"	"
Mar 7	Turner George Washington III	18	"	Lynn
	Glenn Gloria June	17	Acton	Boston
Sep 15	Whitney Paul Walter	41	Leominster	Leominster
	Aldrich Arlene Ann	29	Westford	Westford
Feb 9	Wilson Raymond Vickers	21	"	Lowell
	Freitas Margaret Mary	19	"	Cambridge
May 4	Wright Richard Allan	22	"	Lowell
	Raisanen Diane Elizabeth	20	Fitchburg	Fitchburg

Total Marriages Recorded 68

DEATHS

Recorded by the Town Clerk - 1963

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Jul 7	Adams Henry Otis - wdr Nellie F (Davidson)	90	11	8
May 7	Anctil Aurore (Baril) - wid John H	86	-	-
Mar 8	Anderson Etta Willis - single	88	6	8
Sep 5	Benedict Leah (Schnabele) - wid Rollin I	83	8	19
Apr 5	Bettencourt John - hus Rose (Ignacio)	70	-	-
Mar 5	Braddon Ethel (Sanborn) - wid Louis	81	7	29
Feb 17	Brine Eugenie (Morin) - wid Timothy	83	-	8
" 10	Brown Elmer Parker - hus Florence (Holmes)	63	10	9
Apr 4	Burbeck Mary Eliza - single	89	-	1
Dec 17	Burnham Chester Arthur - hus Elvira E (Ohlson)	68	8	8
" 29	" Frederic W - wdr Madeline M (McDonald)	67	-	-
" 20	" Madeline M (McDonald) - wife Fred W	68	-	-
Mar 8	Busse Adele (Herrell) - wife Edward Jr	36	-	-
Jan 25	Chafe Elizabeth (Upshall) - wid Nathaniel J	91	3	5
Mar 2	Chandonait Homer O - single	63	-	-
Nov 5	Charlton Arthur Leo - wdr Mary (Gardner)	75	-	-
Mar 14	Churchill Avis J (Coburn) - wid Charles W	82	7	10
Sep 24	Cleary Edward - wdr Mary (Keating)	74	-	-
Mar 23	Crosby Vinnie (Olmstead) - wid William C	80	11	19
Aug 5	Czarnecki John A - hus Clara (Niegorska)	34	-	-
Mar 2	Daley John Leo - single	59	-	-
Nov 7	Denisevich Zachary - hus Dominica (Maskewicz)	69	-	-
Jul 13	Drew A. Mabel - single	91	4	8
Jun 16	Dubey Peter Omer - wdr Clara (Lavigne)	75	-	-
Nov 16	Dundas Jessie (Torrence) - wife John	69	-	-
Jun 17	Eilertsen Annie Marie - single	87	8	11
Jan 14	Ellenwood Louis - wdr Eva (Barrett)	96	-	1
" 15	Farnsworth Edward Anselm - wdr Edith L (Wright)	82	11	20

Oct 21	Feltman Michelle	-	4	11
Sep 23	Flieger Selma F (Poeckert) - wid Alfred J	77	-	-
Jan 27	Fritz Otto A - wdr Clara (Hoagland)	75	-	-
May 10	Gagnon Alfred J - wdr Robea (Provost)	70	-	-
Feb 2	" Robea (Provost) - wife Joseph	65	-	-
Apr 1	Gallagher Mary (Stanton) - wid James Henry	89	-	3
May 8	Greenslade Arthur T - hus Edith E (Spinner)	72	-	-
Mar 25	Haley Edith (Darling) - wid Stephen M	84	-	-
Nov 17	Hall Clifford	66	-	-
Sep 16	Hanson Gertrude (Delaney) - wid Harry	51	4	1
" 17	Harkins James F - hus Doris E (Fader)	73	5	10
" 17	Hartwell Clara Howard - single	85	9	22
" 26	Hatch Catherine E (Smith) - wid Harrison M	76	3	12
Jun 1	Heald Lillian M (Lahm) wid George E	77	3	8
Sep 24	Healy Ann M - single	75	-	-
Dec 2	" J. Austin - wdr Mary E (Quinn)	77	-	-
Feb 25	Hines Annie E - single	60	-	-
Sep 23	Hobson Nora - single	71	-	-
Jun 10	Jenness Elizabeth (Mills) - wid William	94	7	25
Apr 7	Jewett Debra L	-	-	2
Mar 24	Johnson Ellis C - hus Agnes E (Stewart)	79	8	4
Aug 1	Johnston Harriet M (Stuart) - wife Charles A	71	1	1
Jan 4	Judd Estella M (Rogers) - wid Don E	86	-	-
Jul 30	Kasuilimos Petrusa (Pamalevich) - wid Charles	78	-	-
Apr 16	LaVie Frances M (Basters) - wife Bartholomew W	49	-	-
" 5	Lavigne Stanley J - hus Nora (Gagnon)	65	-	-
Dec 22	Lawrence Amy F (Nelson) - wife Henry F	81	6	27
Jun 14	Leduc Nellie (Michaud) - wid Francis	56	-	-
Apr 22	Malley Angela M (Linehan) - wid Charles P	60	-	-
Dec 31	Martin Benjamin H - wdr Alice (Norton)	92	1	16
Feb 25	Maski Harriet (Petak) - wid Joseph	67	-	-
Dec 8	McClintock Susan J (McIntyre) - wid George C	77	-	4
Oct 20	McPhillips John - single	83	5	8
Feb 4	McVety Mildred E (Ackerman) - wid George E	79	8	1
Oct 5	Moses Richard L - single	22	-	-
Feb 5	Noel Arthur - wdr Isabelle (Ayotte)	73	1	-
Oct 26	Oliver Adele H (Witalisz) - wife Anthony P	51	-	-
Mar 25	Palma Adrienne D (Richards) - wife Salvatore J	43	-	-
Oct 18	Parker Leon H - divorced	75	9	17
Aug 23	Perkins Joseph J - hus Minnie A (Whitney)	66	-	-
Feb 21	Peters Eva V (Eagles) - wife Charles E	66	11	11
Dec 22	Peterson John G S - wdr Agda (Hallberg)	81	10	26
Aug 14	Psarias Evangeline (Tsaknakis) - wid John	74	-	-
Dec 25	Quinlan James J - single	80	7	5
Apr 22	Reed Nellie M (Murphy) - wid Samuel B	84	6	21
Mar 11	Rogers Edmund D - hus Marion (Vasselin)	68	4	23
Jul 30	" Mary Louise - single	73	2	9
Apr 29	Rule Johnstone A (Graham) - wid John	83	9	14
Dec 8	Sargent Maude G (Smith) - wid Charles G	88	10	18
Jul 4	Sawosik Peter - hus Mary (Sitnik)	44	-	-
Oct 29	Shea Inez F (Kimball) - wid Frank J	77	-	-
May 4	Sinton Jessie - single	73	-	-
Apr 4	Smith Abbie E (Herrick) - wid Nathan F	90	4	18
Aug 3	" Alice (Kenny) - wid Ernest	74	-	-

Nov 10	Smith	Annie (Holmes) - wid Charles	91	-	-
Mar 1	"	Annie T (Duggan) - wid John J	77	-	-
Sep 8	"	Edward J - hus Margaret (Dare)	65	-	-
Mar 13	Steinmann	Ernest V - hus Ethel (Dalton)	83	10	25
Apr 19	Stuart	Annie (Doucette) - wid James W	77	-	-
May 10	Sullivan	John F - hus Mary (Cosgrove)	63	-	-
Dec 10	Supple	Ellen T (Dee) - wid Jeremiah	92	-	-
Jun 1	Thompson	Helen M - single	88	2	23
Mar 29	Topp	Carl F - hus Minnie (Edwards)	69	-	-
" 2	Tousignant	David L - hus Ellen (Couture)	89	-	-
Jun 2	Toy	Mary (Resnick) - wid Nucham	84	-	-
Sep 18	Trombi	Anita M (Nadeau) - wife Armando	43	-	-
Nov 23	Tunison	Lilla M (Campbell) - wife Harold J	80	4	7
Mar 29	Twitchell	Paul S - hus Helen (Thompson)	75	-	-
May 8	Wainwright	Jennie B - wife Albert V	62	4	29
Apr 19	Walker	Harriette E (Knickerbocker) wid George F	49	4	13
May 25	Wall	Katherine (Eagan) - wid William L	81	-	-
Sep 27	Walsh	Maurice - hus Lillian (Mireault)	55	-	-
" 9	Watt	Jean (Foley) - wife John L	35	-	-
Oct 5	Whitney	Donna L - single	17	10	9
Jun 15	Wilson	J. Florence - single	91	-	-
Sep 29	Wyman	Horace W - hus Anna (Hetter)	87	-	-
Nov 26	Zavisho	Elizabeth (Morrison) - wid John J	71	5	1

	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Total Deaths Recorded	42	65	107
Deaths in Westford	23	39	62
Residents of Westford	30	44	77

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1963:

336 Male	\$ 2.00	\$ 672.00	
43 Female	5.00	215.00	
196 Spayed	2.00	392.00	
7 Kennel	10.00	70.00	
<u>2 "</u>	<u>50.00</u>	<u>100.00</u>	
584 Total			\$ 1,449.00
Clerk's fees 584 licenses @ .25		146.00	
Paid Town per Treasurer's Receipts	\$ 1,303.00		\$ 1,449.00

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended:

LICENSE PERIOD - the time between April 1 and the following March 31 - both dates inclusive.

SECTION 137 LICENSES AND TAGS A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three

months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog, if kept **** in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished, **** by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls.**** The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost the owner or keeper of such dog shall forthwith secure a substitute tag from the town clerk **** at a cost of ten cents which, if received by a town clerk, shall be retained by him unless otherwise provided by law. ****

SECTION 139 FEES FOR LICENSES The fee for every license shall, except as otherwise provided, be \$2.00 for a male dog and \$5.00 for a female dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been filed with the town clerk, in which case the fee shall be \$2.00.

ANNUAL TOWN ELECTION - MARCH 4, 1963

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Whole number of Ballots Cast	597	453	591	440	2081
Unused Ballots	368	240	467	310	1385

TOWN CLERK - Three Years

Charles L. Hildreth	469	363	500	331	1663
Scattering	1		1		2
Blanks	127	90	90	109	416

SELECTMAN - Three Years

Umberto P. Colarusso	23	4	37	1	65
George S. Fletcher	397	212	429	185	1223
Ellsworth J. D. Jewett	96	176	89	89	450
William Marcouillier	8	24	10	101	143
Robert J. Spinner	60	31	19	58	168
Blanks	13	6	7	6	32

ASSESSOR - Three Years

Carroll J. Rollins	352	219	398	190	1159
James W. Gibbons	217	217	172	234	840
Blanks	28	17	21	16	82

TREE WARDEN - One Year

Kenneth A. Wilson	514	375	534	358	1781
Scattering	1				1
Blanks	82	78	57	82	299

PLANNING BOARD - Five Years

Richard L. McGlinchey	460	343	486	337	1626
Scattering	1		2		3
Blanks	136	110	103	103	452

PLANNING BOARD - Three Years (To fill vacancy)

Umberto P. Colarusso	70	52	229	28	379
Patrick B. Mulligan	127	190	109	272	698
Walter H. Robinson, Jr.	335	167	211	109	822
Scattering	1				1
Blanks	64	44	42	31	181

SCHOOL COMMITTEE - Three Years (2)

Clifford J. Courchaine	115	229	178	300	822
John E. Leggat	382	245	380	209	1216
Donald J. Turner	233	130	235	74	672
William W. Wisnowski	220	98	185	105	608
Scattering	60		1		61
Blanks	184	204	203	192	783

CEMETERY COMMISSIONER - Three Years

Albert A. Hildreth	514	370	524	353	1761
Blanks	83	83	67	87	320

WATER COMMISSIONER - Three Years

Alfred T. Wark	509	352	514	345	1720
Blanks	88	101	77	95	361

BOARD OF PUBLIC WELFARE - Three Years

Samuel A. Richards	435	211	393	227	1266
Fred E. Langley	98	211	150	175	634
Scattering	2	1	1		4
Blanks	62	30	47	38	177

BOARD OF HEALTH - Three Years

Lucien J. Menard	410	361	490	355	1616
Scattering	65	1	26	6	98
Blanks	122	91	75	79	367

MODERATOR - Three Years

Ben W. Drew	444	344	475	333	1596
Scattering	4		2	1	7
Blanks	149	109	114	106	478

TRUSTEES J. V. FLETCHER LIBRARY - Three Years (2)

Elizabeth C. Taylor	499	352	501	341	1693
Marian F. Winnek	450	273	434	274	1431
Scattering		1		1	2
Blanks	245	280	247	264	1036

QUESTION NO. 1

"Shall the town extend contributory group hospital, surgical and medical insurance to elderly persons retired from the service of the town and to their dependents with fifty per cent of the premium cost and a portion of the administrative expense to be paid by the town?"

YES	224	189	269	185	867
NO	236	129	202	124	691
Blanks	137	135	120	131	523

(Summary and purpose of the law to be acted upon, as determined by the Town Counsel):

Upon acceptance of this law by the Town, the Selectmen purchase policies for the types of insurance described in the above question for former employees, including teachers, retired prior to the effective date of chapter thirty-two B, accepted at the 1962 Annual Election; to be eligible, such retired employees must be receiving a pension, annuity or retirement allowance sufficient from which a monthly insurance premium may be withheld. Upon the death of the retired employee, the surviving spouse may continue the insurance, but must pay the entire cost.

QUESTION NO. 2

"Shall the town pay one-half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical and medical insurance?"

YES	231	207	272	202	912
NO	245	140	215	128	728
Blanks	121	106	104	110	441

(Summary and purpose of the law to be acted upon, as determined by the Town Counsel):

On March 5, 1962 the Town voted to accept the provisions of chapter thirty-two B, which provides for the Town to pay one-half of the cost of the premiums for life insurance, accidental death insurance and hospital, surgical and medical insurance for employees of the Town. Upon retirement, however, the life insurance was reduced fifty per cent, all other insurance was continued, but the employee then paid the entire premium. Upon the acceptance of the above Question No. 2, the Town would pay one-half of the costs of such insurance following retirement by the employee.

We hereby certify that the above is a true canvass of the Votes Cast at the Annual Town Election held March 4, 1963.

ATTEST:	Wilbert L. Vaughn	Felix R. Perrault
	William R. Healy	Charles L. Hildreth
	BOARD OF REGISTRARS OF VOTERS	

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Friday, February 1, 1963 at 8:00 P.M., the following business was transacted:

Manly P. Barber, Carl O. Benson, James Wilkins, Lucy Lamson, Sonja A. Loney and Dorothy I. Mann, Election Officers using Voting Lists, acted as Tellers at the doors.

Ben W. Drew, Town Moderator, called the meeting to order. A quorum was present, the attendance being 228.

ARTICLE 1. Voted (1) that the Selectmen be and they hereby are authorized and directed to appoint a School Building Committee of five (5) members, to be known as the Intermediate School Building Committee, and said Committee is directed to secure the preparation of preliminary plans and specifications at the earliest practical date and to report its progress, findings, data and recommendations to the Town, and (2) that said Committee be, and it hereby is, also authorized and empowered, but subject to appropriation therefor, in the name and behalf of the Town, to enter into and execute all contracts, agreements, negotiations, duties and functions necessary, incidental, or convenient to, and in connection with the construction, equipping and furnishing of a proposed new Intermediate School Building to be located on premises owned by the Town and situated on the northwesterly side of Prescott Street, said premises being a portion of the same formerly occupied by the Town Infirmary, including in the above authorization, but not limited to, the preparation and procurement of plans, both preliminary and final, specifications, professional services, technical advice, bid plans and other data and information relative to or in connection with such proposed construction, equipping and furnishing, hereby authorizing and empowering said Committee to invite all necessary bids for such proposed construction, equipping and furnishing and to determine the lowest responsible and eligible bidder from the bids submitted, to execute all legal documents, contracts and agreements, approve all expenditures and vouchers for services rendered and for materials supplied in connection with such construction, equipping and furnishing.

ARTICLE 2. Voted that the sum of Fifteen Thousand (15,000) Dollars be raised and appropriated to pay the cost of preliminary drawings of the proposed Intermediate School Building described in the preceding Article, and for defraying all expenses of the Committee to be appointed under said Article, said sum to be expended by and under the supervision of said Committee.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of Two Hundred Thousand (200,000) Dollars be appropriated for the purpose of constructing, originally equipping and furnishing a new six-room addition to the Nabnasset Elementary School; and, to meet said appropriation, that the Treasurer, with the approval of the Selectmen, and subject to the approval of the Emergency Finance Board, be and hereby is authorized

and directed to borrow, at one time or from time to time, the sum of Two Hundred Thousand (200,000) Dollars, and issue and sell as one issue, or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Two Hundred Thousand (200,000) Dollars in principal amount under authority of Chapter 645 of the Acts of 1948, as amended; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, shall be in such form, shall bear such date, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than ten (10) years from the date thereof, said sum to be expended by and under the supervision of the Committee appointed under Article 1 of the Special Meeting of November 14, 1962.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Committee appointed under Article 26 of the Warrant for the Annual Meeting of 1962, be and it hereby is authorized and empowered, in the name and behalf of the Town, to enter into and execute all contracts and agreements necessary or incidental to, and in connection with, the construction, equipping and furnishing of a proposed new Fire House in Nabnasset, to be situated on premises now or formerly occupied by the Old Nabnasset School, including in the above authorization, but not limited to, the preparation and procurement of plans, both preliminary and final, specifications, professional services, technical advice, bid plans and other data and information relative to or in connection with such proposed construction, equipping and furnishing, hereby authorizing and empowering said Committee to invite all necessary bids for such proposed construction, equipping and furnishing, and to determine the lowest responsible and eligible bidder from the bids submitted, to execute all legal documents, contracts and agreements, approve all expenditures and vouchers for services rendered and for materials supplied in connection with such construction, equipping and furnishing.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the sum of One Thousand (1,000) Dollars be raised and appropriated for the purpose of paying for all plans, drawings, specifications, professional services, technical advice and data necessary or incidental to, and in connection with, the construction of the proposed new Fire House in Nabnasset described in the preceding Article, and for defraying all operating, clerical and other expenses of said Committee.

Finance Committee approved.

ARTICLE 6. Voted YES 43, NO 87, not to amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District that certain parcel of land situated on the southwesterly side of Tyngsborough Road, being shown as Lot 2 on a Plan recorded with Middlesex North District Registry of Deeds, Plan Book 89, Plan 21B and belonging to James B. McDonald and Florence T. McDonald.

Report of Planning Board read by Robert R. Fitzpatrick previous to action on Article 6.

Planning Board disapproved.

ARTICLE 7. Voted YES 117; NO 10; that the Town amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to an Industrial B District, three certain parcels of land, belonging now or formerly to Richard C. LaCroix, containing altogether approximately 160 acres, situated on the Southerly, Westerly and Northerly sides of Howard Road, and bounded and described as follows:

FIRST PARCEL

Beginning at a point on the Southerly side of Howard Road at land of Melvin E. Beckwith (form. Nashua-Concord R.R.) thence running Southwesterly and Southerly by Howard Road; thence running Easterly by other land of Richard C. LaCroix and of Albert A. Hildreth; thence running Northerly by land of Albert A. Hildreth; thence running Northwesterly and Northerly by land of Irwin; thence running Northwesterly by land of Melvin E. Beckwith to the point of beginning. Containing 84 acres, more or less.

SECOND PARCEL

Beginning at a point on the Westerly side of Howard Road at land of Johansson thence running Northerly by Howard Road; thence running Westerly, Northwesterly and Southwesterly by other land of Richard C. LaCroix; thence running Southeasterly by Littleton Line; thence running Northeasterly by Rt. 495; thence running Northerly and Easterly by land of Johansson to the point of beginning. Containing 28 acres, more or less.

THIRD PARCEL

Beginning at a point on the Northerly side of Howard Road at other land of Richard C. Lacroix thence running Easterly by Howard Road; thence running Northerly by other land of Richard C. LaCroix; thence running Westerly by land of Shea by a brook; thence running Northwesterly and Westerly by land of Shea; thence running Southeasterly, Easterly and Southerly by other land of Richard C. Lacroix to the point of beginning. Containing 32 acres, more or less.

Report of Planning Board read by Robert R. Fitzpatrick previous to action on Article 7.

Planning Board approved.

ARTICLE 8. Voted unanimously that the Town amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District that certain parcel of land situated off, but not adjacent to, Littleton Road, belonging to Barbara A. Kilroy, and bounded and described as follows: Westerly by the Town Line between Littleton and Westford, three hundred ninety-five (395) feet; Southerly by land now or formerly of Kimball, one hundred four (104) feet; Easterly by land now or formerly of Kimball, two hundred forty-three (243) feet; and Northerly by a line two hundred (200) feet distant from and parallel to Littleton Road.

Report of Planning Board read by Robert R. Fitzpatrick precious to action on Article 8.

Planning Board approved.

ARTICLE 9. Voted unanimously that the Town accept a gift of a new Ambulance, made to it by the Westford 4-H Citizenship Club, and that the Town Clerk be authorized and directed to extend to said Club the appreciation of the Town for said gift.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Charles L. Hildreth - Town Clerk

ANNUAL TOWN MEETING - MARCH 9, 1963

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 9, 1963 at 1:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order, a quorum being present.

Carl O. Benson, Arthur B. Parker, Jr., James Wilkins, Teresa M. Buckshorn, Sonja A. Loney and Dorothy I. Mann, Election Officers using Voting Lists, acted as tellers at the doors. The attendance was 329.

Rev. William R. Mawhinney gave the invocation.

The canvass of the votes cast at the Annual Town Election of March 4, 1963, was read by the Town Clerk.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. The Annual Report of the Planning Board, given by Denis Maguire, Esq., Chairman, was accepted as read.

Voted that the Committee to study the advisability of building a new Town Garage, appointed by the Selectmen, pursuant to vote of the Town at the Annual Town Meeting held on March 10, 1962, be continued and that said Committee be instructed to report its findings and recommendations at the next Special Town Meeting.

Richard S. Emmet, Jr., gave the report of the School Planning Committee and distributed copies of same.

The Building Code Committee report was read by Elroy A. Field and accepted as a report of progress.

ARTICLE 2. Voted unanimously that the following sums be raised and appropriated for the several specific purposes hereinafter designated and that said sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

A. SALARIES AND COMPENSATION OF ELECTED OFFICERS
(Effective as of January 1, 1963)

1. Selectmen	
Chairman	\$ 700.00 per year
Other two members	600.00 ea. per yr.
2. Board of Public Welfare	
Chairman	100.00 per year
Other two members	75.00 ea. per yr.
3. Treasurer-Collector	5,300.00 per year
4. Town Clerk	2,600.00 per year
5. Water Commissioners	200.00 ea. per yr.
6. Tree Warden	1.75 per hour
7. Assessors	2.25 per hour

B. GENERAL GOVERNMENT

1. Selectmen	\$ 4,377.00	
2. Town Accountant	2,785.00	
3. Treasurer-Collector	11,400.00	
4. Assessors	6,919.00	
5. Town Counsel	1,667.50	
6. Town Clerk	3,444.00	
7. Election and Registration	4,014.50	
Miscellaneous:		
8. License Expenses	\$ 300.00	
9. Tax Title Expenses	1,100.00	
10. Tax Possession Sale Committee	200.00	
11. Finance Committee Expenses	225.00	
12. Misc Fees and Expenses	500.00	
Total Miscellaneous		2,325.00
Total General Government		\$ 36,932.00

SCHOOL DEPARTMENT

13. General Expenses	765,182.00	
14. School Band and Athletic Program	14,220.00	
15. Vocational School Tuition	3,000.00	
Total School Department		782,402.00

POLICE DEPARTMENT

16. General Expenses	50,665.00	
17. Resuscitator	270.00	
Total Police Department		50,935.00

FIRE DEPARTMENT

18. General Expenses	17,580.00	
19. Switchboard Operator	1,250.00	
20. New Fire Hose	1,000.00	
21. New Tires	400.00	
22. Miscellaneous Equipment & Supplies	1,500.00	
Total Fire Department		21,730.00

FOREST FIRE DEPARTMENT

23. General Expenses	2,500.00	
24. New Forestry Hose	800.00	
Total Forest Fire Department		3,300.00

HIGHWAY DEPARTMENT

25. Snow and Ice Removal	40,000.00	
26. Town Roads	29,500.00	
27. Drainage of Town Roads	7,500.00	

28. Road Signs	\$ 950.00
29. Painting Traffic Lines	900.00
30. Repair of Sidewalks	1,000.00
31. Special Equipment Spreader	<u>1,700.00</u>

Total Highway Department \$ 81,550.00

WATER DEPARTMENT

32. Total Expenses 42,125.00

HEALTH DEPARTMENT

33. General Expenses	7,450.00
34. State Tuberculosis Hospital	<u>3,000.00</u>

Total Health Department 10,450.00

WELFARE DEPARTMENT

35. Old Age Assistance)	
Aid to Dependent Children)	
Disability Assistance)	57,500.00
Temporary Aid)	
Medical Assistance for the Aged)	
36. Town Infirmary	<u>1,000.00</u>

Total Welfare Department 58,500.00

VETERANS' BENEFITS

37. Total Expenses 7,000.00

OTHER

38. Dog Officer	1,000.00
39. Tree Warden	5,000.00
40. Moth Department - Dutch Elm Disease	2,700.00
41. Cattle Inspector	200.00
42. Sealer of Weights and Measures	250.00
43. Wire Inspector	1,000.00
44. Fire Hydrants	7,875.00
45. Town Forest	400.00
46. Conservation Commission	100.00
47. Plumbing Inspector	600.00
48. Gas Inspector	250.00
49. Civil Defense	<u>700.00</u>

Total Other 20,075.00

PROPERTY, PLAYGROUNDS AND RECREATION

50. Town Hall	4,897.00
51. Care of Common	1,200.00
52. Whitney Playground	1,000.00

53. Recreation Commission \$ 2,500.00

Total Property, Playgrounds and Recreation \$ 9,597.00

J. V. FLETCHER LIBRARY

(Together with Dog Receipts for 1962)

54. General Expenses 13,977.00

55. Renovation of Lower Floor 938.00

Total Library 14,915.00

ZONING, PLANNING AND BY-LAWS

56. Board of Appeals - Total Expenses 500.00

57. Zoning and Building Permits 350.00

58. Enforcement of By-Laws 2,000.00

59. Planning Board - Total Expenses 500.00

Total Zoning, Planning & By-Laws 3,350.00

CEMETERIES

60. Cemeteries - Total Expenses 7,200.00

UNCLASSIFIED

61. Finance Committee Reserve Fund 5,000.00

62. Development and Industrial Commission 100.00

63. Commemoration of Memorial Day 500.00

64. Town Reports - Printing & Distribution 2,000.00

65. Insurance - Fire, Compensation, etc. 12,000.00

66. Revenue Loans 1,000.00

67. Nashoba Associated Boards of Health 7,985.28

68. Middlesex County Retirement System 9,918.18

69. Street Lights 11,200.00

70. Unpaid Bills of Previous Years:

G V Moore Lumber Co Inc \$ 12.00

J. Harry Parker 105.00

Hodson Fire Equipment Co 7.75 124.75

Total Unclassified \$ 49,828.21

An amendment was voted to defer any action on that portion of Article 2 which pertains to the School Department to an adjourned session of this Town Meeting. Said adjourned session to be held in Westford Academy on Saturday, March 16, 1963 at 1:00 P.M. Prior to this adjourned session a Public Hearing shall be held by the School Committee for the purpose of a more detailed explanation of its Budgetary requirements. Said Public Hearing on School Department Budget to be held at Westford Academy on Wednesday, March 13, 1963 at 8:00 P.M.

Voted to consider Articles 33 thru 49.

ARTICLE 33. Voted YES 300, NO 7, that the care, custody, management and control of the following described parcel of land situated in Nabnasset, being a portion of the premises occupied by the old Nabnasset Elementary School, be transferred from the School Department to the Fire Department, said parcel to be used as the site of a proposed new Firehouse:

A certain parcel of land situated at the intersection formed by the intersection of the Southerly line of Hawthorne Avenue with the Westerly line of Oak Hill Road, and thus bounded: Westerly by said Hawthorne Avenue, 200 feet; Easterly by said Oak Hill Road, 100 feet; Southerly by the remaining portion of land occupied by said old Nabnasset Elementary School, 200 feet; and Westerly by said last named land, 100 feet; containing 20,000 square feet.

ARTICLE 34. Voted unanimously that the sum of \$30,000 be raised and appropriated for the purpose of constructing, originally equipping and furnishing a new Firehouse to be situated in Nabnasset on the premises described in the preceding Article, being a portion of the premises formerly occupied by the old Nabnasset Elementary School; said sum to be expended by and under the supervision of the Committee appointed under Article 26 of the Warrant for the Annual Meeting of 1962.

Finance Committee approved.

ARTICLE 35. Voted not to raise and appropriate the sum of \$5,000 to meet the Town's share of the cost of continuing Chapter 90 Highway Construction on Hildreth Street.

Finance Committee disapproved this Article.

Board of Selectmen also disapproved same.

ARTICLE 36. Voted unanimously to dismiss this Article relative to the Town reviewing and voting on separately, each Section and part of each, or division of each Section, of each and every Article in the By-Laws of the Town of Westford.

ARTICLE 37. Voted not to change Article I Section 5 of the By-Laws of the Town of Westford.

Voted to adjourn this meeting to Saturday, March 16, 1963 at 1:00 P.M., in the Westford Academy.

A True Record, Attest:

Charles L. Hildreth
TOWN CLERK

ADJOURNED ANNUAL TOWN MEETING - MARCH 16, 1963

The adjournment of the Annual Town Meeting of March 9, 1963 was held at Westford Academy on Saturday, March 16, 1963 at 1:00 P.M.

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 215.

Carl O. Benson, Arthur B. Parker, Jr., James Wilkins, Teresa M. Buckshorn, Sonja A. Loney and Dorothy I. Mann, Election Officers using Voting Lists, acted as tellers at the doors.

In the absence of the Town Clerk, Charles L. Hildreth, because of illness, the Assistant Town Clerk, Alice A. Hildreth, acted as Clerk.

ARTICLE 38. Voted, by secret written ballot, YES 104, NO 63 and BLANKS 5, to dismiss this Article relative to investigating Hicks' Development on Boston Road.

ARTICLE 39. Voted to dismiss this Article relative to investigating assessment of H. E. Fletcher Co., properties.

ARTICLE 40. Voted to dismiss this Article relative to investigating assessment of Ben W. Drew and Sarah W. Drew properties.

ARTICLE 41. Voted to dismiss this Article relative to changing the quorum required at Town Meetings.

ARTICLE 42. Voted unanimously to dismiss this Article relative to amending the Protective By-Law and Protective By-Law Map, Section 7, Paragraph 1, Lot Size and Frontage.

ARTICLE 43. Voted to dismiss this Article relative to amending Article I Section 7 of the By-Laws concerning authority of Moderator.

ARTICLE 44. Voted unanimously to dismiss this Article relative to the Town withdrawing from the Nashoba Associated Boards of Health.

ARTICLE 45. Voted unanimously to dismiss this Article relative to the Town repealing all changes, amendments and additions to the By-Laws which have been passed since the published copy of said By-Laws amended thru March 1, 1958.

ARTICLE 46. Voted unanimously to dismiss this Article relative to discontinuance of a Planning Board.

ARTICLE 47. Voted unanimously to dismiss this Article relative to returning land transferred to School Committee under Article 1 of the Special Town Meeting held June 22, 1961.

ARTICLE 48. Voted unanimously that the Board of Selectmen be authorized to try to obtain two resident doctors in Westford.

ARTICLE 49. Voted that the Town recommend to the School Committee that a course in Parliamentary Law be made available to the citizens of Westford, or to arrange with the Massachusetts State University, Extension Classes, Department of Education, for said course.

Voted to take up Article 2, School Department, Items 13, 14 and 15.

Voted unanimously that the Town raise and appropriate the sum of \$782,402 under Article 2, Items 13, 14 and 15.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the Town Treasurer be authorized, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the current financial year and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws. Finance Committee approved.

ARTICLE 4. Voted unanimously that the Planning Board be and it hereby is authorized, in the name and behalf of the Town, to acquire such options as it, in its discretion, shall deem to be in the best interests of the Town for the purchase of land for municipal use including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the sum of \$10,250 be raised and appropriated to meet the Town's share of the cost of Chapter 81 Highways and that, in addition, the sum of \$22,550 be transferred from Unappropriated Available Funds in the Treasury to meet the State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the sum of \$1500 be raised and appropriated for Maintenance of Chapter 90 Roads on condition that like amounts be contributed by either or both the State and County respectively, to be used in conjunction therewith, and that, in addition, the sum of \$3,000 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$29,000 be raised and appropriated and be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$8500 be raised and appropriated to meet the Town's share of the cost of Chapter 90 Highway Construction, contingent upon either or both the State and County contributing towards the cost thereof and that the additional sum of \$25,500 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$4509 be raised and appropriated for the purchase of a new Dump Truck for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen and that said Board be and they hereby are authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to one of the trucks now being used by the said Department and apply the sum received therefor against the purchase price of the new Dump Truck.

Finance Committee approved.

ARTICLE 10. Voted unanimously to dismiss this Article relative to raising and appropriating the sum of \$8,000 for the purchase of a new Road Grader for the Highway Department

ARTICLE 11. Voted unanimously that the sum of \$3,360 be raised and appropriated for the purpose of paying the annual rental of a Street Sweeper, said sum to be expended by the Board of Selectmen.

Finance Committee approved.

ARTICLE 12. Voted unanimously that the sum of \$8,000 be transferred from the Highway Machinery Fund to the Highway Equipment Account.

Finance Committee approved.

ARTICLE 13. Voted unanimously that the sum of \$2,375 be raised and appropriated for the purchase of a new Truck for the Moth Department, said sum to be expended and said purchase to be made by the Tree Warden.

Finance Committee approved.

ARTICLE 14. Voted that the sum of \$2,048 be raised and appropriated for the purpose of purchasing two new Cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen and that the said Board be and they hereby are authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to one or both of the Cruisers now being used by said Department and to apply the sum or sums received therefor against the purchase price of the said new Cruisers.

Finance Committee approved.

ARTICLE 15. Voted unanimously that the Board of Fire Engineers be and they hereby are authorized, in the name and behalf of the Town, to execute a renewal of the lease of quarters at Nabnasset in which two of the Fire Trucks are stationed and that the sum of \$600 be raised and appropriated for the rent of said quarters.

Finance Committee approved.

ARTICLE 16. Voted unanimously that the sum of \$1,000 be raised and appropriated for the purpose of defraying all the expenses of the Building Code Committee, said sum to be expended by said Committee.

Finance Committee approved.

ARTICLE 17. Voted unanimously to dismiss this Article relative to raising and appropriating the sum of \$2,500 for the purpose of defraying all expenses of the Board of Health in connection with the

establishment of a proposed new Town Dump including site, development, labor, equipment, materials and supplies.

ARTICLE 18. Voted unanimously that the Town accept the gifts made to it during the past year by the following named persons:

1. Walter W. Fletcher: Blankets for Police Cruisers
2. Ralph R. Rice: Blankets for Town Ambulance

ARTICLE 19. Voted unanimously that the sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post; that the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post; that the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post, all for the calendar year 1963. Finance Committee approved.

Voted to consider Article 20 after action on Article 24.

ARTICLE 21. Voted unanimously that the Town accept as and for a Town Way that portion of Griffin Road extending approximately fourteen hundred seventeen (1417) feet southwesterly from its intersection with Acton Road as laid out by the Selectmen, as shown by their Report and Plan duly filed in the Office of the Town Clerk, said way to be known as Griffin Road.

Planning Board approved.

ARTICLE 22. Voted unanimously that the Town accept as and for a Town Way, Crown Road so called, as laid out by the Selectmen as shown by their Report and Plan duly filed in the Office of the Town Clerk, said way to be known as Crown Road.

Planning Board approved.

ARTICLE 23. Voted unanimously that the Town accept as and for a Town Way, Castle Road so called, as laid out by the Selectmen as shown by their Report and Plan duly filed in the Office of the Town Clerk, said way to be known as Castle Road.

Planning Board approved.

ARTICLE 24. Voted unanimously that the Town accept as and for a Town Way that portion of Broadway Street so called, extending from the end of the 1908 Middlesex County Layout to its intersection with Main Street, as laid out by the Selectmen, as shown by their Report and Plan duly filed in the Office of the Town Clerk, said way to be known as Broadway Street.

Planning Board approved.

Voted to consider Article 20.

ARTICLE 20. Voted unanimously that the Board of Selectmen be and they hereby are authorized to install the following Street Lights:

1. Seven lights on Crown Road on Poles numbered 1, 7, 10, 13, 20 and 194/24

2. One light on Castle Road on Pole No. 3

3. One light on Main Street in Graniteville on unnumbered pole next Westerly after Pole No. 15/310 toward Forge Village

4. One light on Forge Village Road on Pole No. 47

5. Three lights on Depot Road on Poles numbered 32, 36 and 44

6. One light on South Chelmsford Road on Pole No. 12

7. One light on Connell Drive on Pole No. 3

8. Three lights on Groton Road on Poles numbered 33/58, 46 & 39

9. Two lights on Hunt Road on Poles numbered 62/10 and 62/5

10. One light on Concord Road on Pole No. 157

11. One light on Hildreth Street on Pole No. 35/61

12. One light on Leland Street on Pole No. 17

13. One light on Tadmuck Road on Pole No. 13

14. One light on West Prescott Street on Pole No. 51/179

15. One light on Pleasant Street on Pole No. 19

16. One light on Brookside Road on Pole No. 8/7

** 17. One light on Woodbine Terrace on Pole numbered 188/9

** 18. One light on York Avenue on Pole No. 2

** 19. One light on Wilshire Avenue on Pole No. 2

** Authorized upon acceptance of said named streets
Finance Committee approved.

Voted to take up Article 2 Item 69 Street Lights.

Voted that the sum of \$11,200 be raised and appropriated for
Street Lights.

Finance Committee approved.

ARTICLE 25. Voted unanimously that the Selectmen be and they hereby are authorized and directed to appoint a Committee of three voters to investigate and study the advisability of establishing or providing Plans or By-Laws, or both, for the classification of certain Town positions, for establishing minimum and maximum salaries to be paid to employees in positions so classified, for the establishment of a Personnel Board or other Agency for the purpose of administering any such plans or other provisions of its By-Laws pertaining to personnel and for the establishment of a Personnel Relations Review Board, said Committee to report its findings and recommendations to the Town at the earliest practicable date.

ARTICLE 26. Voted unanimously that the sum of \$1,633 be raised and appropriated to defray the cost of constructing and equipping a new office on the lower floor of the Town Hall, including the cost of all plans, cost estimates, fees, expenses, labor, equipment, materials and supplies, said sum to be expended by and under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 27. Voted unanimously to dismiss this Article relative to the Town further amending its By-Laws by inserting after Section 11 of Article I a Section 12 concerning certain Officers, Departments and Boards maintaining their principal offices and transacting their customary and usual duties in offices provided for them in the Town Hall.

ARTICLE 28. Voted unanimously that the Town accept a gift of five (5) acres of land situated in Graniteville on the Easterly side of North Street and the northwesterly side of but not adjacent to Beacon Street, made to it by James E. Farmer and Phyllis C. Farmer, being the premises described in a deed to the Town dated February 14, 1963 and that the Town Clerk be authorized and directed to extend to Mr. and Mrs. Farmer the appreciation of the Town for said gift.

ARTICLE 29. Voted unanimously that, under the enabling authority contained in General Laws (Ter. Ed.) Chapter 41 Section 1, the Selectmen henceforth appoint, from time to time, for terms not exceeding three years, as many Constables as they deem necessary, said appointments to be made under the authority of Section 91A of said Chap. 41.

ARTICLE 30. Voted unanimously that the Town extend its water mains and water supply system by laying mains of not less than six inches but less than sixteen inches in diameter, in and along a portion of Patten Road for a distance of approximately seven hundred thirty-five (735) feet from the end of the existing mains on said Road, the entire cost of said extension to be paid, in advance, by the takers to be served thereby, pursuant to the provisions of Section 5, Clause 3 of the By-Laws governing the operation of the Water Department, as amended, and for the purpose aforesaid, that the sum of \$2500 be appropriated from the Account entitled "Water Extension Deposits".

Water Commissioners recommended.

Finance Committee approved.

ARTICLE 31. Voted not to further amend the Town's Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District that portion of premises owned by Frank J. Graziano and Marion J. Graziano, situated in Westford on the South-erly side of Groton Road.

Denis Maguire, Esq., Chairman of the Planning Board, gave a report on this Article preceding action on same.

Planning Board disapproved this Article.

ARTICLE 32. Voted unanimously that the Board of Health be and it hereby is authorized to file, in the name and behalf of the Town, an application (in form and manner required by the United States and in conformity with P.L. 560, 83rd Congress) and do whatever else may be required to obtain an advance in the amount of Fifteen Thousand (15,000) Dollars, to be made by the United States to the Town of Westford to defray the cost of engineering investigation, report and preliminary plans for sewerage and sewage treatment facilities for the Town of Westford.

Finance Committee approved.

Voted to take up Article 50.

ARTICLE 50. Voted unanimously that, to reduce the tax rate, the sum of \$45,000 be appropriated from Unappropriated Available Funds in the Treasury, to be deducted by the Assessors under the provisions of Section 23, Chapter 59 General Laws, as amended, from the amount required to be assessed by them.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
Assistant Town Clerk

SPECIAL TOWN MEETING - JUNE 11, 1963

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Tuesday, June 11, 1963 at 8:00 P.M., the following business was transacted:

In the absence of both the Town Clerk and Moderator the Assistant Town Clerk, Alice A. Hildreth, called the meeting to order and asked for nominations of a Moderator.

Voted unanimously that Richard S. Emmet, Jr., serve as Moderator pro tem. He was sworn in by the Assistant Town Clerk.

The Moderator called the meeting to order and declared the presence of a quorum. The attendance was 158.

Manly P. Barber, Carl O. Benson, Gladys M. Beede and Dorothy I. Mann, Election Officers using Voting Lists, acted as Tellers at the doors.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted unanimously that the sum of Twenty-Eight Hundred Ninety-Three and 70/100 (2893.70) Dollars be raised and appropriated for the purchase of a Trailer-mounted Compressor, with incidental attachments, to be in the custody of the Water Department, but to be available, upon request, for use by all Town Departments, said purchase to be made under the supervision of the Board of Water Commissioners.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the sum of Four Hundred Ninety-Five (495) Dollars be raised and appropriated to defray the expenses of eleven (11) additional Hydrants, said sum to be added to the amount appropriated under Article 2, B 32, of the Warrant for the Annual Meeting of the current year.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the Town accept Chapter 617 of the 1962 Acts of the General Court, entitled "An Act relative to the laying of certain water mains by the Board of Water Commissioners in the Town of Westford."

Water Commissioners approved.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire by purchase, eminent domain or otherwise, in fee simple, a certain parcel of land, consisting of six (6) contiguous lots, containing in all approximately 445,000 square feet, situated on the Easterly side of Cemetery Road in said Town, supposed to belong to Burley N. Herget, Inc., said land to be used as and for the site of a proposed new well field, under the provisions of Chapter 40, Section 14 and/or Chapter 79 of the General Laws, both as most recently

amended, said premises being a portion of the same conveyed to Burley N. Herget, Inc., by one Sweeney et als in May 1963 by deed recorded with Middlesex North District Registry of Deeds; and, for the purpose of acquiring said land, that the sum of Sixty-Eight Hundred (6800) Dollars be raised and appropriated; and that the Selectmen be and they hereby are authorized, in the name and behalf of the Town, to take any action and execute, acknowledge, deliver and accept delivery of any and all necessary deeds or other instruments incidental to the accomplishment of the above purposes.

Water Commissioners approved.

Finance Committee approved.

ARTICLE 5. Voted that the sum of Forty-Five Hundred (4500) Dollars be raised and appropriated to defray the additional expenses of the Police Department for the balance of the current year for the purpose of hiring a Clerk and Dispatcher in the office of said Department.

Finance Committee disapproved this amount.

ARTICLE 6. Voted unanimously that the Committee appointed under Article 30 of the Warrant for the Annual Meeting of 1962, hereafter be known and designated as the Garage Building Committee, be and it hereby is authorized and empowered, in the name and behalf of the Town, and subject to appropriation or appropriations to be made therefor, to enter into and execute all contracts and agreements necessary, incidental, desirable or convenient to and in connection with the construction, equipping and furnishing of a new Town Garage to be situated in Graniteville on premises shown on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 90, Plan 80A and being the premises donated to the Town by James E. Farmer et ux by deed dated February 14, 1963, recorded with said Registry of Deeds, Book 1600, Page 291 and, without limiting the generality of the foregoing, to procure and negotiate for all necessary or desirable professional services, technical advice, plans, data and specifications, hereby authorizing said Committee to invite all necessary bids for such proposed construction, equipping and furnishing, to determine the lowest responsible and eligible bidder from the bids submitted, to execute all legal documents, contracts and agreements, approve all expenditures and vouchers for services and labor rendered and for materials supplied in connection with such building.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of Twelve Hundred (1200) Dollars be raised and appropriated for the purpose of paying for plans, drawings, specifications, professional services, technical advice and data necessary or incidental to and in connection with the construction, equipping and furnishing of the proposed new Town Garage in Graniteville, described in the preceding Article, and for defraying the expenses of said Committee.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of Forty-Six Hundred (4600) Dollars be raised and appropriated for the purpose of constructing, originally equipping and furnishing a new Fire House in Nabnasset, said sum to be in addition to and to be added to the sum

of \$30,000 appropriated for that purpose under Article 34 of the Warrant for the Annual Meeting of the current year.

Finance Committee approved.

ARTICLE 9. Voted that the sum of Thirteen Thousand Nine Hundred Seventy-Four and 90/100 (13,974.90) Dollars be appropriated from the proceeds to be received from the State under the provisions of Chapter 782 of the Acts of 1962 for the purpose of constructing a drainage system in and along a portion of Plain Road in Nabnasset.

Finance Committee disapproved.

ARTICLE 10. Voted unanimously that the sum of \$7,358.65 be raised and appropriated to pay the additional expenses incurred by the Committee appointed under Article 33 of the Warrant for the Annual Meeting of 1960 and to meet said appropriation that the sum of \$2,433.85 be appropriated from the unexpended balances of the sums appropriated under Article 6 of the Warrant for the Special Meeting held on September 1, 1960 and Article 26 of the Warrant for the Annual Meeting held on March 11, 1961; that the further sum of \$2,304.62 be appropriated from the sum appropriated under Article 3 of the Warrant for the Special Meeting of June 22, 1961; and that the further sum of \$2,620.18 be raised and appropriated in the tax levy of 1963.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the Town extend its water mains and water supply system by laying mains of not less than six (6) inches, but less than sixteen (16) inches in diameter, in and along the following named private roads, streets or ways which are located in Nabnasset, for the approximate length or distance in each case hereinafter specified, viz., Pine Road, thirteen hundred seventy-two (1372) feet; Oak Road, one hundred sixty (160) feet; Endmoor Road, six hundred five (605) feet; Maple Road, two hundred eighty (280) feet; the entire cost of said extensions to be paid by the takers to be served thereby pursuant to the provisions of Section 5 Clause (2) of the By-Laws governing the operation of the Water Department; and, for the purpose aforesaid, that it raise and appropriate the sum of Eighty-One Hundred (8100) Dollars to defray the cost of said extensions; and, to meet said appropriation, the Treasurer, with the approval of the Selectmen, be and hereby is authorized and empowered to borrow at one time or from time to time, the sum of Eighty-One Hundred (8100) Dollars and to issue bonds or notes of the Town therefor under and pursuant to the provisions of Section 8, Clause 5 of Chapter 44 of the General Laws, as amended, and other applicable provisions of said Chapter 44, to be payable over a period not to exceed fifteen years from the date of issue of the first bond or note, to be in such form and to be sold in such manner as shall be determined by the Treasurer with the approval of the Selectmen.

Water Commissioners approved.

Finance Committee approved.

ARTICLE 12. Voted unanimously that the Town adopt as and for its Building Code the Regulations annexed to the Warrant for this meeting and marked "Proposed Building Code, Town of Westford", a copy of which Building Code is on file at the office of the Town Clerk.

ARTICLE 13. Voted unanimously that the sum of Five Hundred (500) Dollars be raised and appropriated to defray the wages and expenses of the Building Inspector for the balance of the current year.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
Assistant Town Clerk

SPECIAL TOWN MEETING - JULY 2, 1963

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Tuesday, July 2, 1963 at 8:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 118.

Carl O. Benson, Arthur B. Parker, Jr., Pauline A. Lefebvre and Sonja A. Loney, Election Officers using Voting Lists, acted as Tellers at the doors.

In the absence of the Town Clerk the Assistant Town Clerk, Alice A. Hildreth, acted as Clerk.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted YES 107 and NO 2, that the sum of Nine Hundred Ninety-Five Thousand (995,000) Dollars be raised and appropriated for the purpose of constructing and originally equipping and furnishing an Intermediate School Building to be located on land of the Town on the northwesterly side of Prescott Street, said land being a portion of the same formerly occupied by the Town Infirmary; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen and subject to the approval of the Emergency Finance Board, be and hereby is authorized and directed to borrow, at one time or from time to time, the sum of Nine Hundred Ninety-Five Thousand (995,000) Dollars, and to issue and sell as one issue or, from time to time, as two or more separate issues, serial bonds or notes of the Town aggregating Nine Hundred Ninety-Five Thousand (995,000) Dollars in principal amount under authority of Chapter 645 of the Acts of 1948, as amended; and that each issue of said said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, shall be in such form, shall bear such date, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which

shall be paid in not more than fifteen (15) years from the date thereof.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the Town amend its Building Code adopted under Article 12 of the Warrant for the Special Meeting held on June 11 of the current year by inserting, in the third paragraph of Section 5 of of Article II, after the sum of "\$750.00", the following words: - - - without a permit - - - so as to read as follows: - - - Alterations may be made up to the value of \$750.00 without a permit, after notice to the Building Inspector, but such alteration shall not be construed to include the cutting away of any stone or brick bearing wall, or any portion thereof or the removal or cutting of any beam or support; the removal or change or closing of any staircase, or the converting into a dwelling of a building or structure constructed or previously used for a different purpose. All such alterations shall be made and performed strictly in accordance with other applicable provisions of this By-Law. - - -.

ARTOC:E 3. Voted unanimously that the Town amend the vote taken under Article 11 of the Warrant for the Special Meeting held on June 11 of the current year by striking out the words: - - - "Clause Two" - - - and inserting in place thereof the following words: - - - Clause One---

ARTICLE 4. Voted unanimously that the Selectmen be and they hereby are authorized and directed to appoint a Committee of five voters, whose function and duty it shall be to study the advisability of establishing a central communications center to serve both the Fire and Police Departments of the Town.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
Assistant Town Clerk

SPECIAL TOWN MEETING - DECEMBER 13, 1963

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Friday, December 13, 1963 at 8:00 P.M., the following business was transacted:

Carl O. Benson, Sonja A. Loney, Arthur B. Parker, Jr., and Marie T. Terenzio, Election Officers using Voting Lists, acted as Tellers at the doors. The attendance was 40.

Ben W. Drew, Town Moderator, called the meeting to order.

A quorum of 67 being required and an attendance only of 40, the meeting was adjourned to Tuesday, December 17, 1963 at 8:00 P.M.

A True Record, Attest:

Alice A. Hildreth
Assistant Town Clerk

ADJOURNED SPECIAL TOWN MEETING - DECEMBER 17, 1963

At the adjourned meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Thursday, December 17, 1963 at 8:00 P.M., the following business was transacted:

Carl O. Benson, Sonja A. Loney, Arthur B. Parker, Jr., and Marie T. Terenzio, Election Officers using Voting Lists, acted as Tellers at the doors. Attendance of 74.

Ben W. Drew, Town Moderator, called the meeting to order, the necessary quorum of 67 being present.

ARTICLE 1. Voted unanimously that the sum of \$3,422.17 be appropriated from Unappropriated Available Funds in the Treasury to defray the additional expenses of Snow and Ice Removal for the balance of the current year.

Finance Committee approved.

ARTICLE 2. Voted that the sum of \$2,095.81 be appropriated from Unappropriated Available Funds in the Treasury to defray the additional expenses of the Forest Fire Department for the balance of the current year.

Finance Committee approved.

ARTICLE 3. Voted that the sum of \$800 be appropriated from Unappropriated Available Funds in the Treasury to defray the additional expenses of the Board of Assessors for the balance of the current year.

Finance Committee approved.

ARTICLE 4. Voted that the following gifts of money to the Town from the parties hereinafter named for allocation to the Westford Band Uniforms Fund be accepted and that said Fund express the appreciation of the Town for said gifts:

From various pupils and other individuals	\$2,700
From Trustees of Westford Academy	\$ 300

ARTICLE 5. Voted that the Town accept a gift of Forty-Five Hundred (4500) Dollars made to it by the Murray Printing Company and that the Town Clerk express to said Company the appreciation of the Town for said gift.

ARTICLE 6. Voted unanimously that the Town amend its Protective By-Law and Protective By-Law Map by adding, after sub-paragraph 11 of

paragraph 10, SECTION 3, ARTICLE XII, the following new sub-paragraphs:

"12. Commercial ski, toboggan, and ice skating areas, in which may be used ski-tows, snow-making machines, and in which may be rented or sold the rights to ski, skate or toboggan, and skiing, skating or tobogganning lessons, and skiing, skating or tobogganning equipment and accessories, and refreshments, and in which may be placed or erected necessary structures to house the same."

Planning Board report was read by Denis Maguire, Esq., Chairman. Recommended by Planning Board after approval by Board of Appeals.

"13. Horseback riding academies involving the sale and giving of lessons with respect to horseback riding on the premises, but not involving the boarding or renting of horses."

Planning Board report was read by Denis Maguire, Esq., Chairman. Recommended by Planning Board after approval by Board of Appeals. Both paragraphs unanimously voted.

unanimously

ARTICLE 7. Voted/that the Town amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence District to an Industrial B District, a certain parcel of land owned by The Murray Printing Company, in Forge Village, bounded and described as follows:
Northeasterly by Pleasant Street, 125 feet;
Southeasterly by Pond Street, 72.49 feet;
Southwesterly by land now or formerly of Lamy 69.99 feet;
Northwesterly by land now or formerly of Healy 94.59 feet;
and Northwesterly again by Bradford Street, 77.70 feet.

Planning Board report was read by Denis Maguire, Esq., Chairman.

ARTICLE 8. Voted unanimously to dismiss this Article relative to the Town amending its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District, a certain parcel of land, belonging to Allan Fletcher and Lewis Caldwell, situated on the Northwesterly side of Boston Road, sometimes called Snake Road.

Planning Board did not approve.

ARTICLE 9. Voted unanimously that the Town amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District, a certain parcel of land, containing 1.2 acres, more or less, situated on the northeasterly side of Carlisle Road, and bounded and described as follows:

Beginning at a point on the Northeasterly side of Carlisle Road, said point being Southerly two hundred (200) feet from Littleton Road; thence Southeasterly along Carlisle Road, one hundred ninety-three (193) feet, more or less, to a point of curvature; thence Southeasterly along a curved line-radius 759.62' length of 50' to land of Burley and Irene Herget; thence Northeasterly by land of Herget two hundred (200) feet through an iron pipe at a stone wall at land of Stanley J. and Mary P. Wajda; thence Northwesterly by land of Wajda two hundred sixty-seven (267) feet, more or less, to a point, said point being two hundred (200) feet

distant from Littleton Road; thence Southwesterly two hundred fourteen (214) feet by land of Ivan V. Whitney to the beginning. This described land contains one and two tenths (1.2) acres, more or less, as shown on the plot plan entitled "Plan of Land in Westford, Mass., belonging to Ivan V. Whitney".

Denis Maguire read report of Planning Board.
Recommended by Planning Board.

ARTICLE 10. Voted unanimously that the Town amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence B District to a Business District, a certain parcel of land in Nabnasset, belonging to Chester L. Ellis, Jr., and Barbara A. Ellis, situated on the northwesterly side of Brookside Road and on the southwesterly side of Nabnasset Street, being shown as Lot A on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 77, Plan 12, and thus bounded:

Southeasterly by Brookside Road, two hundred twenty-one and 42/100 (221.42) feet;
Southwesterly by land now or formerly of Edwards, three hundred seven and 66/100 (307.66) feet;
Northeasterly by land of owners unknown, one hundred eighty-nine and 3/100 (189.03) feet;
Northwesterly by said land of owners unknown, seventy and 10/100 (70.10) feet; and
Northeasterly by Nabnasset Street, seventy-seven and 88/100 (77.88) feet.

Denis Maguire read report of Planning Board.
Recommended by Planning Board.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
Assistant Town Clerk

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen met and organized on March 5, 1963; present were Horace F. Wyman, John J. Kavanagh, and George S. Fletcher. Horace F. Wyman was elected Chairman and John J. Kavanagh Secretary.

Reports submitted by departments, committees and individuals, under the jurisdiction of the Selectmen, appear elsewhere in the Town Report.

The Selectmen have continued the practice of holding joint meetings with various departments, boards and committees to the end of providing an open forum for the discussion of common problems affecting the present and future needs and interests of the Town. Such meetings continue to be of significant value, particularly in obviating some of the controversies publicized in certain other towns of the area.

The Selectmen have conferred with the more active members of the Development and Industrial Commission and have made certain appointments which ought to produce a more progressive and constructive program for the future. The Commission's job involves many factors which must be carefully weighed, particularly from the tax viewpoint; but it is hoped that various conferences, one having been with a representative of the Massachusetts Department of Commerce, may result in a program which will be of net value to the Town. The proposed Industrial Complex, La Croix 495, in the Howard Road area, remains dormant.

The report of the Merrimack River Pollution Commission, prepared by the engineering firm of Camp, Dresser & McKee, has been made, and is in the custody of the Board of Health. Lucien J. Menard, member of that Board, has been continuously active in this field. On December 20, 1963, the Board of Selectmen and the Board of Health were advised by telegram from Congressman Philip J. Philbin that the federal Community Facilities Administration had approved a \$12,000 advance for preliminary sewer facilities planning.

As the result of competitive civil service examinations, Sgt. Joseph R. Connell was appointed Chief of Police, and Stuart B. Hildreth, Jr., was appointed Permanent Patrolman. Officer John F. Sullivan was appointed Sergeant of Police. The Selectmen have continued the policy of having new members of the force attend the State Police Academy at Framingham for a six week course in police methods and training.

The books of the Town were audited as of December 5, 1963, by state auditors, and were found to be in order. The official audit report is not yet available.

Acting under the authority vested in them by the Town at an Annual Town Meeting held in March, 1963, the Selectmen duly appointed a Personnel Board Study Committee which, after diligent and constructive effort, has prepared a comprehensive report for submission at the

Annual Town Meeting to be held in March, 1964. The members of the committee are: Roland C. Campbell, Chairman, Harold H. Hoover, Jr., and John B. McDermott.

All residents are requested to report improperly functioning or dead street lights to the Clerk of the Board or to any police officer.

During the year 1963 the Selectmen issued 232 Building Permits, charging as fees therefor \$2.00 or \$3.00, depending upon type and size of construction. The total amount of fees received was \$617.00. Said permits were classified as follows: Houses - 147; Porches - 4; Garages - 6; Additions - 53; Business Buildings - 4; Alterations - 6; Sheds - 8; Fire Station - 1; Roadside Stand - 1; Barn - 1; Church - 1.

Horace F. Wyman, Chairman

John J. Kavanagh

George S. Fletcher

BOARD OF SELECTMEN

Communications Center Committee

Town of Westford, Mass.

November 12, 1963

Final Report to The Board of Selectmen

Pursuant to Article 4 of the Special Town Meeting held July 2, 1963, the Communications Center Committee, appointed by the Selectmen, was organized on September 17, 1963.

The function of this committee has been to study the feasibility of establishing a joint communications center for various town departments. In making this study, the committee, after familiarizing itself as to the present communications systems and their advantages and disadvantages, had to also make what it considers were reasonable assumptions as to probable conditions in the various town departments in the immediate and more distant future.

The committee has unanimously concluded that for the present and immediate future a joint communications system would be not only more costly than the present system, but also less efficient.

Regarding the more distant future, this committee is inclined towards the same opinion, but recommends the Board of Selectmen that in say five years or when circumstances may otherwise warrant it, the Board appoint a similar committee to restudy the situation as it will then exist.

Respectfully submitted,

E. Kennard Fletcher, Chairman

Malcolm J. Eastwood, Secretary

Joseph R. Connell (Chief, Police Dept.)

Elroy A. Field

Edward N. Lamson (Chief, Fire Dept.)

JURY LIST - 1964

NAME

ADDRESS

OCCUPATION

Alton, Arthur E.	Dunstable Rd.	Machinist
Archambault, Arthur J.	4 Fourth St.	Retired
Beauregard, Raymond A.	27 Nabnasset St.	Machinist
Bechard, Leo C.	16 Forrest Rd.	Draftsman
Bechwith, Melvin E.	Forrest Rd.	Horse Trotter
Beede, Walter G.	45 Oak Hill Rd.	Machinist
Bennett, Bernard T.	6 Brookside Road	Lineman
Boisvert, Richard R.	12 Forrest Rd.	Coil Winder
Bolger, William F.	1 Lillian Road	Post Office
Brickett, Ernest B.	15 Elm Rd.	Wire Tester
Britko, Stephen J.	33 Plain Road	Machinist
Brown, Lawrence C.	3 Providence Rd.	Airplane Tech.
Burne, J. Clarence	15 Boston Rd.	Unemployed
Castanza, Joseph J.	32 Broadway St.	Electronics
Cote, William	14 River St.	Tester
Cox, Albert W.	22 Oak Hill Rd.	Line Chief
Culp, Lawrence R.	12 Graniteville Rd.	Retired
Day, Norman E.	Main Street	Elec. Contractor
Dean, Edward N.	4 Stony Brook Rd.	Electronics
Dearth, Clayton L.	Edwards Avenue	Box Maker
DeLaHaye, Kenneth E.	11 Abbot St.	Aviation Tech.
Desrosiers, Arthur J.	12 Beacon St.	Retired
Dunn, Gordon D.	Depot Road	Electrician
Fahey, Leroy G. Jr.	17 Groton Rd.	Fireman
Fales, Robert O.	26 Forge Village Rd.	Asst. Elec. Eng.
Fletcher, Walter N.	21 Main Street	Insurance
Fulton, Robert J.	24 Hillside Avenue	Asst. Eng.
Gerlach, Walter W.	31 North St.	Assembler
Grenier, Alberic	West St.	Retired
Grimm, Kenneth A.	32 Nutting Rd.	Elec. Ground Man
Groom, Thomas	6 Lucille Ave.	Air Force Tech.
Guillemette, Omer A.	14 Chelmsford Rd.	Auto Parts
Haushill, Louis	2 Nutting Rd.	Printer
Holmes, John	Elm St.	Print. Helper
Holmes, William S.	14 River St.	Lab. Tech.
Hudson, James B.	60 Main St.	Airplane Worker
Hughes, John C.	8 Emerson Rd.	Laundry Operator
Hulslander, Frank B.	18 Palermo St.	Assembler
Hunt, William Jr.	Smith St.	Telephone Worker
Joyce, Robert W.	33 Plain Rd.	Cable Splicer
Judd, Russell	11 Birch Rd.	Truck Driver
Koravos, Christos L.	2 Fir Rd.	Shipper
Kraff, Louis	1 Lucille Avenue	Self Employed
La Clair, Charles J.	52 Boston Rd.	Electronics
Lamy, Lucien	17 Beaver Brook Rd.	Wire Worker
Love, Warren W.	11 Acton Rd.	Electronics
Lupas, Charles A.	Durkee Rd.	Wire Inspector
MacDougall, Allister F.	32 Boston Rd.	Retired
MacLeod, John J.	8 Brookside Rd.	Postal Clerk

Marcouiller, Leonell J.	6 Prescott St.	Technician
McCarthy, Justin R.	11 Byrne Ave.	Realtor
McGlone, Jay W.	2 Orchard St.	Expediter
Menard, Paul L.	1 Cross St.	Coil Winder
Muse, Robert B.	7 Providence Rd.	Bookbinder
Nadolny, Walter L.	Groton Road	Line Splicer
Nesmith, G. Linwood	11 Fourth St.	Fire Fighter
O'Brien, James T.	20 Oak Hill Road	Supervisor
O'Connell, William L.	22 Hildreth St.	Wire Tester
Oliver, James J.	14 Pine St.	Hosp. Attendant
Olson, Arthur H.	5 Moore Avenue	Wire Repairman
Parlee, Frederick	5 S. Chelmsford Rd.	Machinist
Peirce, George O.	21 Tyngsboro Rd.	Testman
Pellerin, Roger J.	10 Bradford St.	Electronic Tech.
Polly, Costa	42 Boston Road	Retired
Ray, George E. Jr.	8 Grove St.	Electronics
Reeves, George E.	9 Broadway St.	Storekeeper
Ricard, Uldege	2 First St.	Clerk
Robinson, William E.	1 Beacon St.	Tester
Saunders, Ernest R.	28 Depot St.	Electronics
Sechovich, Walter	16 Pershing St.	Chemist
Shack, Mark F.	Pine Grove Road	Maintenance
Shea, James F.	6 Main St.	Electrician
Sienkiewicz, Chester J.	10 Pond St.	Machinist
Smith, Edward D.	7 Lillian Road	Electronics Tech.
Szylvian, Alphonse	15 Pleasant St.	Inspector
Turner, John L.	6 Pine Tree Trail	Electronics Tech.
Walsh, Edward M.	22 Prescott St.	Truck Driver
Whigham, James I.	12 Prescott St.	Assembler
Woznac, Ronald M.	11 Third St.	Machinist
Zedalis, Julius J.	4 Prescott St.	Restaurant

Horace F. Wyman
 John J. Kavanagh
 George S. Fletcher
 BOARD OF Selectmen

REPORT OF THE TAX TITLE PROPERTY COMMITTEE

In 1963, the Town came into possession of 2 Parcels of Land. The approximate cost to the Town was \$300. Two Parcels were sold for \$950.

The Town now owns 21 Parcels. Information concerning this land may be obtained from any member of the Committee.

The Tax Title Account contains 36 Parcels which will accrue to the Town when they are cleared in the Land Court.

Edward N. Lamson
 Roger H. Hildreth
 Carroll J. Rollins

TAX TITLE PROPERTY COMMITTEE

REPORT OF THE POLICE DEPARTMENT

January 27, 1964

The Honorable Board of Selectmen
Town Hall
Westford, Mass.

Gentlemen:

I herein submit my report for the year ending December 31, 1963. In so doing, I think it only appropriate that I review law enforcement in general and a few points in particular so that you may have a better understanding of the problems with which we are faced today.

There was a time within the memory of most persons when the portion of the population against which the police took official action was minute. There were vicious premeditating criminals and others who violated the law for their own gain. The rest of the population tacitly approved police action against them and the product of police work sold itself.

There are still criminals in the population, of course, and purposeful disturbers of the peace. A look into the future gives little indication that this fact will ever be otherwise. If statistics are not completely misleading, there are not only more criminals and more crimes today, but the rate of increase is climbing. Public support for vigorous action against the element is likely to increase; if anything there is usually public impatience with the police for not acting more quickly and more vigorously against criminal offenders.

The causes of crime are many but increased mobility of the criminal is most telling. Hardly of less importance is the enormous growth of the population and its rapid concentration in urban areas such as here in Westford. While the changes of the next thirty years may not be as great as the last thirty years, it is certain that the future urban crime pattern will be closely tied to more people, denser concentrations of people, and mobility. It is imperative therefore that this department grows in proportion to our needs so that we are not forced to increase our number spontaneously in the future, and then find that we have a large group of untrained officers protecting the community.

During the past year, as you may note, the number of crimes committed in Westford, and the overall duties and functions of this department, have increased steadily over previous years. Because of its size and the steady increase in population, Westford is not, and cannot be, adequately covered with the present arrangement where there is but one officer on duty during the day. I am requesting an additional man to remedy this situation.

Capabilities of personnel will in great part either limit or aid me in my efforts to carry out my responsibilities to the citizens so that Westford's reputation with respect to law enforcement will be retained as we gradually move from the small town category into that

of the larger town. With this in mind I have submitted to you gentlemen an article to be placed on the warrant for consideration by the voters at the 1964 annual town meeting. This article deals with the question as to whether or not the Chief of Police may have authority over his department. At the present time I do not have that authority. In lieu of any previous discussion with the voters relative to this matter I feel that I am obligated to explain to them why it is imperative that this authority be delegated to me as the Chief of Police. It is a principle that authority should be commensurate with responsibility. It is a principle sometimes violated when an official is granted insufficient authority to perform tasks for which he is held responsible.

In the town of Westford the heads of other departments have authority over those departments. However in this department, which had been established to protect life, property and rights, and to preserve order, restrictions have been placed on me which manifestly tends to encourage applications for employment here by persons who may be motivated by nothing more than job security. I intend to discuss this at the annual meeting so that people may familiarize themselves with that part of the town government which deals with the protection of their lives, the safety of their families and the protection of their property.

Presently our office, which is in radio contact with our cruisers, is covered during two shifts, and we are able to respond immediately during those hours. However between the hours of 1:00 AM and 9:00 AM daily this office is not covered. There is a paramount disadvantage inherent in this situation in that in an emergency the person calling may not have time to dial alternate numbers to obtain the services of his police department and the results could be tragic. It is my responsibility to advise you of this and I am requesting additional funds so that we may hire a clerk dispatcher who would be assigned to our office between those hours.

Because of the increase in the number of crimes against the person, particularly those committed against women recently in other communities, coupled with the fact that the perpetrators in most cases have not been apprehended, I feel that a by-law which would require solicitors to register with this department prior to such soliciting should be accepted by this community.

A matter which requires our immediate attention is the present lack of office space at our station. Our police station consists of one room in which all business is conducted. People who have had occasion to visit this office, and particularly those wishing to speak with me on confidential matters, are aware of our needs in this area. While interviewing witnesses or interrogating suspects during an investigation, our facilities do not permit us to exercise the prime requisite for a successful interrogation, privacy. My request for space at this time is for one additional room, so that people coming to this department with a problem or complaint may be accorded that consideration.

Finally, but of no less importance, is the matter of compensation which is paid to the officers of this department. While people are becoming more aware of the lawlessness that prevails throughout the nation, they are becoming more conscious of their safety and that of their loved ones. They are coming to the realization that one day their lives may depend on how quickly they can reach the police department, how quickly that department is able to respond and the effectiveness of the police officer when he arrives. The police officer is expected to keep abreast of the law at all times and on many occasions finds himself in the unenviable position of acting in place of a doctor, a lawyer, a family counselor, a baby sitter, and a clergy man. He is expected to make on the spot decisions, and those decisions are expected to be correct. Wages offered to police officers in any community must be commensurate with their responsibility, and unless law enforcement is recognized for what it is, citizens in the community will be settling for mediocrity in their police department, which will be capable of providing services that are something less than adequate.

I wish to thank the Board of Selectmen and all the members of this department for their cooperation during the past year. I also wish to thank the citizens of Westford and members of other departments in town who have assisted this department in any way. I also acknowledge with thanks the assistance rendered this department by all other police departments in neighboring communities, the Massachusetts State Police, the Justice, the Associate Justice, the Clerk of Court, the Probation Officer and all other members on the staff at the First District Court of Northern Middlesex.

Respectfully submitted,

Joseph R. Connell

Chief of Police

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is respectfully submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Frederic A. Fisher
TOWN ACCOUNTANT

RECEIPTS - 1963

Taxes:

Current Year:

Poll	\$ 3,046.00	
Personal Property	80,415.41	
Real Estate	845,275.67	
		\$ 928,737.08

Previous Years:

Poll	152.00	
Personal Property	810.50	
Real Estate	41,276.86	42,239.36

Motor Vehicle Excise:

Levy of 1961	476.15	
Levy of 1962	27,309.77	
Levy of 1963	117,229.14	
		145,015.06

Farm Animal Excise:

Levy of 1962	118.75	
Levy of 1963	240.68	
		359.43
Street Betterments		1,128.38

Tax Titles and Town Possessions:

Tax Titles Redeemed	737.46	
Sale of Town Possessions	464.91	\$1,118,681.68

Licenses and Permits:

Liquor Licenses	2,025.00
Advertising Expense	66.50

Miscellaneous Licenses

One-Day Beer	185.00
Common Victualler	45.00
Ice Cream	21.00
Amusement - Sunday	90.00
Junk	25.00
Second-Hand Cars	100.00
Peddler	3.00
Gasoline Storage	43.00
Pistol and Firearms	166.00
Building Permits	617.00
Appeals Board - Zoning	256.00
Sewerage Permits	790.00
Camp	4.00
Milk and Oleo	20.50

Alcohol	\$	5.00		
Carnival		1.00		
Nursery		2.00		
Taxi and Bus Permits		12.00		
			2,385.50	4,477.00
Court Fines				131.20
State Taxes				
Corporation Taxes		47,928.66		
Income Taxes		17,319.00		
Meal Taxes		2,682.62		
				67,930.28
Grants from Federal Government:				
Old Age Assistance		21,000.03		
Old Age Assistance - Administration		1,269.98		
Medical Assistance for the Aged		25,999.53		
Medical Assistance - Administration		1,014.45		
Disability Assistance		5,669.00		
Disability Assistance - Administration		328.52		
Aid to Dependent Children		3,570.00		
Aid to Dependent Children - Administration		746.23		
				59,597.74
Grants from State:				
Vocational Schools		1,766.95		
School Aid		76,217.21		
School Aid (Federal Employees) PL 874		27,120.00		
School - National Defense Education		1,040.57		
School Transportation		41,971.20		
Paraplegic Veterans		1,554.22		
Chapter 81 Highways		10,675.34		
Child Guardianship - Tuition and Transportation		911.40		
Free Public Library		1,565.25		
D.P.W. Highway Improvement Grant		13,974.90		
				176,797.04
Grants from County - Dog Licenses				996.54
Gifts: Murray Printing Company				4,500.00
Departmental Revenue:				
General Government:				
Sale of Maps		70.50		
Use of Telephone		22.53		
Town Hall Rent		90.00		
Collector - Municipal Liens and Advertisements		319.68		
Protection of Persons and Property:				
Sealer of Weights and Measures		80.50		
Dog Officer - Sale of Dogs		75.00		
Spraying Trees		55.00		
Wire Inspector		1,167.00		
Plumbing Inspector		602.00		
Gas Inspector		220.50		
Highway Department - Use of Equipment		811.50		

Welfare Department Infirmary	\$ 188.71	
		\$ 3,702.92
Highway Department:		
Joint Construction - State	17,196.76	
Joint Construction - County	8,598.38	
Joint Maintenance - State	1,499.98	
Joint Maintenance - County	1,499.98	
Highway Machinery Fund	3,264.00	
		32,059.10
School Department:		
Cafeteria	43,250.95	
Athletics	3,472.80	
Band	2,546.31	
Rent of Gym	580.15	
Sundry Receipts	215.15	
		50,065.36
Town Library - Fines and Lost Books		543.24
Cemeteries:		
Sale of Lots and Graves	375.00	
Care of Lots and Graves	1,374.00	
Perpetual Care	825.00	
		2,574.00
Water Department:		
Rates	76,444.65	
Guarantee Deposits - Services	5,128.22	
Guarantee Deposits - Extensions	6,920.35	
Services and Miscellaneous	1,836.02	
Back-hoe Fund	790.00	
		91,119.24
Reimbursements:		
From State:		
Highways-Share for Snow Plowing	870.25	
Old Age Assistance	4,895.43	
Med. Assistance for Aged	18,470.53	
Disability Assistance	7,651.54	
Aid to Dependent Children	1,832.36	
Veterans Benefits	2,627.14	
		36,347.25
School Building Assistance Commission:		
High School	20,628.60	
New Nabnasset School	13,267.81	
		33,896.41
From Other Sources:		
Old Age Assistance	943.23	
Tuition - Tyngsboro	2,943.25	
Tuition - Others	391.00	4,277.48
		74,521.14
Recovery - Old Age Assistance		10,199.44
Interest:		
Deposits in Savings Banks	1,114.95	
Deferred Taxes	1,368.52	

Tax Title Expenses	207.84	
Committed Interest	349.18	
Demands and Warrants	78.20	
Sale of Lots	183.66	
Escrow Agreements	341.26	
Dividend - Chapter 32B	1,616.70	
Premium on Loan	495.90	
		5,756.21
Interest Withdrawn from Trust Funds:		
Cemetery Perpetual Care	2,000.00	
Atwood Lecture Fund	866.30	
Fletcher Lecture Fund	120.00	
Library Funds	200.00	
Wright Cemetery Fund	16.00	
Fletcher Cemetery Fund	12.00	
		3,214.30
Loans:		
Anticipation of Revenue	100,000.00	
Anticipation of School Loan	95,000.00	
Nabnasset School Extension	190,000.00	
Water - Pine Road Extension	4,800.00	
		389,800.00
Escrow Account - Planning Board		14,950.00
Trust Fund - Library		1,000.00
Agency and Trust:		
Dog Licenses for County	1,299.50	
Federal Withholding Taxes	117,932.57	
State Withholding Taxes	10,544.13	
Town Reimbursement- State With-		
holding Taxes	67.08	
County Retirement	10,678.22	
United Fund of Greater Lowell	149.90	
Employee Benefits - Chapter 32B	10,701.51	
Return Premiums on Insurance	573.10	
		151,946.01
Refunds:		
Welfare	364.06	
Schools	254.45	
All Other	164.86	
		783.37
Total Receipts for the Year		2,265,345.81
Balance, January 1, 1963		273,479.18
		\$ 2,538,824.99

EXPENDITURES - 1963

General Government:

Selectmen:

Salaries	\$	1,900.00
Clerk		1,750.00
Printing and Postage		53.80
Meetings and Dues		137.00
Advertising		40.00

Clerical Assistance	327.75	
Office Supplies	15.31	
Law Books and Service	49.50	
Typewriter Repair	20.00	
		4,293.36
Town Accountant:		
Salary	2,090.00	
Postage	28.00	
Binding	41.75	
Advertising	8.25	
Office Supplies	41.00	
Equipment Repairs	44.25	
Clerical Assistance	474.00	
Dues	5.00	2,732.25
Treasurer - Tax Collector:		
Salary	5,300.00	
Clerk	2,897.00	
Printing and Postage	1,467.01	
Surety Bond	593.30	
Telephone	282.00	
Checks	217.48	
Legal	115.00	
Use of Car	100.00	
Advertising	64.69	
Meetings and Dues	42.00	
Box Rent	3.60	
		11,082.08
Town Assessors:		
Wages	4,324.50	
Clerical Assistance	2,588.25	
Printing and Postage	374.10	
Telephone	105.19	
Legal	150.00	
Use of Car	162.00	
Dues	12.00	7,716.04
Town Counsel		1,667.50
Tax Title Expense		881.10
Town Clerk:		
Salary	2,600.00	
Recording Fees	366.00	
Surety Bond	15.00	
Dues	20.00	
Oaths to Public Officials	28.50	
Prepare Dog Lists	34.00	
Printing and Postage	208.22	
Office Supplies	98.79	
		3,370.51
Registration and Election:		
Wages-Registrars & Elec. Off.	906.60	
Listing	1,710.00	
Prepare Election Material	190.00	
Revise Voting Lists	95.00	

Clerical Assistance	224.00	
Printing and Postage	122.64	
Printing Ballots	131.00	
Check Lists	510.60	
New Voting Booths	262.50	
Janitor Service	7.20	
Advertising	39.00	
		4,198.54
Board of Appeals		235.94
Enforcement of Zoning		249.00
Enforcement of By-Laws		1,138.00
Planning Board		70.00
Miscellaneous Services and Expenses		485.73
Tax Possessions Sales Committee		30.00
License Expense		135.90
Development and Industrial Commission		31.35
Finance Committee		225.00
Interest on Temporary Loans		669.55
House Numbering Committee		20.50
Plumbing and Building Code Expenses		970.00
Zoning Enforcement		332.00
Planning Board - Surety Bonds		7,100.00
Town House		
Custodian's Salary	2,000.00	
Town Hall License	25.00	
Fuel - Oil	1,289.23	
Fuel - Gas	52.52	
Electricity	591.86	
Telephone	202.95	
Water	27.00	
Custodian's Supplies	78.23	
Repairs and Maintenance	175.90	
Post Office Box Rent	3.60	
		4,446.29
Town House Alterations		536.09
Town House - New Office		1,633.00
		54,249.73
Protection of Persons and Property		
Fire and Compensation Insurance		10,510.89
Police Department:		
Salaries and Wages	45,966.00	
Insurance	253.02	
Radio Service and Repair	316.37	
Uniforms	856.05	
Gasoline	2,433.84	
Office Equipment and Supplies	983.29	
Telephone	928.84	
Auto Maintenance and Repairs	1,447.41	
Firearms and Ammunition	282.00	
Expenses - Lock-up	194.09	
Police Education	255.00	
Policy Academy Tuition	300.00	
Miscellaneous	852.58	
		55,146.14

New Police Cruisers	2,048.00
Resuscitator- Police Dept.	270.00
Fire Department:	
Wages - Fire	6,144.17
Wages - Ambulance	731.90
Fuel - Oil	1,537.08
Fuel - Gas	475.48
Gasoline and Oil	607.28
Telephone	885.71
Electricity	511.03
Water	131.50
Building Repairs	127.05
Radio Repairs	305.52
Electrical Repairs	269.38
Apparatus	815.94
Equipment and Repairs	2,886.69
Insurance	2,354.87
Dues	9.00
	17,792.60
Nabnasset Fire House	
Expenses of Building Comm.	276.26
Construction of Fire House	33,545.56
	33,821.82
Switchboard Operator	1,250.00
New Fire Hose	960.00
Rent Nabnasset Station	600.00
Tires - Fire Department	164.50
Special Equipment and Apparatus	331.63
Hydrant Service	8,370.00
Forest Fires:	
Wages - Fires	6,893.26
Permits	250.00
Fuel	25.00
	7,168.26
New Forestry Hose	720.00
Moth Department:	
Wages	1,095.50
Insecticides	1,464.08
Truck Expense	70.10
Equipment and Repairs	35.69
Insurance	3.29
	2,668.66
Tree Department:	
Wages	4,375.00
Truck Expense	282.72
Equipment and Repairs	336.56
Insurance	15.60
Chain Saw	190.00
	5,199.88
New Truck - Tree Department	2,375.00
Dog Officer	1,000.00
Sealer of Weights and Measures	250.00

Wire Inspector	983.45	
Plumbing Inspector	533.10	
Gas Inspector	190.75	
Conservation Commission	25.00	
		152,379.68
Health Department:		
Health Department (See Report)	5,986.81	
Nashoba Associated Boards of Health	7,985.28	
Animal Inspector	200.00	
		14,172.09
Highway Department:		
Street Lights	11,059.02	
Snow and Ice Removal:		
Wages	18,446.56	
Hired Equipment	6,650.90	
Gasoline and Oil	2,313.25	
Salt	13,946.54	
Sand	4,554.30	
Equipment and Repairs	4,857.50	
Advertisements	5.63	
		50,774.68
Town Roads:		
Wages	17,671.89	
Sand and Gravel	1,313.53	
Hired Equipment	1,818.00	
Brush Control (Spraying)	1,247.50	
Asphalt	6,324.24	
Departmental Supplies	373.03	
Gasoline and Oil	155.70	
Equipment and Repairs	573.75	
Maps and Surveys	62.00	
Advertisements	8.25	
Dues	5.00	
		29,552.89
Chapter 81 Roads:		
Wages	12,650.26	
Asphalt	15,765.87	
Sand and Gravel	4,383.87	
		32,800.00
Drainage of Town Roads:		
Wages	4,001.64	
Pipes, grates	2,935.16	
Asphalt	299.20	
Hired Equipment	45.00	
Sand and Gravel	32.68	
Departmental Supplies	75.32	
Legal	111.00	
		7,500.00
Chapter 90 Maintenance:		
Wages	1,716.30	
Asphalt	2,134.91	
Sand and Gravel	648.79	
		4,500.00

Chapter 90 Construction:		
Wages	9,174.98	
Pipe, grates, frames, etc.	9,069.00	
Sand and Gravel	217.22	
Asphalt	406.70	
Departmental Supplies	130.53	
		18,998.43
Chapter 782 - Drainage:		
Wages	6,897.32	
Pipe, grates, frames, etc.	6,446.59	
Sand and Gravel	41.32	
Asphalt	60.85	
Departmental Supplies	12.50	
		13,458.58
Highway Equipment Account:		
Equipment and Repairs	2,293.30	
Garage Rent	1,200.00	
Gasoline and Oil	2,644.64	
Telephone	366.30	
Electricity	87.56	
Tires and Tire Repairs	221.44	
Insurance	1,179.11	
Office Supplies	8.77	8,001.12
Sidewalk Repairs:	1,000.00	
Rental - Street Sweeper	3,360.00	
New Highway Truck	4,509.00	
New Spreader - Highway Materials	1,696.38	
Paint Traffic Lines	860.79	
Street Signs	910.47	
		188,981.36
Welfare Department (See Report)		
Temporary Aid		8,000.00
Disability Assistance		
Town	11,000.00	
Federal	6,307.04	
		17,307.04
Aid to Dependent Children		
Town	1,000.00	
Federal	5,590.10	
		6,590.10
Old Age Assistance		
Town	10,000.00	
Federal	30,864.96	
		40,864.96
Medical Assistance for the Aged		
Town	27,500.00	
Federal	26,238.72	
		53,738.72
Administration - Federal		
Disability Assistance	241.20	
Aid to Dependent Children	532.24	
Old Age Assistance	1,209.81	
Medical Assistance for Aged	431.74	
		2,414.99
Town Infirmary		872.32

Veterans' Benefits:

Administration	1,213.25
Dues	15.00
Grants	5,712.81

6,941.06

School Department (See Report)

General Appropriation	770,789.95
Vocational Tuition and Transportation	3,362.76
School Cafeteria	43,819.50
School Athletics and Band	20,736.46
Public Law 874	163.70
School Building Committee	
Nabnasset School Extension	95,153.48
New Middle School	7,358.65
Intermediate School	47,221.89

149,734.02

988,606.39

Town Library (See Report)

Library - Special Renovations	15,299.84
Bicknell Trust Fund	938.00
Mary Atwood Lecture Fund	1,000.00
Emily Fletcher Lecture Fund	862.35
	115.00

18,215.19

Recreation and Unclassified

Town Common	
Wages	884.50
Electricity	21.16
Supplies	75.50
Repairs to Flag Pole	83.43
	1,101.59

Whitney Playground

Wages	861.50
Equipment and Repairs	32.51
Water	27.00
Insurance	4.40
	925.41
Commemoration of Memorial Day	498.61
Unpaid Bills of Previous Year	124.75
Printing Town Reports	1,663.14
Veterans Quarters	900.00
Civil Defense	149.86

Recreation Commission

Instruction	280.00
Repairs to Ballfield	511.85
Equipment and Supplies	1,529.96
Fees-Umpires and Entrance	410.00
	2,731.81

8,095.17

Water Department (See Report)

General - Maintenance & Repairs	35,161.65
Water - Special Accounts	64.60
New Well Field - Nutting Rd.	3,468.97
Purchase of Land for Well Field	6,767.00
Purchase of New Compressor	2,864.76

Water Extensions		
King's Pine	264.60	
Cormier Construction Corp.	1,898.60	
Atlantic Construction	2,361.54	
Oak Road Extension	806.75	
East Prescott St. Ext.	456.28	
Patten Road Extension	2,500.00	
Fir Road Extension	565.17	
Lake Shore Drive Ext.	418.65	
Pine Road Extension	4,724.11	
	13,995.70	62,322.68
Cemeteries:		
General Appropriation		
Wages	7,552.60	
Clerk	250.00	
Sand, Loam, Asphalt	331.96	
Hot-Top Driveways	500.00	
Rented Equipment	60.00	
Departmental Supplies	97.02	
New Equipment	80.87	
Insurance	81.09	
Truck Expense	314.88	
	9,268.42	
William L. Wright Fund	16.00	
J. Herbert Fletcher Fund	12.00	
Perpetual Care	975.00	
		10,271.42
Principal and Interest:		
Principal:		
Schools	70,000.00	
Water	10,000.00	
Water Extensions & Well	11,000.00	
Betterments	2,200.00	
	93,200.00	
Interest:		
Schools	22,980.00	
Water	5,590.00	
Water Extensions & Well	2,531.50	
Betterments	644.50	
	31,746.00	
Premium on Loan - Nabnasset		
School Extension	495.90	
		125,441.90
Loan - Anticipation of Revenue		100,000.00
Payments to State:		
State Audits	3,603.87	
State Parks and Reservations	3,417.06	
		7,020.93
Payments to County:		
County Taxes	22,126.51	
County Tuberculosis Hospital	3,429.13	
Middlesex County Retirement	9,918.18	
Dog Licenses	1,304.25	
		36,778.07

Payroll Deductions			
Withholding Taxes			
Federal	111,186.73		
State	9,418.76		
		120,605.49	
County Retirement System		10,143.49	
Insurance and Blue Cross		9,971.03	
United Fund of Greater Lowell		149.90	
			140,869.91
Town Share - Chapter 32B			9,971.03
Stabilization Fund			29,000.00
Refunds			
Taxes			
Real Estate	1,744.70		
Motor Vehicle Excise	3,799.19		
		5,543.89	
Water		122.01	
Treasurer's Overage		150.00	
State Auditor's Adjustments of Tax Accounts		651.39	
			6,367.29
Total Expenditures for the Year			\$ 2,089,572.03
Balance, December 31, 1963			449,252.96
			<u>\$ 2,538,824.99</u>

TOWN ACCOUNTANT - BALANCE SHEET - DECEMBER 31, 1963

<u>GENERAL ACCOUNTS</u>		<u>LIABILITIES AND RESERVES</u>	
<u>ASSETS</u>			
Cash:			
Accounts Receivable:			
Taxes:			
Levy of 1962:			
Poll	56.00	Federal Taxes	14,801.25
Personal Property	402.90	State Taxes	3,150.60
Real Estate	11,402.65	County Retirement System	1,289.68
Levy of 1963:		Chapter 32B	644.24
Poll	248.00		
Personal Property	1,191.46	Guaranty Deposits:	
Real Estate	56,044.75	Planning Board	10,249.50
		Water Extensions	10.30
Motor Vehicle and Trailer Excise:			
Levy of 1962	2,379.46	Agency:	
Levy of 1963	32,368.02	County - Dog Licenses	8.75
Farm Animal Excise:			
Levy of 1963		Tailings:	
		Unclaimed Checks	180.03
		Treasurer's Overage	12.94
			192.97
Special Assessment:			
Street Betterments:		Trust Fund Income:	
Added to Taxes - 1963	33.79	Mary Atwood Library Lecture	6.60
Committed Interest	12.16	Emily Fletcher Library Lecture	11.50
		Whitney Shade Tree Fund	148.85
		Cemeteries - Perpetual Care	353.47
			520.42
Tax Titles and Tax Possessions:			
Tax Titles	6,249.80	Federal Grants:	
Tax Possessions	3,592.16	Disability Assistance:	
		Administration	311.48
		Assistance	4,278.16
Departmental:			
Highway	312.70	Aid to Dependent Children:	
Aid to Dependent Children	740.06	Administration	320.35
Old Age Assistance	282.29	Assistance	1,296.31
Town Infirmary	40.00	Old Age Assistance:	
Veterans Services	771.09	Administration	348.35
School - Tuition & Trans.	501.53	Assistance	5,158.87
Cemeteries	118.00	Medical Assistance to the Aged:	
		Administration	718.78
		Assistance	7,172.93
Water:			
Rates	29,502.31	School - Public Law 81-874	19,605.23
Services and Miscellaneous	283.32	School - Public Law 85-864	653.81
Aid to Highways:			
State Aid - Chapter 81	22,550.00	Revolving Funds:	
		School - Cafeteria	1,378.61
			30,284.40

State Aid - Chap. 90 Maintenance	1,500.00	School - Athletics and Band	371.56	1,750.17
County Aid - Chap. 90 Maint.	1,500.00			
State Aid - Chap. 90 Const.	34,700.00			
County Aid - Chap. 90 Const.	17,350.00			
Loans Authorized:				
Highways (Betterments)	5,000.00	Appropriation Balances:		
Intermediate School	995,000.00	Printing Town By-Laws	415.00	
School Addition - Nab.	10,000.00	Plumbing and Building Code Expenses	620.75	
Water Extensions	3,300.00	Zoning Enforcement - Court Cases	418.00	
		Planning Board - Options	1,400.00	
Unprovided for and Overdrawn Accts:		Purchase B & M Land - Forge Village	2,350.00	
Underestimates - 1963:		New Grammar School-Nabnasset	11,821.01	
State Parks & Reservations	375.19	New Grammar School-Nabnasset Ext.	1,383.67	
County Tax	106.91	New Grammar School-Nab. Ext. Bldg. C	94,962.85	
Overlay Deficits:		Intermediate School Bldg. Comm.	12,024.91	
Levy of 1962	127.97	Intermediate School Bldg. Comm.	50,753.20	
Levy of 1963	1,246.31	Nabnasset Fire House Bldg. Comm.	723.74	
Overdrawn Appropriations:		Nabnasset Fire House Bldg. Comm.	1,054.44	
Snow and Ice Removal		Town Garage Building Committee	1,200.00	
		Town House - Generator Connection	152.08	
		Health Department - New Dump	2,500.00	
		Chapter 782 - Drainage	516.32	
		Chapter 90 Construction (1962)	16,401.57	
		Chapter 90 Construction (1963)	34,000.00	
		Highway - Sweeper Rental	760.00	
		Library	143.85	
		Civil Defense	678.73	
				234,280.12
		Receipts Reserved for Appropriation:		
		Highway Machinery Fund	4,765.90	
		Water - Backhoe Fund	1,298.30	
		Highway - Myrtle Ave. Betterments	2,741.03	
				8,805.23
		Water Extensions (Loans):		
		Pine Road Extension	75.89	
		Main Street Extension	3.77	
		Patten Road Extension	6.02	
				85.68
		Water - New Well Field (Nutting Road):		
				5,960.05
		Loans - Authorized and Unissued		
				918,300.00
		Sale of Real Estate Fund:		
				1,165.00
		Sale of Cemetery Lots Fund:		
				3,794.03
		Reserve Fund - Overlay Surplus:		
				6,493.02
		Revenue Reserved Until Collected:		
		Motor Vehicle and Trailer Excise		
				34,747.48

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds
Cash and Securities in Custody
of Treasurer

194,413.13	In Custody of Treasurer: Stabilization Fund: Principal Interest	55,000.00 1,779.83	56,779.83
	Library Funds: Library General: Principal Interest	17,306.08 2,534.08	19,840.16
	Mary Atwood Fund: Principal Interest	22,597.40 4,250.97	26,848.37
	Emily Fletcher Fund: Principal Interest	2,000.00 201.31	2,201.31
	Park Funds: Whitney Shade Tree Fund: Principal Interest	2,500.00 915.13	3,415.13
	Whitney Playground Fund: Principal Interest	10,000.00 2,899.43	12,899.43
	Metcalf Monument Fund: Principal Interest	1,300.00 497.19	1,797.19
	Cemetery Funds: Lyman Wilkins Fund: Principal Interest	1,413.11 1,146.98	2,560.09
	William L. Wright Fund: Principal Interest	5,000.00 2,056.38	7,056.38

J. Herbert Fletcher Fund:

Principal 500.00
Interest 33.78

533.78

Perpetual Care:

Principal 45,315.00
Interest 15,166.46

60,481.46

\$194,413.13

\$ 194,413.13

Report of Board of Assessors

Value of Buildings	January 1, 1963	\$ 8,958,990.00
Value of Land	January 1, 1963	1,689,550.00
Value of Personal Property	January 1, 1963	<u>944,390.00</u>
Total Valuation	January 1, 1963	\$ 11,592,930.00

Appropriations - Town Meetings - March 9-June 11, 1963	1,335,173.09
Amounts taken from available funds	112,617.98
Debt and Interest Charges for New Schools	93,460.00
Debt and Interest Charges for Water Department Loans . .	29,121.49
Debt and Interest Charges for Street Betterment Loans . .	2,844.50
State Taxes including Underestimates of Previous Years . .	6,645.74
County Taxes including Underestimates of Previous Years . .	27,115.56
1963 Overlay Fund	25,827.87
Nashoba Associated Boards of Health	7,985.28
Gross Amount to be Raised	1,598,939.43
Receipts including Overestimates of Previous Year . . .	480,054.49
Appropriations from Available Funds to reduce Tax Rate . .	45,000.00
Total Estimated Receipts and Available Funds	586,354.49
Net Amount to be raised on Polls and Property	1,012,584.94

TAX RATE - \$87.00 per \$1,000.00

Street Betterment Commitment and Interest	1,443.14
Farm Animal Excise Commitment	365.68
Additional Real Estate Commitment	834.33
Total Motor Vehicle and Trailer Excise Commitment	179,268.87

Levy of 1962 - \$17,573.38
 Levy of 1963 - 161,695.49

Polls	1,954
Horses	31
Cows	239
Meat Cattle	16
Swine	1,030
Sheep	31
Fowl	12,740
All others	100
Acres of Land	18,000
Dwellings	2,283

ABATEMENTS

	<u>Poll</u>	<u>Property</u>	<u>Excise</u>
1961	\$ 32.00	\$ 54.16	\$ 1,296.81
1962	60.00	67.94	2,988.99
1963	614.00	26,460.18	14,587.97

Report of Tax Collector

Warrants

Outstanding
Dec. 31, 1963

1961

May 18	Poll	\$ 26.00	\$ --
Aug 18	Poll	10.00	--
Jul 26	Real Estate	9,108.59	--
Jul 26	Personal Property	248.20	--
Jun 2	Motor Vehicle Excise	151.80	--
Jul 24	Motor Vehicle Excise	62.10	--
Oct 12	Motor Vehicle Excise	489.86	--
Nov 27	Motor Vehicle Excise	272.35	--
Nov 27	Excise Committed Jan. 22, 1962..	796.85	--

1962

Apr 10	Motor Vehicle Excise	52.80	--
Apr 12	Farm Animal Excise	118.75	--
May 22	Motor Vehicle Excise	258.30	--
May 22	Poll	222.00	50.00
Aug 10	Real Estate	44,932.40	11,402.65
Aug 13	Personal Property	1,011.20	402.90
Aug 14	App. Street Betterments . . .	80.37	--
Sep 11	Motor Vehicle Excise	1,982.24	431.49
Oct 31	Motor Vehicle Excise	10,910.60	1,616.17
Nov 29	Poll	42.00	6.00
Nov 29	Excise Committed Jan. 24, 1963 ..	17,573.38	331.80

1963

Apr 5	Farm Animal Excise	365.68	125.00
Jun 25	Poll	3,908.00	248.00
Jul 3	Real Estate	926,423.01	55,210.42
Jul 3	Personal Property	82,161.93	1,191.46
Jul 3	App. Street Betterments . . .	1,443.14	45.95
Jul 24	Motor Vehicle Excise	4,596.90	188.10
Aug 8	Motor Vehicle Excise	12,678.60	445.50
Aug 27	Motor Vehicle Excise	19,793.09	2,743.00
Sep 19	Motor Vehicle Excise	22,461.78	3,037.92
Oct 22	Motor Vehicle Excise	14,838.17	2,086.77
Nov 4	Motor Vehicle Excise	28,022.64	3,823.97
Nov 14	Motor Vehicle Excise	15,236.88	2,930.97
Nov 22	Motor Vehicle Excise	26,228.36	7,332.94
Dec 6	Motor Vehicle Excise	1,458.27	593.03
Dec 11	Real Estate	834.33	834.33
Dec 13	Motor Vehicle Excise	16,380.80	9,185.82
		\$1,265,181.37	\$104,264.19

Respectfully submitted,
Walter Teresko
Tax Collector

REPORT OF HIGHWAY DEPARTMENT

February 3, 1964

To the Honorable Board of Selectmen:

Gentlemen:

I am pleased to submit herewith my annual report as Superintendent of Streets.

The following work was done by the Highway Department during the year of 1963:

CHAPTER 81 ROADS

This year 67,851 gallons of Asphalt and 2,770 tons of Pea Stone were used to resurface roads in all sections of Town which come under this chapter. Other material used under this Chapter included sand, gravel, and Bituminous Concrete.

TOWN ROADS

A section of Tadmuck Road and Griffin Road was reconstructed and widened.

Poison Ivy and Brush were sprayed on Lowell Road, Chamberlain Road, Dunstable Road, West Street, Forge Village Road, Old Lowell Road, Gould Road and Stony Brook Road.

All guard rails were sprayed to prevent Poison Ivy and Brush from growing around them.

6,259 gallons of Asphalt and 213 tons of Pea Stone were used for resurfacing.

Lincoln Street and a section of Broadway Street were resurfaced with Bituminous Concrete.

DRAINAGE

The drainage on Orchard Street was completed this year.

Drainage was also installed on Brookside Road, Patten Road, Lowell Road, Pleasant Street, Chestnut Street, Oak Street and in the driveway of the new Nabnasset School. A drainage line was extended on Groton Road.

90 MAINTENANCE

Under this contract 12,248 gallons of Asphalt and 258.30 tons of Pea Stone were used to resurface North Street, Groton Road and Depot Road.

CHAPTER 782

A 15" trunk line was started at Stony Brook, up Moore Road to Plain Road and then Easterly on Plain Road.

This summer the trunk line will extend Westerly on Plain Road. The catch basins will be installed and connected to this line.

CHAPTER 90 CONSTRUCTION

The contract was started late this fall and will be completed in June of 1964. The contract on Depot Street consists of Drainage, Grading, Placing Gravel Foundation and the placing of a 3" bituminous concrete surface and curbing.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to the members of the Police Department.

Respectfully submitted,
George W. Wyman
Superintendent of Streets

Report of The Town Treasurer

Balance on hand January 1, 1963	. . .	\$	273,479.18	
Total Receipts to December 31, 1963	. . .		<u>2,264,694.42</u>	
				\$ 2,538,173.60

Balance on Hand December 31, 1963	. .	\$	449,252.96	
Total Payments to December 31, 1963	. .		<u>2,088,920.64</u>	
				\$ 2,538,173.60

Respectfully Submitted,
Walter Teresko
Treasurer

REPORT OF WESTFORD WATER DEPARTMENT

RECEIPTS

Water Rates.....	\$ 76,018.27	
Guarantee Deposits - Services.....	5,128.22	
Guarantee Deposits - Extensions.....	6,920.35	
Additional Service & Miscellaneous.....	<u>1,716.38</u>	\$ 89,783.22

EXPENDITURES

MAINTENANCE AND OPERATION:

Wages and Salaries.....	19,821.28
Office Supplies and Equipment.....	715.22
Pipe, Copper Tube, Hydrants and Miscellaneous Supplies.....	5,948.89
Fuel, Light and Power.....	3,961.24
Telephone.....	274.92
Trucks & Backhoe - Gas, Repairs, etc....	992.05
Insurance.....	326.66
Repairs to Building.....	14.25
Pipe Privilege.....	5.00
Legal Fees.....	122.80
Gas - New pumping station.....	5.11
Test Wells.....	<u>2,974.23</u>
	35,161.65
Refunds - Services.....	122.01
Refunds - Extensions.....	1,451.50
Transferred to Backhoe Account From Extensions under Guarantee Deposits.....	565.00

EXTENSIONS COVERED BY GUARANTEE DEPOSITS

Atlantic Construction, Inc.....	257.80
Patten Road Ext. #2 - Burley Herget.....	2,370.64
Cormier Construction Corp.....	1,314.70
Chelmsford Excavating Co. (For Cormier Construction Corp.).....	583.90
Chelmsford Excavating Co. (For Robert M. Hicks, Inc.).....	153.60
Kings Pine Extension #2 (Robert M. Hicks, Inc.)	111.00
Fir Road Extension #1 (Alfred Sylvester)..	565.17
Lake Shore Dr. No. Ext. (Edward F. Sullivan)	418.65
East Prescott St. Ext. #2 (Arthur Healy)..	456.28
Oak Road Ext. #2 (Linwood Const., Inc.)...	806.75

PAYMENTS ON LOANS

Large Water Loan.....	15,590.00
Elm Road Extension.....	2,057.00
Lake Shore Drive, So. Extension.....	540.00
Main St. & Concord Road Extension.....	2,840.00
Oak Road & Patten Road Extensions.....	1,081.25
Beaver Brook Road Extension.....	556.26
Gravel-Packed Well at Nabnasset.....	<u>6,457.00</u>
	<u>73,460.16</u>

TRANSFERRED TO WATER SURPLUS.....	\$ 16,323.06
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EXTENSIONS - Under Guarantee Deposits

WESTFORD FARMS DEVELOPMENT - Atlantic

Const., Inc. Endmoor Road, etc. - Nabnasset

Balance Forward From 1962.....	\$	940.84
Refunded in 1963.....		940.84

WESTFORD FARMS DEVELOPMENT - Atlantic Const.

Inc. - Special Development on Private Property

Balance Forward from 1962.....	639.10
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Expenditures in 1963

Hydrants & Miscellaneous Supplies	144.30
Water Dept. Backhoe.....	40.00
Labor.....	73.50
Refunded in 1963	<u>381.30</u>
	\$ 639.10

PATTEN ROAD EXTENSION #2 - Burley Herget, Inc.

Deposit.....	2,500.00
--------------	----------

Expenses

Pipe, Hydrants, & Miscellaneous Supplies..	1,582.09
Water Dept. Backhoe	150.00
Labor	344.05
Robichaud Backhoe, etc.....	234.50
Hot Topping.....	60.00
Refunded.....	<u>129.36</u>
	2,500.00

WESTFORD FARMS DEVELOPMENT - Cormier Const. Corp.

Deposit.....	1,325.00
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Expenses

Labor.....	1,244.70
Water Dept. Backhoe	70.00
Balance Forward to 1964	<u>10.30</u>
	1,325.00

CHELMSFORD EXCAVATING CO. - For Cormier Const. Corp.

Deposits	583.90
----------------	--------

Expenses

Labor	543.90
Water Dept. Backhoe.....	<u>40.00</u>
	583.90

CHELMSFORD EXCAVATING CO. - For Robert M. Hicks, Inc.

Deposit	153.60
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Expenses

Labor.....	153.60
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KINGS PINE EXTENSION #2 - Robert M. Hicks, Inc.

Deposit	111.00
---------------	--------

Expenses

Miscellaneous Supplies.....	14.25
Labor.....	<u>96.75</u>
	111.00

FIR ROAD EXTENSION #1 - Alfred Sylvester

Deposit.....		\$ 565.17
Expenses		
Pipe & Miscellaneous Supplies	359.82	
Labor	150.35	
Water Dept. Backhoe.....	55.00	
		\$ 565.17

LAKE SHORE DRIVE NO. EXTENSION - Edward F.

Sullivan		
Deposit		418.65
Expenses		
Labor	127.80	
Water Dept. Backhoe	55.00	
Miscellaneous Supplies	235.85	
		418.65

EAST PRESCOTT ST. EXTENSION # 2 - Arthur L.
Healy

Deposits.....		456.28
Expenses		
Labor.....	165.25	
Pipe and Miscellaneous Supplies	197.03	
Water Dept. Backhoe	80.00	
Patch Road	14.00	
		456.28

OAK ROAD EXTENSION # 2 - Linwood Const., Inc.

Deposits.....		806.75
Expenses		
Labor	146.25	
Pipe & Miscellaneous Supplies	585.50	
Water Dept. Backhoe	75.00	
		806.75

EXTENSION - Under Contract

PINE ROAD

Appropriation - Loan		4,800.00
Expenses		
Labor	668.40	
Pipe & Miscellaneous Supplies	3,118.66	
Digging (N. Zaher)	140.00	
Robt. Robichaud Backhoe	309.00	
Water Dept. Backhoe	225.00	
Legal Fees	163.30	
Hot Topping & Patching	99.75	
Balance Forward to 1964	75.89	
		4,800.00

GRAVEL-PACKED WELL - Nutting Road, Nabnasset

Balance Forward from 1962 - loan.....		9,429.02
Expenses		
For Building Pump. Sta., etc.....	2,961.91	
(D.L. Maher Co.)		
Labor, Material, etc.....	507.06	
(Hosmer R. Kimball) (Alarm Contacts. Inc.)		
Balance forward to 1964.....	5,960.05	
	\$ 9,429.02	

TRANSFERS TO BACKHOE ACCOUNT

Balance in Fund as of December 31, 1962.....		508.30
From Extensions under Guarantee Deposits.....	565.00	
From Extensions under Contract.....	225.00	790.00
Total in Backhoe Acct. as of December 31, 1963		1,298.30

Hervey J. Cote, Chairman
Alfred T. Wark, Secretary
Chester H. Cook

BOARD OF WATER COMMISSIONERS

REPORT OF WATER SUPERINTENDENT

Gallons Pumped at Westford Station	85,420,200	
Gallons Pumped at Nabnasset Station....	63,391,800	
Total Gallons Pumped.....		148,812,000
New Services Installed.....	107	
Hydrants Installed.....	14	

NEW EXTENSIONS:

Newport Drive	2,500 Feet	6 inch Pipe
Fir Road	155 "	6 " "
Pine Road.....	875 "	6 " "
Endmoor Road	420 "	6 " "
Oak Road	375 "	6 " "
Cypress Road.....	450 "	6 " "
Beech Road	350 "	6 " "
Patten Road	744 "	6 " "
Prescott Street	150 "	6 " "
Kings Pine Road	850 "	6 " "
Lake Shore Drive North ...	104 "	6 " "

Albert E. Mountain
SUPERINTENDENT

Report of The Board of Health

I have the honor to present the 1963 report of the Nashoba Associated Boards of Health. Since I became Medical Director only in the last quarter of the year I can avail myself of the opportunity (which I will not have in the future) of giving you my first impressions. These are that Nashoba is an excellent example of community cooperation. This kind of community cooperation is all the more needed now because the task of providing all the local health services required by law and of enforcing all the rules and regulations becomes more complex every year.

The past year (1963), for example, has seen the promulgation of Rules and Regulations for Day Care Services for Children. These lay down minimum requirements for the proper care of children in day care services necessary to protect the health, well being and development of the children. During the year, members of the health staff took part in discussions and public hearings on the legislation which is to be put into practice during 1964.

Our staff also took part in discussions and public hearings on Article X of the State Sanitary Code. This lays down Sanitation Standards for Food-Service Establishments and is expected to come into effect during 1964.

To achieve even the bare legal minimum standards of local health services requires the employment of a team of persons with various technical skills. In fact, however, the services provided should be better than the legal minimum; they should be such as to give satisfaction to the citizens of the area. The only way to meet this responsibility economically is for the boards of health of adjacent towns to cooperate; and each and everyone of the Boards of Health associated in Nashoba are to be congratulated for having taken this step and for maintaining the association.

Administration and Personnel

The only change was that of the Medical Director. Dr. Barbara Ganem resigned after two very active and productive years and is now with the State Department of Health in Boston. I have the honor to fill the vacancy left by Dr. Ganem after working three and a half years in Canada for the Department of Health of the Province of New Brunswick. Before that, I had spent eight years in International Public Health in Asia, Africa and Europe.

It is gratifying to report the absence of other staff changes. This is a sign of stability which is uncommon in these days of active competition for technically qualified skilled personnel who are, in general, in short supply.

Sanitation Services

In 1963 the Sanitation Division of Nashoba had a staff of three full-time registered sanitarians, one registered sanitarian for the summer months, and a full-time secretary.

Mr. Henry T. Smith, Sanitation Office in charge, attended a training course in "Epidemiology in Environment Health at Yale University, New Haven, Connecticut. The course was conducted by the Communicable Disease Center of the U. S. Public Health Service.

A Sewage Disposal Seminar, sponsored by Nashoba, was held in Littleton in February. A total of 125 persons registered but owing to a severe snowstorm, 85 persons actually attended, some coming from as far away as Augusta, Maine.

During the year 4,580 field visits were made by the Service to sixteen towns in twenty sanitation categories. This is at least twenty field visits per day and does not include such office work by the sanitarians as phone calls, conferences with the many people who stop into the office for advice, and letter and report writing.

The following services were provided to Westford during 1963:

Visits to Milk Plants	61
Visits to Food Establishments	44
Visits to Private Water Supplies . . .	88
Visits for Sewage Disposal Systems . .	410
Nuisance Complaints Investigated . . .	38
No. of Licenses or Permits Issued . .	159

In addition to the above, visits were also made to schools, bathing beaches, summer camps, nursing homes and day care centers.

Communicable Diseases

Reportable Diseases - General

The following were reported in 1963 for the "District and for Westford:

	<u>Nashoba District</u>	<u>Westford</u>
Chicken Pox	284	32
German Measles	243	3
Mumps	228	17
Measles	180	0
Dog Bites	132	25
Other Animal Bites	5	1
Scarlet Fever & Strep Sore Throat. . .	76	3
Infectious Hepatitis	16	1
Tuberculosis	6	0
Diphtheria	4	0
Whooping Cough	4	0
Pneumonia	3	0
Shigellosis	2	1
Meningitis	2	1

*The District includes your town.

Immunizations

Protection against diphtheria, tetanus (lockjaw), pertussis (whooping cough), smallpox and polio were given in well child conferences and schools during the year. The change-over from injection (Salk) to vaccine given by mouth (Sabin) for the prevention of polio was almost complete during 1963. Persons of all ages were invited to Mass. Oral Polio Clinics which were held in all towns.

The following list for Westford shows the number of completed basic immunization series, not just doses. A person who received "shots" but did not complete the series is not included.

Number of persons who completed BASIC IMMUNIZATION SERIES in 1963.

	Under 1 yr.	1-4 yrs.	5-20 yrs.	Over 20 yrs.	Total
Disphtheria-Tetanus-Pertussis	30	8	4	0	42
Diphtheria-Tetanus	0	0	0	0	0
Smallpox Vaccination	8	33	10	0	51
Polio-Oral-Type I	31	15	830	181	1057
Polio-Oral-Type II	53	507	1651	549	2760
Polio-Oral-Type III	48	91	1243	509	1891

No. of children under 21 years who received BOOSTER DOSES or were REVACCINATED.

Diphtheria-Tetanus-Pertussis	72
Diphtheria-Tetanus	249
Smallpox Vaccine	69

Rabies

As in 1962, clinics were held in 15 towns, a total of 615 dogs being vaccinated, 85 in your town.

We repeat our recommendation that since dog bites are so prevalent and since rabies is now known to be endemic in this area that vaccination of dogs be made compulsory by local ordinance.

Tuberculosis

There were 107 cases on the register at the end of 1963. These consisted of 19 active cases and 88 inactive.

Nashoba assists at the Middlesex tuberculosis clinic held bi-monthly at the Ayer Community Hospital, at which a total of 152 chest X-rays and 20 tuberculin tests were done during 1963. The Middlesex clinic serves the towns of Ashby, Ayer, Boxborough, Dunstable, Groton, Littleton, Shirley, Townsend, Tyngsborough and Westford. The towns of Ashburnham, Berlin, Bolton, Harvard, Lancaster and Lunenburg are served by the Worcester County Sanatorium at West Boylston, Mass.

Tuberculin testing is offered for children in all well child conferences; 51 children from Westford were tested.

School personnel were offered tuberculin testing.

Laboratory

The following is a breakdown of the tests performed by this laboratory in 1963:

Diagnostic Bacteriology. .	1162
Drinking Water	643
Beach or Bathing Water . .	177
Milk Tests	1557
Special Projects & Studies..	264

Of the total water figure, the following is the number tested in the town of Westford:

Drinking	93
Bathing	10

Nursing Services

In January our Nursing Director, Miss Dorothy E. Harrington, attended a 3-week Institute at the Child Study Association in New York for leadership training in conducting discussion groups for Expectant Parents. In September another week was spent in New York devoted to an evaluation of the entire program. Attendance at the Institute was made possible by a grant from Children's Bureau Funds and is hopefully an important step in expanding our Maternal and Child Health Program. Throughout the year three 8-week sessions were held with 32 Expectant Mothers attending.

The In-Service Program took on a new look this year when a continuing program was planned for the nursing staff. The 5 sessions held this fall covered the growth and development of the child from prenatal to preschool age. Plans are now underway to continue the program in the Spring to include the schoolchild to adolescence.

The student program continues to fully utilize our supervised staff and in 1963 this agency accepted students from 3 collegiate schools of nursing. Six students received their field experience in 1963 and, if and when the supervision program is expanded, it would then be possible to accept more students. Presently we are limited by too few areas for placement of these students.

Again this year towns are urged to re-evaluate their individual nursing services in order to provide the best possible service to the citizens of each of our communities. Only by looking in retrospect can plans be made for the future. As in years past, nursing supervision is available to communities where it does not already exist. Presently, the nursing services of 6 Nashoba towns are purchased directly through Nashoba Associated Boards of Health and supervision is provided to 3 other nurses serving in the area.

Nurses and volunteers in each town deserve a word of thanks for their cooperation in bringing many of Nashoba's preventive programs to the local scene. Without their assistance, much of our work would have been impossible.

Child Health

Premature Infants:

Ninety births, of which 8 were stillbirths, were reported to have occurred in the District. Twenty of these required evaluation by our Medical Social Consultant.

Well Child Conferences

The medical and nursing staffs are attempting to emphasize not only the physical aspect of care, but also to include guidance for the mother about the emotional and behavioral developments of her child. More conference sessions were added to handle the increasing caseload, allowing time to carry out the broad objectives more efficiently.

The following statistics apply to Westford:

1. Total number of children receiving medical supervision at Well Child Conferences in 1963 204
 - (a) No. of infants under one year 54
 - No. who did not attend in 1962 38
 - (b) No. of children 1-4 years 103
 - (c) No. of children 5 years and over 47
2. Total number of visits made by children 307
3. Number of clinics 19

Day Care Services for Children

A meeting of Nursery School operators and teachers was convened by Nashoba on May 23, 1963 to explain the proposed new Rules and Regulations for Day Care Services for Children. Miss Helen Wiley, Specialist in Early Childhood Education from the State Health Department spoke to the group.

As a result of this and other meetings, a University Extension Course in Developmental Creative Arts was started in October to take place each Wednesday evening at the Nashoba Health Center. The 28 registered pupils are preparing themselves to meet the professional standards in early childhood education set out in the new Rules and Regulations. We are grateful to Mr. Carl W. McDermott of the Massachusetts Education Department for organizing the class.

Dental Health

During the school year 1962-63 (including the Summer of 1963), of a total of 446 pupils in the 2nd, 5th and 8th grades in the schools of Westford, 64% received complete dental evaluations and topical fluoride treatment; of these 60% were referred for further care because of existing dental defects.

Medical Social Services

In 1963 services offered by our Medical Social Consultant, Mrs. Audrey M. Pond, continued at an active pace. There were 49 referring agencies - these included state hospitals and state schools, general hospitals, private agencies and mental health agencies as well as welfare departments, both local and on the State level. One hundred and fifty-six cases were referred to your Medical Social Consultant and again about one-third required direct service and the balance were consultative in nature. There were 892 contacts made during the year and of these 137 involved home visits.

The problem during 1963 fell into the following categories:

Premature Infant Evaluations . . .	20	cases
School Problems	10	"
Family Problems	17	"
Unmarried Mothers	4	
Problems of the Aged	5	
Referrals of Crippled Children . .	12	
Emotional Problems	20	
Marital Problems	13	
Problems Associated with T.B. . .	1	case
Homemaker Problems	4	cases
Chronic Illness	8	"
Alcoholism	4	"
Dental Problems	5	"
Speech Defects	4	"
Physical Rehabilitation	3	"
Retardation	14	"

Your Medical Social Consultant attended 24 professional meetings in 1963 including three Massachusetts Public Health Association meetings, three of the Massachusetts Social Welfare Association and a National Association of Social Workers' meeting. She also participated in a panel on the new Day Care regulations, spoke to a school committee in one of our towns, to a group of medical workers, to 2 groups of nursing students, and to a P.T.A.

Conclusion

The above report covers our activities for 1963. For all the services included in this report your town contributed \$7,985.28 or \$1.28 per head.

Respectfully submitted,
Myer Herman, M.D., D.P.H.
Medical Director

REPORT OF THE BOARD OF HEALTH

Following is the list of Board of Health appointments for the year 1963-1964:

Chairman	Ralph E. Cole, M.D.
Agent to Issue Burial Permits	Charles L. Hildreth
Agent	Dorothy A. Healy, R.N.
Agent	Barbara T. Ganem, M.D.
Milk & Sanitary Inspector	Henry T. Smith
Asst. Milk & Sanitary Inspector	Donald H. Melloon
Asst. Milk & Sanitary Inspector	Richard Albanese
Agent	Linda Niemi
Inspector of Slaughtering	Kenneth A. Wilson
Inspector of Animals	Kenneth A. Wilson
Agent to pick up dead animals	Albert H. Picking

Board of Health meetings are held on the second Monday of each month.

Dorothy A. Healy, Agent
WESTFORD BOARD OF HEALTH

REPORT OF THE BOARD OF HEALTH

The Board of Health was officially organized for the year 1963, April 8, 1963. At this time, Dr. Ralph E. Cole was unanimously elected as Chairman.

The report of the main activities of the Board is attached under the report from Nashoba. It is highly recommended that every taxpayer carefully read this report, for it indicates not only what was done by the member towns, but represents exactly the rather extensive services rendered to the Town of Westford. As you will note, the figures actually run in the thousands. In addition to the clinics as mentioned, two influenza clinics were conducted for town employees. A rabies clinic was conducted as indicated. The oral polio clinics were held in January, March and May. 1,042 doses of Type I; 2,744 doses of Type II; and 1,844 doses of Type III were given. This represented extremely high coverage as compared to the surrounding towns. The Well Child Conferences were conducted this year by Dr. Mary Donald, a pediatrician. These are limited to pre-school children and it was necessary to increase the number of conferences to 19. For 1964 it is planned that these must be increased once more to approximately 25. The total attendance at these clinics is rapidly increasing and represents a rather major service. This is a service provided by Nashoba rather than by the local board of health, directly. There were 141 sewage permits issued for new dwellings as compared with 121 issued for 1962. It is noted that under the new law regarding sewage disposal, that is the state law which supersedes the local laws, it is necessary to make a minimum of two inspections for every permit and the average is between three and four.

The following have been volunteers who have generously given of their time that has amounted to many hours. We are very grateful to them:

Mrs. Ruth Hall, R.N., The Westford Visiting Nurse and the following members of the Visiting Nurse Committee: Mrs Edward Abbot, Mrs. Arthur Agnew, Mrs. Lincoln Clark, Mrs. Ralph E. Cole, Mrs. A. Bradford Cook, Mrs. Herford Elliott, Mrs. Herbert N. Farrier, Mrs. Walter N. Fletcher, Mrs. Arthur L. Healy, Mrs. Charles L. Hildreth, Mrs. Richard A. Kearsley, Mrs. James Knowlton, Miss Marion Lord, Mrs. Kenneth Robes. Other volunteers were Mrs. William Bolger, Mrs. Barbara Brewer, Miss Mary Fitter, Miss Penny Fullford, Miss Gail Gilcrest, Mrs. Gwenffrud Hamer, Miss Diane Hanson, Mrs. Claire Hardy, Mrs. Arlene Johnson, Mrs. Theresa Joyce, Miss Betsy Lamson, Mrs. Mae Malone, Mrs. Irene Menard, Mr. Lucien Menard, Mr. Robert Noy and Miss Cynthia Pallian.

The following paragraph is a summary to indicate to the voters of Westford the services rendered to the town by Nashoba, and includes an analysis of the cost. Since the census is only made every 5 years and since Westford has required an increase of over 20% of services rendered to children, pre and school, the per capita charge is not a direct reflection since we are serving far more people, but being paid on the basis of the old census.

Sanitation Services:

No. of milk plants selling milk in Westford	13
Visits to milk plants	61
Visits to food establishments	44
Visits to private water supplies	88
Visits for private sewage disposals	410
Nuisance complaints investigated	38
Licenses issued	50

Laboratory tests performed:

Water tests-well water	93
Water tests-beaches	10

Preventive Dental Program:

2nd, 5th and 8th graders	446
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Preventive Medical Services:

Tuberculin testing program (includes Mantoux tests)	52
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Immunizations (includes DPT, DT, Polio & Vaccinations)	6,191
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Well Child Conferences:

No. of children attended	204
No. of clinics	19

Medical Social Work:

During 1963, which was a typically busy year, the medical social consultant made 84 contacts either in or for the Town of Westford

These involved cases of emotional problems, marital problems, school problems, prematurity and geriatric problems. Twelve referrals to out-of-town agencies were made, 19 home visits, 1 speaking engagement, 14 professional conferences were made within the town. The time spent for professional conferences were made within the town. The time spent for the Town of Westford involved 14% of the medical social consultant's entire workload or 6% more than spent on the average of the 15 others.

Rabies Immunization Program:

There were 85 dogs immunized.

Cost of Nashoba as Percentage of Town Expenditure:

I. Total Town Expenditures	\$2,188,921.00
II. Westford's Cost for Nashoba Services	7,985.00
III. Percentage (II of I)	0.38%

The town dump problem has not been solved due to the need for new water fields and due to the recent activity in the area where we expected to put a dump that is now being considered for a state park. We have investigated the incinerator thoroughly and at present find it totally non-feasible due to expense. We would be glad to refer those interested to towns which have made expense surveys.

The survey voted by the town at the last annual town meeting for sewage disposal in the future is now under way and is being conducted by the firm of CAMP, DRESSER & MCKEE

Ralph E. Cole, M.D., Chairman
Lucien J. Menard
Edward F. McLenna

REPORT OF THE BOARD OF PUBLIC WELFARE

The Welfare Department administers five categories of assistance. Old Age Assistance, Medical Aid for the Aged, Disability Assistance, and Aid to Families with Dependent Children are programs in which the cost is shared by the town, state, and federal governments according to a specific formula. The fifth program of assistance is General Relief in which the town bears almost the entire cost. The basic requirement of each program is "need".

This year double the number of applications were processed as compared to the previous year. Each application requires a complete investigation and, if approved, a re-investigation every six months for Old Age Assistance, Medical Aid for the aged, and Disability Assistance and every three months for Aid to Families with Dependent Children.

Assistance was granted on an average monthly caseload in 1963 as follows: Medical Aid for the Aged, 29; Old Age Assistance, 39; Aid to Families with Dependent Children, 5; Disability Assistance, 10; and General Relief, 3.

During January, February, and March a series of in-service training meetings was held. These meetings have meant a complete social evaluation of each family case.

Program changes during the year have been increases in leisure time activity and transportation allowances in Old Age Assistance, a cost of living increase in all Federally matched programs, increased exemptions for single children of Medical Aid for the Aged recipients, and effective the first of the new year, the elimination of settlement in Old Age Assistance and General Relief cases.

TOWN INFIRMARY:

Part of the infirmary is being rented. There have been minor repairs throughout the year. The building is in good condition.

Reginald Blowey, Chairman
William C. MacMillan
Samuel A. Richards
BOARD OF PUBLIC WELFARE

REPORT OF THE TOWN FOREST COMMITTEE

Your committee has really marked time during the year, thinking that it was best not to spend the town's money on any of the lots until their future use was better known. With the town gradually changing from a farming area to more of an urban community with an increase in rural homes, the question might be raised as to whether some of the town's forests should be used for conservation, wild life and recreation or developed into commercial forests. The small lot of about seven acres on Forge Village Road is an example. To date this lot has been developed as a Town Forest Demonstration, looking forward to the time where income might be derived from the sale of lumber. With residential areas being developed on all roads converging on this lot from the Center, Forge Village and Graniteville, with no plans for a recreational area, should this lot become a family recreational area with its pine grove, or should the town think of it as a future source of income from lumber? The next five or ten years should give an answer to this. In the meantime your committee has not thought it best to even go to the expense of removing the few trees marked as of no commercial value.

Another problem that has come with the growth of the town is the question of supervision of the property to protect it from those who would destroy rather than enjoy the natural beauty of the forests. One example was mentioned last year on the Hearts Pond lot where trees had been cut or bulldozed out and a gravel bank opened. This year again on the same lot two small gravel banks were opened and brush piled on town land from adjacent cottages. It is extremely difficult for the town to take action in such cases. One other act of vandalism took place this year at Mystery Spring, on the Spalding Lot off Tadmuck Road. Mystery Spring was one of the natural beauty spots of the forest. This year some individual or troop of

individuals decided to cut down about 25 trees up to 8 inches in diameter around this spring, as if to clear a camping area and then went off and left the high stumps and fallen trees, spoiling the area for future nature lovers. The police were notified but no trace of the culprits were found. This next Spring your committee will try to clean up the area and set some trees, but it will take years to restore its beauty.

It may be best to practically neglect our town forests, rather than spend money to improve them, until such time as some sort of supervision can be established. With the town owning over 600 acres of forest land there should be unlimited opportunities for conservation, interest in wild life, recreation, as well as commercial forestry. One man as a forest ranger could easily keep busy developing the various areas, carrying out good forestry practices as well as supervising interested groups who might like to help to make them of more value for wild life purposes, or for recreation. Development of appreciation of these forest lands by adults as well as young people will have to take place so that vandalism by a few will not spoil them for the many.

Maps of the location of the town forests have been made available by the assessors which is much appreciated by your committee. Also during the year William E. Wright, former chairman of the committee and one who has a great knowledge of the land areas of Westford, showed your committee the location of the three lots in that part of the town known as Texas. Two of these lots are on a wood road off Texas Road and the other can be reached by using the bed of the old Nashua and Acton Railroad off Acton Road. These lots are covered mainly with mixed hardwoods.

The report of the committee for 1940 pertaining to land given to the town by Miss Martina A. Gage was reviewed, as it gave a brief description of the ten lots and told of their location.

Allister F. MacDougall
Florian Witowicz
Kenneth A. Wilson
TOWN FOREST COMMITTEE

REPORT OF CEMETERY COMMISSIONERS

The past year saw many improvements. In the Spring we finished grading the lawn on Main Street where the Lowell Gas Company had ripped it up the year before for the new gas main.

Two large diseased Elm trees were cut down, one at Fairview and one at Wright Cemetery.

We had the roads in the old East Division of Fairview patched and oiled. Thanks to George Wyman, our Road Superintendent for a good price on the good job he did to them. A good strip of hot-topping was put on at Fairview. We did half of the road along the south wall this year. Next year we intend to finish that road.

Many old historical stones were fixed up and straightened. Some had been pushed over by boys and had to be reset in cement.

Last year we had a good green yard once again, in fact, it was green until the snow came.

Walter L. Blanchard, Chairman
Albert A. Hildreth
Matthew A. Elliott
BOARD OF CEMETERY COMMISSIONERS

REPORT OF SEALER OF WEIGHTS & MEASURES

Gas Pumps	29
Scales or Balances under 100 lbs.	19
Scales 100 - 5,000 lbs.	12
Scales over 10,000 lbs.	6

George S. Wilder
SEALER OF WEIGHTS & MEASURES

REPORT OF THE PLUMBING INSPECTOR

There were ninety-seven (97) permits issued. The appropriation was used as follows:

Appropriation for 1963	\$600.00
Inspections made: 41 @ \$1.50..	\$ 61.50
147 @ \$3.00..	441.00
	<hr/> 502.50
Supplies and postage.....	<hr/> 30.60
	<hr/> 533.10
Unused balance of appropriation.....	\$ 66.90

Paul L. McDonald
PLUMBING INSPECTOR

ANNUAL REPORT OF SCHOOL PLANNING COMMITTEE

The year 1963 has been marked by considerable progress in meeting the immediate and long-range needs of the Town for school construction.

The six room addition to the Nabnasset Elementary School, under the direction of a special three man building committee, was begun and is approaching completion.

The new 600 pupil Intermediate School, on the Town Farm site, is now under construction and should be completed in the fall of 1964. This project is under the supervision of a special building committee appointed last winter.

The third and largest project included in the long range plan adopted by the Planning Committee in 1962 is a proposed 4 year senior high school which could house initially about 1000 pupils. The opening of such a school by September 1968, will relieve the increasingly crowded conditions in the present high school, will serve to improve the educational opportunities of the older students, and will also permit the present high school to be converted to use by the intermediate grades. This conversion will serve in turn to relieve the pressure on the elementary schools. The Planning Committee has devoted continuing attention to the selection of a suitable site for the new high school. It is hoped that a proposal to purchase a site can be submitted to the Town some time in 1964 and that planning for this large project can begin before the end of 1964. Construction should begin no later than the fall of 1966.

In connection with planning for a new high school, the Planning Committee has considered the possibility of forming a regional high school with the neighboring towns of Dunstable and Tyngsboro. Despite some apparent savings in the Town's share of construction and operating costs, it is the opinion of the committee that a regional approach is not sound in view of the growth of Westford's own school population, the uncertainty of the growth in the other two towns, and the considerable complexity that would result in the planning and administration of such a regional school.

The Planning Committee has strongly supported the study, along with the neighboring towns of Chelmsford, Littleton and Groton, of a regional technical high school. While there is a question as to how much such a school would relieve our own enrollment pressures, there can be little doubt but that such a school would fill a real educational and economic need for this community. We strongly urge support of the appointment of a special committee to study this question further.

On the whole we believe that progress has been made in planning and meeting our school construction needs. However, the increasing pressure of school enrollments, running about 3% ahead of forecasts, makes it clear that we must continue to plan and to build for the foreseeable future.

The Committee regrets the resignation of Joseph Taylor from membership and his departure for Maine. He has contributed sound judgment and experience to our deliberations of the past two years.

Respectfully submitted,
Richard S. Emmet, Jr., Chairman
Allan W. Bell, Secretary
Arthur R. Coffin, Jr.
Anthony Denisevich
James D. Hansen
John A. Urbaniak

REPORT OF THE INSPECTOR OF WIRES

There were 310 Wiring Permits issued. The Appropriation was used as follows:

Appropriation for 1963		\$1,000.00
106 Inspections @ 1.50	159.00	
364 Inspections @ 2.00	728.00	
Supplies, Clerical & Postage	<u>96.45</u>	
		<u>983.45</u>
Unused balance of appropriation	\$	<u>16.55</u>

Received \$1,136.50 for 310 Permits issued.

Norman E. Day
Inspector of Wires

Report of Dog Officer

I herewith submit the Annual Report of the Dog Officer for the year ending December 31, 1963:

51 Dogs picked up as strays	
14 Dogs returned to owners	
3 Cases molesting Poultry and Livestock	
2 Cases turned over to County for Damage to Livestock and Poultry	
19 Dogs struck by cars	
23 Cats picked up and disposed of	
3 Calls to destroy Rats	
1 Call to destroy Turtle	
2 Calls to remove Raccoon to new location	
583 Telephone calls received and expenses	\$ 13.45
159 Complaints investigated @\$1.90	302.10
28 Dogs turned over to County (care and custody)	429.00
12 Dogs destroyed @ \$2.00	24.00
Printing	12.00
School Expenses	19.45
Car Expenses	200.00
19 Dog Bites	
	<hr/>
	\$ 1,000.00

Reimbursement from County for board and care of strays to Town \$453.00.

I wish to thank the Board of Selectmen, The Police Department, Mr. and Mrs. Charles L. Hildreth, and Mr. Albert Picking for their cooperation and assistance throughout the year.

Respectfully submitted,
William C. MacMillan
Dog Officer

TRANSFERS FROM FINANCE COMMITTEE RESERVE

Fire Department.....	\$ 207.70
Forest Fires Department.....	2,572.45
Recreation Commission.....	244.81
Registration and Election.....	184.04
Tree Department.....	<u>199.88</u>
Total Transfers.....	3,408.88
Balance.....	<u>1,591.12</u>
Appropriated at Annual Town Meeting	<u>\$ 5,000.00</u>

Lawrence S. Johnston, Chairman

John J. Barretto

J. William Blythe

Alfred J. Cann

Herbert C. Decato

Viateur A. Ricard

Peter Sechovich

F. Stanley Smith

Nicholas Sudak, Jr.

WESTFORD FINANCE COMMITTEE

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth afore-said, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Town Hall, Westford Center
PRECINCT 2	Healy Legion Hall, Graniteville
PRECINCT 3	New Nabnasset School, Brookside
PRECINCT 4	Murray Hall, Forge Village

MONDAY, MARCH 2, 1964

being the first Monday in said month, at 12:00 o'clock noon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One Member of the Planning Board

FOR THREE YEARS

One Selectman
One Assessor
Three Members of the School Committee
One Member of the Board of Public Welfare
Two Trustees of the J. V. Fletcher Library
One Member of the Board of Cemetery Commissioners
One Member of the Board of Public Health
One Member of the Board of Water Commissioners

FOR ONE YEAR

One Tree Warden

All on one ballot.

The polls will be open from 12:00 o'clock noon to 8:00 P. M.; and to meet in Westford Academy at Westford Center on the following

SATURDAY, MARCH 7, 1964

at 1:00 o'clock in the afternoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing year, and for paying unpaid bills of previous years.

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the current financial year and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws; or act in relation thereto.

ARTICLE 4. To see if the Town will vote to appoint the Planning Board as its agent to acquire options for the purchase of land for municipal use, including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges; or act in relation thereto.

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highways Maintenance; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highways Maintenance; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from any available funds, the sum of Eighty-Five Hundred (\$8500.00) Dollars, or some other sum, to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon the State and County contributing to the cost thereof; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or appropriate from any available funds, including the proceeds to be received from the State under the provisions of Chapter 822 of the Acts of 1963, the sum of Thirteen Thousand Nine Hundred Seventy-Four and 90/100 (\$13,974.90) Dollars, or some other sum, for the purpose of continuing the construction of a drainage system in and along a portion of Plain Road in Nabnasset; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000.00) Dollars, or some other sum, for the purpose of purchasing a new dump truck for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to one of the trucks now being used by said Department and to apply the sum received therefrom against the purchase price of the new truck; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of a new pickup truck for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to the pickup truck now being used by said Department and to apply the sum received therefrom against the purchase price of the new truck; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money for the purpose of paying the annual rental of a Street Sweeper; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Forty-Seven Hundred Sixty-Five and 90/100 (\$4765.90) Dollars, or some other sum, for the Highway Equipment Account and, in addition, to transfer the sum of Thirty-Two Hundred Thirty-Four and 10/100 (\$3234.10) Dollars, or some other sum, from the Highway Machinery Fund to the Highway Equipment Account; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of Seven Hundred Eighty-Five (\$785.00) Dollars, or some other sum, for the purpose of compiling and printing the By-Laws of the Town, said sum to be in addition to the sum previously voted for this purpose; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of two new cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to the cruisers now being used by said Department and to apply the sum received therefrom against the purchase price of the new cruisers; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or appropriate from any available funds, including the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961, the sum of Twelve Thousand (\$12,000.00) Dollars, or some other sum, for the purchase of a new fire truck with incidental appurtenant equipment, said purchase to be made under the supervision of the Board of Fire Engineers; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to one of the fire trucks now being used by said Department and to apply the sum received therefrom against the purchase price of the new truck; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of Nine Hundred (\$900.00) Dollars, or some other sum, for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post, the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post, and the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to authorize the Committee appointed under Article 25 of the Warrant for the Annual Meeting of 1963 (Personnel By-Laws Committee) to continue its study and to report its further findings and recommendations, if any, at the next annual town meeting or, at the discretion of said Committee, at any special meeting to be called for that purpose; and to see if the Town will vote to raise and appropriate the sum of Two Hundred (\$200.00) Dollars, or some other sum, to defray the expenses of said Committee; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to raise and appropriate a sum of money sufficient to defray the cost of painting and repairing the upper Town Hall and the staircases or hallways of the Town Hall; to defray the cost of painting the Police Department office and for the purchase and installation of lighting fixtures for the Police Department office; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to raise and appropriate a sum of money sufficient to purchase fifty (50) new, metal, folding chairs; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to raise and appropriate a sum of money sufficient to defray the cost of installing a new floor in the lower Town Hall; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to accept the provisions of G. L. (Ter. Ed.) Chapter 41, Section 97A, which provides as follows:

In any town which accepts this section there shall be a police department established by the selectmen, and such department shall be under the supervision of an officer to be known as the chief of police. The selectmen of any such town shall appoint a chief of police and such other officers as they deem necessary, and fix their compensation, not exceeding, in the aggregate, the annual appropriation therefor. In any such town in which such appointments are not subject to chapter thirty-one, they shall be made annually and the selectmen may remove such chief or other officers for cause at any time after a hearing. The chief of police in any such town shall from time to time make suitable regulations governing the police department, and the officers thereof, subject to the approval of the selectmen; provided, that such regulations shall become effective without such approval upon the failure of the selectmen to take action thereon within thirty days after they have been submitted to them by the chief of police. The chief of police in any such town shall be in immediate control of all town property used by the department, and of the police officers, whom he shall assign to

their respective duties and who shall obey his orders. Section ninety-seven shall not apply in any town which accepts the provisions of this section. Acceptance of the provisions of this section shall be by a vote at an annual town meeting; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to create a special unpaid committee to be known as a Regional School District Planning Committee, to consist of three members, including one member of the School Committee, to be appointed by the Moderator, pursuant to the provisions of G.L. (Ter. Ed.) Chapter 71, Section 14; and to raise and appropriate a sum of money for the expenses of said Committee; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand (\$75,000.00) Dollars, or some other sum, for the purpose of constructing, erecting, originally equipping and furnishing a new Town Garage and all necessary appurtenances in connection therewith, to be located off Beacon Street in Graniteville, on the premises donated to the Town by James E. Farmer et ux by deed dated February 14, 1963, recorded with Middlesex North District Registry of Deeds, Book 1600, Page 291 and being shown on a plan recorded with said Registry, Plan Book 98, Plan 80A; to determine whether any portion or all of said sum shall be provided for by appropriation from any available funds in the Treasury, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods, said sum to be expended by the Garage Building Committee under the authority conferred upon it by Article 6 of the Warrant for the Special Meeting held on June 11, 1963; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to amend its Protective By-Law and Protective By-Law Map,

1) By adding after sub-paragraph 5 of SECTION 2 ARTICLE XII, a new sub-paragraph as follows: ----6. Multiple family residence.

2) By inserting at the end of SECTION 3 of ARTICLE XII the following new Sections: --- SECTION 3A. Multiple family residence District uses. In a multiple family residence district no land, building or structure shall be erected, maintained or used except for one or more of the following uses:

1. Any use permitted in Section 3 of this Article XII (residential district uses) but only insofar as the said Section 3. or other provisions of this Article XII apply to uses permitted in Residence A. districts, and subject always to all of the provisions of this Protective By-Law as they apply to permitted uses in Residence A districts.

2. Multiple family residence structures, provided that there shall be no less than 4 and no more than 12 family dwelling units per structure, and such accessory uses, buildings, and structures as are usual and customary in relation to multiple

family residence structures, except that no part of any building or lot used for multiple family residence use shall be used for any home occupation, business use, or professional office; and further provided that if all or any part of the land in a multiple family residence district is to be used for the erection, alteration or maintenance of one or more multiple family residence structures, all of the following regulations and procedures shall be adhered to in each instance:

PROCEDURES:

1. There shall be submitted to the Planning Board a site plan prepared in accordance with the procedures and regulations of the Board as they relate to subdivisions which shall be acted upon, and accepted or approved by the Board, in the same manner as a subdivision. No building permit shall be issued for the erection or alteration of a multiple family residence structure or permitted accessory building or structure until the Board has approved such site plan in the same manner as a subdivision or has failed to act thereon in the manner provided by Law as it relates to subdivisions.
- a. The site plan for multiple family residence use shall present a unified and organized arrangement of buildings, structures, service facilities and permitted accessory uses, and shall show, among other features, the ground area, grades, and the location of all existing or proposed structures, buildings, roads, drive-ways, paved walks, parking areas, the sanitary system exterior to any building, surface water drainage facilities, the lot lines and boundaries of residential districts within 100 feet of the proposed multiple family residence district lot, and principal landscape features such as fences, walls and major planted or wooded areas.
- b. Before approving any site plan the Board may require reasonable and appropriate screening of such lot from abutting single residence districts, and may determine the extent to which there shall be provided vehicular access from such lot to an abutting lot in such multiple family residence district and from such lot to any public street or way.
- c. Before approving such site plan the Board shall assure itself to a degree consistent with the requirements and intent of this section 3A that all regulations of this section are or will be met; that such arrangement submitted on a site plan shall assure safe and convenient pedestrian and vehicular traffic on such lot and on the public streets and ways abutting such lot; and, the adequacy of access for emergency vehicles to any building upon such lot; and the adequacy of surface water drainage facilities.
- d. Such a site plan may be submitted to the Board in stages or as a whole and complete definitive plan, and in either case the Board may approve such in whole or in part; but, whenever plans are submitted in stages, features previously approved by the

Board shall be deemed to be approved upon a subsequent plan provided that they are shown as materially unchanged upon such subsequent plan unless the Board shall determine that additions, substitutions, the feature that would otherwise be deemed to be approved.

e. In acting upon such a site plan, and in determining the extent of compliance with such plans, the Board shall have the power to permit alteration, amendment, modification or deviation from the plans approved by it, upon application for the reasons of extreme hardship or practical impossibility of compliance due to undiscovered features of the land, but only after it has determined that such applicant has acted in good faith in the submission of plans and in applying for permission to alter, amend, modify or deviate, except that any matter dealing with the maximum or minimum number of dwelling units per structure, lot size, set back from any lot line or boundary, and the height of buildings shall be submitted to the Board of Appeals in accordance with its regulations and in the manner provided by law.

Regulations:

1. No structure in a multiple family residence district shall exceed $2\frac{1}{2}$ stories in height or 40 feet as measured from the mean finished grade of the land at the base of the building. A habitable basement shall be considered a $\frac{1}{2}$ story if no more than one half of its interior height is above the mean finished grade of the building at its base. If more than one half of the interior height of a habitable basement is above the mean finished grade, it shall be considered a full story. An attic space constructed so that it is not habitable shall not be considered a story.

2. The lot area upon which a multiple family residence structure is situated shall be not less than 50,000 square feet, and in addition thereto there shall be provided an additional lot area of at least 2,000 square feet per dwelling unit in a multiple family residence structure; but, in no event shall the total area of any lot for multiple family residence use be less than 40,000 square feet in area.

3. There shall be provided upon each such lot an open area, unoccupied by any building, equal to a minimum of 50% of the gross area of such lot.

4. No multiple residence structure shall be located closer than 100 feet from any other multiple residence structure, nor closer than 100 feet from the boundary of any single residence district except when such boundary is a public street, nor closer than 50 feet from the lot line of any lot in a multiple residence district then being used for single family residence use, nor closer than 50 feet from the lot lines upon which such multiple family residence structure is to be located.

5. No garage, utility building or other permitted structure shall be located closer than 50 feet from the boundary of any single residence district, nor closer than 50 feet from the lot line of any lot in a multiple family residence district then being used for single family residence use; and in no event shall any such garage, utility building or other permitted structure be located closer than 25 feet from the lot line of the lot upon which it is situated.

6. There shall be provided upon every lot upon which is located a multiple family residence structure, for each dwelling unit in such a structure, at least one paved off-street parking area, or covered garage space, or space in a carport. If an open paved off-street parking space is provided, such a space shall be of a minimum of 250 square feet in area and shall be located not more than 150 feet from the outside entrance to such dwelling unit. No open space shall be considered available as a parking space which reduces the effective width of any driveway or road to less than 12 feet, and no space shall be considered available for parking which is located on any access way, or any roadway or street connecting one multiple family residence structure to another or to any public street or way.

7. No driveway or parking space required by regulation 8. or otherwise shall be located closer than 50 feet from the boundary of any single residence district, nor closer than 25 feet from the lot line of a multiple residence lot; except that a common driveway and adjoining parking spaces may be used upon lots containing multiple family residence structures.

8. No garage, utility building, carport or other permitted structure shall exceed one story in height or twenty feet measured from the mean finished grade at the base of such structure to the top of such structure, but chimneys, spires, cupolas, or decorative devices shall not be considered in determining such height.

9. All principal roads, streets or ways connecting one multiple family residence lot to another shall be constructed and paved in accordance with sub-division rules as they relate to streets. Any principal road, street or way connecting two or more multiple residence lots and a public street or way shall be considered a street, and shall be constructed and paved in the manner required by sub-division rules as they relate to streets, and the Board shall make such other provisions as may be necessary to assure that such streets shall be offered to the town for acceptance as public streets.

10. During a period of construction not to exceed two years from final approval by the Board, two signs advertising such premises for sale or for rent shall be permitted provided that no sign shall exceed 20 square feet in size or be located closer than 50 feet from any single residence area, or closer than 10 feet from any public street or way; and thereafter no such sign except one of

less than 6 square feet in size shall be permitted upon such lot, and no such permanent sign shall be located closer than 50 feet from the boundary of any single residence district or closer than 10 feet from any public street or way; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Multiple Family Residence District the following described parcels of land:

1. A certain parcel of land in Westford on the northerly side of Main Street containing 7 acres, more or less, bounded beginning at the northeasterly corner thereof, thence running southeasterly 700 feet, more or less, by land now or formerly of Lambert and land now or formerly of Hudson to the northerly side of said Main Street; thence southwesterly by said Main Street 400 feet, more or less, to land now or formerly of Tighe; thence northwesterly by said Tighe land 125 feet more or less; thence southwesterly still by said Tighe land 125 feet, more or less, to land now or formerly of Hildreth; thence northwesterly by said land of Hildreth 400 feet, more or less, to land formerly of Brown now belonging to Hildreth; thence northerly by said land formerly of Brown 250 feet, more or less, to the point of beginning; be any and all of the said measurements, courses and distances approximate.

2. A certain parcel of land situated in Westford on the northerly side of Main Street containing $1\frac{1}{2}$ acres, more or less, bounded beginning at the southeasterly corner thereof, at the northerly side of said Main Street 240 feet, more or less; thence at a right angle northwesterly 350 feet, more or less, to land formerly of Brown 175 feet, more or less; thence southeasterly by other land of said Hildreth 400 feet, more or less, to land now or formerly of Tighe; thence southerly by said Tighe land 125 feet, more or less, to the point of beginning; be any and all of the said measurements, courses and distances approximate; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to amend its Protective By-Law and Protective By-Law Map by striking out sub-paragraph 2. of Paragraph A, SECTION 5, ARTICLE XII, and inserting in place thereof the following new sub-paragraph:

2. Quarrying, mining and the processing and finishing of the products thereof, including buildings, machinery and equipment for the manufacture, storage and sale of bituminous paving materials, ready mixed concrete and portland cement products, and the storage of necessary substances and materials incidental and necessary therefor, rock crushing, lime kilns, private railroads, spur tracks, lumbering and saw mills; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, in fee simple, four parcels of land to be used as and for the site of a proposed additional well field, in accordance with the provisions of Chapter 40, Section 14, and/or Chapter 79 of the General Laws, both as most recently amended; and for the purpose of acquiring said land, that the sum of Thirty-Six

Hundred (\$3600.00) Dollars, or some other sum, be raised and appropriated, or transferred from any available funds; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to raise and appropriate the sum of Fifty-Nine Thousand (\$59,000.00) Dollars, or some other sum, for the purpose of defraying the cost of the development of an additional well field off Cemetery Road, including the cost of wells, pipes, original pumping station equipment and all necessary and incidental fees and expenses; to determine whether any portion or all of said sum shall be provided for by appropriation from any available funds in the Treasury, including the unexpended balances of three Water Department Accounts, the Water Department Surplus Account, by taxation, by borrowing under the authority of Chapter 44 of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to extend its water mains and water supply system by laying approximately 2150 feet of eight inch mains, together with all necessary appurtenances, fixtures and equipment, from Concord Road to the proposed well field on Cemetery Road; and for the purpose aforesaid, that it raise and appropriate, or appropriate from any available funds, including the Water Department Surplus Account, the sum of Eleven Thousand (\$11,000.00) Dollars, or some other sum; or act in relation thereto.

ARTICLE 31. To see if the Town will vote to extend its water mains and water supply system by laying approximately 700 feet of eight inch mains, together with all necessary appurtenances, fixtures and equipment, from the end of the present main on Beacon Street to the proposed new Town Garage; and for the purpose aforesaid, that it raise and appropriate, or appropriate from any available funds, including the Water Department Surplus Account, the sum of Twenty-Eight Hundred Twenty-Five (\$2825.00) Dollars, or some other sum; or act in relation thereto.

ARTICLE 32. To see if the Town will vote to authorize the Board of Selectmen to install approximately twenty-five (25) street lights; or act in relation thereto.

ARTICLE 33. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

Hereof fail not, and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this eighth day of February, in the year of
our Lord, 1964.

Horace F. Wyman

John J. Kavanagh

George S. Fletcher

Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1963

ORGANIZATION - SCHOOL COMMITTEE

Maurice Huckins, Jr., M. D., Chairman	Term expires 1964
Mary R. Lambert	Term expires 1964
Raymond D. LaPan (filling out the term of J. Austin Healy)	Term expires 1964
Percy O. Daley, Jr., Secretary	Term expires 1965
Harry V. Smith	Term expires 1965
Clifford J. Courchaine	Term expires 1966
John E. Leggat	Term expires 1966

OFFICE OF SUPERINTENDENT OF SCHOOLS
WESTFORD ACADEMY

Lloyd G. Blanchard, Superintendent	Telephone 692-6561
Kenneth H. Robes, Administrative Assistant	
Vera E. Bettencourt, General Secretary	
Rita M. Tousignant, Financial Secretary	

SCHOOL TELEPHONES

Westford Academy	692-6771	Cameron School	692-6542
Roudenbush School	692-6911	Sargent School	692-6553
Wm. E. Frost School	692-6230	Nabnasset School	692-6233
Guidance Department	692-8825		
Music & Physical Education	692-4031		

SCHOOL PHYSICIAN

Andre Sterlin, M. D.	Oak Hill Road, Nabnasset, Mass.
Telephone	692-4022

SCHOOL NURSES

Ruth N. Hall, R.N., Westford, Mass.
Dorothy Healy, R.N., Westford, Mass.
Office Tel. 692-8431 -Academy

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, the School Committee respectfully submits its report for the year ending December 31, 1963.

Following the introductory information and the brief historical summary of the 1963 school news is a section on school finance, perhaps the most critical and controversial area of public education today. It is hoped that the citizens of Westford will accept this section of the annual report as an attempt on the part of the School Committee to provide helpful information towards a greater appreciation for the financial problems confronting education in general and Westford schools in particular.

SCHOOL HOURS 1963-64

Academy	Grades 9 - 12	8:00 A.M. to 2:30 P.M.
Roudenbush	Grade 7	8:00 A.M. to 12:00 Noon
Roudenbush	Grade 8	12:00 Noon to 4:00 P.M.
Elementary	Grades 1 - 6	8:30 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your Schools to talk with the School Principal and staff whether or not you have children in the Schools. However, you are urged (1) to check in with the Principal before visiting a class and (2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in Grade 1 if he reaches his sixth birthday prior to November 1 of the school enrollment year. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second Monday of each month at 7:30 P.M., in the Academy Cafeteria. On the fourth Monday of the month there is usually a Special School Committee Meeting. Meeting and agenda are published. Public is welcome.

SCHOOL CALENDAR 1963-64

Fall Term	September 4 - December 20
Winter Term	January 2 - February 21
Spring Term	March 2 - April 17
Summer Term	April 27 - June 19

TOTAL - 185 Days

Days Omitted:

Teachers' Convention	October 25
Veterans' Day	November 11
Thanksgiving Recess	November 28 and 29
Good Friday	March 27

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

1963 IN REVIEW

Problems associated with enrollment increases continued in 1963 to plague the School Committee. Early in the calendar year space was sought for the relocation of the offices of the Superintendent of Schools to release present offices for use by the Academy staff. The central office was to be converted to health space, the clinic to guidance and the guidance office for the vice principal. Academy principal and vice principal are sharing the same office, an awkward arrangement considering the varied confidential functions of these two administrators. Layouts were prepared and cost estimates obtained for the top floor of Roudenbush, the second floor of Town Hall, and finally a section of the Town Farm property. For one reason or another all were rejected and the two offices to the rear of the Academy are still serving as central office space. Hopefully additional space may yet be found.

Budgeted in 1963 was an assistant for the superintendent. But an evidenced lack of public understanding of the need for such a position coupled with the lack of space discouraged the filling of this position. The 1964 budget provides for the hiring of an assistant April 1 whether or not space is available.

It was with extreme reluctance that the School Committee voted to plan pupil transportation around a split session for grades 7 and 8 at the Roudenbush School. But no reasonable alternative could be offered. It is well the split session plan was adopted because the actual enrollment increase of 218 pupils was 40 pupils more than anticipated. Classroom as well as transportation facilities were extended to maximum, even with five rooms serving double duty and the normal bus trips increased by twelve daily.

To cope with the growing complexity of program scheduling, and the increase in paper work associated with increasing Academy enrollments, the School Committee approved the full participation of Westford Academy in the New England School Development Council Data Processing Program. Harold Ready of the Academy staff attended a summer institute in Newton to gain the technical knowledge necessary for Westford's successful participation. Computers available to NESDEC guided the perfection of a master schedule which assured each pupil his course elections, assigned pupils to classes, printed out class lists, and report cards, and is now compiling attendance data. Hopefully data

processing services may be extended to our other schools as needed.

School Building Projects are moving forward satisfactorily. The six room addition to the New Nabnasset School will be occupied in January 1964. This addition provides three double rooms, (each pair divided by a folding soundproof partition) a library space, two storage areas and additional toilet facilities. Grounds will receive extensive attention in the spring in an attempt to control the sand nuisance surrounding this school and save on our floor maintenance costs. Robert Noy, principal of Nabnasset School, has worked closely with Extension Committee, Robert Hicks, chairman, Allan Ryan, secretary, and Robert Graves.

Before the severe cold weather of December descended upon the Town Farm site, the contractor succeeded in rough grading, stockpiling top soil, trenching and laying the foundations of the new intermediate school. Hopefully this school will be ready for occupancy by our grade 6-7-8 pupils in January 1965. Eugene Hayes, Academy vice principal, was elected principal of the intermediate school in September and has been working closely with the Building Committee, Dr. Benjamin Lambert, chairman, Richard Tuttle, secretary, Arthur Abbood, Philip Hall and Harold Harrington.

All elementary teachers took an in-service course in modern mathematics this past spring. The staff was divided into two groups to assure a class of manageable size, and a Harvard doctoral candidate met each group once a week for a semester. Rather than presenting one of the formal modern math programs, the instructor concentrated on modern math concepts and the improvement of the techniques of teaching elementary arithmetic. Principals report copious evidence of the value of this program.

Congratulations to Fay Lamson, Westford Academy's first National Merit Finalist. Considering that Fay's achievement placed her in the top half of one per cent of the top secondary school students across the country, there is reason for every Westford resident to feel proud. Fay is presently enrolled in Radcliffe.

To be congratulated also are the members of Westford's championship wrestling and football teams, coached by Chesley Steele, and Westford's outstanding band, directed by Frank Page.

A follow-up of 1963 graduates reveals that twenty of a class of 69 are enrolled in a four year college. Nine others are enrolled in a two year college, one in nursing and nine in a one year college. Twelve are in clerical employment, two have gone in the service, nine are employed in miscellaneous occupations, two are married, one is enrolled as a post graduate. The remaining four have not responded to follow-up questionnaires.

Progress has been at last realized in the Technical Vocational School effort of the past couple years. There will be an article in the 1964 annual warrant requesting creation of a committee to study for one year the advantages to Westford of a Regional Technical Vocational School to serve Chelmsford, Littleton, Groton and Westford.

If all committees report favorably, then a committee may be elected to plan, construct and direct the operation of the school independent from school committees or officials of any of the four towns. The School Committee is convinced of the need; other communities have proven to pupils and to residents alike the advantages of such cooperative effort.

Building maintenance is carefully scheduled year by year to assure maximum use and minimum trouble and expense from our older buildings. This past year Roudenbush exterior was painted and roof tiles replaced, stage and side rooms in the gym were painted and all the old water closets replaced with flushometers. Stage lighting was replaced for use of the stage. Frost corridors and stairs were painted and Sargent classrooms. Water closets were replaced with flushometers in the Old Nabnasset School. And the Academy exterior and selected interior rooms were painted. Also exterior doors on the front of the building were shielded to check rot. Academy shades were replaced and replacement of shades in other schools is moving forward on schedule.

The Supreme Court ruling on prayer and Bible reading in public schools just before school closing in June required the full summer for clarification. Attorney General Brooke's interpretation and clarification allowed schools to reopen in September with minimum anxieties on the part of staff and administration. But it will be a while yet before there is complete acceptance of the law as interpreted.

The Conflict of Interest law was very personally felt when veteran School Committee member, J. Austin Healy, Jr., resigned July 29. Mr. Healy had served the pupils of Westford faithfully and capably since 1958. Raymond LaPan was elected by Selectmen and remaining School Committee members, according to law, to fill Mr. Healy's unexpired term. Earlier in the year the School Committee welcomed new members, Clifford Courchaine and John Leggat, and organized with Dr. Maurice Huckins, and Percy Daley, secretary.

A series of discussion questions were submitted this past fall by Committeeman Daley for the consideration of the School Committee. To date the following areas have been probed with staff participation. It was hoped that residents might have attended, as the discussions were most revealing and constructive:

- | | | |
|-----------|----|--|
| September | 23 | "How can we help our problem children?" |
| October | 14 | "What are the problems in introducing Modern Science Courses in Westford?" |
| October | 28 | "How can we keep our good teachers in the system?" |
| November | 25 | "How can we keep our teachers up-to-date on developments in their field?" |

Further discussions were deferred pending completion of the 1964 Budget. The first draft was presented by the administration in June, but serious Committee consideration did not commence until fall because of the pressure of other business. By that time the State Department of Education introduced a new school accounting code for adoption by all public school systems in the state. Much time and frustration was expended in converting not only the proposed 1964 budget, but also, for

comparison purposes the 1962 and 1963 budgets. Copies of the 1964 Budget, complete with explanation of the new code are available for study by interested citizens in the Fletcher Library. It is regretted that residents do not appear at School Committee Budget Sessions, as well as other sessions, to hear the facts and to present their views. Members of the School Committee would sincerely appreciate such interest and assistance.

WHERE ARE WE HEADED?

Rising school budgets are stimulating heated debate not only in Westford but in almost every community and city across the country. Are school committee members becoming less responsive to the financial limitations of their communities? The evidence seems to be to the contrary. Because of factors beyond their control, school committee members are becoming more concerned than ever before about costs. But how do you hold the line where school age boys and girls constitute the fastest growing segment of our population? The producing age group, the 21-65 year old bracket, is now the slowest growing segment, exceeded even by the 65 and above group. So the burden of providing for the young and the old appears to be increasing more rapidly than the potential of the providers, and this situation, we are advised by economists, will continue for at least a decade. Right here in Westford within the past ten years we have observed the school enrollment ratio increase from 18% to its present level of more than 25% of the total town population. And this is only one of the pressures the school committee is feeling in its efforts to provide good schools within reasonable financial limitations.

The effect on the tax dollar of a rising cost of living index accompanied by rising salaries is generally appreciated. But people are less aware of the rapidly expanding scope and complexity of the pupils' program of studies. Human knowledge is increasing at a frightening rate. We have come to accept rather casually the atom's potential for service or destruction, the computer's astronomical output, the retreat of geographic frontiers to outer space. But we do not generally appreciate the fact that these events and discoveries have occurred within the lifetime of today's high school senior. The techniques in teaching all areas of the program must improve with our expanding knowledge or we shall be merely piling fact on fact, facts which may or may not be pertinent to tomorrow's problems. And new techniques and aids are expensive. So there is good reason to wonder just where we are headed.

WHAT IS THE IMMEDIATE PROBLEM?

The town's rejection of the Middle School in June 1962 created a pupil housing problem this school year which will continue and intensify in 1964. Grades 7 and 8 are on split session in the Old Westford Academy (now Roudenbush School) which less than ten years ago housed grades 9-12 on single session. (The top floor of Roudenbush is no longer used.) The "new" Westford Academy which opened as a 500 pupil grade 7-12 building in 1955 is currently carrying a 10% overload, grade 9-12 pupils only. Every available elementary classroom is occupied including the old Nabnasset School which is now bearing up well under

a 50% overload, grade 3 Nabnasset pupils only. As late as 1959 this two classroom school housed all the Nabnasset grade 1 and 2 pupils. The only relief for September 1964 is the six room Nabnasset addition opening in January 1964, an addition which will move our grade 6 pupils out of the multipurpose room this school year, and along with the original twelve rooms barely accommodate our grade 1-5 Nabnasset pupils in 1964-65. Yet the forecast indicates continued growth all levels. Appendix A reviews the enrollments of the past ten years and Appendix B estimates enrollments over the next ten years. The indication is a doubling enrollment each decade.

WHAT'S WRONG WITH THE CONTINUED SPLIT SESSION USE OF ROUDENBUSH?

The grade 7-8 split session plan was offered for 1963-64 as a one year solution only, in case of delay in the opening of the Middle School. Now the 800 pupil Middle School has been abandoned in favor of a 600 pupil school for the intermediate grades 6-7-8. This change of plan postpones the solution to our immediate space shortage for at least one half year. The incoming grade 7, September 1964, exceeds the capacity of the Roudenbush School, as anticipated. Of course some may transfer to private school. Withdrawal of grade 8 pupils this year was relatively heavy, about 10%, but grade 7 transfers to private school were negligible. The more serious deficiency of the split session is the lack of pupil time for special after-class assistance. Afternoon teachers are doing their best to minimize this deficiency with late classes, but there is no instructional space where the morning staff can assist grade 7 pupils. Special homework is about the only remedial device. Transportation of course aggravates this problem.

Whether we can count on the return of our split session staff is a second serious consideration. The 1963-64 grade 8 staff is entirely new. Teachers assigned last spring chose to teach in single session towns. Perhaps the promise of single session by January 1965 may hold most of our split session staff.

DOES THE SIX ROOM NABNASSETT ADDITION SOLVE OUR ELEMENTARY PROBLEM?

The opening of the Nabnasset six room addition will see all 1055 grade 1-6 pupils in regular classrooms for the balance of the 1963-64 school year. By September 1964 we will again be short two classrooms. To house our 1125 pupils grades 1-6 should require 45 classrooms. We are planning on 44 class groups, but there are only 42 rooms available. Since grade 6 pupils will move into the new Intermediate School as soon as it is ready, it seems wise to plan temporary spaces for these and to place our grade 1-5 pupils in the regular classrooms. Hence grade 6 Nabnasset pupils will be assigned to the old Nabnasset School while Nabnasset pupils grade 1-5 will require all 18 new Nabnasset classrooms.

The classroom shortage at Frost and at Cameron is not so easily resolved. Following the above reasoning, it seems logical to find temporary quarters for the grade 6 group each school and keep grades 1-5 on regular session in their respective schools. Whether a divided gymnasium in the Roudenbush School will serve as the two temporary

classrooms, or whether other more suitable quarters might be found, is uncertain as of the moment. At this writing it appears that there will be room in Sargent School for Graniteville grade 6 pupils, but regardless of the placement of Frost and Cameron grade 6 pupils, Roudenbush will be closed for the balance of the school year on the opening of the new Intermediate School.

HOW ABOUT ACADEMY SPACE?

During 1963-64 the Academy is carrying a 10% overload. According to the forecast, enrollment increases for grades 9-12 will be light over the next three or four years, but the overload will nevertheless become intolerable. Some device such as staggered sessions must again be employed starting in the fall of 1964. Every effort will be made to provide a full school day and a full school program for all grade 9-12 pupils. But unless additional space is provided by 1968, when grade 9-12 enrollments will soar to 650 pupils or more, a staggered schedule will have to give way to split sessions.

DOES THE 1964 BUDGET PROVIDE FOR THESE ADJUSTMENTS?

Provision has been made for the additional teachers, texts and supplies. Transportation costs cannot be figured accurately until a definite plan is adopted and pupil assignments made. No expensive building modifications are anticipated. Old Nab furniture will be exchanged for larger units from the new Nabnasset School. Two rooms of furniture have been budgeted to accomodate the two room elementary growth. If Roudenbush gym is called upon to serve as a double grade 6 classroom, an inexpensive visual barrier will be erected. Hopefully heating and lighting will be adequate.

At Westford Academy a folding partition will be installed in the science lab so that this room can serve both lecture and lab classes simultaneously. Unbudgeted but still under consideration is the moving and soundproofing of the folding music room partition to provide more space in the music room and to permit physical education classes to take place on the stage simultaneously with music classes. Our crowded conditions permit no space to be spared because of noise conflict.

WHEN IS THE STAFF FOR THE NEW INTERMEDIATE SCHOOL TO BE HIRED?

The principal of the new intermediate school has already been appointed, and starting September 1964 will devote full time to planning and organizing the program. The staff will consist of grade 6-7-8 teachers who will be serving September 1964, plus three specialists, shop, homemaking and physical education, who will assist our present staff until needed in the new school. The part time services of a librarian will be procured in September to plan the purchases and to catalogue books as they are received, and an additional counselor has been budgeted to serve Roudenbush pupils and to assist in their program and placement. Other needs are deferred to the 1965 Budget.

WHAT KIND OF A PROGRAM IS PLANNED
FOR THE NEW INTERMEDIATE SCHOOL?

The educational specifications stipulate a "no study period" program for all pupils. Each pupil will be under teacher supervision in a classroom situation every period of the day. Emphasis will be placed on a transitional program for grade 6 and a fully departmentalized program for grades 7 and 8. Steps will be taken to assure close teacher coordination in the resolving of pupil problems and in extending each pupil to maximum effort.

WILL THE NEW SCHOOL HELP UNSNARL
PUPIL BUS SERVICES?

If two grade 6 groups go into Rodenbush on full session along with five grade 7 and five grade 8 groups on split session, and if grades 9-12 go on a staggered program at the Academy, almost any move would help unsnarl pupil bus services. But new problems will be introduced. Will the hours of the new school enable the same fleet of buses to serve all three levels? What will be the walking zone for the new school? A strict 1 1/2 mile limit would walk children from beyond both Sargent and Cameron Schools.

WHAT MIGHT BE THE TOTAL SCHOOL ORGANIZATIONAL PLAN
SEPTEMBER 1965?

In 1965 we will need 43 classrooms for grades 1-5. Roudenbush will again be needed, this time perhaps to house our Frost District grade 4 and 5 pupils, and to relieve overcrowding in the Cameron District. Special classes will have relocated in the Intermediate School, releasing all eight classrooms in Sargent for use by Graniteville pupils grades 1-5.

Grades 9-12 will continue in the Academy, unless it proves in the pupils' interest to retain a portion of grade 9 in the new Intermediate School because of overcrowding in the Academy. Severe overcrowding invites staff morale problems which in turn affect the quality of the program. The Academy problems will intensify until additional space is provided. It seems hard to believe that, while the first Westford Academy served for 100 years and the second for 50 years, the third is now inadequate within 10 years. However, this is physical proof of the accelerating rate of change which is presently creating such complex problems.

WHAT IF A NEW HIGH SCHOOL IS DEFERRED
UNTIL AFTER 1970?

Appendix B estimates 789 pupils grades 9-12 in 1970. Grades 9 and 10 alone would approach the normal capacity of the Academy. Now consider estimated enrollments for grades 6-7-8, only 22 less than grades 9-12. The Intermediate School is planned for 600 pupils maximum. Grades 1-5 too would exceed by ten classrooms the normal capacity of Roudenbush, Frost, Cameron, Sargent and Nabnassett (including the addition). So, lacking new high school facilities for grades 9-12 in 1970, pupils at all levels would be on split session or staggered

programs. The School Planning Committee recommends a new high school by 1968 housing grades 9-12, the present Westford Academy and the new Intermediate School each accommodating grades 5-8, and the elementary facilities serving grade 1-4 only. Here follows a comparison of school capacities and enrollments according to this plan. (Note that Westford Academy, when used for a non elective grade 5-8 program, could house as many as 600 pupils.

	<u>Capacity</u>	<u>Enrollment 1970</u>
New High School	1000 expandable	789
Present Westford Academy	600	525
New Intermediate School	600	525
Roudenbush	(150)	
Frost	(150)	
Cameron	(200)	1134
Sargent	(200)	
Nabnasset	(450)	
Old Nab		
	Special Classes?	
TOTALS	3350	2973

WILL THERE NOT BE A REGIONAL TECHNICAL VOCATIONAL SCHOOL BY 1970 TO RELIEVE THE OVERCROWDING IN OUR PUBLIC SCHOOLS?

Hopefully there will be a Regional Technical Vocational School to serve Chelmsford, Littleton, Groton and Westford pupils grades 9-12 by the year 1970. But we have been advised that such a school should not be counted upon to relieve congestion, because (1) 10% would be a relatively high enrollment expectations, and (2) five year forecasts for rapidly growing communities are usually more than 10% conservative. (Consider the Annual Report of 1960: Estimate for 1963 was 1672 pupils, but actual enrollment for 1963 was 1855 pupils, a 10% error in a three year forecast.) It should be emphasized that the function of a Technical Vocational School is to provide the specialized program desired and needed but to date denied those whose vocational interests are in skilled trades. Hopefully such a school will serve girls as well as boys and adults as well as school age children through night classes as well as day classes. Following the initial year's outlay, almost the entire capital and operational costs are borne by State and Federal monies. The Federal Government's return on such an investment is the increased income taxes collected from full employment; the local community's return, aside from the happiness and contentment that goes with full employment, is expanding taxable real estate as industry moves in to take advantage of a reservoir of skilled manpower.

HAVE ECONOMIES BEEN EXERCISED IN OUR SCHOOL CONSTRUCTION?

Westford Academy was constructed and equipped for less than one million dollars. And now nine years later another secondary school for approximately the same capacity is under construction on the same budget, in spite of the fact that construction costs have been advancing at the rate of about 5% a year. The Nabnasset School complete with the six room addition will cost slightly over six hundred thousand. Eighteen room elementary schools in the area are currently costing a million. The School Committee feels the Town owes a debt of gratitude to the dedicated building committees for providing economical schools fully

equipped to house a strong educational program.

ARE OPERATIONAL COSTS STAYING IN LINE?

Westford has maintained a consistently average position both in teacher salary schedules and in total operational per pupil costs. The average teacher salary has been low because of the relatively young teaching staff resulting from heavy teacher turnover. This year the median teacher salary in Westford is \$5300. The median salary for all communities of comparable size throughout the state is \$5700; for all teachers in Massachusetts' public schools \$6300. In 1961-62 the average operational cost per pupil for thirty-four communities in North Middlesex County was \$378.40 of which \$287.00 was provided locally. Westford's per pupil cost was \$378.82 of which \$284.08 was provided locally. Total cost per pupil ranged from \$252.04 to \$557.45. Westford's relative position has not changed.

BUT WHERE IS THE MONEY COMING FROM TO PROVIDE THE NEW SCHOOLS AND TO MEET RISING SCHOOL OPERATIONAL COSTS?

A solution to this problem is based on our national as well as our local economy. Westford's school operational costs have more than quadrupled during this past decade while receipts have merely tripled and enrollments doubled according to Appendices A-C-D. A concentration of new school construction during the 1960-1970 decade further darkens the picture (see Appendix E).

The December NEA Research Bulletin points out that, "the general property tax carries 55% of the cost of public education and accounts for almost all support by local governments. But this tax yields only 14.5% of all tax collections and must support over half the cost of our largest and costliest domestic enterprise. State and local sources of school money cannot match the growth of education; additional support from the federal tax system seems to be the only answer." *

The appendices of this report appear to support this point of view. In 1963 Westford residents bore over 80% of the total school operational and debt costs, the State less than 15% and Federal less than 5%. And three quarters of the local effort fell directly on the property tax. In order to support its schools, Westford residents committed over 60% of their local taxes in 1963. The eleven million dollar assessed valuation represents some two thousand property owners assessed at more than \$5000 each. The average taxpayer contributed almost \$300 to his schools in 1963. Of course industry played a part, but Westford is still very lightly industrialized, and there is little promise of any rapid increase in industry in the near future. The value of a man's property is not necessarily a true indicator of his wealth, as many Westford residents are living on fixed income following early retirements. Equity is not one of the strong arguments in support of the property tax.

*NEA Research Bulletin December 1963 p. 99 - Roadblocks to Progress.

Each year the state legislature debates the need for greater state aid for schools and a more equitable distribution of this aid. Present state reimbursement is based upon the 1945 equalization values and is grossly out of adjustment. The reimbursement plan most frequently suggested involves a comparison of each town's value per school attending child with the average value for the state. The effort factor also plays a part. Because of Westford's high valuation per school attending child and moderate cost per pupil, Westford would receive minimum state aid for both school operation and school construction costs.

Federal support of education is a highly controversial topic, general school support, that is. Federal support in specific areas dates back to the land grants of 1785 and 1787. Massachusetts received over forty-five million in federal aid for specific purposes in 1961, distributed as follows: *

PL815 Federally affected areas, surveys and construction	\$ 812,196
PL874 Federally affected areas, school operation	6,374,190
Cooperative vocational education	724,413
Vocational rehabilitation	1,902,104
National Defense Education Act of 1958	2,965,259
National School Lunch Act of 1946	6,179,964
Education of mentally retarded	10,600
Library Services	86,000
Fellowships and training grants	1,660,925
Land Grant Colleges	116,789
Research Grants to Colleges (estimated)	25,000,000
	<u>\$45,832,427</u>

There are convincing arguments for the extension of federal aid to education just as there are strong arguments against. Good educational programs contribute to strengthening the national economy and national defense. There is a vast difference of educational opportunity among the several states, and the increasingly migratory habits of the American people makes one state's weakness another state's liability. The taxing capacity of a local community or even a state is proving inadequate to meet educational needs, as suggested above, and both local communities and states are reluctant to tax adequately for fear of losing out in the competition for industry.

On the other hand there is the fear of federal controls, federal deficits and inflation. There is the fear of nurturing a bureaucracy with the spectre of waste which is generally associated.

It is not the intent of this paper to probe the justification or even the wisdom of federal vs. local financing of public schools. This paper has attempted to present fairly and impartially the statistical record of the past ten years as a basis for understanding the immediate and the future school economic problems which confront the Town of Westford. Where the money is to come from must remain an unanswered

* Massachusetts Teachers Association Research Paper #W44,
Feb. 6, 1963

question for the present. A combination of the continued limitation of Westford's educational needs, and some increase in local industry as well as the state and federal monies will get us by for a few years, but the problem will not be solved locally. There will come a time when education will assume a position of equal importance with highways and with public welfare. There will come a time when education as an arm of our national defense will be accepted as a fact rather than an appealing slogan. There will come a time when education will be recognized as the key to a better life for the poor as well as for the wealthy, for the nation, as well as for the individual. Then a solution for the adequate financing of the nation's schools will be found.

APPENDIX A

Enrollments as of October 1 of the year indicated, excluding tuition pupils and special class pupils.

1954 - 1963 Actual

<u>Grade</u>	<u>1954</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>	<u>1960</u>	<u>1961</u>	<u>1962</u>	<u>1963</u>
12	48	43	36	38	52	72	68	80	71	108
11	44	39	42	57	81	76	75	82	118	134
10	46	39	66	80	76	75	73	112	132	132
9	48	66	84	85	96	107	149	156	153	172
8	73	78	85	93	87	133	133	141	144	128
7	<u>81</u>	<u>81</u>	<u>91</u>	<u>84</u>	<u>125</u>	<u>135</u>	<u>127</u>	<u>135</u>	<u>133</u>	<u>126</u>
Sub Tot	340	346	404	437	517	598	625	706	751	800
6	75	93	74	118	130	124	128	125	112	147
5	99	93	101	134	127	130	118	105	146	146
4	85	103	136	127	122	117	105	143	134	169
3	104	128	125	118	113	102	140	136	161	164
2	128	125	109	100	107	137	125	155	154	192
1	<u>122</u>	<u>120</u>	<u>105</u>	<u>108</u>	<u>140</u>	<u>134</u>	<u>155</u>	<u>155</u>	<u>179</u>	<u>237</u>
Sub Tot	613	662	650	705	739	744	771	819	886	1055
TOTAL	953	1008	1054	1142	1256	1342	1396	1525	1637	1855

APPENDIX B

Forecast is based upon the average growth rate of the past five years. Accelerating growth to date has rendered each forecast conservative.

1964 - 1973 Estimated

<u>Grade</u>	<u>1964</u>	<u>1965</u>	<u>1966</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>	<u>1973</u>
12	127	131	133	114	117	144	145	176	175	210
11	141	144	123	126	155	157	190	189	227	240
10	138	118	121	149	151	182	181	218	230	223
9	148	152	187	189	228	227	273	288	280	362
8	131	162	163	197	196	236	249	242	313	293
7	<u>156</u>	<u>157</u>	<u>190</u>	<u>189</u>	<u>228</u>	<u>240</u>	<u>233</u>	<u>302</u>	<u>283</u>	<u>296</u>
Sub Tot	841	864	917	964	1075	1186	1271	1415	1508	1624
6	148	179	178	215	266	220	285	267	279	267
5	176	175	212	262	217	281	263	275	263	335
4	168	204	252	209	270	253	265	253	322	339
3	199	246	204	263	247	259	247	314	331	358
2	237	197	254	238	250	238	303	319	345	367
1	<u>197</u>	<u>254</u>	<u>238</u>	<u>250</u>	<u>238</u>	<u>303</u>	<u>319</u>	<u>345</u>	<u>367</u>	<u>390</u>
Sub Tot	1125	1255	1338	1437	1488	1554	1682	1773	1907	2056
TOTAL	1966	2119	2255	2401	2563	2740	2953	3188	3415	3680

APPENDIX C

Operational Costs (Excluding plant construction and insurance)

<u>Year</u>	<u>Public</u>	<u>Vocational</u>	<u>Athletics</u>	<u>Band</u>	<u>Total</u>
1954	167,685	6810	1000	600	176,095
1955	205,767	6846	1500	700	214,813
1956	271,283	6695	1500	700	280,178
1957	335,973	6315	1725	700	344,713
1958	392,708	6956	1725	700	402,089
1959	457,484	6396	3500	700	460,080
1960	507,513	5341	3500	925	517,279
1961	579,429	4837	3424	1050	588,740
1962	671,294	3668	4577	2435	681,974
1963	770,566	3362	8766	5454	788,148

- Note: 1. Included in Public School Costs are special maintenance and repair articles as well as expenditures under National Defense Education Act.
2. Athletics and Band include only the Town Appropriation as the two combined constitute a revolving account. Included in the 1963 Athletic Budget is \$3000 transportation formerly budgeted under operation. Included in the 1963 Band Budget is \$2000 for uniforms. The balance of the \$5000 cost was made up through donations and the efforts of the bandsmen.

3. Cafeteria costs are omitted as the cafeteria is self supporting.
4. Plant construction is summarized in APPENDIX D.
5. School Insurance costs are included in the Town's package plan.

APPENDIX D

Operational Receipts

<u>Year</u>	<u>State</u>	<u>Vocational</u>	<u>Federal</u>	<u>Other</u>	<u>Total</u>
1954	48,579	2421	---	119	51,119
1955	56,081	3187	---	2,093	61,361
1956	58,511	3588	3,787	10,095	75,981
1957	81,520	3464	9,308	11,742	106,034
1958	95,832	2902	6,525	10,457	115,716
1959	102,771	3359	17,981	5,242	129,353
1960	112,650	3439	15,026	3,664	134,779
1961	121,486	2857	16,294	4,029	144,666
1962	103,819	2483	27,564	3,287	137,153
1963	119,123	2175	28,160	4,332	153,790

- NOTE:
1. When town population exceeded 5000 in 1960, a different State Formula was applied in 1961, reducing the 1962 reimbursement.
 2. State reimbursements include General Aid, Transportation, Special Class and State Wards. Vocational Aid is also a State reimbursement but listed separately.
 3. Federal Aid includes PL 874 Impacted Areas, and PL 864 the National Defense Education Act.
 4. Other receipts include tuition, rent of halls, and miscellaneous items.

APPENDIX E

School Construction Debt Retirement

Net Annual Cost = Principal plus Interest less State Reimbursement

<u>Year</u>	<u>Academy</u>	<u>Nabnasset</u>	<u>Nab Addition</u>	<u>Inter- mediate</u>	<u>Total</u>
1954	39,725				39,725
1955	38,765				38,765
1956	37,805				37,805
1957	36,845				36,845
1958	55,360				55,360
1959	15,450				15,450
1960	25,890	30,862	(These two columns estimated as state reimbursement has not yet been determined.)		56,752
1961	31,852	29,782			61,634
1962	30,892	28,702			59,594
1963	29,932	29,153			59,085
1964	28,972	26,925	15,725	15,423	87,045
1965	28,012	25,845	15,175	66,760	135,792
1966	27,052	24,765	14,625	64,590	131,032
1967	26,092	23,685	14,075	62,420	126,272
1968	25,132	22,605	13,525	60,250	121,512
1969	24,172	21,525	12,975	58,080	116,752
1970	23,212	20,445	12,425	50,987	107,069
1971	22,252	19,365	11,875	48,973	102,465
1972	21,292	13,285	11,325	46,957	92,859
1973	<u>20,332</u>	12,385	<u>775</u>	44,943	78,435
	589,036	<u>11,485</u>	122,500	(Term- 1979 inates	
		340,814		<u>741,800</u>	

- Note:
1. Academy \$800,000 at 2.40% 20 Reimbursement \$412,564 (Annual Report 1958 shows to date expenditure \$961,836)
 2. Nabnasset \$435,000 @ 3.60% 15 year Reimbursement \$215,226
 3. Nab Extension \$190,000 @ 2.75% 10 year Est. \$95,000
 4. Intermediate \$995,000 @ 3.10% 15 year Est. \$495,000
(Town paid \$60,000 for abandoned Middle School 1962)
 5. A new High School in 1968 would double Town's School Debt.

APPENDIX F

Westford Tax Summary

<u>Year</u>	<u>Assessed Valuation</u>	<u>Tax Rate</u>	<u>School Rate</u>	<u>School %</u>
1954	5,057,550	59	Missing	
1955	5,287,010	60	29	48.3
1956	5,485,615	76	39	51.3
1957	5,667,115	78	44	56.4
1958	5,853,325	82	44	53.7
1959	6,185,270	87	53	60.9
Westford Reassessed				
1960	9,736,510	61	37	60.7
1961	10,147,630	68	39	57.4
1962	10,582,050	79	49	62.0
1963	11,592,930	87	53	60.9

- NOTE:
1. Assessed valuation includes buildings, land and personal property.
 2. Assessed valuation increase has been steady with the exception of (1) reassessment in 1960, and (2) million plus dollar increase in 1963.
 3. During the ten year period the number of dwellings has increased 50%.

WESTFORD ACADEMY 1963 GRADUATES

*Carol Ann Abbood	Alison M. Morey
David K. Abbot	Vaughn F. McLenna
Cheryl Lee Adkins	Carol Ann Munroe
Janice Elaine Anderson	Patricia A. Murrar
Ronald William Athorn	Craig R. Mussleman
Gene Raymond Beaulieu	Dennis S. Nielson
Myrna S. Bill	Peter Noel
*Laurice Lee Blank	Roger J. Parent
Jane A. Bohenko	Duncan Pendlebury
Richard Joseph Bradley, Jr.	Gregory Ernest Peterson
Stephen Dennis Britko	Dennis Poulsen
*Patricia Ann Brule	Thomas Joseph Preston, Jr.
Gerald Raymond Cassidy	Fletcher Davis Pyle
Marcia Drew Cayford	Charles Vinson Reid
Suzanne G. Chisholm	*Carol M. Ricard
*A. Lynne Darrah	Marcia Jeanne Sampson
Dianne Davies	*Astrid Schwarten
James Philip Fitter	Patricia Esther Smith
David T. Floyd	Lorraine Ellen Socha
Patricia Ann Gagnon	James Edward Stepinski
Noreen R. Gibbons	David M. Striebel
Gail Lee Gilchrest	Barbara Ann Stromsky
Raymond Edward Gladu, Jr.	Yvonne Teresa Sullivan
William A. Hall	Devin R. Sundberg
Catherine Haran	*Margaret Szylvian
Robert Clifton Herrmann	John Joseph Tandus III
Frances Margaret Hoare	John S. Targ
*Fay Lamson	Ernest R. Tousignant
Susan Lamson	George W. Turner III
Judith Ann Leedberg	Andrew Tzikopoulos
Waldo S. Leedberg	Mariane D. Vincent
Bruce H. Lefebvre	Malcolm W. Weaver
Michele Anne Lorrain	Donna Louise Whitney
Lenore A. Lospennato	Gary Bernard Wilder
*Carolann Masci	Marianne Wojcik

*National Honor Society Member

PROGRAM

PROCESSIONAL - "Pomp and Circumstance" Elgar

INVOCATION

REVEREND THOMAS D. DONNELLY

SALUTATORY ADDRESS - "Pursuit of Knowledge"
FAY LAMSON

HONOR ESSAY - "Knowledge, the Essence of Life"
PATRICIA A. BRULE

SENIOR CLASS ODE: Tune: "Dear Lord and Father of Mankind"
Words: MARCIA D. CAYFORD

HONOR ESSAY - "Responsibility of Education"
MARGARET SZYLVIAN

PRESENTATION OF CLASS GIFT
JAMES E. STEPINSKI
President of the Class of 1963

ACCEPTANCE OF CLASS GIFT
JAMES THIBEAULT
President of the Class of 1964

VALEDICTORY - "The Enrichment of Man"
A. LYNNE DARRAH

PRESENTATION OF AWARDS
(Given by the Trustees of Westford Academy)

For Excellence in English	A. Lynne Darrah
For Excellence in French	Fay Lamson
For Excellence in Home Economics	Patricia A. Brule
For Excellence in Industrial Arts	William A. Hall
For Excellence in Latin	Fay Lamson
For Excellence in Mathematics & Science	Fay Lamson
For Excellence in Secretarial Science	Margaret Szylvian
For Excellence in Social Studies	Thomas J. Preston, Jr.

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1963 - Carolann Masci
Class of 1964 - Carol Place
Class of 1965 - Jean Cassidy
Class of 1966 - Steven Floyd

OTHER AWARDS

Bausch and Lomb Science Award	A. Lynne Darrah
Betty Crocker Award	Margaret Szylvian
D.A.R. American History Award	A. Lynne Darrah
D.A.R. Good Citizenship Award	Carol Abbood
Webber Fiske Award	Laurice Blank

SCHOLARSHIPS

Fletcher Athletic Club Scholarship John E. Axon	Richard J. Bradley, Jr.
St. Catherine's Catholic Youth Organization Scholarship Rev. Thomas D. Donnelly	Carolann Masci
Trustees of Westford Academy Scholarships Arthur G. Hildreth	Several totaling \$2050
Westford Academy PTA Scholarship Donald J. Turner	Laurice L. Blank and Frederick Fitzpatrick
Westford Academy Student Council Scholarship Donna Cox, Chairman, Student Council	Carol A. Abbood

Westford Grange Scholarship

Dennis Poulsen

Mrs. Walter A. Wright, Master of Westford Grange

Westford Teachers' Association Scholarships

Ralph H. Drinkwater, President

Carolann Masci, Cheryl
Adkins, Laurice Blank,
Carol Abboud

AWARDING OF DIPLOMAS

MAURICE HUCKINS, JR., M.D.
Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

FRANK PAGE, Director

Calkin

BENEDICTION

REVEREND ROBERT SLATER

RECESSIONAL - "Grand March"

Grundman

Westford Academy Band, FRANK J. PAGE, Director

CLASS MARSHAL - James Thibeault

CLASS MOTTO - "Knowledge is a Treasure; Practice is its Key"

CLASS COLORS - Gold and White

CLASS FLOWER - Red Rose

ACADEMY PROGRAM OF STUDIES

1963 - 1964

Grade 9

Business

English*
Civics*
Physical Education*
Introduction to Business
Business Math 1
Math 1
General Science
Latin 1
French 1
Art
Band
Music & Art
Vocal Chorus

College

English*
Physical Education*
Accelerated Reading*
Ancient History*
Algebra 1 or 2
Biology
Earth Science
Latin 1 or 2
French 1
Art
Band
Music & Art
Vocal Chorus

General

English*
Civics*
Physical Education*
Math I
General Science
Practical Arts(Girls)
Industrial Arts(Boys)
Business Math 1
Art
Band
Music & Art
Vocal Chorus

Grade 10

Business

English*
Speech*
Physical Education*
World History
Biology
Typing 1B
Bookkeeping 2
Business Math 2
Math 2
French 2
Latin 2
Art
Band
Music & Art
Vocal Chorus

College

English*
Speech*
Physical Education*
World History
Modern History
Biology
Algebra 2
Geometry
Chemistry & Lab
Latin 1,2,3,4,
French 1 or 2
Art
Band
Music & Art
Vocal Chorus

General

English*
Speech*
Physical Education*
World History
Biology
Math 2
Practical Arts (Girls)
Industrial Arts (Boys)
Business Math 2
Bookkeeping 1
Typing 1B
Art
Band
Music & Art
Vocal Chorus

Grade 11

English*
U. S. History*
Physical Education*
Economic & Political Geog.
Stenography 1
Typing 1B or 2
Bookkeeping 2
Practical Arts (Girls)
Industrial Arts (Boys)
Math 3
Art
Band
Music & Art
Vocal Chorus

English*
U. S. History*
English Composition*
Physical Education*
Algebra 2
Geometry
College Review Math
Chemistry and Lab
Trig & Analyt Math
French 2 or 3
Latin 3 or 4
Mechanical Drawing
Typing 1C
Notehand
Art
Band
Music & Art
Vocal Chorus

English*
U. S. History*
Physical Education*
Economic & Political Geog.
Practical Arts (Girls)
Industrial Arts (Boys)
Bookkeeping 2
Typing 1B or 2
Math 3
Art
Band
Music & Art
Vocal Chorus

Grade 12

English*
Physical Education*
World Literature
American Problems
Industrial Science
Steno 2
Transcription
Bookkeeping 2
Typing 1B or 2

English*
Physical Education*
World Literature
American Problems
French 3 or 4
Latin 4
Trig & Analyt Math
Algebra 2
College Review Math

English*
Physical Education*
American Problems
Industrial Science
Review Math
Business Law
Typing 1B or 2
Practical Arts (Girls)
Industrial Arts (Boys)

BusinessCollegeGeneral

Business Law	Mechanical Drawing	Art
Office Practice	Typing 1C	Band
Practical Arts (Girls)	Notehand	Music & Art
Industrial Arts (Boys)	Art	Vocal Chorus
Art	Band	
Band	Music & Art	
Music & Art	Vocal Chorus	
Vocal Chorus		

*All starred subjects are required.

NOTE: Students in grades 10, 11, 12 may elect, under guidance, any course offered in a lower grade subject to conflicts and prerequisites.

PUBLIC SCHOOLS
Westford, Mass.

PROFESSIONAL SALARY SCHEDULE
Effective September 1963

<u>STEP</u>	<u>1962-63</u>		<u>1963-64</u>		<u>C.A.G.S.</u>
	<u>BACHELOR'S</u>	<u>MASTER'S</u>	<u>BACHELOR'S</u>	<u>MASTER'S</u>	
1	4200	4500	4700	5000	5300
2	4400	4700	4935	5250	5565
3	4600	4900	5170	5500	5830
	6 HOURS	3 HOURS	6 HOURS	3 HOURS	
4	4800	5100	5405	5750	6095
5	5000	5300	5640	6000	6360
6	5200	5500	5875	6250	6625
	6 HOURS	3 HOURS	6 HOURS	3 HOURS	
7	5400	5700	6110	6500	6890
8	5600	5900	6345	6750	7155
9	5800	6100	6580	7000	7420
	6 HOURS	3 HOURS	6 HOURS	3 HOURS	
10	6000	6300	6815	7250	7685
11	6200	6500	7050	7500	7950
12			*7285	*7750	*8215

+ 300 Jan. 1963

*It is understood that Step 12
will be used only to reward
unusually meritorious service.

TEACHERS

WESTFORD ACADEMY

Daniel L. Desmond, B.S., M.Ed. PRINCIPAL (Salem State, B.U.)
 Marie C. Bickford, B.S.Ed., M.Ed. (Salem State, B.U.)
 Eva N. Brown, B.A. (University of New Hampshire)
 David Byron, B.S.Ed. (Worcester State College)
 William Burrows, B.S. (University of Vermont)
 Katherine Cameron, B.S., M.Ed. (Fitchburg State, B.C.)
 George A. Curtin, B.A. (Our Lady of the Elms)
 Elaine M. Day, B.A. (Radcliffe College)
 Christine Demetriou, B.S. (Salem State)
 Joseph C. Derby, B.S., M.Ed. (Tufts, Salem State)
 Richard DeSimone, B.S.Ed. (Salem State College)
 Dorothy M. Doucette, B.S. (Framingham State)
 Margot Drinkwater, B.S. (Jackson College)
 Arthur A. J. Goguen, B.B.A. (Boston University)
 W. Bradley Gottschalk, B.A. (Rider College)
 Peter Graham, B.Ed., M.Ed. (Plymouth State, Salem State College)
 Eugene M. Hayes, B.S., M.Ed. (Boston College)
 Bette R. Hook, A.B., M.Ed. (Fitchburg State, Univ. of Michigan)
 Stephen Howe, A. B. (Brown University)
 Francis A. Joyce, B.S., M.Ed. (Fitchburg State College)
 Michael Kelly, B.S. (Boston College)
 A. William Kochanczyk, B.S., M.Ed. (Bridgewater State, Salem State)
 Marie Letts, A.B. (Boston College)
 Jessie G. Merritt, B.S. (Boston University)
 Irene Mitchell, B.S., M. Ed. (Lowell State, Rivier)
 Arthur Olsen, B.S., S.B., M.Ed. (Bridgewater, Simmons, B.U.)
 Walter J. Powers, B.A. (University of Mass.)
 Mary Quinn, A.B., M.Ed. (Regis, Fitchburg State)
 Harold J. Ready, B.S., M.Ed. (Boston University, Fitchburg State)
 Richard F. Sedlock, B.S. (Rockhurst College)
 Agnes Shipp, A.B., M.A. (McKendree College, Emerson College)
 Madeleine Spaulding, A.B., M.A. (Boston University, Rivier)
 Chesley Steele, B.S. (Springfield College)

UNINTERRUPTED
SERVICE SINCE

SUBJECT OR GRADE

Business Oct. 1960
 English Sep. 1963
 Science " 1958
 Mathematics " 1963
 Mathematics " 1963
 English " 1961
 Latin " 1963
 Business " 1961
 Mathematics " 1959
 Social Studies " 1963
 Home Ec - Dietician " 1954
 Science " 1963
 Business " 1962
 Social Studies " 1963
 Social Studies " 1961
 Vice Principal " 1958
 Social Studies " 1955
 English " 1963
 Industrial Arts " 1959
 Mathematics " 1963
 Science " 1960
 English " 1962
 Physical Education " 1960
 English " 1955
 Librarian " 1963
 English Mar. 1960
 Guidance Director Sep. 1952
 Business Sep. 1956
 Latin " 1962
 Speech " 1959
 French Dec. 1954
 Physical Education Sep. 1958

PROGRAM

PROCESSIONAL - "Pomp and Circumstance"

Elgar

INVOCATION

REVEREND WILLIAM MAWHINNEY

SALUTATORY ADDRESS - "The Goals of Education"

BEVERLY BROWN

HONOR ESSAY - "Loyalty: A Way of Life"

ELIZABETH BELLINGER

SENIOR CLASS ODE - Tune: "All Through The Night"

Words: BEVERLY BROWN

HONOR ESSAY - "The Essence of Leadership"

LENICE FULLFORD

PRESENTATION OF CLASS GIFT

JAMES THIBEAULT

President of the Class of 1964

ACCEPTANCE OF CLASS GIFT

JOHN DOUCETTE

President of the Class of 1965

VALEDICTORY - : Today We Follow; Tomorrow We Lead"

CAROL PLACE

PRESENTATION OF AWARDS

(Given by the Trustees of Westford Academy)

For Excellence in English	Christopher Ryan
For Excellence in French	Donna Cox
For Excellence in Home Economics	Brenda Squeglia
For Excellence in Industrial Arts	William Day
For Excellence in Latin	Beverly Brown
For Excellence in Math & Science	Beverly Brown
For Excellence in Music	Beverly Brown & Stephen Burne
For Excellence in Sec. Science	Shirley Lessard
For Excellence in Social Studies	Barbara Bell

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1964 - Lenice Fullford

Class of 1965 - Gaile Borland

Class of 1966 - Stephen Floyd

Class of 1967 - William Checchi

SCHOLARSHIPS

St. Catherine's Catholic Youth Organization Scholarship

Sylvio Brule, President

Dennis Valcourt

Westford Academy Student Council Scholarship

Kathleen Malone, Scholarship Comm. Chmn.

Mary Margaret Dunn

Westford Grange Scholarship

Miss Ruby Downie, Master, Westford Grange

Beverly Brown

Westford Teachers' Association Scholarship
Walter Powers, President

Carol Place, Christopher
Ryan, Lenice Fullford,
Marilyn Miller, Mitchell
Chaplin, Richard Wojcik
Dennis Valcourt

Westford Academy National Honor Society Scholarship
Joyce Nesmith, President

Lenice Fullford

OTHER AWARDS

Bausch and Lomb Science Award
Betty Crocker Award
D.A.R. American History Award
D.A.R. Good Citizenship Award
Fletcher Athletic Club Scholarship

Kathleen Cooney
Beverly Smith
Carol Place
Beverly Brown
Michael Sudak

Presented by Daniel L. Desmond, Principal

AWARDING OF DIPLOMAS

MAURICE HUCKINS, JR., M.D.
Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

FRANK PAGE, Music Director

Calkin

BENEDICTION

REVEREND THOMAS D. DONNELLY

RECESSIONAL - "Now We Lead"

Stephen Burne, '64
Westford Academy Band, FRANK PAGE, Director

CLASS MARSHAL - James Thibeault
CLASS MOTTO - "Today We Follow; Tomorrow We Lead"
CLASS COLORS - Blue and White
CLASS FLOWER - Red Rose

ACADEMY PROGRAM OF STUDY 1964 - 1965

	GRADE IX	GRADE X	GRADE XI	GRADE XII
REQUIRED OF ALL	English **Civics ***Ancient History	English Speech Phys Ed	English U. S. History Phys. Ed.	English Phys. Ed. Phys. Ed.
ART	Art	Art	Art	Art
BUSINESS	Business Math I Intro to Business	Bookkeeping I Business Math II Typing IB	Music and Art *Bookkeeping II *Steno I Typing IB or IIB	Music and Art *Bookkeeping II Office Practice Business Law *Steno II and Trans. *Type IIB Type IC
ENGLISH FOREIGN LANGUAGES	Accelerated Reading *French I *Latin I or II	*French II Latin II or III	*English Composition *French III *Latin III	*World Literature *French IV *Latin III
INDUSTRIAL	Industrial Arts I	Industrial Arts II	Industrial Arts III	Industrial Arts IV
MATH	*Algebra I or II Math I	*Algebra II *Geometry Math II	*College Rev. Math *Geometry Math III	*College Rev. Math Math IV *Trig & Analyt
MUSIC	Instrumental Vocal-Choral	Instrumental Vocal-Choral	*Trig & Analyt Instrumental Vocal-Choral	Instrumental Vocal-Choral
PRACTICAL ARTS	Practical Arts I	Practical Arts II	Music and Art Practical Arts III Food Prep & Mgm't	Music and Art Practical Arts IV Food Prep & Mgm't
SCIENCE	Biology Earth Science	*Biology *Chemistry and Lab	*Chemistry and Lab *Physics & Lab	*Industrial Science *Physics and Lab Adv. Biology
SOCIAL	Required Courses	Modern History World History	**American Problems **Econ and Pol. Geog	American Problems Econ and Pol. Geog
<p>NOTE: Students may elect any course offered in Grades IX, X, or XI subject to conflicts and prerequisites.</p> <p>NOTE: Students may elect any course offered in Grades IX, X, or XI subject to conflicts and prerequisites.</p> <p>NOTE: Students may elect any course offered in Grades IX, X, or XI subject to conflicts and prerequisites.</p>				
<p>**Required for all non college prep students</p> <p>***Required for all college prep students.</p>				
<p>*Must meet prerequisite requirement and have the approval of the Department Head.</p>				

TEACHERSWM. E. FROST SCHOOL

	<u>SUBJECT OR GRADE</u>	<u>SERVICE SINCE</u>	<u>UNINTERRUPTED</u>
Rita H. Miller, B.S.Ed., M.Ed. PRINCIPAL (Lowell State, Rivier)	Grade 5	Sept. 1939	
Flource Morris (Lowell State)	" 1	" 1948	
Marilyn Sefchovich, B.A. (University of Denver)	" 1	" 1964	
Shirley C. Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)	" 2	" 1940	
Kathryn B. Wilder (Bridgewater State)	" 3	Apr. 1953	
Madeline E. Goucher (Keene Teachers College)	" 4	Sept. 1959	

CAMERON SCHOOL

Alice M. Murphy, B.S.Ed., M.Ed. PRINCIPAL (Lowell State Cal. Coolidge-Grade 4		Sept. 1949	
Frances Bauch, B.S.Ed. (Lowell State)	Grade 1	" 1963	
Lynn Purnell, B.S.Ed. (Florida State University)	" 1	" 1964	
Marcia Englund, B.A. (University of Mass.)	" 2	" 1963	
Josephine St. Onge, A.B. (Boston College)	" 2	" 1959	
Linda Ayers, B.S.Ed. (Lowell State College)	" 3	" 1964	
Maureen Connors, B.S.Ed. (Bridgewater State)	" 3	" 1964	
Vivian Norton, B.S.Ed. (Lowell State)	" 5	" 1958	

SARGENT SCHOOL

Henry Leyland, A.B., M.Ed. PRINCIPAL (Merrimack, Rivier)	Grade 5	Sept. 1956	
Cynthia Michaels, B.A.E. (University of Florida)	" 1	" 1963	
Patricia Eliassen, B.S. (Gordon College)	" 1	" 1962	
Jean Bell (Fitchburg State)	" 2	Apr. 1930	
Beatrice Provost (Lowell State)	" 3	Sept. 1952	
Anne Marie Laforge, B.S.Ed. (Lowell State)	" 4	" 1963	
Charles Robidoux, B.S.Ed. (Boston State)	" 6	" 1963	

TEACHERS	NABNASSET SCHOOL	SUBJECT OR GRADE	UNINTERRUPTED SERVICE SINCE	
Robert A. Noy, B.S., M.Ed., CACS, PRINCIPAL (Vallejo Coll., B.U.)	Supervisory		Sept.	1960
Armenie Chorbajian, B.S. (Lesley College)	Grade 1		"	1962
Kathleen Fitter, B.S. (Texas Woman's University)	" 1		Jan.	1963
Claire Keratsopoulos, B.S. (Lowell State)	" 1		Sept.	1963
Rose Quillin, A.B. (Albertus Magnus)	" 1		"	1963
Ann E. Hansen, B.S.Ed. (Lowell State College)	" 2		"	1964
Margaret Hebert, B.S.Ed. (Lowell State College)	" 2		"	1964
Janice McLoon, B.S.Ed. (Lesley College)	" 2		"	1964
Barbara Quill, B.S. (Emmanuel College)	" 2		"	1964
Elaine Gagner, B.S.Ed. (Worcester State College)	" 3		"	1964
Linda Lospennato, B.S.Ed. (Lowell State College)	" 3		"	1964
Patricia Nordberg (Fitchburg State)	" 3		Oct.	1955
Gail Sergenian, B.S.Ed. (Boston University)	" 3		Sept.	1963
Miriam Allen, A.B. (Simmons College)	" 4		"	1964
Mary MacLean, B.S.Ed. (Lowell State)	" 4		"	1962
Phyllis Quintin, R.N., B.S.Ed. (Lowell State)	" 4		"	1961
Brenda Litchfield, A.B. (Western College)	" 5		"	1964
Melvyn Michaels, B.S. (Springfield College)	" 5		"	1962
Warren L. Winslow, B.S.Ed. (Worcester State College)	" 5		"	1964
Nancy Litchfield, B.A. (Lake Erie College)	" 6		Oct.	1963
Richard Matson, A.B. (University of New Hampshire)	" 6		Sept.	1963
Joan Woods, B.S.Ed. (Bridgewater State)	" 6		"	1957
Stephen C. Moody, B.S. (Boston University)	Special Class		"	1964

Lloyd G. Blanchard, A.B., M. Ed. (Dartmouth, Harvard University	SUPERINTENDENT	Aug.	1957
H. William Snell, B.S., Ed.M. (Suffolk University, Boston State)	ADM. ASST. TO SUPT.	June	1964
Dorothy A. Healy, R.N. (Framingham Union Hospital)	SCHOOL NURSE	Sept.	1941
Ruth N. Hall, R.N. (Capt. John Adams Hospital)	ACADEMY NURSE	"	1960
Frank J. Page, B.S.E. (Lowell State)	MUSIC DIRECTOR	Apr.	1959
David Manseau, Mus. B. (Boston Conservatory of Music)	MUSIC TEACHER	Sept.	1963
Robert Souza, B.S.E. (Lowell State)	MUSIC TEACHER	"	1963
William N. Mietzner, B.S.Ed. (Mass. College of Art)	ART SUPERVISOR	Feb.	1960
Patricia Michaelson, BFA (Mass. College of Art)	ART TEACHER	Sept.	1964
Laura Husted, B.S. (New Jersey State)	SPEC. CLASS TEACHER	"	1958
Ann Cogger, B.S.Ed. (Lowell State) M.Ed. (Boston University)	READING SPECIALIST	"	1957
Beatrice Higgins, B.S.Ed., M.Ed. (Bridgewater State)	REMEDIAL READING	"	1956
Catherine P. Lewicke, B.S.Ed., M. Ed. CAGS (Lowell State, B.U.)	READING SUPERVISOR	"	1961

PUBLIC SCHOOLS
Westford, Mass.

ENROLLMENT - OCTOBER 1, 1964

<u>Grade</u>	<u>Academy</u>	<u>Roudenbush</u>	<u>Frost</u>	<u>Cameron</u>	<u>Sargent</u>	<u>Nabnasset</u>	<u>Total</u>
PG	4						4
12	131						131
11	133						133
10	143						143
9	151						151
8		133					133
7		156					156
SP					10	6	16
6		54			25	68	147
5			28	36	28	78	170
4			27	26	24	84	161
3			27	46	21	93	187
2			28	46	35	113	222
1			43	40	24	103	210
TOTALS	562	343	153	194	167	545	1964

No Westford children are attending out-of-town public schools.

Included in the table above are nine tuition pupils from Tyngsboro distributed by grade as follows:

Grade 12 - 3 Grade 11 - 1 Grade 10 - 3 Grade 9 - 2

CENSUS SUMMARY - OCTOBER 1964

(Ages are as of October 1, 1964)

<u>AGE</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>	<u>PUBLIC</u>	<u>VOCATIONAL</u>	<u>PRIVATE</u>	<u>NOT IN SCHOOL</u>
15	80	58	138	131		7	
14	70	65	135	127		8	
13	76	84	160	151		9	
12	86	95	181	171		10	
11	89	80	169	160		9	
10	100	97	197	188		8	1
9	76	93	169	163		6	
8	100	102	202	192		10	
7	98	130	228	221		7	
6	124	105	229	217		12	
5	127	120	247	2		62	183
4	119	112	231			12	219
3			246				246
2			235				235
1			210				210
0-1			205				205
	1145	1141	3182	1723		160	1299

FINANCIAL REPORT OF SCHOOL CAFETERIA

January 1, 1964	\$ 1,378.61	
Receipts	<u>40,871.15</u>	\$ 42,249.76
Expenditures Jan. 1 - Dec. 31, 1964		<u>41,252.63</u>
Balance Jan. 1, 1965		997.13
Reimbursements due (State & Federal)		<u>2,687.11</u>
		\$ 3,684.24

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND

Receipts:		
Balance Jan. 1, 1964	100.07	
Town of Westford	9,150.00	
Football Games	2,067.06	
Basketball Games	896.31	
Wrestling Meets	31.65	
P. L. 864 Transfer	<u>368.98</u>	\$ 12,614.07
Expenditures:		
Police, Custodians, Officials	2,146.28	
Athletic Supplies, Equipment, Repair	5,814.29	
Football Insurance	1,300.00	
Transportation	<u>3,353.50</u>	<u>12,614.07</u>
Deficit Jan. 1, 1965		\$ 0.00

FINANCIAL REPORT OF SCHOOL BAND ACCOUNT

Receipts:		
Balance Jan. 1, 1964	271.49	
Town of Westford	5,625.00	
Receipts	<u>313.50</u>	\$ 6,209.99
Expenditures:		
Summer Concerts	424.64	
Music	612.38	
Supplies	386.67	
Equipment	355.79	
New Instruments	2,035.62	
Repair of Instruments	9.05	
Uniforms	<u>1,639.35</u>	<u>5,463.50</u>
Balance Jan. 1, 1965		\$ 746.49

EXPENDITURES OF THE SCHOOL DEPARTMENT

<u>ITEM</u>	<u>1962</u>	<u>1963</u>	<u>1964</u>
1100 School Committee	141.50	224.50	457.43
1200 Superintendent's Office	18,134.50	20,331.14	26,280.42
2100 Supervisors	21,873.97	30,865.26	35,662.85
2200 Principals	57,322.62	65,772.63	74,442.47
2300 Teaching	367,321.72	425,211.29	489,983.61
2400 Textbooks	10,225.01	12,488.89	13,053.26
2500 Library Services	2,200.00	5,182.06	7,715.61
2600 Audiovisual Program	4,025.80	4,791.05	6,009.03
2700 Guidance Services	13,911.55	16,012.97	18,359.10
2800 Psychological Services	35.00	---	28.25
2900 Educational Television	288.19	413.00	468.00
3100 Attendance	96.00	68.00	663.40
3200 Health Services	7,260.48	7,821.13	9,280.91
3300 Pupil Transportation	54,455.86	66,914.35	72,328.22
3400 Food Services	2,000.00	2,000.00	2,562.50
3500 Student Body Activities	5,450.00	4,916.97	5,182.31
4100 Operation of Plant	66,516.05	77,516.14	84,371.74
4200 Maintenance of Plant	26,670.75	20,663.42	19,486.46
6200 Community Services	---	---	357.48
7200 Building Improvement	511.00	---	40.14
7300 Acquisition of Equipment	8,730.98	9,373.35	14,391.10
9100 Action Tuition & Transp.	289.93	---	---
GROSS TOTALS	667,460.91	770,566.15	881,094.29
FEDERAL AID	20,320.91	5,384.15	27,507.29
	<u>647,140.00</u>	<u>765,182.00</u>	<u>853,587.00</u>

RECEIPTS

	<u>Received 1962</u>	<u>Received 1963</u>	<u>Estimated 1964</u>
School Aid	61,880.21	69,745.21	76,505.00
Transportation	37,264.67	41,971.20	56,988.00
Special Class	4,674.00	6,495.00	6,925.00
State Wards	---	911.40	624.00
Tuition	2,575.25	3,334.25	3,675.00
Other	711.58	1,049.75	1,000.00
TOTALS	107,105.71	123,506.81	145,717.00
NET COST TO TOWN	540,034.29	641,675.19	707,870.00

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1964

ANNUAL REPORT - TRUSTEES OF J. V. FLETCHER LIBRARY

The Trustees herewith submit their Annual Report for the year 1964, including the report of the Librarian:

The board organized with Alan W. Bell as Chairman and H. Arnold Wilder as Secretary. Mrs. Elizabeth C. Taylor was re-elected as Trustee and we welcome Mrs. Eleanor C. Fletcher as a new member.

In addition to increased use of our reference facilities by Townspeople and students, continued increase in both the numbers of new borrowers and in book lovers is to be noted, and particularly referenced in our Librarian's report. This growth is a healthy indication of increased interest in our Library by new residents, and is presenting a problem of adequate book stacking as we endeavor to have a wider selection of books for this greater patronage. Serious consideration will be given this problem in the months ahead.

The Children's Room, the gift of Miss Marian Winnek, continues to be a popular area for our youngsters and draws much favorable comment from the parents who accompany their children there. The atmosphere is enhanced by our Assistant Librarian, Mrs. Martin Denton, who contributes much in the way of guidance and interest in books at children's level, as well as providing storytelling hours during the summer months.

The walls of both our reading and Reference Rooms and the entrance hall were cleaned and repainted in light pastel shades, which brightened these areas considerably and help to create a pleasing atmosphere. A new reading lamp, presented by Miss Winnek, was installed in the Reading Room and Lounge chairs in this room are to be re-upholstered in matching decor.

Considerable repair was performed on the Library roof, including replacement of slate, roof gutters and particularly the roof cornices, many of which had loosened over the years and actually presented a hazard until secured. A hot water heating unit has been installed in the basement and attached to lavatories and cleaning units.

An intercom system has been installed between the Librarian's desk and the Children's Room desk, thereby facilitating rapid communication between these areas and improving service to patrons.

Miss Marian Winnek, a trustee for several years, found it necessary to resign from the board for personal reasons. Long a benefactor of the Library, her most recent gift was the Children's Room, which has been and continues to be enjoyed by many. Her resignation was accepted with regret and the Trustees thereafter unanimously elected her an Honorary Trustee in appreciation of her many kindnesses.

Changes in our staff during the past year included Mrs. Martin Denton, Assistant Librarian, Mrs. Delores Johnson, Clerk-Typist, and Mr. Clayton Dearth, Custodian.

The Trustees express their sincere appreciation for the efforts and co-operation of our staff during this past year.

Respectfully submitted,

Alan W. Bell, Chairman	Eleanor C. Fletcher
Claudine N. Huckins	Elizabeth C. Taylor
H. Arnold Wilder, Secretary	

REPORT OF EMILY F. FLETCHER LECTURE FUND - 1964

The Emily F. Fletcher Fund provided the children of the Town of Westford with an excellent program in 1964. On August 19th, the Children's Theatre of Boston presented Jack and the Beanstalk, as an outdoor production, on the grounds of the J. V. Fletcher Library and was greatly enjoyed by the numerous children present. Total expense of the presentation was \$115.00.

REPORT OF MARY ATWOOD LECTURE FUND - 1964

No programs were presented by the Mary Atwood Lecture Fund in 1964. The first program scheduled in 1965, on March 22, is another story of the sailing ship "Yankee" and is entitled "The Yankee Sails the Nile", narrated by Capt. Irving Johnson.

Elizabeth C. Taylor	H. Arnold Wilder
Eleanor Fletcher	Claudine Huckins
Alan W. Bell	

TRUSTEES OF LIBRARY TRUST FUNDS

J. V. FLETCHER LIBRARY

FINANCIAL REPORT FOR 1964

RECEIPTS

Town Appropriation 1964	\$ 16,575.00
Receipts From Dog Licenses	832.64
Interest From Invested Funds	<u>264.52</u>
TOTAL RECEIPTS	\$ <u>17,672.16</u>

DISBURSEMENTS

Salaries and Wages		\$ 9,611.38
Books and Periodicals		3,245.05
Building Expense:		
Fuel 677.96	
Electricity 492.56	
Telephone 127.39	
Water 33.75	
Custodian Supplies 118.39	
Repairs <u>2,396.11</u>	
		3,846.16
Equipment	344.99
Library Supplies & Expense	<u>624.58</u>
TOTAL DISBURSEMENTS	\$ <u>17,672.16</u>
Receipts from Fines, etc.	\$ 515.00
State Library Aid	1,565.25

REPORT OF THE LIBRARIAN

It is a pleasure, once again to report progress at the Library, with more borrowers and greater circulation, the statistics of which appear elsewhere, showing 30.5% increase in four years.

Our new Children's Librarian, Mrs. Martin Denton has proved herself to be a very efficient, personable and well-liked staff member. Through her efforts, a group of Senior Girl Scouts has given valuable service, the Children's Room is open the regular Library hours and has become a very happy center of activity.

We are indebted to the group of Senior Girl Scouts who come in every Wednesday afternoon and by Story-telling, typing catalog cards, making Bulletin Boards, repairing books, processing new books and other Library-Aide work, have given us valuable service and at the same time earned Library Aide badges.

Before school closed in June, Mrs. Denton visited the schools to present the Summer Reading Program, "Reading for fun" which proved very successful. One hundred children completed the requirements. Four elementary schools and five private schools participated.

The Reading-Discussion Group for Grades 7 and 8 were not successful and will probably not be attempted another year. James McMahon was the only one to complete the requirements and is given commendation for his perseverance. Miss Barbara Crawford was the only one to complete the Louisa May Alcott program and was awarded a trip to the Alcott house in Concord.

Once again, the Emily F. Fletcher Lecture Fund enabled us to present the Boston Children's Theater in a presentation of "Jack and the Beanstalk". Boys and girls of the East Boston Camps were special guests. At this time the Certificates were awarded to those children who had fulfilled the requirements of the Reading programs. We express appreciation to the police for closing the street in front of the Library so the program could be presented in safety.

The Mineralogical Club and the Garden Club meet regularly at the Library.

National Library week was observed in April. Children's Book Week from November 1 - 7 was a busy one -- Open House, on Monday, Story Hours on Wednesday, Miss May E. Day, sharing her hobby of dolls on Thursday and Prof. Frederic Burtt, sharing his knowledge of the Indians of this area with an enthusiastic audience of boys and girls on Saturday. A collection of books suitable for Christmas giving, loaned by the Concord Bookshop was on display all week.

Mrs. Denton, Mrs. Forty and your Librarian were privileged to attend the course held in Topsfield, given by Miss Joan Sawyer from the Division of Library Extension on Children's Book Selection

and Reading Guidance. This was not only helpful to us but the Library also benefited by the gift of books of our own selection, to improve the collection of children's books in the amount of \$200.

Several teachers have brought their classes to acquaint them with the Library and its services. On several occasions, classes from the Roudenbush School have been brought to the Library during the morning for research to assist those pupils who were unable to come during regular hours because of the double sessions.

The Bookmobile makes its regular stops at Nabnasset and continues to give us invaluable service, filling many requests for books to supplement our collection.

Books are taken regularly to both Nursing Homes.

The services of Mr. Dearth in helping maintain the quiet needed for study is much appreciated.

As we have noted earlier, we are growing and are rapidly outgrowing our facilities. We have need of improvement in several areas; among them, an Adult Reading Room, Study area and more shelf room. It is hoped a solution may be found in the near future.

I wish to express sincere appreciation for the many gifts of books given to the Library; to the Garden Club for the lovely floral arrangements brought each week; for the kindness and consideration shown me and the rest of the staff and for the cooperation of Trustees and staff without which we could not function.

Statistics follow.

Alice V. Day
LIBRARIAN

J. V. FLETCHER LIBRARY STATISTICS

CIRCULATION:

Total adult bound volumes	15,975	
Total children's bound volumes	<u>20,758</u>	36,733
Periodicals	1,906	
Pamphlets	124	
Records	151	
Pictures	278	
Puzzles	11	
	<u>2,470</u>	
Total		39,203
Circulation of Bookmobile books at Westford . .	5,445	
Circulation of Bookmobile books at Nabnasset. .	2,995	
Circulation at Nursing Homes	1,590	

BORROWERS:

New adult borrowers	222	
New junior borrowers	<u>271</u>	
Total new borrowers		493

ACCESSION:

Volumes added by purchase	985	
Volumes added by gift	<u>270</u>	
Total added		1,255
Volumes discarded	869	
Volumes in Library		25,407

4 YEAR SUMMARY - CIRCULATION:

1961	29,328
1962	31,337
1963	34,125
1964	39,203

Increase of 30.5%

NEW MAGAZINES ADDED - 1964

Bulletin of Atomic Scientists
Changing Times
Electronics World

Field and Stream
Hobbies
Junior Scholastic

Senior Scholastic

PERIODICALS GIVEN - 1964

Aramco World
Aerospace
Arab World
Asphalt
Bell Telephone Quarterly
Commerce Digest
Commonweal
Congregationalist
Food Marketing
Ford Times
Harvester World
The Leader
Liberty
Mass. Wildlife
Middlesex County Bulletin
Moody Monthly
New York Times Magazine
Petroleum Today
Steel Facts
Steelways
Tax Talk
Texaco Star
United Church Herald
New Yorker
World Tennis

Arabian American Oil Co.
Anonymous
Anonymous
Anonymous
American Tel & Tel Co.
Anonymous
Rev. Thomas Donnelly
Mr. & Mrs. Sydney G. Abbot
First National News
Lowell Motor Sales
Intl. Harvester Org.
Women's Guild
Anonymous
Anonymous
Mdsx. Cty. Extension Service
Donald Hildreth
Miss Avis E. Day
Anonymous
Amer. Iron & Steel Inst.
Amer. Iron & Steel Inst.
Mass. Fed. Taxpayers' Assn.
Anonymous
Women's Guild
Miss Marian F. Winnek
Anonymous

NAME OF DONORS

Snow, Stanley . . . (In memory of W. R. Taylor)	1 Volume
Smith, Mrs. F. Stanley	108 Volumes
Johnson, Mrs. Norman, Jr. (In memory of Mrs. Norman A. Johnson, Sr.)	7 Volumes
Winnek, Miss Marian	1 Volume
Winnek, Miss Marian . . . (In memory of Robert S. Clark, Woodstock, Vt.)	5 Volumes
Mehr, Allen G.	149 Volumes
Bellinger, Mrs.	251 Volumes
Buckshorn, Fisher	6 Volumes
Williamson, Miss Carol	11 Volumes
Williamson, Mrs.	3 Volumes
Guislin, John	1 Volume
Olden, Mrs. Dennis	4 Volumes
Seavey, Marden	40 Volumes
Prescott, William	1 Volume
Fitter, Philip	23 Volumes
Kennedy, Senator Edward	1 Volume
Saltonstall, Senator Leverett	1 Volume
Philbin, Representative Philip	1 Volume
Perrins, W. Arthur	21 Volumes
Aldrich, Thomas	38 Volumes
Fletcher, Mrs. Andrew	20 Volumes
Fletcher, Bobby	3 Volumes
Fletcher, Mrs. Eleanor	11 Volumes
Morris, Mrs. Carlena . . . (In memory of W. R. Taylor)	1 Volume
Hemboldt, Mrs. Gladys	1 Volume
Goldberg, Michael	1 Volume
Denton, Mrs. Martin	1 Volume
Denton, Miss Anne	11 Volumes
Miller, Mrs. Roberta	8 Volumes
Corey, Roscoe	11 Volumes
DeLaHaye, Mrs. Ruth and others . .Subscription to Christian Science Monitor)	
Div. of Library Extension	65 Volumes
U. S. Savings and Loan	1 Volume

Respectfully submitted,

Alice V. Day
LIBRARIAN

I N D E X

Accountant	
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ANNUAL REPORTS

of the

TOWN OF WESTFORD

For the Year Ending December 31,
1965



Warrant For Annual Town Election
To Be Held March 7, 1966
AND

Annual Town Meeting
To Be Held March 12, 1966

BETTE R. HOOK
CARLISLE ROAD
WESTFORD, - MASS.

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Charles L. Hildreth	Term expires March 1966
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SELECTMEN

George S. Fletcher, Secretary	Term expires March 1966
Horace F. Wyman	Term expires March 1967
John J. Kavanagh, Chairman	Term expires March 1968

ASSESSORS

Carroll J. Rollins, Chairman	Term expires March 1966
Victor B. Daly, Secretary	Term expires March 1967
Norman K. Nesmith	Term expires March 1968

BOARD OF PUBLIC WELFARE

Samuel A. Richards, Secretary	Term expires March 1966
Reginald Blowey, Chairman	Term expires March 1967
William C. MacMillan	Term expires March 1968

TREASURER-COLLECTOR

Walter P. Teresko	Term expires March 1968
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MODERATOR

Ben W. Drew	Term expires March 1966
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SCHOOL COMMITTEE

Harry V. Smith	Term expires March 1966
John E. Leggat	Term expires March 1966
Maurice Huckins, Jr., Chairman	Term expires March 1967
Mary R. Lambert	Term expires March 1967
Raymond D. LaPan	Term expires March 1967
Francis Courchaine	Term expires March 1968
Robert M. Welch	Term expires March 1968

TRUSTEES J. V. FLETCHER LIBRARY

Elizabeth C. Taylor	Term expires March 1966
Marian F. Winnek	Term expires March 1966
H. Arnold Wilder, Secretary	Term expires March 1967
Eleanor S. Fletcher	Term expires March 1967
Alan W. Bell, Chairman	Term expires March 1968
Georgia A. Fox	Term expires March 1968

LIBRARIAN

Appointed by Trustees
Alice V. Day

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Edward F. Harrington	Term expires March 1966
Edward N. Lamson	Term expires March 1966
Carroll J. Rollins	Term expires March 1966

BOARD OF CEMETERY COMMISSIONERS

Albert A. Hildreth	Term expires March 1966
Walter L. Blanchard, Chairman	Term expires March 1967
Matthew A. Elliott	Term expires March 1968

BOARD OF HEALTH

Lucien J. Menard	Term expires March 1966
Edward F. McLenna	Term expires March 1967
Ralph E. Cole, Chairman	Term expires March 1968

PLANNING BOARD

Walter H. Robinson, Jr.	Term expires March 1966
Harold A. Fletcher	Term expires March 1967
Richard L. McGlinchey	Term expires March 1968
Robert R. Fitzpatrick	Term expires March 1969
Denis Maguire, Chairman	Term expires March 1970

TREE WARDEN

Kenneth A. Wilson	Term expires March 1966
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WATER COMMISSIONERS

Alfred T. Wark, Chairman	Term expires March 1966
Hervey J. Cote	Term expires March 1967
Robert V. Cassidy	Term expires March 1968

AGENTS APPOINTED BY THE BOARD OF HEALTH

Chairman	Ralph E. Cole, M.D.
Agent to Issue Burial Permits	Charles L. Hildreth
Agent	Dorothy A. Healy, R.N.
Agent	Myer Hermann
Milk and Sanitary Inspector	Henry T. Smith, R.S.
Assistant Milk and Sanitary Inspector	Donald H. Melloon, R.S.
Assistant Milk and Sanitary Inspector	Richard R. Albanese, R.S.
Inspector of Slaughtering	Albert H. Picking
Inspector of Animals	Albert H. Picking
Inspector of Animals	William C. MacMillon
Agent to pick up dead animals	Albert H. Picking

FINANCE COMMITTEE

Appointed by the Moderator

J. William Blythe	Term expires March 1966
Herbert C. Decato	Term expires March 1966
F. Stanley Smith	Term expires March 1966
Nicholas Sudak, Jr.	Term expires March 1967
Viature A. Ricard	Term expires March 1967
Peter S. Sechovich	Term expires March 1967
Robert M. Hicks	Term expires March 1968
William J. Kavanagh, Jr.	Term expires March 1968
Lawrence S. Johnston, Chairman	Term expires March 1968

A. Dana Fletcher, Jr.
Clerk

ELECTION OFFICERS - 1965
(Appointed July 27, 1965)

PRECINCT 1

ENROLLED AS DEMOCRAT

Joan F. Kavanagh
Monica L. Sullivan
Edward T. Sullivan
Helen T. Desmond
Arthur B. Parker, Jr.
Paul L. Lahme
Robert B. Muse
Alfred J. Reeves
Teresa M. Buckshorn
Joseph E. Chalifoux
Sally F. Reeves
Evelyn L. Chorney
Alfreda E. Spinner
Eugene M. Hayes
Bertha J. Smith
Robert J. Spinner
George A. Richardson, Jr.
Eleanor F. Sullivan
Virginia M. Campbell
Brenda M. Connell
Kathleen M. Bradley
Edith R. Daley
Gertrude A. McGrath
Elizabeth L. Verrecchia

ENROLLED AS REPUBLICAN

Dorothy F. Boyce
Edith H. Crawford
Jean E. Chisholm
Rosamond W. Fletcher
Lucy Lamson
Everett E. Miller
Marie T. Terenzio
H. Arnold Wilder
James Wilkins
Mary D. Agnew
Marjorie B. Pierce

PRECINCT 2

John E. Connolly
August P. Ross
Edwin D. Evans
Margaret F. Tebbetts
Anthony J. Denisevich
Ronald M. Woznac
Irene A. Woznac
Esther T. LeCourt
Della C. Bechard
Anne G. Healy
Theresa M. Dundas
Walter Nyder
John E. Regan
Ellen R. Regan
Edward L. McNiff
Stephen G. Beskalo
Leo J. Brule
Ronald W. LaVie
Lorraine E. Bomal
Stephen Belinsky
Mary J. Brundrette
Jo-Anne B. Graham
Veronica M. Sullivan
Francis J. Vanbeaver

Howard V. Anderson
Virginia Beebe
Carl O. Benson
Reginald Blowey
Bryce H. Crocker
Walter N. Fletcher
Georges Gervais
Donald H. Hall
Ellsworth J. D. Jewett
Sonja A. Loney
Albert H. G. Picking
Bernice G. Picking
Uldege Ricard

PRECINCT 3

Gerald E. Gosselin
Stanley M. Kosowicz
Raymond L. Paquin
Nicholas V. Basinas
Robert V. Cassidy
Allan F. Ryan
Anthony J. Niemaszzyk
Ruth A. Sundberg
Harry C. Johnson, Jr.
Edward L. Dailey
Paul F. Cote
Rita M. Haley
Irene J. Menard
Raymond F. Conway
Maurice F. Paquin
Dorothy M. Desmarias
Ruth M. Doucette
Frederick J. Cronin
Frances R. Buchanan
Esther S. Wyman
Dorothy L. Gionet
Frances A. Langford
Barbara E. Ryan
Douglas L. Deware

Gladys M. Beede
Dorothy Caffele
Ruth E. Chamberlain
Gerald J. Christoun
Teresa F. Coffin
Donald F. Farrell
Dorothy P. Lorentzen
Dorothy L. Mann
David B. Morash
Phyllis H. Peterson
Barbara E. Brewer

PRECINCT 4

Philip Lord
Francis Courchaine
John W. Kelly
Louis Fontaine
Frank P. Shugrue
Roland J. Cote
Elizabeth A. May
Brian F. Kavanagh
Robert R. Fitzpatrick
John F. Kavanagh
Viateur A. Ricard
Walter P. Bohenko
John J. Zelukiewicz
Herbert P. Kazeniac
Sarah L. McKniff
Margaret T. Healy
Alice V. Lahme
Margaret K. Donahue
Anna J. Suzedlyn
Carol A. McDonnell
Janice E. Mulligan
Frances T. Forest
Andrew Kostechko
Leo E. Therrien

Frederick O. Baker
Winifred A. Daly
Doris G. Dunsford
Edith E. Greenslade
Pauline A. Lefebre
Harold E. Lyons
Marion J. MacQuarrie
Muriel E. F. Mountain
Roger Cote
N. Louis Pearson

The following are Officers, Boards and Committees appointed by the Board of Selectmen:

TOWN ACCOUNTANT AND CLERK OF BOARD OF SELECTMEN

Frederic A. Fisher

SUPERINTENDENT OF MOTH DEPARTMENT

Kenneth A. Wilson

SPECIAL TOWN FOREST COMMITTEE

Kenneth A. Wilson	Term Expires March 1966
Allister F. MacDougall	Term Expires March 1967
Florian Weitowicz	Term Expires March 1968

REGISTRARS OF VOTERS

Leonard F. Blott	Term Expires March 1966
Wilbert L. Vaughn	Term Expires March 1967
William R. Healy	Term Expires March 1968

Charles L. Hildreth
Clerk ex officio

CHIEF OF POLICE

Joseph R. Connell

POLICE SERGEANT

John F. Sullivan, Jr.

PERMANENT PATROLMEN

Francis H. Chandonait, Jr.	Alvin J. Knowlton(Rsgn 5/22/65)
Stuart B. Hildreth, Jr.	George T. Sullivan
Keith C. Kiberd(Rsgn 6/8/65)	

PERMANENT INTERMITTENT PATROLMEN

Daniel D. Connell
Edward J. Finn
Patrick B. Mulligan

POLICEWOMEN

Dorothy Healy, R.N.	Majorie R. Pierce
Sonja A. Loney	Marie T. Terenzio
	Beatrice C. Therrien

CONSTABLES

Joseph R. Connell	John F. Sullivan, Jr.
Donald L. Stout	Leo L. Trudel

UNIFORMED SPECIAL POLICE OFFICERS

Gregory G. Beskalo, Jr.	Thomas E. Holmes	William C. MacMillan
Vincent R. Bomal	William J. Hubbard	John J. O'Connell
Arthur J. Deforge	Christos L. Koravos	Edmund T. Szylvian
Theodore J. Doucette	Harry B. Lamb	George R. Tebbetts
Wilfred Gelinas	Robert L. LeGacy	
Donald Gower	Philip Lord	

SPECIAL POLICE OFFICERS - OTHER TOWNS

AYER

Walter Picard

Ernest Downing

GROTON

Eliot P. Clark

Mayo Darling

Ralph E. Chalmers

George W. MacGregor

LITTLETON

Donald F. Leighton

William Allan Comeau

Paul Hollingworth

Gene L. Stringer

CHELMSFORD

Ralph J. Hulslander

Basil J. Larkin

Richard F. Campbell

Raymond E. Harmon

Leslie H. Adams, Jr.

Patrolmen:

Walter W. Edwards, Jr.

James J. Kerrigan

Thomas A. Palmer

Charles H. Hadley

Barnard L. George

Robert E. Germann

Donald J. Butler

John P. Campbell

Edwin R. Hodgson

John J. Bell

Ronald E. Leach

John B. Sousa

Pennryn D. Fitts

Robert F. McAndrew

Frank Baran

William F. McAllister

Henry R. McEnany

James F. Midgley

TYNGSBORO

Harold L. Pivirotto

Howard F. Given

Charles C. Chronopoulos

Michael Kiloski

Paul Des Lauriers

SPECIAL POLICE OFFICERS - PRIVATE CONCERNS

H. E. Fletcher Co.

Murray Printing Co.

C.G. Sargent's Sons Corp.

E. Kennard Fletcher

Donald E. Courchaine

Clarence Carkin

R. Andrew Fletcher, Jr.

John Dundas

Mark T. Hayes

John Gantzel

Charles E. Milot

Eugene F. Sevigny

William B. Horton

Ralph Whitney

John J. Connor

Carl R. Nylund

Wallace Young

George Ricker, Jr.

M. I. T. - LINCOLN LABORATORY

Francis C. Brogna

Robert J. Hayes

John McGovern

Robert L. Day

Lester A. Knipe

William D. Sheehan

George L. Dumont

Henry E. Jubinville

W. Kenneth Wright

Edward J. Hamilton

Charles E. Wills

Irving D. Davis

MORRIS BROS. GRANITE CO., INC.

Vernon Morris

FORREST ROAD GRANITE CO., INC.

George R. Morris

SPECIAL POLICE OFFICERS - TOWN

Arthur A. Abbood	Walter W. Fletcher	Albert E. Mountain
Everett W. Atherton	Luke E. Fortin	Patrick B. Mulligan
Joseph A. Aucoin	Fernand R. Gelinas	Arthur E. Pellerin
John A. Axon	Donald H. Hall	Peter F. Perry
Willard Beebe	Daniel S. Hanley	Albert H. G. Picking
Raymond A. Beauregard	Warren E. Henderson	Everett W. Randall
Lionel R. Camire	Allen J. Hendrickson	Alfred J. Reeves
Robert V. Cassidy	Clifford F. Johnson	George W. Reeves
Ralph E. Cole	Andrew Kostechko	Uldege Ricard
Leo J. Connell	Leo R. Larkin	Frederick C. Robinson
John E. Connolly	Douglas Law	Maurice B. Rooks
Albert W. Cox	John L. Lohnes	Allan F. Ryan
Clayton L. Dearth	Harold E. Lyons	John F. Sanders
Robert A. DeForge	John J. MacLeod	Elliott L. Semple
Douglas DeWare	Edward F. McLenna	Nicholas Sudak, Jr.
Sumner W. Edwards	Philip N. McLenna	Walter Teresko
Augustus Elliott	Lucien J. Menard	Ivan V. Whitney
Chester L. Ellis, Jr.	David A. Milewski	George W. Wyman
Robert P. Fitzpatrick	Everett E. Miller	Shirley C. Wyman

DOG OFFICER

William C. MacMillan

CIVIL DEFENSE DIRECTOR

Arthur A. Abbood

FIRE DEPARTMENT ENGINEERS

Edward N. Lamson	Francis J. Mulligan	Carl R. Nylund
Leo R. Larkin		Hubert V. Raymond

WIRE INSPECTOR

Norman E. Day

SUPERINTENDENT OF STREETS

George W. Wyman

FOREST WARDEN

Edward N. Lamson

TOWN COUNSEL

John L. Connell, Jr.

VETERANS' AGENT

Arthur A. Abbood

DIRECTOR OF VETERANS' SERVICES

Arthur A. Abbood

AGENT FOR BURIAL OF DECEASED SOLDIERS AND SAILORS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

CARETAKER OF WHITNEY PLAYGROUND

TOWN COMMON AND MONUMENTS

Alfred J. Beauregard

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

SEALER OF WEIGHTS AND MEASURES

George S. Wilder

FENCE VIEWERS

Chester E. Blaisdell

W. Otis Day

Edwin H. Gould

FIELD DRIVERS

John J. Daly, Jr.

Edward T. Sullivan, Jr. Stuart B. Hildreth, Jr.

MEASURERS OF WOOD AND BARK

Thomas D. Caless

Stanley M. Kimball

Fred Shugrue

Edwin H. Gould

Albert H. G. Picking

Kenneth A. Wilson

John A. Kimball

Edmund L. Provost

WEIGHERS OF GENERAL COMMODITIES

John J. Buchanan

Albert Nardone

Alfred J. Reeves

Helen R. Donoghue

Anthony Nardone

William H. Riley

Arthur L. Healy

Edward J. Pomerleau

John Shea, Jr.

J. Austin Healy, Jr.

Joseph A. Pomerleau

WEIGHERS OF GRANITE

John Ferreira

William L. McKinley

Vernon B. Morris

Emile Gauthier

Barbara Miller

Ruth Murray

Arthur House

RECREATION COMMISSION

Alfred V. Checchi

Waldo S. Leedburg

Harry V. Smith

Francis Courchain

Felix R. Perrault

Kenneth Stuart

Earle A. Cronan

CONSERVATION COMMISSION

Gen. Laws Chap. 40 Sec. 8c

John F. Gagnon, President

Term expires March 1966

Alexander M. Woznac

Term expires March 1966

Robert L. Armstrong, Secretary

Term expires March 1967

Carl O. Benson

Term expires March 1967

Janet F. Timberlake

Term expires March 1968

Wallace E. MacQuarrie

Term expires March 1968

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman

Wallace E. MacQuarrie

Walter Nyder

DEVELOPMENT AND INDUSTRIAL COMMISSION

J. Alfred Dumont	Term expires March 1966
Vyto L. Andreliunas	Term expires March 1966
William E. Robinson	Term expires March 1966
Roland Battis	Term expires March 1967
Lorenzo R. Provencher	Term expires March 1967
Donald J. Turner	Term expires March 1967
Robert J. Grace	Term expires March 1968
Peter F. White	Term expires March 1968
Kenneth N. Kelley	Term expires March 1968
Roland C. Campbell	Term expires March 1969
Robert L. Connell	Term expires March 1969
Selma Unterberg	Term expires March 1969

SCHOOL PLANNING COMMITTEE

Art. 27 Annual Meeting, Mar. 10, 1962

Alan W. Bell	Term expires March 1966
Arthur R. Coffin, Jr., Chairman	Term expires March 1966
James D. Hanson	Term expires March 1966
William J. Hart	Term expires March 1967
Ronald H. Johnson	Term expires March 1967
Richard S. Emmet, Jr.	Term expires March 1968
Robert B. Graves	Term expires March 1968

PLUMBING INSPECTOR

Paul L. McDonald

GAS INSPECTOR

Vincent E. Koravos

BUILDING INSPECTOR

Elroy A. Field

BOARD OF APPEALS

Ellsworth J. D. Jewett	Term expires March 1966
Edward F. Harrington	Term expires March 1967
John J. Barretto	Term expires March 1968

ASSOCIATE MEMBERS

Denis Maguire
Warren G. Morrow

TOWN GARAGE COMMITTEE

Art. 30 Annual Meeting, Mar. 10, 1962

Dennis P. Kane	David B. Morash
Stephen C. MacDougall	John E. Regan
William C. MacMillan	George W. Wyman

NABNASSET SCHOOL EXTENSION COMMITTEE

Art. 1 Special Meeting, Nov. 14, 1962

Robert B. Graves

Robert M. Hicks

Allan F. Ryan

INTERMEDIATE SCHOOL BUILDING COMMITTEE

Art. 1 Special Meeting, Feb. 1, 1963

Benjamin deF Lambert

Philip G. Hall

Richard A. Tuttle

Harold A. Harrington

Arthur A. Abbood

PERSONNEL BOARD COMMITTEE

Roland C. Campbell

Harold H. Hoover, Jr.

John B. McDermott

REAPPRAISAL STUDY COMMITTEE

Art. 6 - Special Town Meeting, July 16, 1964

H. Roy Barnes, Chairman

Arthur R. Coffin, Jr.

Roger M. Breton, Secretary

Florian Waitowicz

Everett F. Clement

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Art. 2 - Special Town Meeting - July 16, 1964

Walter B. Reilly, Jr., Chairman

Arthur R. Coffin, Jr.

Gordon R. Jones, Secretary

Florian Waitowicz

Everett F. Clement

ASSISTANT TOWN CLERK

Appointed by the Town Clerk

Alice A. Hildreth

NOTE: The law requires that certain officers, in order to qualify as such, be sworn in and a record of their oath be filed with the Town Clerk.

BIRTHS

Recorded by the Town Clerk - 1965

<u>DATE</u>	<u>NAME</u>	<u>PARENTS</u>
Sep 20	Alcorn Andrea Lee	Lawrence A & Shirley M (Hill)
Oct 6	Allen Brenda Louise	Frank H & Nola L (Nickrenz)
Dec 27	Anderson Tammy Catherine	John R & Irene J (Harnois)
Apr 27	Banagan Julie Marie	Robert F & Mary (McCarthy)
Jul 9	Barlow John Rogers	Wendell E & Judith (MacDonald)
Dec 12	Barton William Alan	William A & Estelle L (Martel)
Aug 24	Beauregard James Andrew	William C & Doris I (LaPlante)
Feb 5	Belinsky Stephen James	Stephen J & Joan R (Lamy)
Mar 22	Bennett Lisa Mary	George M & Beverly A. (LeBlanc)
Jun 15	Bennett Michele Ann	Robert D & Mary F (Newlands)
Nov 12	Bethune Kenneth Roger Jr	Kenneth R & Karoline M (Stepinski)
Jul 3	Bieren John Arthur	John Jr & Barbara L (Mitchell)
Jun 22	Bohenko Joseph	David & Elizabeth A (Mahoney)
Sep 2	Bojarsky Paul David	Sol M & Bonnie M (Gourley)
Aug 21	Bordwell Susan Ann	Kenneth H Jr & Mary (Tariello)
Jul 19	Bradley John Francis Kenan	Richard J & Kathleen M (O'Brien)
Jul 26	Brundrette Brenda Jeanne	Richard E Jr & Jeanne (Morin)
Mar 9	Buckland Diana Louise	Phillip R & Dorothy E (Logue)
Jul 14	Buretta Amy Elizabeth	Thomas & Christina (Lothrop)
Sep 30	Burrell Pamela Jean	Paul R & Phyllis A (Wakefield)
Sep 1	Bykowicz Sandra Ann	Eugene R & Dorothy A (Merrtes)
Oct 15	Byron Robin Marie	Daniel R & Marion A (King)
Nov 23	Camacho James Michael	Henry J & Dorothy A (Travers)
Apr 27	Capone Steven Brett	Alfred R & Barbara P (Quinney)
Jul 6	Caprigna Joseph Edward	Richard A & Eva H (Morais)
Jan 12	Carlson Kenneth Eric	Allan D & Ann (Cummings)
Apr 7	Carpenter Annmarie	Howard J & Jean V (Powers)
Jul 24	Carriger Rayce Justin	Charles A & Shirley A (Porter)
Mar 18	Casparro Anthony James	James L & Rita M A (Guillemette)
Jul 9	Chaisson Cynthia Ann	John J Jr & June K (Hanley)
Sep 9	Charlton Robert Edward	Michael L & Dorothy L (Mello)
Oct 3	Clermont Ronald Richard	Paul H & Judith A (Leedberg)
Apr 27	Cobleigh JoAnna	Robert W & JoEllyn (Cooper)
May 1	Colby Steven Eric	Willard S & Grace E (Tarbox)
Oct 1	Collins Cynthia May	Howard J & Muriel A (Rice)
Nov 12	Connell David Anthony	John L Jr & Donna T (O'Dea)
Nov 12	Connell Donna Ann	John L Jr & Donna T (O'Dea)
Jun 18	Corvo Craig	Louis P & Lillian R (Corrigan)
Aug 17	Coughlin Caryn Barbara	Richard W & Joyce (Boudreau)
Dec 18	Coughlin Michael Patrick	James P & Sonia A (Denesiuk)
Aug 31	Daly Lisa Marie	John J Jr & Barbara A (Ferreira)
Nov 17	Dean Brian W	Edward R Jr & Jean F (Elliott)
Feb 11	Dearth Craig Ross	Andrew H & Alma R (Anderson)
Jan 3	Desharnais Richard David	Armand G & Elizabeth E (Fraser)
Jul 26	Deslaurier Dawn Marie	Armand J Jr & Barbara A (Fuller)
Aug 26	Desrochers Michael James	Richard H & Earlene M (Constantineau)
Mar 7	Deware Lori Lee	Douglas L & Janet E (Wilson)
May 25	DeWolfe Elinor Mari	Robert P & Ruth A (Hall)
Oct 14	Dinsmore Mary Elizabeth	Leonard F Jr & Mary T (Walsh)

Nov 9	Donahue David William	Edward J & Margaret M (Kavanagh)
Aug 21	Donohoe Michael Patrick	James F Jr & Judith A (Quinn)
Jul 16	Dundas Kimberley Ann	David J & Rita L (Cote)
Jun 5	Dunkerley Virginia Anne	William B & Elaine V (McGuire)
Feb 15	Dutton Michael John	Bryant W & Janet M (Holmes)
Mar 12	Ekstrand Kristin Margit	Eugene E & Lois A (DesJardins)
Sep 30	Ellis Barbara Lynn	Robert A & Dianna M (Carpenter)
Jan 25	Enwright Christopher John	Daniel S & Patricia A (Veinott)
Mar 3	Evans David Steven	Dewey E & Maria T (Daufenbach)
Jan 9	Farmer Tracy Ann	George R & Doroth Y (Pellerin)
Apr 11	Flory Jo-Ann Margaret	Walter J & Geraldine A (Keddie)
Jan 31	Foland Mark Nelson	Nelson W & Brenda E (Spaulding)
Oct 22	Forsley Kristen Elizabeth	Thomas IV & Dianne B (Lorden)
Mar 31	Fournier Cheryl Elizabeth	Edward L Jr & Carol A (Doran)
Oct 26	Gagnon Patrick George	John J & Stella (Mireles)
Aug 17	Garside John Reginald	Carl J & Lillian G (Davis)
Apr 17	Glaude Cynthia Pearl	Leo J W & Hazel P (Nickerson)
Oct 28	Glynn Nancy Maria	Daniel F & Mary P (Kelleher)
Apr 7	Gosselin Georgette	George A & Annette G (Lippe)
Dec 4	Grant Lisa Lee	Ronald A & Lea J (Solo)
Feb 1	Greco Susan Marie	Joseph A & Gail P (Clark)
Jul 27	Grochmal Diane Maureen	Thaddeus S & Doris (Johnstone)
Jan 21	Guillemette Janet Marie	Robert M & Jeannette F (Lagasse)
Mar 9	Guimond Thomas Anthony	Gary A & Amy G (Walcott)
Oct 18	Guthrie Jo Ellen	Joseph A Jr & Jean F (Hayes)
Sep 14	Hansen Ann Marie	James D & Agnes A (Holmes)
Mar 28	Hare Melvin Eugene	Donald E & Roberta C (Plourde)
Nov 16	Hayes Julia Mary	Eugene M & Dolores I (Martin)
Nov 16	Hayes Mathew Paul	Eugene M & Dolores I (Martin)
Jan 27	Hayes Thomas Patrick	Warren J & Patricia A (Donlan)
Mar 11	Hayward Gary Stephan	Frederick R & Lorraine R (Halliday)
Aug 29	Headley James Robert	Sterling M & Janice J (Hoffstetter)
Mar 14	Hendrickson Jon Joseph	Allen R & Irene M (Brule)
Jun 30	Herget	Albert C & Paula J (McCarthy)
Apr 22	Hillman	Herbert K & Carol A (Leighton)
Jul 6	Hodge Gary William	Charles E & Jeannine M (Roux)
Mar 23	Holloway Todd Downs Marc	James T & Beverly J (Downs)
Nov 21	Hooper Matthew John	Richard C & Avis S (Knight)
Mar 13	Hreha Terri Elizabeth	Robert G & Claire I (Arsenaux)
Aug 20	Hubley Kristina Marie	Paul H & Lois I (Nelson)
Feb 11	Hulings William Thomas	Harry M & Shirley A (Wetzel)
Jan 23	Imhoff Timothy Peter	Henry J & Theresa A (Doucette)
Mar 12	Ingalls Michael Shawn	Sydney W & Frances A (Flannery)
Sep 3	Iverson Karin Joy	Howard L & Sandra J (Olson)
Apr 12	Jaroncyk John Stanley	John & Mary A (Barbuti)
Nov 21	Johnson Gail Ruth	Robert W & Beverly A (Nickles)
Mar 24	Johnston Curt James	Everett A & Carol M (Gustafson)
Nov 8	Kavanagh Maura Eileen	Brian F & Louise F (Donohoe)
Jul 15	Kavanagh Shelagh Marie	John F & Ellen M (Mahoney)
Feb 24	Kelley James Michael	George & Patricia A (Cowsill)
Oct 21	Kelly Colleen Yvonne	Stephen D & Sandra J (Wilkins)
Mar 20	Kelly Michelle June	John H & June E (Maslbias)
Feb 10	Kennedy Cheryl Ann	James H & Lois A (Kelley)
Oct 7	Kenyon Michael John	Richard M Jr & Mildred L (Brandsey)

Mar 22	Keyes Laurel Ann	Charles J & Beatrice H (Monette)
Aug 8	Killøen Kelly	Allen J & Judith C (Bomil)
Mar 3	King Jonathan Randall	Edward P & Donna A (Sullivan)
Jan 15	Korsak Charles Joseph	Charles J & Carol A (Brittain)
Sep 26	Kuczwaro Daniel Scott	Edward J & Muriel L (Leedberg)
Nov 12	L'Abbe Susan Marie	Roland A & Jeannette H (Laferriere)
Aug 29	Lacourse Nancy Lee	Bernard & Anita (Crouse)
Mar 27	Lacourse Stephen Robert	Julien J & Anne (Carter)
Mar 27	Lagasse Darleen Theresa	Andre A & Theresa (Bouliard)
Jun 22	Lallas William Brian	William R & Dianne (Davies)
Nov 19	Lally Michael James Jr	Michael J & Charlotte F (Horan)
Dec 16	Lamy Patrick Joseph Wilfrid	Joseph Robert & Marie L (Bourassa)
May 4	Latham	Andrew R & Margaret (Mossdrop)
Apr 2	Leary Marie Bernadette	Burton L & Sheila A (O'Donnell)
Jan 5	Lospennato Frank James	Frank H & Geraldine (Pelosi)
Apr 2	Lussier Lori Ann	Paul R & Linda T (Berling)
Apr 20	Maahs Thomas Albert	Hugo H & Marjorie J (Watt)
Feb 4	Mack Stephen Michael	John J & Katherine R (Kelleher)
Sep 28	Magdalenski Joseph William	Fred F & Elaine F (Martin)
Aug 22	Martin Lisa Rose	Philip J & Yvette (Perron)
Nov 30	McAvinew Donna Marie	James E Jr & Charlotte E (Sanders)
May 29	McDowell Michael Arthur	Henry A & Denise M (Pellerin)
Jul 26	McEnaney Thomas Michael	Patrick J & Roseanna R (Docker)
Dec 10	McEvoy Dennis Haley	Robert M & Gabrielle (Haley)
Jul 13	McGeeney Michael James	Paul J & Ruth E (Williams)
May 6	McGoldrick Michael Gordon	Paul J & Stephanie (Eaton)
Jul 4	McMaster Brenda Lee	Roy A & Andrea J (Ashe)
Apr 1	McNayr Cynthia Lee	Freeman H Jr & Pauline L (Milot)
Apr 1	McNayr Sandra Lee	Freeman H Jr & Pauline L (Milot)
Sep 17	Michaels Alexia Tracy	Spyros G & Constance (Vergos)
May 10	Midgley James Gerard	William R & Theresa G (Perrin)
May 22	Miller Steven Thomas	Perry E & Christa E G (Strehle)
Jan 24	Milner Thomas Alan	Grant P & Jacquelyn C (March)
Jul 11	Mitchell Debra Lee	David E & Nancy C (Hall)
Jan 31	Morales William Avery	Miguel & Pauline (Brunelle)
Jun 13	Morse Douglas Alan	David A & Doreen F (Dunkerley)
May 3	Moulton Allison Ann	David C & Nancy J (LeCourt)
Jun 17	Mulligan Patrick Bernard Jr	Patrick B & Janice E (Wojcik)
Sep 27	Mullin Michael Joseph	William P & Carol L (Keefe)
Apr 11	Narankevicius Michael Donald	Donald & Kathleen M (Lamb)
May 7	Neal Victor Frederick Jr	Victor F & Lynn (Ryder)
Jan 26	Nelson Robert Joseph	Joseph W & Francine (Corey)
Sep 7	Neuse Sandra Lynn	Durwood H & Linda (Shirley)
Sep 14	Nickles Charles Henry II	Donald A & Barbara A (Lepene)
Apr 7	O'Leary Keith David	Donald F & Linda C (Baker)
Jul 25	Oteri Glenanne	Anthony P & Glenna J K (Yeuell)
Nov 19	Oughton	Peter & Lynn (Scott)
Mar 13	Palmer Joel Eugene	David L & Eugenia E (Kunze)
Mar 20	Peterson Jill Marie	Paul F & M Eileen (Cummings)
Apr 30	Pidcoe Wendy O	Charles L & Gertrude (Smith)
Oct 23	Poirier Kathy Ellen	Raymond F & Marilyn E (Habelt)
Jun 15	Potter Michelle Ann	Phillip A & Laura J (Moore)
Feb 6	Potts Jeffrey Grant	David H & Lois D (Tracey)
Sep 7	Priest Lisa Ann	Anthony F Jr & Carolyn M (Dimitruk)
Sep 16	Pudsey William Noble	Eugene W & Lillian M (Farmer)

Aug 16	Rayne Matthew Thomas	George F Jr & Janet (Moroney)
Sep 14	Rice Pamela Jean	Richard & Barbara A (Spinney)
Aug 29	Richards William Frederick	Samuel A Jr & Willa J (Williams)
Oct 4	Rogers Michael Scott	William G & Constance A (Sudak)
Jul 14	Schill Frederick III	Frederick Jr & Shirley C (Castle)
Mar 17	Schlobohm Brenda	William E & Brenda C (Miller)
Mar 7	Seavey Kathryn Nye	Marden H Jr & Cynthia (Nye)
Aug 29	Selfridge Wesley Earl	Earl B & Irene I (Hazzard)
Oct 27	Simms Marc Andreas	Leo L & Regina B (Zubke)
Dec 30	Smith Francis Moran	William E & Joanne (Parsons)
Jun 10	Snow Mary Lyn	Raymond J Jr & Marcia C (Currier)
Nov 8	Snowdon Deborah Ann	Lloyd H & Marjorie R (LaVie)
Sep 25	Souza John Arthur	Francis X & Catherine M (Pierson)
Nov 15	Spooner Carol Lee	David B & Joan M (Hamilton)
Jan 24	Steinhaus Melissa Ann	Orrin L & Sandra L (Bresse)
May 28	Sullivan Kevin Patrick	John F Jr & Monica L (Woznac)
Feb 27	Sundberg Sharyn Cathleen	John D & Veronica M (Venn)
Sep 15	Swan Janet Ruth	Russell Jr & Theresa (Dureault)
Jan 25	Swanson Christina Cross	Gerald G & Jane E (Cross)
May 17	Szylvian Andrea Mary	Edmund T & Ursula (Conway)
Apr 18	Trainor Colleen Ann	John D & Elaine A (Holmes)
Apr 30	Trubey David Warren	Donald E & Mary (Hayes)
Feb 5	Valcourt Gail Rita	Kenneth J & Rita P (Babcock)
Jun 19	Volz Kimberley Ann	Walter O Jr & Valerie A (Archambault)
May 1	Wagoner Joan Lisa	Joseph L C & Margaret K (Kraus)
May 20	Walsh Nancy Ann	Brian P & Karen E (St Onge)
Apr 1	Wheeler Shari Ann	Floyd A & Florence B (McInnes)
Jul 6	Williams Ray Noel	James & Marjorie (Bannister)
Mar 13	Williamson Charles Frederick	Charles & Ida B (Hutchinson)
Mar 13	Williamson Claude Andrew	Charles & Ida B (Hutchinson)
Sep 12	Wood Cheryl Anne	Richard E & Aida M (Santos)
Jan 10	Wright Claudette Marie	Claude H Jr & Ann (Haran)
Nov 13	Wright Sharon Lee	John M & Marjorie I (McDowell)
Jun 13	Wyllie Allison Elizabeth	John K & Claudia L (Sandberg)
Nov 28	Yetman Nancy Ann	John R & Carolyn D (Byrne)
Jun 29	Zebny Dawn Allison	David E & L Diane (Reddington)
Jun 29	Zebny Dennis Edward	David E & L Diane (Reddington)
Aug 22	Zusin Sharon Ann	William J & Carol A (Di Palma)
Aug 22	Zusin Sheila Marie	William J & Carol A (Di Palma)

Males 99

Females 98

Total Births Recorded 197

MARRIAGES

Recorded by the Town Clerk - 1965

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
May 1	Aldrich Jonathan Adams	22	Hudson NH	Portsmouth NH
	Smith Janet Marie	22	Westford	Waltham
Mar 20	Auger Edgar Lionel	21	Chelmsford	Lowell
	MacDougall Betty Louise	19	Westford	Boston
May 29	Barretto Dennis Joseph	50	Westford	Westford
	MacNally Jessie V (Castrucci)	49	Burlington	Malden
May 29	Beaupre John Joseph	21	Lowell	Dover NH
	Nylund Sandra Ann	21	Westford	Lowell

Mar	7	Beskalo Stephen Dennis	21	Westford	Lowell
		Cates Laurea Ann	19	Medford	Medford
Jul	3	Blanchard Bernard Leon	19	Westford	Boston
		Bundy Patricia Ann	17	Groton	Farmville NC
Jun	12	Blythe William Benedict	25	Westford	Bridgeport Conn
		Dunn Diana Gail	20	Argentina	Argentina
Sep	24	Bouchard Paul Wilfred	28	Westford	Boston
		Ryan Florence A (Raymond)	29	Westford	Lowell
Apr	24	Byron Daniel Ralph	18	Westford	Lowell
		King Marion Adella	18	Westford	Montague
May	22	Castor Donald Joseph	29	Concord	Lowell
		Phalon Phyllis Estes	20	Westford	Nashua NH
Oct	30	Checchi Lawrence	18	Westford	Cambridge
		Tucker Janice Ann	18	Chelmsford	Lowell
Nov	29	Collins David Lester	22	Westford	Winchester
		Hickey Beatrice Barbara	16	Acton	Boston
Sep	11	Cook Chester Herbert Jr	21	Westford	Centreville
		Warren Marjorie Edith	19	Westford	Medford
Aug	7	Costello Kenneth Gordon	20	Westford	Lowell
		Derinzo Diane Marie	19	Concord	Concord
Dec	10	Crevier Donald Gedion	39	Westford	Lowell
		Perry Agnes Teresa	40	Westford	Lowell
Apr	24	Croteau Howard Edward	25	Shirley	Pepperell
		O'Connell Mary Lou	23	Westford	Groton
Dec	11	Crowley James Martin	21	Groton	Groton
		St Onge Pamela Ann	19	Westford	Lowell
Apr	24	Daly Victor Richard	23	Westford	Lowell
		Polese Grace Marie	23	Lawrence	Lawrence
Oct	31	Denisevich Nicholas	39	Westford	Westford
		McDonough Catherine Joan	34	Lowell	Lowell
Sep	25	Doyon Dona Romeo	21	Somersworth NH	Rochester NH
		Thibeault Carol Lee	20	Westford	Lowell
Jun	5	Elliott Francis James	19	Westford	Lowell
		Conrad Donna Jean	18	Littleton	Boston
Sep	18	Farley John Roland	22	Westford	Boston
		Kady Dolores Marie	22	Metheun	Methuen
Aug	10	Feeley Paul Patrick	20	Chester Pa	Chester Pa
		Pearl Nancy	24	Westford	Trenton NJ
May	22	Ferreira John Manuel	25	Westford	Lowell
		Bourget Laurette Marie	25	Groton	Lowell
Apr	24	Ferreira Robert John	28	Westford	Lowell
		Lamb Patricia Jane	23	Westford	Lowell
Feb	13	Gelinas John Hervey	18	Westford	Lowell
		Ducharme Donna Gail	16	Chelmsford	Lowell
Aug	14	Grady George Henry Jr	28	Somerville	Somerville
		Malone Carolyn Marie	27	Westford	Brooklyn NY
Oct	24	Gray Raymond	22	Concord	Concord
		Welsh Sandra M	18	Concord	Concord
Oct	30	Hall William Allan	20	Westford	Ayer
		Manning Jane Ellen	18	Chelmsford	Chicago Ill
Feb	6	Hallberg John David Jr	20	Chelmsford	Lowell
		Chisholm Jeanine Diane	20	Westford	Medford
Sep	11	Harkins Norman David	27	Westford	Woburn
		Charbonneau Constance Emily	26	Lowell	Lowell

Jul 31	Harris James Hayden	22	Littleton	Boston
	LeDuke Elizabeth Anne	18	Westford	Waltham
Jul 31	Harrison John	22	Westford	Boston
	Krol Helene Ann	21	Littleton	Waltham
May 29	Heald Richard John	22	Dracut	Lowell
	Bradley Kathleen Mary	21	Westford	Kew Gardens NY
Jun 19	Hemenway Charles Grafton	23	Groton	Ayer
	Daly Mary Marguerite	22	Westford	Groton
Sep 25	Hill Kenneth R Jr	23	Westford	Boston
	Lovely Judith A (Culberson)	24	Pembroke NH	Concord NH
Sep 24	Holmes Richard Thomas	28	Westford	Lowell
	Weeks Marsha	21	Chelmsford	Hartford Conn
Sep 6	Hurley Michael Joseph	26	Malden	Malden
	Brady Elizabeth Ann	26	Westford	Boston
Jul 18	Johnson Robert Joseph	27	Westford	Nashua NH
	Richards Jennie Wilhelmina	26	Westford	Westford
Oct 22	Karasoff Haskell Louis	22	Waltham	Waltham
	Sampson Marcia Jeanne	20	Westford	Melrose
Aug 28	Kiah Paul M	24	Hampton Beach NH	Hartford Conn
	Lessard Virginia Carolyn	20	Dracut	Richmond Va
Jul 17	Kopec Edward Joseph Jr	18	Groton	Groton
	Secovich Susan Carol	18	Westford	Lowell
May 29	Lachance Roger Alva	21	Buxton Me	Canaan Vt
	Boisvert Odette Marie	24	Westford	Canada
Jul 17	Lahan William Henry	22	Westford	Cambridge
	Sullivan Yvonne Theresa	20	Westford	Westford
Jun 20	Lally Michael James	19	Westford	New Britain Cn
	Haran Charlotte Frances	18	Westford	Westford
Apr 23	Lovering Everett Lee	26	Westford	Melrose
	Pooler Patricia Margaret	24	Winchester	Winchester
May 2	Mann Philip Edgar	28	Westford	Lowell
	Parent Doris Helen	21	Westford	Lowell
Sep 25	Maslbas Donald Roger	24	Westford	Lowell
	Thibodeau Mary Alice	21	Westford	Cambridge
May 8	McAvinew James Edward Jr	18	Westford	Astoria NY
	Sanders Charlotte Estelle	17	Chelmsford	Lowell
Feb 2	McDermott Brian Joseph	20	Westford	Lawrence
	Terenzio Patricia Ann	20	Westford	Somerville
Jun 19	McDermott John Russell	23	Westford	Lawrence
	Conway Sharon Gail	23	Westford	Lowell
Aug 28	McKniff Joseph Michael	24	Westford	Westford
	Burke Virginia Lee	21	Newton	Boston
Aug 20	Meitzner Joseph Patrick	18	Billerica	Winthrop
	Bollinger Sandra Louise	18	Maynard	Boston
Feb 27	Membrino Charles Pasquale	24	Leominster	Leominster
	Boisvert Sharon Marie	22	Westford	Lowell
Feb 28	Michaud Paul Arthur	20	Dracut	Lowell
	Sundberg Devin Ruth	19	Westford	Lowell
Apr 23	Morin George Etienne	27	Lowell	Lowell
	Palardy Dianne Marie	20	Westford	Lowell
Jun 19	Murphy Richard Francis III	22	Westford	Boston
	Kfoury Ellen Mary	22	Andover	Lawrence
May 1	Murray Albert Chesley Jr	33	Westford	Boston
	Palmer Diane Beatrice	20	Westford	Manchester Cn

Dec 18	Noble James Thomas	20	Lowell	Lowell
	Gilchrest Gail Lee	19	Westford	Lowell
Nov 30	Olsen Norman	22	Chelmsford	Manchester NH
	Pederson Carol Ann	19	Westford	Concord
Jul 10	Parmentier Roland Louis	56	Westford	Lowell
	Davis Martha G (Thatcher)	51	Sudbury	Acton
Jul 31	Perlak Frank Jr	18	Winsted Conn	Winsted Conn
	Cox Donna Dorothy	19	Westford	Lowell
Jul 24	Perrin George Edward Jr	23	Groton	Ayer
	Sudak Janet Elizabeth	21	Westford	Lowell
Apr 2	Peterson Richard Bruce	19	Lexington Neb	Lowell
	Smith Paulette Louise	20	Westford	Lowell
Jun 20	Pilato Michael Francis Jr	20	Lowell	Lowell
	Walsh Donna Marie	18	Westford	Lowell
Aug 14	Powell Cecil Doyle	24	Vienna Ga	Vienna Ga
	Lund Janet Elizabeth	19	Westford	Ayer
Sep 25	Reekie Raymond Webster	24	Billerica	Winchester
	Harron Patricia Ann	23	Westford	Lowell
Aug 14	Robes William Lennox	31	Westford	Needham
	Cook Margaret Louise	21	Westford	Cambridge
Aug 2	Sargent Robert Eugene	20	Groton	Ayer
	Saunders Sharon Lee	21	Westford	Plymouth NH
Aug 7	Straitiff Alfred R	21	Pepperell	Pepperell
	Emslie Dorothy E	18	Groton	Ayer
Jun 27	Tetreault Thaddee Edward	49	Claremont NH	Billerica
	Cosgrove Dorothea A (Bleyer)	45	Westford	Haverhill
Nov 14	Theriault Robert John	23	Chelmsford	Lowell
	Politano Victoria Grace	20	Westford	Cambridge
Mar 5	Toms Douglas Scott	20	Chelmsford	Lowell
	Alton Jeanne Marie	21	Westford	Chelsea
Mar 20	Trombi Armando	46	Westford	Somerville
	Lefebvre Dorothea M S	47	Westford	Brockton
Dec 10	Trudel Alan Robert	27	Westford	Lowell
	Trask Catherine L (Powell)	27	Lowell	Malden
Jun 9	Turney Robert Edward	30	Ayer	Ayer
	McDonald Marjorie Katherine	42	Westford	Westford
Nov 6	Valcourt Paul Roger	20	Westford	Lowell
	Godfroy Pauline Theresa	16	Westford	Lowell
Jan 16	Welsh Francis B	23	Concord	Concord
	McBreen Alice E	17	Concord	Concord
Apr 24	Whitney Steven Ross	19	Chelmsford	Lowell
	McDonald Leslie Jean	17	Westford	Lowell

Total Marriages Recorded 79

DEATHS

Recorded by the Town Clerk - 1965

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Mar 21	Ahern Elsie C (Lewis)-wife of John F	47	-	-
Feb 15	Andreliunas David - single	6	10	-
Sep 29	Arpin Malvina (Pepin) - wid of Joseph W	90	5	25
Dec 11	Baird Rosetta E - wid of Charles A	93	3	11
Feb 26	Beals Beatrice (Gamble) - wid of Sherman	82	-	11
Apr 19	Bobryk John - hus of Cristina (Effrosinia)	73	-	-
Nov 24	Bodfish Florence (Haynes) - wid Clarence S	81	4	2
Feb 27	Bottino Frank - wdr of Eliza (Moscardelli)	76	11	8
Mar 25	Briggs Annie (Johnson) - wid of David F	93	1	28
Dec 30	Brule Diana (Milot) - wife of George J	67	-	-
Apr 29	Burton Ernest - single	81	4	11
Apr 6	Catchpole John William - hus of Catherine (Gateley)	85	-	-
Sep 12	Chamberlain Alvah S - hus of Wanetta (Larkin)	64	5	15
Feb 2	Crawford Frank E - wdr of Jessie C (Craig)	86	8	14
Apr 1	Cutting Ralph T - wdr of Mary E (Doane)	83	3	7
Mar 24	Day Pearl (Smith) - wife of Norman E	49	-	-
Feb 25	Dean Clarence H - wdr of Dixie (Marshall)	75	3	20
Jul 28	Desautel Lea (Chasse) - wife of Joseph O	77	-	-
Nov 14	Elridge Thomas Leander - wdr of Alice (Foote)	93	-	22
Nov 6	Fay Sara (Harkins) - wid of James	86	-	-
Dec 23	Field Elroy Albert - hus of Elizabeth (Bosworth)	50	8	10
May 2	Fletcher Eva Emily - single	87	6	11
Sep 8	Fletcher Julia H - single	85	-	-
Apr 15	Flynn Eleanor M - single	42	-	-
Feb 25	Fulton Maude A (Ludwig) - wife of William H	84	1	19
Feb 17	Gladu William - hus of Flora (Morin)	71	-	-
Apr 14	Godfrey Esther (Basham) - wid of Edward	85	4	17
May 26	Goupil Charles - single	89	11	28
Dec 13	Graham Joseph - hus of Margaret (Donahue)	74	-	-
Jun 2	Hanley Catherine A - single	90	-	-
Nov 17	Hardy Arthur Lincoln - hus of Marie L (Leith)	79	6	13
Nov 24	Hewitt Martha Regina (Hirtle) - wid of George E	84	3	12
Sep 28	Hildreth Harriet C (Sargent) - wife of Henry W	84	7	3
Jan 14	Hogan Helen F (D'Avignon) - wid of William K	77	-	-
Nov 14	Hutchinson John William - hus of Clara J (Prouty)	81	9	19
Oct 13	Hylan Katharine (Townsend) - wid of John B	78	2	18
Sep 16	Jarvis Florence M (Blaisdell) - wid of Everett P	92	-	-
Feb 12	Jones Ella Mae (Bruce) - wid of Frederick B	92	-	-
Apr 19	Kelly Michael Robert - hus of Mary L (Doucette)	84	6	-
May 30	Ketchan Myrtle (Ballard) - wid of John H	89	1	20
Apr 13	Ketola Jack - hus of Mary (Lehrback)	82	1	22
Feb 15	Kronqvist Ivar Valfrid-hus of Elizabeth (Osterborg)	67	5	5
May 3	Lafayette Alice (Morrison) - div of Peter	84	-	13
Dec 29	Lahme Margaret Mary - single	-	-	-
Jun 25	Langley Fred E - hus of Marion (Comeau)	69	-	-
Apr 9	LaRocca Frances (Geary) - wife of Louis	45	5	8
Feb 6	Lowell Carrie F (Fletcher) - wid of Fred	99	9	2

Aug 6	Lund Nils Iver - hus of Margaret (Carrigan)	59	-	25
May 26	Lundberg Anna Otilia - single	91	5	12
Jul 15	Maley William J - single	86	3	12
Jun 30	Mansfield June (Cooley) wid of Parker A	95	-	15
Aug 3	Mason Dora F (Crowley) - wid of Charles L	91	8	23
Aug 13	McDowell Eleanor (Clough) - wid of James M	75	-	-
Nov 30	McGoldrick Michael G - single	-	6	24
Jan 14	McMurray John - single	80	-	-
May 22	Mercier Amanda (Gervais) - wid of Alphonse E	76	-	-
Oct 8	Milewski Edward Joseph - hus of Anna (Rosko)	54	1	27
Aug 16	Mitchell Karen J - single	5	-	-
Jun 13	Morse Douglas Alan - single	-	-	-
May 22	Mountain Catherine (Whigham) - wid of Ernest	85	8	-
May 2	Mulhall Mary (Hartley) - wid of Walter Scott	76	4	2
Aug 11	Murray Hazel (Moe) - wife of Thomas J	43	-	-
May 9	Murray Jennie E - wid of William S	83	4	6
Oct 12	Myers Rose (Kelble) - Wid of Frank	84	11	7
Nov 19	Oughton	-	-	-
Apr 27	Panneton Clara (Bastarache) - wife of Thomas	67	-	-
May 18	Peverill Bertha May (Snow) - wid of Maynard T	91	3	6
Jun 12	Profita Annie (Brisson) - wife of Joseph M	83	-	-
Dec 28	Provost Mary Agnes (Larkin) - wid of Henry	97	-	-
Feb 27	Reed Elizabeth (Santy) - wid of Henry L	76	3	25
Oct 14	Rennie James - wdr of Elizabeth B (MacPherson)	96	6	3
Jul 18	Rice Carlton Melvin - hus of Marion C (Irish)	71	11	17
Nov 20	Robinson Lena (Dilbert) - wife of Thomas J	82	-	-
Dec 31	Rooney Katherine W - single	86	3	2
Oct 24	Ross Adam - single	57	1	22
Mar 17	Schlobohm Brenda - single	-	-	-
Feb 4	Seavey Marden H - wdr of Kathryn (Hodgkins)	68	-	-
Dec 18	Shaw Annie (Welsh) - wife of Josiah A	79	5	13
Jan 16	Smith George Ernest - wdr of Gertrude (Faulkner)	74	6	28
Jun 11	Snow Mary Lynn - single	-	-	1
Dec 30	Spence Grace (Garnett) - wife of Charles J	80	7	20
Feb 6	Sugden Thomas W - wdr of Frances (Goodchild)	90	-	-
Nov 21	Sullivan Mary J (Cosgrove) - wid of John F	67	-	-
Jul 29	Tereshko Axzenia (Belida) - wife of Jacob	72	-	-
Jul 8	Tetreault Thaddee E - hus of Dorothy (Bleyer)	49	7	4
Jul 28	Turner Eldon A - hus of Bessie (Sinton)	82	-	-
Apr 28	Tyler Marion S - single	73	-	-
Jun 4	Wark Margaret L (McLaurin) - wife of George H	45	8	11
Sep 10	Wright Otis Raymond - hus of Versa M (Jordan)	67	4	7
Jul 18	Wright Walter Austin - hus of Helen E (Cook)	54	1	-
Jun 16	York John E - wdr Isabella (Johnson)	84	-	-
Jul 5	Zebny	-	-	7
Aug 23	Zusin Sharon Ann - single	-	-	-
Aug 24	Zusin Sheila Marie - single	-	-	1

	<u>Male</u>	<u>Female</u>	<u>Total</u>
Total Deaths Recorded	39	55	94
Deaths in Westford	21	39	60
Residents of Westford	26	24	50

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1965:

404 Male	\$2.00	\$	808.00
65 Female	5.00		325.00
226 Spayed	2.00		452.00
6 Kennel	10.00		60.00
1 Kennel	50.00		50.00
702 Total			\$1,695.00
Clerk's fees 702 licenses @.25		175.50	
Paid Town per Treasurer's Receipts	\$1,519.50	\$1,695.00	

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended:

LICENSE PERIOD - the time between April 1 and the following March 31 - both dates inclusive.

SECTION 137 LICENSES AND TAGS A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period and owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog, if kept **** in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished, **** by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. ****The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost the owner or keeper of such dog shall forthwith secure a substitute tag from the town clerk **** at a cost of ten cents which, if received by a town clerk, shall be retained by him unless otherwise provided by law. ****

SECTION 139 FEES FOR LICENSES The fee for every license shall, except as otherwise provided, be \$2.00 for a male dog and \$5.00 for a female dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been shown to the town clerk, in which case the fee shall be \$2.00.

ANNUAL TOWN ELECTION - MARCH 1, 1965

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	689	495	855	551	2590
Unused Ballots	660	263	519	298	1740

SELECTMAN - Three Years

John J. Kavanagh	361	287	402	390	1440
Arthur A. Abbood	310	180	381	126	997
Clifford H. McGee	17	22	63	31	133
Blanks	1	6	9	4	20

ASSESSOR - Three Years

Norman K. Nesmith	417	254	317	236	1224
Howard E. Adams	152	33	330	22	537
Uldege Ricard	103	195	182	277	757
Blanks	17	13	26	16	72

BOARD OF PUBLIC WELFARE - Three Years

William C. MacMillan	372	327	288	399	1386
Allan F. Ryan	287	156	556	126	1125
Blanks	30	12	11	26	79

TREASURER-COLLECTOR - Three Years

Walter P. Teresko	584	432	752	473	2241
Scattering			3	1	4
Blanks	105	63	100	77	345

SCHOOL COMMITTEE - Three Years (2)

Percy O. Daley, Jr.	272	105	253	115	745
Francis Courchaine	236	353	403	487	1479
William C. King, III	437	164	277	85	963
Robert M. Welch	249	277	628	313	1467
Blanks	184	91	149	102	526

SCHOOL COMMITTEE - One Year to Fill Vacancy (1)

Harry V. Smith	518	401	704	457	2080
Scattering		2	1	3	6
Blanks	171	92	150	91	551

TRUSTEES J. V. FLETCHER LIBRARY - Three Years (2)

Alan W. Bell	442	364	654	392	1852
Georgia A. Fox	333	191	395	187	1106
Carl G. Lyman	289	182	288	177	936
Scattering		1		1	2
Blanks	314	252	373	345	1284

TRUSTEE J. V. FLETCHER LIBRARY - One Year to Fill Vacancy (1)

Richard W. Hall	578	417	754	532	2281
Blanks	111	78	101	19	309

BOARD OF HEALTH - Three Years

Ralph E. Cole	510	328	506	343	1687
Gerard J. Gagnon	144	143	320	176	783
Blanks	35	24	29	32	120

PLANNING BOARD - Five Years

Denis Maguire	389	263	440	339	1431
Wilfred C. Greenwood	261	177	366	142	946
Scattering		1	1		2
Blanks	39	54	48	70	211

WATER COMMISSIONER - Three Years

Robert V. Cassidy	375	317	590	334	1616
Edward J. Hopf	185	112	211	129	637
Scattering		1			1
Blanks	129	65	54	88	336

TREE WARDEN - One Year

Kenneth A. Wilson	584	417	748	467	2216
Blanks	105	78	107	84	374

CEMETERY COMMISSIONER - Three Years

Matthew A. Elliott	576	417	748	475	2216
Scattering		1	1		2
Blanks	113	77	106	76	372

We hereby certify that the above is a true canvass of the Votes
Cast at the Annual Town Election held on March 1, 1965.

ATTEST:

William R. Healy
Felix R. Perrault
Wilbert L. Vaughn
Charles L. Hildreth
BOARD OF REGISTRARS OF VOTERS

ANNUAL TOWN MEETING - MARCH 6, 1965

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 6, 1965 at 10:00 A.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order, a quorum being present.

Election Officers using voting lists, acted as tellers at the doors. The attendance was 548.

Rev. Robert S. Slater gave the invocation.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted that the Personnel Board's report of progress be accepted and said Board be continued. Roland C. Campbell, Harold H. Hoover, Jr., and John P. McDermott as members.

Reference may be made to the Annual Town Report for reports of various Committees, Departments, etc.

ARTICLE 2. Voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of January 1, 1965:

Selectmen	
Chairman	\$ 700.00 per year
Other two members	600.00 each per year
Board of Public Welfare	
Chairman	200.00 per year
Other two members	175.00 each per year
Treasurer-Collector	6,500.00 per year
Town Clerk	2,600.00 per year
Tree Warden	2.00 per hour
Assessors	2.25 per hour
Water Commissioners	200.00 each per year
Finance Committee approved.	

ARTICLE 3. Voted unanimously that the following sums be raised and appropriated for the several specific purposes hereinafter designated and that the said sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

GENERAL GOVERNMENT

Selectmen

1. Salaries and Wages	\$ 4,930.00
2. Expenses	350.00

Town Accountant

3. Salaries and Wages	3,520.00
4. Expenses	177.00

Treasurer-Collector

5. Salaries and Wages	9,620.00
6. Expenses	3,017.00

Assessors

7. Salaries and Wages	9,150.00
8. Expenses	832.00

Town Counsel

9. Salaries and Wages	2,100.00
10. Expenses	67.50

Town Clerk

11. Salaries and Wages	2,600.00
12. Expenses	1,285.00

Registration and Election

13. Salaries and Wages	4,470.00
14. Expenses	1,360.00

Miscellaneous

15. License Expense	300.00
16. Tax Title Expenses	1,500.00
17. Tax Possession Sale Committee	200.00
18. Finance Committee Expense	325.00
19. Miscellaneous Fees and Expenses	<u>500.00</u>

TOTAL - GENERAL GOVERNMENT \$ 46,303.50

SCHOOL DEPARTMENT

20. General Expense	989,952.00
21. School Band and Athletic Program	14,629.00
22. Vocational School Tuition	<u>2,600.00</u>

TOTAL - SCHOOL DEPARTMENT 1,007,181.00

POLICE DEPARTMENT

23. Salaries and Wages	68,538.00
24. Expenses	<u>10,000.00</u>

TOTAL - POLICE DEPARTMENT 78,538.00

FIRE DEPARTMENT

25. General Expenses	18,530.00
26. Switchboard Operator	1,250.00
27. New Fire Hose	1,000.00
28. New Truck Tires	<u>400.00</u>

TOTAL - FIRE DEPARTMENT \$ 21,180.00

FOREST FIRE DEPARTMENT

29. Total Expenses	4,000.00
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HIGHWAY DEPARTMENT

30. Snow and Ice Removal	40,000.00
31. Town Roads	32,500.00
32. Drainage of Town Roads	7,500.00
33. Road Signs	500.00
34. Painting Traffic Lines	900.00
35. Repair of Sidewalks	<u>1,000.00</u>

TOTAL - HIGHWAY DEPARTMENT 82,400.00

WATER DEPARTMENT

36. Total Expenses	49,925.00
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HEALTH DEPARTMENT

37. Total Expenses	11,850.00
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WELFARE DEPARTMENT

38. Old Age Assistance)	
Aid to Dependent Children)	
Disability Assistance)	
Medical Assistance for the Aged)		
Temporary Aid)	84,400.00
39. Town Infirmary		<u>1,000.00</u>

TOTAL - WELFARE DEPARTMENT 85,400.00

VETERANS' BENEFITS

40. Total Expenses	11,000.00
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OTHER

41. Dog Officer	1,200.00
42. Tree Warden	6,000.00
43. Moth Department	2,500.00
44. Animal Inspector	200.00
45. Sealer of Weights and Measures	250.00
46. Building Inspector	2,000.00

47. Wire Inspector	1,000.00
48. Plumbing Inspector	750.00
49. Gas Inspector	250.00
50. Fire Hydrants	9,495.00
51. Conservation Committee	<u>100.00</u>

TOTAL - OTHER

23,745.00

PROPERTY, PLAYGROUNDS AND RECREATION

52. Town Hall	5,372.00
53. Care of Common	1,200.00
54. Whitney Playground	1,000.00
55. Recreation Commission	<u>2,500.00</u>

TOTAL - PROPERTY, PLAYGROUNDS & RECREATION

10,072.00

J. V. FLETCHER LIBRARY

56. Total Expenses (together with dog receipts for 1964)	18,909.00
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ZONING, PLANNING AND BY-LAWS

57. Board of Appeals	500.00
58. Enforcement of By-Laws	2,000.00
59. Planning Board	<u>500.00</u>

TOTAL - ZONING, PLANNING AND BY-LAWS

3,000.00

CEMETERIES

60. Total Expenses	8,800.00
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UNCLASSIFIED

61. Finance Committee Reserve Fund	5,000.00
62. Regional School Dist. Planning Committee	300.00
63. Development and Industrial Commission	900.00
64. Commemoration of Memorial Day	500.00
65. Town Reports - Printing and Distribution	1,600.00
66. Insurance - Fire, Compensation, etc.	17,000.00
67. Interest on Temporary Loans	1,000.00
68. Nashoba Associated Boards of Health	11,680.08
69. Middlesex County Retirement System	14,460.29
70. Street Lights	12,350.00
71. Unpaid Bills of Previous Years	<u>-----</u>

TOTAL - UNCLASSIFIED

64,790.37

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Town Treasurer be authorized, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the current financial year and to issue a note or notes therefor payable within one year,

and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws.

ARTICLE 5. Voted unanimously that the Planning Board be and it hereby is authorized in the name and behalf of the Town, to acquire such options as it is in its discretion shall deem to be in the best interests of the Town for the purchase of land for municipal use including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges.

ARTICLE 6. Voted unanimously that the sum of \$10,375 be raised and appropriated to meet the Town's share of the cost of Chapter 81 Highways and that, in addition, the sum of \$22,825 be transferred from Unappropriated Available Funds in the Treasury to meet the State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$1,500 be raised and appropriated for Maintenance of Chapter 90 Roads on condition that like amounts be contributed by either or both the State and County respectively to be used in conjunction therewith and that, in addition, the sum of \$3,000 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$70,000 be appropriated from Unappropriated Available Funds in the Treasury and be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$8,500 be raised and appropriated to meet the Town's share of the cost of Chapter 90 Highway Construction, contingent upon either or both the State and County contributing towards the cost thereof and that the additional sum of \$25,500 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of \$3,000 be raised and appropriated for the purchase of two new Two-Way Radios and a base station for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the sum of \$10,000 be raised and appropriated and the additional sum of \$16,000 be appropriated

from the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961, said total sum of \$26,000 to be used for the purchase of a new Grader for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen. Finance Committee approved.

ARTICLE 12. Voted unanimously that the sum of \$2,600 be raised and appropriated for payment of one year's Rental of a Street Sweeper, said sum to be expended by Board of Selectmen. Finance Committee approved.

ARTICLE 13. Voted unanimously that the sum of \$1,271.35 be raised and appropriated for the Highway Equipment Account and in addition that the sum of \$7,718.40 be transferred from the Highway Machinery Fund to said Highway Equipment Account. Finance Committee approved.

ARTICLE 14. Voted unanimously that the sum of \$2,569 be raised and appropriated for the purpose of purchasing two new Cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen and that said Board be and hereby is authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to one or both of the cruisers now being used by said Department and to apply the sum or sums received therefor against the purchase price of the new Cruisers. Finance Committee approved.

ARTICLE 15. Voted unanimously that the sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post; and the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post; and that the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post, all for the calendar year 1965. Finance Committee approved.

ARTICLE 16. Voted unanimously that the Board of Selectmen be and they hereby are authorized to execute, acknowledge and deliver, without any consideration therefor, in the name and behalf of the Town, three easements to Massachusetts Electric Company and New England Telephone and Telegraph Company for the erection and maintenance of anchor guys on premises of the Town situated on Cemetery Road and Patten Road as follows:

1) Three anchor guys on premises situated on the Westerly side of Cemetery Road, being shown as Lot A on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 101, Plan 42.

2) Three anchor guys on premises situated on the Easterly side of Cemetery Road, being shown as Lots 10, 12 and 13 on a plan recorded with said Registry of Deeds, Plan Book 91, Plan 112.

3) Two anchor guys on premises situated on the Northerly side of

Patten Road, being shown as Parcels 3 and 4 referred to in deed dated March 14, 1956 recorded with said Registry of Deeds, Book 1329, Page 41.

ARTICLE 17. Voted unanimously that the sum of \$2,500 be raised and appropriated for payment of any fees, costs, expenses, awards and judgments which may be incurred in connection with Street Layouts and/or eminent domain proceedings in the current year.

Finance Committee approved.

ARTICLE 18. Voted YES 199 and NO 193 that the sum of \$8,000 be raised and appropriated to defray the fees, costs and expenses of the Senior High School Building Committee appointed under Article 2 of the Warrant for the Special Meeting held on July 16, 1964; and also to defray the cost of preliminary plans, specifications, cost estimates and test borings, together with engineering, legal and architectural fees and expenses to be incurred by said Committee in the preparation of its further report to the Town concerning the Kloppenburg land as the site for the proposed new School.

Finance Committee approved.

ARTICLE 19. Voted unanimously that the sum of \$7,000 be raised and appropriated for the purpose of paying to Charlotte L. Kloppenburg the balance of the purchase price due from the Town for the purchase of the premises acquired under Article 1 of the Warrant for the Special Meeting held on July 16, 1964 and all legal and surveying expenses incidental charges and disbursements in connection therewith.

Finance Committee approved.

ARTICLE 20. Voted unanimously that sub-paragraph 4) of the vote taken under Article 1 of the Warrant for the Special Meeting held on July 16, 1964, which authorized and directed the Treasurer to borrow the sum of \$7,000 be and the same hereby is rescinded inasmuch as provision has this day been made under the preceding Article to raise said sum by taxation.

Finance Committee approved.

ARTICLE 21. Voted unanimously that the Town accept a gift of \$4,500 made to it by the Murray Printing Company and that the Town Clerk express to said Company the appreciation of the Town for said gift.

Finance Committee approved.

ARTICLE 22. Voted unanimously that the Town accept a gift from Miss Marian F. Winnek of a parcel of land containing approximately 14,545 square feet, situated Northerly of but not adjacent to Main Street in Westford Center, abutting the Northerly line of the present Library premises, bounded and described as follows:

Beginning at a stone bound at the Northwesterly corner of land of said Library and at land of the First Parish Church United; thence running Easterly along land of said Library 200 feet to a stone bound at the Northeast corner of land of said Library and at land of Marden H. Seavey; thence running Northerly 75 feet in a straight line to a marker; thence running Westerly on a line parallel to the courses first mentioned 187 feet to a marker at land of Joseph R. Connell;

thence running Southerly along said Connell land 35 feet to a stone bound; thence Westerly along said Connell land 13 feet to a marker; thence running Southerly along land of said First Parish Church United 40 feet to the point of beginning; and that the Town Clerk express to Miss Winnek the appreciation of the Town for said Gift.

Finance Committee approved.

ARTICLE 23. Voted unanimously that the Town accept a gift from C. G. Sargent's Sons Corporation of a parcel of land containing approximately 18 acres, situated Southerly of but not adjacent to Groton Road, being the premises described in a deed dated August 7, 1957, recorded with Middlesex North District Registry of Deeds, Book 1378, Page 539, said premises to be used and maintained as a part of the Town Forest and that the Town Clerk express to C. G. Sargent's Sons Corporation the appreciation of the Town for said Gift.

Finance Committee approved.

ARTICLE 24. Voted unanimously that the sum of \$300 be raised and appropriated to defray the expenses of the House Numbering Committee.

Finance Committee approved.

Voted to adjourn this meeting to Monday, March 8, 1965 at 8:00 P.M., in the Westford Academy.

A True Record, Attest:

CHARLES L. HILDRETH
Town Clerk

SPECIAL TOWN MEETING - MARCH 6, 1965

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Westford Academy on Saturday, March 6, 1965 at 2:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum.

Election Officers using Voting Lists, acted as Tellers at the doors. The attendance was 422.

ARTICLE 1. Voted unanimously that the sum of \$1,378 be raised and appropriated for the purchase of a new Automobile for the School Nurse, said purchase to be made under the supervision of the School Committee and that said Committee be and hereby is authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to the automobile now being used by the School Nurse and to apply the sum received therefor against the purchase price of the new Automobile.

Finance Committee approved.

ARTICLE 2. Voted unanimously that SECTION 2 of ARTICLE X of the Town By-Laws be amended by striking out said Section and inserting in place thereof the following new Section: - - - SECTION 2. The Selectmen may, subject to the approval of the Town, settle or compromise any claim, action, suit or other proceeding made or instituted by them in behalf of the Town. They may settle or compromise, without such approval, any such claim, action, suit or proceedings which does not involve more than One Thousand (1,000) Dollars. Subject to appropriation therefor, they may settle any claim, action, suit or other proceeding against the Town.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

CHARLES L. HILDRETH
Town Clerk

ADJOURNED TOWN MEETING - MARCH 8, 1965

The adjournment of the Annual Town Meeting of March 6, 1965 was held at Westford Academy on Monday, March 8, 1965 at 8:00 P.M.

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum.

Election Officers using Voting Lists, acted as Tellers at the doors. The attendance was 487.

ARTICLE 25. Voted YES 274 and NO 158 that the Town adopt the following By-Law:

ARTICLE XIX

Abandoned, wrecked, dismantled or discarded vehicles

SECTION 1. Definitions. The following definitions shall apply in the interpretation and enforcement of this By-Law:

(1) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

(2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motorcycle, tractor, buggy and wagon.

(3) "Street or highway" shall mean the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

(4) "Property" shall mean any real property within the Town which is not a street or highway.

SECTION 2. Abandonment of Vehicles. Except as to vehicles for which other provisions are made under the laws of the Commonwealth of Massachusetts, no person shall abandon any vehicle within the Town and no person shall leave any vehicle at any place within the Town for such time and under such circumstances as to cause such vehicle reasonably to appear to have been abandoned.

SECTION 3. Leaving of Wrecked Vehicle on Street. Except as to vehicles for which other provisions are made under the laws of the Commonwealth of Massachusetts, no person shall leave any partially dismantled, wrecked or junked vehicle on any street or highway within the Town.

SECTION 4. Disposition of Wrecked or Discarded Vehicles. No person in charge or control of any property within the Town, whether as owner, tenant, occupant, lessee or otherwise, shall allow any partially dismantled, wrecked, junked or discarded vehicle to remain on such property longer than twenty-one (21) days; and no person shall leave any such vehicle on any property within the Town for a longer time than twenty-one (21) days; except that this By-Law shall not apply with regard to a vehicle in an enclosed building; a vehicle on the premises of a business enterprise operated in a lawful place and manner, when necessary to the operation of such business enterprise; or a vehicle in an appropriate storage place or depository

maintained in a lawful place and manner by the Town. This Section shall not apply to the holders of Class 3 licenses granted under G.L. (Ter.Ed.), Chapter 140, Section 58.

SECTION 5. Impounding. The Fire Chief, Chief of Police, Superintendent of Highways or any member of his Department designated by him is hereby authorized to remove or have removed any vehicle left at any place within the Town which reasonably appears to be in violation of this By-Law or lost, stolen or unclaimed. Such vehicle shall be impounded until lawfully claimed or disposed of in accordance with G.L. (Ter.Ed.) Chapter 135 relative to unclaimed or abandoned property.

SECTION 6. Penalties. Any person violating any of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not exceeding Twenty (20) Dollars. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

ARTICLE 26. Voted unanimously that the Town adopt the following resolution:

WHEREAS, The General Court sitting as a Constitutional Convention, did on July 16, 1963, give initial approval to a Home Rule Amendment to the State Constitution, and

WHEREAS, This bill of rights for local governments requires a second approval by the members of the General Court during this legislative session, and

WHEREAS, We, as members of this Town Meeting, feel competent to handle the affairs of our Town without strict supervision by the Commonwealth of our every act and deed.

NOW, therefore, be it resolved that this Town Meeting hereby instructs its representatives to the General Court to vote in favor of the Home Rule proposal (H 1384 of 1963 as revised) when it comes before them.

Finance Committee approved.

ARTICLE 27. Voted unanimously that the sum of \$1,565.25 be appropriated from the Account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the J. V. Fletcher Library under Item 56 of Article 3 of the Warrant for this Meeting.

Finance Committee approved.

ARTICLE 28. Voted unanimously that the sum of \$1,487.29 be raised and appropriated for the purchase of a new Pickup Truck for the Water Department, said purchase to be made under the supervision of the Board of Water Commissioners and that said Board be and hereby is authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to the Pickup Truck now being used by said Department and apply the sum received therefor against the purchase price of the new Truck

Finance Committee approved.

ARTICLE 29. Voted unanimously that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire by purchase, eminent domain or otherwise, in fee simple, three parcels of land situated on the southeasterly side of Depot Road (sometimes called Tyngsborough Road), containing altogether approximately 13½ acres, being the premises shown as Parcels 1, 2 and 3 on a plan entitled "Plan of Land in Westford, Mass., surveyed in January 1965, Richard L. McGlinchey", said land to be used by the Water Department as and for the site of a proposed new Well Field, said purchase or taking to be in accordance with and under the authority contained in Chapter 40, Section 14 and/or Chapter 79 of the General Laws, both as most recently amended; and that the sum of \$19,000 be raised and appropriated for acquiring said land and for paying all costs, expenses, legal and surveying fees and any judgments which may be awarded as a result of any such taking.

Finance Committee approved.

Water Commissioners approved.

ARTICLE 30. Voted unanimously that the board of Water Commissioners be and they hereby are authorized and empowered, in the name and behalf of the Town, to enter into and execute all contracts, agreements and negotiations incidental or convenient to the construction and development of a new Well Field on the Depot Road premises described in the preceding Article, including wells, pipes and original pumping station equipment, hereby authorizing and empowering said Board to invite all necessary bids for such proposed construction and development, to determine the lowest responsible and eligible bidder from the bids submitted, to execute all legal documents, contracts and agreements, approve all expenditures and vouchers for services rendered and for materials supplied in connection with such construction and development; and for the purpose aforesaid that the sum of \$57,000 be raised and appropriated and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow at one time, or from time to time, the sum of \$57,000 and to issue and sell as one issue, or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$57,000 in principal amount; and that each issue of said bonds or notes shall be issued and sold under and pursuant to the provisions of Section 8, Clause 5 of Chapter 44 of the General Laws, as amended, and other applicable provisions of said Chapter, shall be in such form, shall bear such date, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine but, each issue of said bonds or notes shall be a separate loan which shall be paid in not more than fifteen years from the date thereof.

Finance Committee approved.

Water Commissioners approved.

ARTICLE 31. Voted unanimously that the Town extend its water mains and water supply system from the existing mains on Nutting Road to the proposed new Well Field on Depot Road by laying approximately 5,535 feet of ten inch mains on Nutting Road and approximately 2,340 feet of ten inch mains on Depot Road; and for the purpose aforesaid that the sum of \$40,000 be appropriated from the Surplus Revenue of the Water Department.

Finance Committee approved.

Water Commissioners approved.

ARTICLE 32. Voted unanimously that this Article be dismissed. This was relative to land on Hunt Road and is to be considered at a later date.

ARTICLE 33. Voted unanimously that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire by purchase, eminent domain or otherwise, in fee simple, a certain strip of land belonging to Stanley Stone and Mary Stone, extending in a southerly direction from Patten Road, being a portion of the abandoned Nashua and Acton Railroad, and thus bounded:

Northerly by said Patten Road, eighty-three and one-half ($83\frac{1}{2}$) feet, more or less;

Westerly by the premises shown as Lots 1, 2 and 5 to 15 inclusive on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 91, Plan 112, a total distance of sixteen hundred nineteen (1619) feet, more or less;

Southerly by land of owner unknown, eighty-three and one-half ($83\frac{1}{2}$) feet, more or less and

Easterly by land conveyed by Charlotte L. Kloppenburg to the Town by deed dated November 16, 1964, recorded with said Registry of Deeds, Book 1674, Page 228, fifteen hundred seventy-seven and 20/100 (1577.20) feet,

said premises to be added to the premises acquired from Charlotte L. Kloppenburg and used as and for the site of a proposed new Senior High School and, for the acquisition of said land and for all necessary surveying and legal expenses in connection therewith, that the sum of \$1,400 be raised and appropriated.

Finance Committee approved.

ARTICLE 34. Voted that the Town do not petition the State Tax Commission for the installation of an ASSESSMENT SYSTEM, as provided in G.L. (Ter.Ed.), Chapter 58, Section 7A, as most recently amended.

ARTICLE 35. Voted that the Board of Assessors be and they hereby are authorized and empowered, in the name and behalf of the Town, to execute a contract for an expert appraisal of the taxable real estate in the Town, said contract for such appraisal to be for a period not exceeding three years; and for the purpose aforesaid, that the sum of \$8,000 be raised and appropriated to defray the cost of the first installment payment to be made under said contract and for any and all incidental or miscellaneous fees, expenses and disbursements in connection therewith.

Finance Committee approved.

ARTICLE 36. Voted not to raise and appropriate the sum of \$1,500 to defray the cost of printing and distributing to the Taxpayers a complete list of real property subject to assessment, together with the owners thereof and the amount for which such property is assessed, pursuant to Section 1 of ARTICLE IV of the Town By-Laws.

ARTICLE 37. Voted NO 210 and YES 86 that the Town should not further amend its Protective By-Laws and Protective By-Law Map by rezoning from a Residence A District to a Business District a parcel of land situated on the Northerly side of Boston Road in that part of the Town known as Westford Center, owned by Allister F. MacDougall.

Planning Board Report given by Denis Maguire, Esq., Chairman previous to this Article and said Board did not approve.

ARTICLE 38. Voted YES 160 and NO 144 that the Town should not further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District a parcel of land situated on the Southerly side of Plain Road in that part of the Town known as Nabnasset, owned by Lionel J. Boisvert, Marie A. Boisvert and Norbert J. Boisvert.

Planning Board did not approve of this Article.

ARTICLE 39. Voted unanimously that the Town further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence B District to a Business District a parcel of land situated on the Southeasterly side of Main Street in that part of the Town known as Graniteville, owned by Lester J. Reeves and Frances L. Reeves, and thus bounded:

NORTHWESTERLY by Main Street one hundred thirty-eight and 5/10 (138.5) feet;

NORTHEASTERLY by land of Armand J. Cote et ux one hundred seventy-three (173) feet;

SOUTHEASTERLY by land of Arthur Healy and J. A. Healy, Jr., two hundred seven and 5/10 (207.5) feet;

SOUTHWESTERLY by land of the Town of Westford on a brook one hundred eighty-one (181) feet, more or less.

Planning Board approved.

ARTICLE 40. Voted YES 125 and NO 62 that the Town further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District a parcel of land situated on the Westerly side of Brookside Road in that part of the Town known as Nabnasset, owned by Donald E. Wright and Olive E. Wright, and thus bounded:

EASTERLY by said Brookside Road ninety-eight and 36/100 (98.36) feet;

NORTHERLY by land now or formerly of the Abbot Worsted Company five hundred sixty-five (565) feet;

WESTERLY in a curved line by Stony Brook, two hundred forty-five (245) feet;

and SOUTHERLY by other land now or formerly of the Abbot Worsted Company, six hundred ninety-eight (698) feet.

The above described premises are shown on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 64, Plan 80. Said parcel of land contains 2.22 acres, more or less.

Planning Board did not approve this Article.

ARTICLE 41. Voted unanimously that the sum of \$1,000 be raised and appropriated to defray the cost of remodeling a portion of the lower Town Hall, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 42. Voted

(a) That the Town accept as and for a Town Way York Avenue, as laid out by the Selectmen, as shown by their report and plan duly filed in the office of the Town Clerk, said way to be known as York Avenue.

(b) That the Town accept as and for a Town Way Timberlee Lane, as laid out by the Selectmen, as shown by their report and plan duly filed in the office of the Town Clerk, said way to be known as Timberlee Lane.

(c) That the Town accept as and for a Town Way Rutland Circle, as laid out by the Selectmen, as shown by their report and plan duly filed in the office of the Town Clerk, said way to be known as Rutland Circle.

Planning Board approved.

ARTICLE 43. Voted unanimously that the sum of \$640 be raised and appropriated for the purchase of a Photocopy Machine for use by the Town Hall offices, to be in the custody of the Police Department, and for the purchase of a desk and two file cabinets for the Police Department, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 44. Voted unanimously that the sum of \$1,500 be raised and appropriated to defray the expenses of the 1965 State Census, said sum to be expended under the supervision of the Board of Registrars.

Finance Committee approved.

ARTICLE 45. Part 1. Voted unanimously that the Board of Selectmen be and they hereby are authorized to install the following Street Lights:

1. One light on Cold Spring Road on Pole No. 30
2. Two lights on Old Lowell Road on Poles numbered 4 and 54/14
3. One light on Carlisle Road on Pole No. 53
4. One light on Town Farm Road on Pole No. 4
5. Three lights on Patten Road on Poles numbered 25, 29 and 32
6. One light at corner of Plain and Nutting Roads on Pole No. 58/33

Part 2. Voted unanimously that following acceptance by the Town of Timberlee Lane and Wayne Road as and for Town Ways, the Board of Selectmen be and they hereby are authorized to install the following Street Lights:

1. Two lights on Timberlee Lane on Poles numbered 3 and 6
2. One light on Wayne Road on Pole No. 4.

Finance Committee approved.

ARTICLE 46. Voted unanimously that, to reduce the tax rate, the sum of \$30,000 be appropriated from Unappropriated Available Funds in the Treasury to be deducted by the Assessors, under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the

amount required to be assessed by them.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

CHARLES L. HILDRETH
Town Clerk

SPECIAL TOWN MEETING - JULY 29, 1965

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Thursday, July 29, 1965 at 8:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 384.

Election Officers, using voting lists, acted as Tellers at the doors.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted unanimously that the Town accept a gift made to it by William E. Schlusemeyer, of a parcel of vacant land situated in Nabnasset, shown on a plan entitled "Plan of Land in Westford, Mass., belonging to William E. Schlusemeyer, compiled from existing plans and surveys, March 15, 1965, Richard L. McGlinchey", which plan is recorded with Middlesex North District Registry of Deeds, and thus bounded:

Northerly in part by land now or formerly of one Towne et ux, in part by Salem Road and in part by land now or formerly of one Holmes et ux, a total distance of one hundred fifty-eight and 43/100 (158.43) feet;

Easterly in part by land of one Terenzio et ux and in part by Cypress Road, a total distance of one hundred twenty-six and 3/10 (126.3) feet;

Southerly in part by land now or formerly of one Dinsmore, in part by Sycamore Road and in part by land of one Crockett et ux, a total distance of one hundred fifty-two and 2/10 (152.2) feet; and

Westerly by land now or formerly of Mitchell F. Balas et ux, one hundred twenty-three and 5/10 (123.5) feet, more or less.

Containing, according to said plan, 19,375 square feet, more or less; and that the Town Clerk be instructed to convey to Mr. Schlusemeyer the appreciation of the Town for said gift.

ARTICLE 2. Voted unanimously that the sum of \$15.19 be appropriated from Unappropriated Available Funds in the Treasury for payment of the following unpaid bill of 1964:

Crossroads Service Station	
(Fire Department 1963-1964)	\$15.19

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of \$9,000.00 be transferred from Unappropriated Available Funds in the Treasury to the Account entitled "Veterans' Benefits."

Finance Committee approved.

ARTICLE 4. Voted unanimously

(a) that the Town accept as and for a Town Way, Newport Drive as laid out by the Selectmen, as shown by their Report

and Plan duly filed in the office of the Town Clerk, said way to be known as Newport Drive.

(b) that the Town accept as and for a Town Way, Salem Road as laid out by the Selectmen, as shown by their Report and Plan duly filed in the office of the Town Clerk, said way to be known as Salem Road.

ARTICLE 5. Voted unanimously that ARTICLE V of the Town By-Laws, governing the operations of the Water Department, be amended by adding at the end of Section 5 the following new Section: - - -

Section 6. It shall be unlawful for any person not authorized by the Town, to turn on or shut off any Town Hydrant or to tamper with, alter or injure any such hydrant.

Voted to take up ARTICLE 10.

ARTICLE 10. Voted that the sum of Ten Thousand (10,000) Dollars be appropriated from Unappropriated Available Funds in the Treasury to defray the cost of a Master Plan of the Town to be made by the Planning Board, said sum to be expended under the supervision of said Board.

Finance Committee approved.

A Report was given by Denis Maguire, Esq., Chairman of the Planning Board.

ARTICLE 6. Voted that the Town should not further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District a certain parcel of land, situated in Parker Village, belonging to William D. Connell.

Planning Board disapproved this Article.

ARTICLE 7. Voted that the Town should not further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District a certain parcel of land, situated in Nabasset, belonging to Lionel J. Boisvert et als.

Planning Board disapproved this Article.

ARTICLE 8. Voted that the Town should not further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District the following two parcels of land, belonging to Benjamin W. Drew and Sarah W. Drew: First Parcel by Interstate Route 495, land of Polesayka, Prescott, Drew and Boston Road. Second Parcel by Boston Road, land of Drew and Wilson.

Planning Board Report given by Denis Maguire, Esq., Chairman.

ARTICLE 9. Voted unanimously that the following amendments to the Protective By-Law of the Town be and they are hereby adopted:

1. Delete Section 3, Paragraph 1, Sub-Paragraph 8, which now reads as follows:

Soil, loam, sod, sand, or gravel removal not to include, however, the washing or crushing of gravel and/or rock, provided the use is not injurious, noxious or offensive to the neighborhood and provided that a permit is obtained from the Selectmen.

2. Delete that portion of Section 3, Paragraph 1, Sub-Paragraph 9, Sub-sub-paragraph 1, which reads as follows:

--- the use, by the resident of a room or rooms in a dwelling or in any accessory building for the pursuit of a home occupation, provided that no substantially continuous employment is required and that there is no external evidence of occupation other than the permitted sign.

and insert the following as a separate sub-paragraph under Section 3, Paragraph 1, Sub-Paragraph 10, which Paragraph 10 is entitled "Exception."

--- the use of a room or rooms in a dwelling or in any accessory building by the owner and occupant for the pursuit of a home occupation, which terms shall be construed to mean, any activity which results in a product or service or the sale of the same, which is carried on in a residence or accessory building and which use meets all of the following requirements:

(a) The use is clearly secondary to the use of the dwelling for dwelling purposes.

(b) The use is conducted entirely within the dwelling or accessory building and is carried on by the inhabitants of said dwelling and by not more than one person not an inhabitant of said dwelling.

(c) The use does not substantially change the character of the dwelling or accessory building or adversely affect the uses permitted in the residential district; and no home occupation shall be permitted when the same is objectionable due to noise, dust, smoke, odor or other causes.

(d) The use will not create substantial additional traffic or require additional parking space.

(e) An area no greater than 1/3 of the area of one floor of the dwelling structure is used for such uses.

(f) There is no externally visible evidence of such occupation other than the permitted sign.

(g) The uses shall be limited in time for a period no longer than the period of occupancy or ownership, whichever is shorter, of the premises by the applicant.

(h) No more than one commercial type vehicle shall be used or parked on the premises in connection with the home occupation.

3. Delete Section 3, Paragraph 1, Sub-Paragraph 9, Sub-sub-Paragraph 5, which now reads:

"storage of 3 commercial vehicles (except farm vehicles)" and insert in place thereof the following:

Parking of one commercial vehicle and the storage, so as not to be visible from any street or way, of not more than two additional commercial vehicles. Nothing herein shall be construed to prohibit the parking or storage of farm vehicles.

4. Add a new Paragraph numbered 6 under Section 3, Paragraph 1, Sub-Paragraph 9 to read as follows:

The use of a room or rooms in a dwelling for a nursery school, for which part time care or instruction of less than 5 children other than those resident on the premises, whether or not for compensation.

5. Add a new Paragraph numbered 7 under Section 3, Paragraph 1, Sub-Paragraph 9 as follows:

The stabling of horses for non-commercial purposes after a permit has been issued by the Board of Health with such restrictions as it shall deem necessary.

6. Add a new Paragraph under Section 3, Paragraph 1, Sub-Paragraph 10 as follows:

Nursery School for five or more children other than those resident on the premises for the purposes of care or instruction whether or not for compensation.

7. From Section 7, Paragraph 1, which now reads as follows:

"Lot size and frontage: in residence districts no building except a one-story building of accessory use, shall be erected or maintained upon a lot having less than the following area and frontage:

	<u>Frontage</u>	<u>Area</u>
Residence A District	200'	40,000 sq. ft.
Residence B District	100'	20,000 sq. ft.
Business and Industrial B Districts	200'	40,000 sq. ft."

Delete the word "Residence" as it appears in the first line and insert in place thereof the word "all". Delete the letter "B" as it follows the word "Industrial" in the last line and insert in place of the said letter "B" the letter "A", so that Section 7, Paragraph 1, as amended, shall read as follows:

Lot size and frontage: In all districts, no building except a one-story building of accessory use shall be erected or maintained upon a lot having less than the following area and frontage:

	<u>Frontage</u>	<u>Area</u>
Residence A District	200'	40,000 sq. ft.
Residence B District	100'	20,000 sq. ft.
Business and Industrial A District	200'	40,000 sq. ft.

8. From Section 9, Paragraph 1 strike wherever it appears, the word "Selectmen" and insert in place thereof the words "Building Inspector" and further strike from Section 9, Paragraph 1 the following sentences:

"They shall issue no permit for the erection or alteration of any building, or part thereof, plans and specifications and intended use of which are not in all respects in conformity with the provisions of this By-Law. No building shall be erected, externally altered or changed in use without a permit from the Board of Selectmen, for which permit the Selectmen shall charge a fee to be determined by them. With each application for a permit to build there shall be filed a plan showing the lot and the location of the building thereon."

So that Section 9, Paragraph 1 is amended to read as follows:

1. Enforcement: This By-Law shall be enforced by the Building Inspector. The Building Inspector shall issue no permit for the construction and/or alteration of any building which creates a new dwelling unit unless written approval from the Board of Health for the sanitary disposal system or systems has first been procured. If

the Board of Health neither approves nor disapproves a written application for approval of such sanitary system within ten (10) days of the receipt thereof by the Board of Health, the Building Inspector may then issue a permit for such construction or alteration without such approval. For the purposes of this Paragraph, a dwelling unit shall be construed to mean one or more rooms arranged for the use of one or more individuals living together as a single housekeeping unit with cooking, living, sanitary and sleeping facilities."

9. Amend Section 9, Paragraph 3 so as to strike therefrom wherever it appears, the word "Selectmen" and insert in place thereof the words "Building Inspector" so that Paragraph 3 reads, as amended, as follows:

In addition to appeals by aggrieved applicants for permits, provided for by Section 13 of Chapter 40A of the General Laws, appeals may be taken to the Board of Appeals by any officer or board of the Town, or by any person aggrieved by any order or decision of the Building Inspector in violation of any provision of said Chapter 40A or any provision of this By-Law. Any such appeal shall be taken within 30 days after the date of the order or decision of the Building Inspector appealed from, by filing with the Building Inspector and the Board of Appeals a notice of appeal specifying the grounds thereof. The Board may approve or revoke the permit or affirm or reverse in whole or in part or modify the permit, order, requirement, ruling or decision appealed from so that the same shall conform to the provisions of this By-Law.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

ALICE A. HILDRETH
Assistant Town Clerk

SPECIAL TOWN MEETING - SEPTEMBER 21, 1965

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Tuesday, September 21, 1965 at 8:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 270.

Election Officers, using voting lists, acted as Tellers at the doors.

Charles L. Hildreth, Town Clerk, being absent because of illness, Alice A. Hildreth, Assistant Town Clerk, acted as Clerk.

ARTICLE 1. Voted YES 106 and NO 144 that the sum of \$895.00 should not be appropriated from Unappropriated Available Funds in the Treasury for the purchase of a Radar Unit for the Police Department, said purchase to have been made by and under the supervision of the Chief of the Police Department.

A Report was given by Lawrence S. Johnston, Chairman of the Finance Committee. Said Committee opposed to such expenditures at a Special Town Meeting and stating that it properly should be brought before an Annual Town Meeting.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

ALICE A. HILDRETH
Assistant Town Clerk

SPECIAL TOWN MEETING - OCTOBER 4, 1965

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Monday, October 4, 1965 at 8:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 260.

Election Officers, using voting lists, acted as Tellers at the doors.

Charles L. Hildreth, Town Clerk being absent because of illness, Alice A. Hildreth, Assistant Town Clerk, acted as Clerk.

A Vote of thanks was given to the Murray Printing Company for the preparation of ballots used at this meeting.

ARTICLE 1. Voted YES 240 and NO 4 that the Town accept the provisions of sections sixteen to sixteen I, inclusive, of Chapter seventy-one of the General Laws providing for the establishment of a Regional School District together with the Towns of Groton, Chelmsford and Littleton, and the construction, maintenance and operation of a Regional School by the said District in accordance with the provisions of a proposed agreement filed with the Selectmen.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

ALICE A. HILDRETH
Assistant Town Clerk

THE COMMONWEALTH OF MASSACHUSETTS

In the Year One Thousand Nine Hundred and Sixty-five

AN ACT VALIDATING CERTAIN PROCEEDINGS TAKEN AT A SPECIAL TOWN
MEETING OF THE TOWN OF WESTFORD.

Be it enacted by the Senate and House of Representatives in
General Court assembled, and by the authority of the same, as follows:

SECTION 1. The proceedings taken by the town of Westford at the special town meeting held on October fourth, nineteen hundred and sixty-five, relating to the establishment of the Vocational Regional School District consisting of the towns of Chelmsford, Groton, Littleton and Westford are in all respects validated and confirmed, notwithstanding the failure of the town of Westford to comply with the provisions of its by-laws requiring publication of a notice of said meeting.

SECTION 2. This act shall take effect upon its passage.

House of Representatives, December 9, 1965

Passed to be enacted, Robert H. Orrin, Acting Speaker.

In Senate, December 10, 1965

Passed to be enacted, Maurice A. Donahue, President.

December 16, 1965.

Approved,

at 12 o'clock and 30 minutes, P.M.

John A. Volpe

Governor

The Commonwealth of Massachusetts Office of the Secretary State

House Boston

December 16, 1965

I Hereby Certify the attached to be a True Photostatic Copy (SEAL)

Witness the Great Seal of the Commonwealth.

KEVEN H. WHITE
Secretary of the Commonwealth

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen met and organized on March 2, 1965; present were George S. Fletcher, Horace F. Wyman, John J. Kavanagh. George S. Fletcher was elected Chairman and Horace F. Wyman Secretary.

Reports submitted by departments, committees and individuals under the jurisdiction of the Selectmen appear elsewhere in the Town Report.

The Selectmen have continued the practice of holding joint meetings with various departments, boards and committees to the end of providing an open forum for the discussion of common problems affecting the present and future needs and interests of the Town. Such meetings continue to be of significant value, particularly in obviating some of the controversies publicized in certain other towns of the area.

Through the concerted effort of all town officers concerned and with the cooperation of abutting owners, the Selectmen were able to secure property damage releases for the reconstruction of South Chelmsford Road, thus enabling Chapter 90 Construction work to proceed as scheduled. By thus avoiding the expense and delays experienced in many other towns, state and county reimbursement funds will be received by the Town in normal course.

After a series of meetings with the Selectmen and others, the Planning Board, as authorized by vote of the Town, has engaged the services of Metcalf & Eddy to develop a Master Plan and Program for the Town. The Selectmen deem such Plan essential to the orderly development of the Town and to informed planning for the future.

The books of the Town were audited as of March 8, 1965, by state auditors, and were found to be in order.

The Selectmen accepted with regret the resignation of Carl R. Nylund as Fire Engineer. Mr. Nylund has served the Town well and faithfully for many years; and his latest special assignment was to the building committee for the Nabnasset Fire House. During the year 1965, regular police officers Alvin J. Knowlton and Keith C. Kiberd resigned from the force.

The Selectmen are pleased to record, with their personal thanks, the gift of land made by Miss Marian F. Winnek for library purposes, and the gift of 18 acres of land off Groton Road made by C. G. Sargent's Sons Corporation.

In keeping with their policy of steady but not too burdensome improvement of the Town House, the Selectmen, as authorized by vote of the Town, have converted the old kitchen into a new office for the Police Department; and have tiled the lower hall. It is expected that in the near future demands for space will require the construction of new offices in the upper hall.

Under the federal Economic Opportunity Act of 1964, a regional non-profit corporation, called Community Teamwork, Inc., has been organized. Mr. Fletcher, as Chairman of the Board, was an incorporator and has been active in liaison work with the Lowell Office of Economic Opportunity. As requested by that office, the Selectmen appointed a Westford

Community Action Advisory Committee consisting of The Reverend William Mawhinney, Chairman, The Reverend Father Richard S. DeVeer, Secretary, Mrs. Edith M. Lowney, Director of Public Assistance, Robert A. Noy, principal of the Nabnasset School, Warren G. Michaelsen, and Raymond F. Conway. Opportunities, economic or otherwise, for the Town and its residents await the future.

The Selectmen record with sorrow the untimely death of Elroy A. Field, former Selectmen and most recently Building Inspector. "Spider", as he was affectionately known, was a devoted and able public servant. The Town and its people are the poorer for his passing.

All residents are requested to report improperly functioning or dead street lights to the Clerk of the Board or to any police officer.

The registered voters of the Town are again reminded that annual town meetings begin at ten o'clock in the morning.

George S. Fletcher, Chairman
Horace F. Wyman
John J. Kavanagh

BOARD OF SELECTMEN

JURY LIST - 1966

Aldrich, Thomas R. Jr.	1 Chamberlain Rd.	Admin.
Anderson, David B.	58 Main Street	Telephone
Armstrong, Robert L.	23 Carlisle Rd.	Supt.
Bailey, Kevin H.	1 Maple Avenue	Elec. Tech.
Beckwith, Melvin E.	Forrest Road	Horse Trotter
Benson, Carl O.	45 Main Street	Sheet-Metal Worker
Bennett, Bernard T.	6 Brookside Road	Lineman
Bobryk, Alexander A.	31 Prescott St.	Leather Worker
Bolger, William F.	1 Lillian Road	Post Office
Boyd, John E.	76 Groton Road	Retired
Brigham, Errington A.	104 off Tyngs. Rd.	Merchant
Britko, Stephen J.	33 Plain Rd.	Machinist
Brule, Edmond	13 Story St.	Retired
Brule, Josephat	Off Coolidge St.	Unemployed
Buckland, Philip R.	43 Oak Hill Road	Tel. Worker
Burnham, David A.	4 Brookside Road	Elec. Work
Caldwell, William A.	8 Hawthorne Ave.	Line Patrol
Cann, Alfred J.	Coldspring Rd.	Engr.
Carlson, Richard H.	Lowell Road	Mech. Engr.
Colarusso, Umberto P.	11 Brookside Rd.	Salesman
Cote, Joseph G.	36 Dunstable Rd.	Insulator
Crocker, Alan N.	1 Keyes Rd.	Clerk
Daley, Edward P.	7 Makepeace Rd.	Salesman
Daniels, Charles O.	14 Grove Street	Assembler
Dearth, Clayton L.	Edwards Avenue	Box Maker
Denisevich, Anthony J.	26 Broadway	Machinist
Deware, Douglas L.	29 Nabnasset St.	Insp.
Dunn, Gordon D.	Depot Rd.	Electrician
Dunn, Kenneth	30 Lowell Rd.	Guard
Fales, Robert O.	26 Forge Village Rd.	Asst. Elec. Engr.
Finn, Edward J.	1 Hemlock Rd.	Gas Ship.
Fritz, Barton R.	40 Hildreth St.	Ins. Sales
Gerace, Jerome	20 Littleton Rd.	Package Store
Grantz, John J.	Dunstable Rd.	Foreman
Hall, Eugene H.	2 Williams Avenue	Night Disp.
Hilton, Robert M.	1 Snow Drive	Tech.
Holmes, William S.	14 River Street	Lb. Tech.
Hoover, Harold N.	54 Depot St.	Elec. Tech.
Jewett, Ellsworth J. D.	Hillside Ave.	Salesman
Jordan, Richard E.	7 Lucille Avenue	Elec. Engr.
Kiberd, Keith C.	Concord Rd.	Self-employed
Koning, William	38 Carlisle Rd.	Retired
Lamb, Harry B.	40 Boston Rd.	Conservation Tech.
Lockyer, George E.	31 Crown Rd.	Scientist
Loiselle, Charles E. Jr.	4 Lawson Rd.	Lab. Tech.
Lyons, Harold E.	1 Edward Lane	Retired
MacDonald, John M.	194 Tyngsboro Rd.	Electronics
MacLeod, John J.	8 Brookside Road	Postal Clerk
McCarthy, Justin R.	11 Byrne Avenue	Realtor
McKniff, John T.	4 Orchard Street	Retired
Menard, Lucien J.	12 Hawthorne Avenue	Type. Repair

Michaelson, Warren G.	7 Cold Spring Road	Elec. Assembler
Miller, Everett E.	59 Main Street	Retired
Murphy, Thomas F.	27 W. Prescott St.	Retired
Nadolny, Walter L.	Groton Road	Line Splicer
Nielson, William C.	98 Old Lowell Rd.	Astro. Eng.
O'Brien, James T.	20 Oak Hill Rd.	Supervisor
O'Keefe, John J.	25 Prescott St.	Wire Worker
O'Loughlin, James F.	35 Crown Road	Electrical Eng.
Oliverson, John R.	Off Coolidge Ave.	Cable Splicer
Olson, Richard L.	24 Newport Drive	Raytheon
Preston, Thomas J.	7 Texas Road	Retired
Rich, Lewis E.	13 Hawthorne Rd.	Elec. Tech.
Richards, Samuel A. Jr.	20 Old Lowell Rd.	Adjuster
Rockwood, Delwyn B.	11 Main Street	Business man
Rollins, Carroll J.	3 Depot Street	Assessor
Romanowsky, John J.	14 Dunstable Rd.	Brewery Worker
Sears, Henry F.	4 Bradford St.	Handler
Sedach, George	7 Pine Street	Unemployed
Shack, Mark F.	Pine Grove Road	Maintenance
Shea, James F.	6 Main Street	Electrician
Smith, Harry V.	7 Lincoln Ave.	Fireman
Smith, Jack R.	23 North St.	Engineer
Spinner, Robert J.	9 Boston Rd.	Expeditior
Swanson, Morris H.	55 Plain Rd.	Draftsman
Terenzio, Ralph A.	10 Depot Rd.	Plasterer
Vincent, Donat	5 Bradford St.	Binder
Walsh, James B.	22 Prescott St.	Finer
Wilder, H. Arnold	Lowell Road	Admin.
Wright, Kenneth W.	25 Main Street	Guard
Young, Wallace N.	8 Prescott St.	Retired
Zuver, Paul E.	2 Emerson Road	Retired
Zwicker, Robert H.	Chelmsford Road	Retired

George S. Fletcher
 Horace F. Wyman
 John J. Kavanagh

BOARD OF SELECTMEN

REPORT OF STATE AUDIT - MARCH 8, 1965

Mr. Arthur H. MacKinnon
Director of Accounts
Department of Corporations and Taxation
Boston, Massachusetts

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the town of Westford for the period from December 6, 1963, the date of the previous examination, to March 8, 1965, the following report being submitted thereon.

The records of financial transactions of the several departments receiving or disbursing money for the town or committing bills for collection were examined, checked and verified by comparison with the records in the offices of the town accountant and the town treasurer.

The books and accounts in the town accountant's office were examined and checked in detail. The recorded receipts were compared with the treasurer's cash book and with the approved treasury warrants. The appropriations, loan authorizations, and transfers, as recorded, were checked with the town clerk's records of town meeting votes and with the finance committee's records of transfers authorized from the reserve fund, while other accounts were checked with the records of the several departments in which the transactions originated.

An analysis was made of the ledger accounts, a trial balance was taken off proving the accounts to be in balance, the necessary adjusting entries resulting from the audit were made, and a balance sheet, was prepared showing the financial condition of the town as of March 8, 1965.

The books and accounts of the town treasurer were examined and checked in detail. The cash book additions were verified, and the recorded receipts were analyzed and compared with the town accountant's books, with the records of the several departments collecting money for the town, and with other sources from which money is paid into the town treasury. The recorded payments were checked with the selectmen's warrants authorizing the treasurer to disburse town funds and with the accountant's records.

The cash balance on March 8, 1965 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by examination of the savings bank books, by verification of U. S. Treasury bills in bank custody for safekeeping, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were verified by comparison with the amounts falling due and checked with the cancelled bonds and coupons on file. The outstanding bonds and coupons were listed and reconciled with the amount on deposit for their payment, as shown by a statement furnished by the depository.

The savings bank books and certificates of deposit representing the investment of the trust and investment funds in the custody of the town treasurer were examined and listed. The income was proved, and all transactions and balances were verified and checked with the books of the town accountant.

The treasurer's records of tax titles and tax possessions held by the town were examined and checked. The amounts transferred to the tax title account were compared with the tax collector's records. The reported redemptions and sales were checked with the receipts as recorded on the treasurer's books, the foreclosures were verified, and the tax titles and tax possessions on hand were listed, proved, and checked with the records at the Registry of Deeds.

The records of payroll deductions on account of Federal and State taxes, the county retirement system, group insurance, and the United Fund were examined and checked. The payments to the proper agencies were verified, and the balances were reconciled with the respective controlling accounts in the accountant's ledger.

The books and accounts of the tax collector were examined and checked. The taxes, excise and assessments outstanding at the time of the previous examination, together with all subsequent commitment lists, were audited and checked with the warrants issued for their collection and with the records of the town accountant. The collections, as recorded, were compared with the treasurer's and the accountant's books, the recorded abatements were proved with the assessor's records of abatements granted, the taxes transferred to the tax title account were verified, and the outstanding accounts were listed and reconciled with the controlling accounts in the accountant's ledger.

The records of departmental and water accounts receivable were examined and checked in detail. The charges were proved, the payments to the treasurer were compared with the treasurer's recorded receipts, the abatements, as recorded, were checked with the departmental records granted, and the outstanding accounts were listed and reconciled with the accountant's controlling accounts.

Further verification of the tax, excise, assessment, departmental, and water accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the outstanding accounts, as listed are correct.

The records of apportioned assessments were examined and checked. The payments in advance were checked with the records of the treasurer, the amounts added to taxes were verified, and the assessments due in future years were listed and reconciled with the deferred controlling accounts in the accountant's ledger.

The financial records of the town clerk on account of dog, sporting, and miscellaneous licenses issued were checked. The payments to the treasurer were verified by comparison with the treasurer's and the accountant's records, and the payments to the State were checked with the receipts on file.

The surety bonds of the several town officials required to file them for the faithful performance of their duties were examined and found to be in proper form.

The available records of departmental receipts of the selectmen, the sealer of weights and measures, and the building, wire, plumbing, and gas inspectors, as well as of the police, health, school, library, and cemetery departments, and of all other departments collecting money for the town or committing bills for collection, were examined and checked. The recorded collections were compared with the treasurer's records and the accountant's books, and the cash on hand in the several departments was proved by actual count.

There are appended to this report, in addition to the balance sheet, tables showing a reconciliation of the treasurer's cash, summaries of the tax, excise, assessment, tax title, tax possession departmental, and water accounts, together with schedules showing the condition and transactions of the trust and investment funds.

For the cooperation extended by all town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

/s/ William Schwartz
ASSISTANT CHIEF OF BUREAU

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Frederic A. Fisher
TOWN ACCOUNTANT

RECEIPTS - 1965

Taxes:

Current Year:

Personal Property	\$ 106,737.00	
Real Estate	1,067,977.81	\$1,174,714.81

Previous Years:

Poll	14.00	
Personal Property	886.11	
Real Estate	54,560.93	55,461.04

Motor Vehicle Excise:

Levy of 1963	2,795.58	
Levy of 1964	22,566.02	
Levy of 1965	172,896.38	198,257.98

Farm Animal Excise:

Levy of 1964	126.50	
Levy of 1965	251.62	378.12

Street Betterments:

Current Year	991.78	
Previous Year	82.95	
Paid-up Assessments	999.02	2,073.75

Tax Titles and Town Possessions:

Tax Titles Redeemed	355.28	
Sale of Town Possessions	1,379.59	1,734.87

Liens - Water	100.00	\$1,432,720.57
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Licenses and Permits

Liquor Licenses	8,850.00	
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Miscellaneous Licenses:

Ice Cream	30.00	
Common Victualler	60.00	
One-Day Beer	160.00	
Second-hand Cars	20.00	
Junk	250.00	
Amusement - Sunday	103.00	
Taxi	1.00	
Nursing	15.00	
Milk and Oleo	22.50	
Camp	1.50	
Alcohol	2.00	
Food Service	20.00	685.00

Miscellaneous Permits:			
Storage - Inflammables	47.00		
Firearms	117.00		
Sewerage	528.00	692.00	
License Expenses		138.75	10,365.75
Court Fines			878.00
State Taxes:			
Income Taxes		26,245.00	
Corporation Taxes		94,306.66	
Meal Taxes		3,773.79	124,325.45
Grants from Federal Government:			
Old Age Assistance	19,758.23		
Old Age Assistance-Administration	1,185.69		
Aid to Dependent Children	11,456.50		
Aid to Dependent Children-Administration	1,484.00		
Disability Assistance	7,614.10		
Disability Assistance-Administration	637.90		
Medical Assistance for the Aged	30,765.57		
Medical Assistance-Administration	843.02		
School-National Defense Education	6,016.78		
School Aid (Federal Employees)PL 874	38,483.00		118,244.79
Grants from State:			
Vocational Schools	3,139.34		
School Aid-Chapter 70	82,290.21		
School Transportation	55,612.74		
Chapter 81 Roads	44,966.76		
Free Public Library	1,565.25		
Schools-Special Class-Chap.69-71	10,600.00		
Highway Construction-Chapter 822	13,974.90		212,149.20
Grants from County-Dog Licenses			698.96
Gift-Murray Printing Company			4,500.00
Departmental Revenue			
General Government:			
Board of Appeals-Fees	256.00		
Treasurer-Collector			
Municipal Liens	288.00		
Betterment Certificate	2.00		
Advertising Tax Titles	18.00		
Tax Possessions Sales Committee			
Gains and Prorated Taxes	1,237.87		
Town Hall - Rent	90.00		
Miscellaneous:			
Sale of Maps	24.50		
Sale of By-Laws	13.00		
Use of Telephone	60.11	1,989.48	

Public Safety:			
Police-Fees for Accident Reports	388.50		
Building Inspector	1,622.00		
Wire Inspector	690.00		
Plumbing Inspector	512.00		
Gas Inspector	290.50		
Sealer of Weights & Measures	170.00		
Dog Officer:			
County Reimbursements	1,356.00		
Sale of Dogs	173.00	5,202.00	
Highway Department:			
Joint Construction-State	16,930.70		
Joint Construction-County	8,465.35		
Joint Maintenance-State	1,491.12		
Joint Maintenance-County	1,491.12		
Highway Machinery Fund	6,860.80		
From Individuals	188.00	35,427.09	
Welfare-Town Infirmary		520.00	
School Department:			
Cafeteria	56,049.03		
Athletics	2,642.75		
Band	636.35		
Use of Gym	160.27		
Sundry Receipts	334.04	59,822.44	
Town Library - Fines		636.68	
Cemeteries:			
Sale of Lots and Graves	450.00		
Care of Lots and Graves	1,579.00		
Perpetual Care	1,500.00	3,529.00	107,126.69
Water Department			
Rates		90,387.22	
Services and Miscellaneous		2,210.57	
Guarantee Deposits-Services		7,411.20	
Guarantee Deposits-Extensions		12,299.64	
Backhoe Fund		473.84	112,782.47
Reimbursements			
From State:			
Highways-Share for Snow Plowing	224.25		
Tax Abatements to Paraplegic Veterans	2,634.00		
Veterans Benefits	4,589.98		
Temporary Aid	715.45		
Old Age Assistance	9,528.40		
Old Age Assistance-Administration	303.47		
Disability Assistance	8,824.42		
Disability Assistance-Admin.	95.37		
Aid to Dependent Children	6,101.17		
Aid to Dependent Children-Admin.	237.54		

Medical Assistance for the Aged	21,055.88		
Medical Assistance for the Aged Administration	376.04	54,685.97	
School Building Assistance Commission:			
High School	20,628.60		
New Nabnasset School	14,415.70		
New Nabnasset School Extension	9,602.10		
Intermediate School	33,666.67	78,313.07	
From Other Sources:			
Tuition and Rent-Tyngsboro	3,688.32		
Tuition-Individuals	23.26	3,711.58	136,710.62
Recovery-Old Age Assistance			1,500.00
Escrow Account-Planning Board			13,010.00
Stabilization Fund:			
New Fire Truck		11,845.00	
New Highway Grader		16,000.00	
New Highway Garage		15,000.00	42,845.00
Interest			
Investment of Cash	4,857.46		
Deferred-Taxes	2,715.77		
Tax Title Expenses	290.34		
Committed Interest	292.91		
Demands and Warrants	2.55		
Sale of Lots	241.39		
Escrow Agreements	326.25	8,726.67	
Interest Withdrawn from Trust Funds			
Atwood Lecture Fund	350.00		
Fletcher Lecture Fund	120.00		
Wright Cemetery Fund	16.00		
Fletcher Cemetery Fund	15.00	501.00	9,227.67
Agency and Trusts			
Dog Licenses for County		1,549.00	
Payroll Deductions:			
Federal Withholding	125,512.27		
State Withholding	16,012.63		
County Retirement	14,048.29		
Chapter 32B-Employees Benefits	14,221.39		
United Fund of Greater Lowell	395.55	170,190.13	
Town Reimbursement-State Withholding Taxes		106.57	
Insurance Receipts:			
Return Premiums & Dividends	3,234.75		
Recovery on Property Losses	242.90	3,477.65	

Payments Stopped on Old Checks	423.50	175,746.85
Refunds:		
Welfare Department	2,907.08	
School Department	757.26	
All Others	104.50	<u>3,768.84</u>
Total Receipts for the Year		\$2,506,600.86
Balance - January 1, 1965		<u>755,670.49</u>
		\$3,262,271.35

EXPENDITURES - 1965

General Government:

Selectmen:

Salaries & Wages:

Selectmen	1,900.00
Clerk	2,680.00
Clerical	334.50

Expenses:

Meetings & Dues	134.50	
Printing & Postage	91.15	
Office Supplies	16.57	
Law Service	45.00	
Advertising	4.50	
Notary Expense	7.00	5,213.22

Town Accountant:

Salaries & Wages:

Town Accountant	3,020.00
Clerical	569.50

Expenses:

Postage	25.00	
Binding	19.00	
Office Supplies	27.54	
Advertising	3.00	
Dues	5.00	
Maintenance Agreement	26.75	3,695.79

Treasurer-Tax Collector:

Salaries and Wages:

Treasurer-Tax Collector	6,500.00
Clerk	2,857.00

Expenses:

Printing & Postage	1,470.54	
Office Supplies	144.59	
Surety Bond	613.00	
Telephone	224.05	
Legal	154.00	
Advertising	49.50	
Special Course-School	57.50	
Use of Car	100.00	
Dues	12.00	12,182.18

Town Counsel 2,167.50

Tax Title Expense 275.00

Assessors:

Salaries & Wages:

Assessors' Wages	5,559.75
Clerk	2,756.00

Expenses:

Telephone	121.81
Use of Car	250.00
Binding Books	40.05
Repair Adding Machines	65.00

Office Supplies	45.90	
Printing & Postage	394.41	
Meetings & Dues	31.20	9,264.12
Town Clerk:		
Salary	2,600.00	
Expenses:		
Recording Fees	442.00	
Surety Bond	15.00	
Postage & Printing	158.73	
Office Supplies	160.16	
Maintenance Agreement	75.96	
Dues	22.00	
Typewriter Rental	50.00	
Oaths to Public Officials	21.00	3,544.85
Registration and Election:		
Wages:		
Registration & Election Officers	1,014.93	
Listing	1,699.51	
Clerical Services	13.50	
Expenses:		
Advertising	103.00	
Printing & Postage	111.55	
Office Supplies	62.90	
Prepare Election Material	242.00	
New Voting Booths	255.50	
Printing Ballots	158.00	
Votometers for Ballot Boxes	210.64	3,871.53
Board of Appeals		256.97
Planning Board		141.50
Enforcement of Town By-Laws		214.50
Miscellaneous Services & Expenses		472.10
Tax Possessions Sales Committee		75.00
License Expense		171.90
Development & Industrial Commission		13.74
Finance Committee		325.00
Expert Appraisers		6,774.72
State Census		919.94
Printing Town By-Laws		556.80
Town House:		
Custodian's Salary	2,000.00	
Fuel-Oil	1,255.16	
Fuel-Gas	56.92	
Electricity	974.03	
Telephone	228.26	
Water	27.00	
Custodian's Supplies	242.76	
Repairs	316.33	
Clean Septic Tank	45.00	
Town Hall License	25.00	
Post Office Box Rent	4.40	5,174.86

Town House - General Connection	31.20	
Town House - Remodel Kitchen	984.42	56,326.84
Public Safety:		
Fire and Compensation Insurance	12,967.51	
Police Department:		
Salaries & Wages:		
Regular Officers	37,052.70	
Special Officers	14,764.49	
Clerks-Dispatchers	14,166.91	
Expenses:		
Insurance	249.84	
Telephone	1,133.98	
Uniforms	496.44	
Departmental Supplies	587.11	
Portable Tape Recorder	119.50	
Office Supplies	777.11	
Accident Photographs	121.00	
Books - Law	86.80	
Meetings & Dues	115.50	
Gasoline & Oil	2,970.69	
Tires	527.68	
Automobile Repairs	1,057.48	
Radio Repair & Service	501.98	
Lockup Expense	1,013.33	
Police Education	238.00	75,980.54
Police Department-Two New Cruisers	2,569.00	
Police Department-Copy Machine	299.00	
Fire Department-New Fire Truck	20,845.00	
Fire Department:		
Wages - Fire	7,249.89	
Wages - Ambulance	1,019.60	
Fuel - Oil	1,384.55	
Fuel - Gas	597.52	
Gasoline & Oil	789.38	
Telephone	827.29	
Electricity	630.12	
Water	148.60	
Building Repairs	974.30	
Radio Repairs	316.51	
Electrical Repairs	167.34	
Alarm Repairs	215.34	
Equipment & Repairs	2,357.77	
Insurance	2,243.78	
Dues	12.00	
Apparatus	586.68	19,523.37
Switchboard Operator	1,250.00	
Hydrant Service	9,495.00	
Fire Department - New Fire Hose	960.00	
Fire Department - New Tires	239.30	
Forest Fires:		
Wages	4,408.28	

Permits	250.00	
Fuel	25.00	4,683.28
Tree Department:		
Wages	4,002.00	
Hired Services & Equipment	1,266.00	
Truck Expense	193.42	
Supplies & Repairs	314.05	
New Chain Saw	142.00	
Insurance	77.84	5,995.31
Moth Department:		
Wages	694.00	
Insecticides	981.52	
Gas, Oil & Repairs	51.20	
Sprayer Expense	235.73	1,962.45
Dog Officer:		
		1,200.00
Sealer of Weights & Measures		250.00
Building Inspector		1,693.10
Wire Inspector		599.75
Plumbing Inspector		440.77
Gas Inspector		250.00
Conservation Commission		25.00
		161,228.38
Health Department:		
Health - General Expenses:		
General Administration		
Miscellaneous Expenses	85.41	
Stationery & Office Expenses	54.61	
Telephone	244.40	
Ads & Legal Notices	44.25	
Clerk's Expense	200.00	
Legal Fees	284.50	
Memorial Day Clean-Up	108.63	
Rodent Control	478.41	
Dump	4,000.00	
Agent to Remove Dead Animals	214.00	
Tuberculosis-Board & Care	1,579.20	7,293.41
Nashoba Associated Boards of Health		11,680.08
Animal Inspector		200.00
Middlesex County Tuberculosis Hospital		526.25
		19,699.74
Highway Department:		
Street Lights		12,264.44
Snow & Ice Removal:		
Wages	12,851.36	
Hired Equipment	4,091.00	
Gasoline & Oil	3,325.29	
Equipment & Repairs	5,312.75	
Sand	1,887.47	
Salt	7,381.22	34,849.09

Town Roads:		
Wages	20,929.31	
Hired Equipment	2,994.00	
Asphalt	2,161.11	
Sand and Gravel	670.74	
Equipment and Repairs	682.24	
Gasoline and Oil	2,031.79	
Fence	1,588.80	
Poison Ivy Control	849.00	
Plans and Layouts	575.00	
Dues	10.00	32,491.99

Chapter 81 Roads:		
Wages	13,503.56	
Asphalt	14,223.40	
Sand & Gravel	5,461.69	33,188.65

Chapter 90 Roads - Depot St. - Wages	136.80
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Chapter 90 Roads - 1964 Contract:		
Wages	22,560.50	
Pipe & Culverts	3,314.03	
Sand & Gravel	4,739.28	
Rented Services & Equipment	2,520.80	
Asphalt	739.30	
Supplies	126.09	34,000.00

Chapter 90 Roads - 1965 Contract:		
Wages	1,617.92	
Asphalt	6,230.04	
Sand & Gravel	1,715.24	
Pipe & Culverts	272.83	
Supplies	48.63	9,884.66

Drainage of Town Roads:		
Wages	2,318.78	
Pipe & Culverts	4,049.93	
Hired Equipment	840.00	
Asphalt	45.81	
Supplies	44.98	
Plans & Survey	163.00	
Legal Services	45.00	7,507.50

Sycamore Lane Betterments:		
Wages	1,114.80	
Hired Equipment	318.50	
Stone & Gravel	468.88	
Asphalt	241.40	
Legal Services	55.50	
Plans & Survey	45.00	2,244.08

Repair of Sidewalks:		
Wages	443.20	
Asphalt	225.63	668.83

Highway Equipment Account:			
Insurance	1,076.94		
Equipment & Repairs	4,887.86		
Gasoline & Oil	1,330.45		
Rent	500.00		
Tires & Tubes	251.10		
Telephone	386.65		
Electricity	110.38		
Fuel - Gas	307.00		
Water	20.65		
Office Supplies	84.98		
Advertising	16.50	8,972.51	
Chapter 90 Maintenance Contract		4,500.00	
Highway Street Sweeper		3,360.00	
New Highway Grader		26,000.00	
Street Layouts - 1965		226.30	
Highway Department Radios		9.75	
Street & Traffic Signs		600.00	
Paint Traffic Lines		837.17	
New Highway Garage			
Architect Fees	1,275.00		
Legal Fees & Services	2,114.00		
Water Service	151.21		
Construction-Contract	71,877.00		
Tanks, including installation	1,777.60		
Equipment	352.86		
Advertisements	14.25	77,561.92	289,303.69
Welfare Department (See Report):			
Temporary Aid		8,089.02	
Disability Assistance:			
Town	16,359.24		
Federal	7,154.79	23,514.03	
Aid to Dependent Children:			
Town	15,794.88		
Federal	11,017.77	26,812.65	
Old Age Assistance:			
Town	14,152.33		
Federal	20,573.67	34,726.00	
Medical Assistance for the Aged:			
Town	32,896.21		
Federal	32,618.88	65,515.09	
Administration - Federal:			
Disability Assistance	275.00		
Aid to Dependent Children	874.55		
Medical Assistance for Aged	400.00		
Old Age Assistance	993.14	2,542.69	
Town Infirmary		953.97	162,153.45

Veterans Benefits:			
General Expense			
Veterans Agent - Salary	900.00		
Office & Clerical Expense	138.60		
Grants and Aid	19,174.09		20,212.69
School Department (See Report):			
General Appropriation	1,030,704.92		
Vocational Tuition & Transportation	3,007.46		
School Cafeteria	65,369.84		
School Athletics & Band	16,331.06		
Public Law 874	1,553.66		
School Building:			
Acquisition of Land -			
New High School	9,706.43		
Regional Vocational			
School Committee	300.00		
Nabnasset School Extension	3,513.91		
Intermediate School	215,287.86	228,808.20	
School Nurse - New Car	1,378.00		1,347,153.14
Town Library (See Report):			
General Appropriation	19,410.14		
Emily Fletcher Lecture Fund	95.00		
Mary Atwood Lecture Fund	356.55		19,861.69
Recreation and Unclassified:			
Town Common:			
Wages	794.50		
Electricity	16.10		
Flowers	76.00		
Supplies	23.20	909.80	
Whitney Playground:			
Wages	837.00		
Water	20.25		
Insurance	4.30		
Supplies and Repairs	82.49	944.04	
Recreation Commission			
Instruction	290.00		
New Benches - Ball Fields	115.00		
Fees - Entrance & Umpires	678.89		
Equipment & Supplies	2,494.95	3,578.84	
Commemoration of Memorial Day	468.85		
Unpaid Bills of Previous Years	15.19		
Printing Town Reports	1,594.10		
Civil Defense	173.58		
Veterans Quarters	900.00		
Purchase of Land - Old Red Line	1,332.00		9,916.40
Water Department:			
General - Maintenance & Operation	41,809.28		

New Well Field - Cemetery Road	27,649.77	
Depot Road Well-Field - Purchase Land	18,176.80	
Water Extensions:		
Nutting & Depot Roads	33,523.56	
Pine Road	25.00	
Wilshire Ave. & Woodbine Terr.	280.85	
Bayberry Road Extension	921.04	
Providence Road	1,803.72	
Plain Road Extension #3	5,200.00	
Stony Brook Road Extension	2,800.00	
Oak Road Extension	300.00	
Carolina Lane Extension	336.05	
Laurel Lane Extension	650.00	45,840.22
New Pickup Truck	1,478.46	134,954.53
Cemeteries:		
General Appropriation		
Wages	4,659.27	
Clerk	300.00	
Hired Equipment	482.00	
Truck Expense	200.21	
Supplies & Repairs	129.68	
Insurance	58.78	
New Mowers	158.82	
Hot Top Driveways	534.00	6,522.76
William L. Wright Fund	16.00	
J. Herbert Fletcher Fund	15.00	
Perpetual Care	1,500.00	8,053.76
Principal and Interest:		
Principal		
Schools	160,000.00	
Water	10,000.00	
Water Extensions & Wells	14,300.00	
Betterments	2,200.00	186,500.00
Interest		
Schools	52,298.33	
Water	5,070.00	
Water Extensions & Wells	3,369.00	
Betterments	463.50	61,200.83
Premium on Loan - Intermediate School	1,036.67	248,737.50
Surety Deposits - Planning Board		6,000.00
State and County Payments:		
Payments to State:		
Motor Vehicle Excise Tax Bills	940.05	
State Audits	1,332.12	
State Parks & Reservations	4,713.59	
Elderly Governmental		
Retired Program	992.88	7,978.64

Payments to County:			
County Taxes	53,567.65		
Middlesex County Retirement	14,460.29		
Dog Licenses	1,703.25	69,731.19	77,709.83
Stabilization Fund			70,000.00
Payroll Deductions:			
Withholding Taxes			
Federal	124,882.85		
State	15,902.21	140,785.06	
County Retirement System		14,127.67	
Insurance and Blue Cross		14,230.07	
United Fund of Greater Lowell		430.80	169,573.60
Town Share - Chapter 32B			14,047.17
Tailings (Old or Lost Checks)			162.84
Refunds:			
Water Services and Extensions		119.75	
Taxes			
Personal Property	10.00		
Real Estate	5,501.83		
Motor Vehicle Excise	7,553.03	13,064.86	<u>13,184.61</u>
Total Expenditures for the Year			2,828,279.86
Balance, December 31, 1965			<u>433,991.49</u>
			3,262,271.35

TOWN OF WESTFORD - BALANCE SHEET - DECEMBER 31, 1965

GENERAL ACCOUNTS

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
Cash:		Payroll Deductions:	
General		Federal Taxes	\$ 10,928.95
		State Taxes	1,415.18
Accounts Receivable:		County Retirement System	1,150.70
Taxes:		Chapter 32B	26.80
Levy of 1964:			13,521.63
Personal Property	460.00	Guaranty Deposits:	
Real Estate	15,834.98	Planning Board	13,509.50
Levy of 1965:		Water Extensions	163.95
Personal Property	1,021.00		
Real Estate	63,773.69	Agency:	
		County - Dog Licenses	54.75
Motor Vehicle & Trailer Excise:			
Levy of 1963	435.88	Tailings:	
Levy of 1964	2,327.88	Unclaimed Checks	440.44
Levy of 1965	6,441.96		
Farm Animal Excise:		Trust Fund Income:	
Levy of 1965	18.75	Mary Atwood Library Lecture	.05
		E. Fletcher Library Lecture	41.50
		Whitney Shade Tree Fund	148.85
			190.40
Special Assessment:			
Street Betterments:		Federal Grants:	
Added to Taxes-1965	1,285.10	Disability Assistance:	573.72
Committed Interest	14.11	Administration	873.71
Water Liens		Assistance	
Added to Taxes-1965		Aid to Dependent Children:	
		Administration	982.21
		Assistance	906.58
Tax Titles and Tax Possessions:		Old Age Assistance:	
Tax Titles	7,832.83	Administration	456.63
Tax Possessions	3,006.22	Assistance	4,960.78

Surplus Revenue:	254,750.56	288,580.42
General	33,829.86	<u>728,925.05</u>
Water		

DEBT ACCOUNTS

Net Funded or Fixed Debt:			
Inside Debt Limit:			
General	89,200.00		
Outside Debt Limit:			
General	1,570,000.00	9,200.00	
Public Service		80,000.00	89,200.00
Enterprise	279,200.00		
Outside Debt Limit:			
General			
School		1,570,000.00	
Public Service			
Enterprise		279,200.00	1,849,200.00
			<u>1,938,400.00</u>

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Accounts:			
Cash and Securities in			
Custody of Treasurer	297,397.94	141,155.00	149,267.39
In Custody of Treasurer:			
Stabilization Fund:			
Principal		8,112.39	
Interest			
Library Funds:			
Library General:			
Principal		17,306.08	
Interest		3,327.07	20,633.15
Mary Atwood Fund:			
Principal		22,597.40	
Interest		6,167.08	28,764.48
Emily Fletcher Fund:			
Principal		2,000.00	
Interest		144.08	2,144.08

Park Funds:		
Whitney Shade Tree Fund:		
Principal	2,500.00	
Interest	1,214.69	3,714.69
Whitney Playground Fund:		
Principal	10,000.00	
Interest	3,621.47	13,621.47
Metcalf Monument Fund:		
Principal	1,300.00	
Interest	656.74	1,956.74
Cemetery Funds:		
Lyman Wilkins Fund		
Principal	1,413.11	
Interest	1,374.99	2,788.10
William L. Wright Fund:		
Principal	5,000.00	
Interest	2,651.50	7,651.50
J. Herbert Fletcher Fund:		
Principal	500.00	
Interest	53.17	553.17
Perpetual Care:		
Principal	47,765.00	
Interest	18,538.17	
		<u>66,303.17</u>
		<u><u>297,397.94</u></u>

297,397.94

REPORT OF THE POLICE DEPARTMENT

I herein submit my report for the year ending December 31, 1965.

Arrests	74
Assisted at Deaths	5
Assisted Motorists	77
Assisted Sick/Injured	80
Assisted Other Police Departments	9
Buildings Found Open	167
Delivered and Returned Ballot Boxes	2
Fires Attended	73
Firearms Permits Issued	35
Fuñeral Assignments	29
House Checks	222
Messages Delivered	115
Patients Returned to Nursing Home	2
Patients Returned to State Hospitals	4
Prisoners Returned to Middlesex	
Training School	2
School Traffic Assignments	360
Summons Served	293
Transportation Provided	27
<u>Cases at Ayer Court</u>	307
Found Guilty and Fined	187
Found Guilty-Suspended Sentence	10
Found Guilty Sentenced to House	
of Correction	5
Found Guilty and Filed	33
Found Guilty-Placed on Probation	1
Appealed (8)	
Found Not Guilty	25
Dismissed at Request of Prosecution	16
Filed without a Finding	9
Found Guilty-Sentenced to Massachusetts	
Correctional Institution	1
Failed to Appear	11
New Summons Issued	8
Defaulted Bail	1
Total Fines	\$3370,00

Breakdown of Cases at Ayer Court

Abandoned MV on Public Way	2
Assault and Battery	16
Allowing Improper Person to Operate	
Motor Vehicle	1
Breaking and Entering	1
Conspiracy to Commit Larceny	2
Contributing to Delinquency of Minor	2
Delinquency	1
Desecration of Cemetery	1
Disturbing the Peace	3

Drunkenness	21
Failed to Display Registration Plate on Front of Vehicle	1
Failed to Keep to the Right	4
Failed to Reduce Speed, where view was obstructed	4
Failed to Obey Signal of Police Off.	1
Falsifying Age to procure Alch. Bev.	1
Illegally Attaching Number Plates	1
Illegal Possession of Alcohol by Minor	10
Impeding Traffic	1
Interfering with Police Officer Performing his Duty	1
Larceny	22
Leaving the Scene after Causing Property Damage	6
Leaving the Scene after Personal Injury	1
Malicious Injury to Property & Larceny	4
No License in Possession	12
No Registration in Possession	3
Non-Support	6
Operating so as to Endanger	31
Operating Unregistered, Uninsured MV	3
Operating under the Influence of Alcoholic Beverage	17
Operating after Suspension of license	4
Procuring Alcohol for Minor	1
Reckless Driving	1
Refused to Show License to Police Off.	2
Sale of Alcohol Without Permit	1
Selling Alcohol to Minor	1
School Bus Violation	1
Speeding	89
Sticker Violation	1
Stop Sign Violation	14
Threatening	1
Tresapassing after Notice	1
Vagrancy	1
Vandalism	1

Cases at Superior Court

Operating Under the Influence-Guilty Fined	1
Cases Continued	3
Failed to Keep to the Right	1
Upheld District Court Findings	3
<u>Motor Vehicle Violations Issued</u>	414
Warnings	134
Registry Action	123
Summons	136
Arrests	21

Complaints Investigated

2333

Abandoned Motor Vehicles	50
Accosting Children	6 —
Annoying Phone Calls	18
Assault and Battery	31 —
Attempted Breaking and Entering	3 —
Breach of the Peace	1
Breaking and Entering with Intent to Commit a Felony	51 —
Breaking and Entering with Intent to Commit Misdemeanor	16 —
Burning Without Permit	2
By-Law Violation	9
Cruelty to Animals	1
Dead Animals	45
Deer Struck by Motor Vehicles	4
Dog Complaints	138
Dogs struck by Motor Vehicles	54
Disturbance (Public)	92
Disturbance (Family)	56
Drunk	4
Firearms Discharged with 500 ft. of Dwelling	32
Fires-False Alarms	6
Hazards	122
Hit & Run	29
Horses and Cows Loose	27
Impeding Snow Removal	2
Illegal Disposal of Refuse	24
Investigation of Complaints-Baseless/ False	109
Larceny (Attempted)	3 —
Larceny	117 —
Liquor Law Violation	4
Lost and Found	146
Malicious Injury to Property	3
Miscellaneous	30
Motor Vehicle Accidents	206
Missing Persons	47
Motor Boat Violations	4
Non-Support, Wife and Minor Child	3
Nuisances	258
Obstructions in Roadway	29
Operating Under the Influence	2
Operating Unregistered/Uninsured Motor Vehicles	1
Poll Violation	1
Possession of Alcoholic Beverage by Minor	7
Prowlers	77
School Bus Violations	4
Speeders	77 —

Suspicious Motor Vehicles	73
Suspicious Persons	48
Stubborn Child	5
Suicide (Attempt)	1
Stolen Motor Vehicles	7
Solicitors	11
Threatening	17
Trespassing	51
Vandalism	169
Firearms Permits Issued	42
License to Carry	35
Gunsmith	4
Dealers	3

Fees Submitted to Treasurer

Firearms Permits	\$105.00
Copies of Police Reports	\$345.00

I wish to thank all citizens of Westford who have assisted this department in any way during the past year. I also acknowledge with thanks the assistance rendered this department by all police departments in neighboring communities, the Massachusetts State Police, the Justice, the Associate Justice, the Clerk of Court, the Probation Officer and all members on the staff at the First District Court of Northern Middlesex. I acknowledge and appreciate the cooperation and assistance which has been rendered to me by the officers and employees of this department during the past year.

JOSEPH R. CONNELL
CHIEF OF POLICE

REPORT OF THE DOG OFFICER

I herewith submit the Annual Report of the Dog Officer for the year ending December 31, 1965.

739 Telephone calls received	
87 Dogs picked up as strays	
3 Dogs sold @ \$3.00 paid to the Town	
17 Dogs struck by cars	
18 Calls to care for wild animals	
11 Stray dogs returned to owners	
4 Cases of molesting Livestock	
61 Dog bites investigated	
13 Calls for cats	
64 Dogs turned over to County (Board & Room)	\$ 808.50
Car Expense	200.00
426 Complaints Investigated	191.50
	<u>\$1200.00</u>

Reinbursement from County for Board & Care and destroying of

dogs hit by cars.

\$ 808.50

I wish to thank the Board of Selectmen, The Police Department, Mr. & Mrs. Charles Hildreth, and Mr. Albert Picking for their cooperation and assistance throughout the year.

William C. MacMillan
DOG OFFICER

REPORT OF THE RECREATION COMMISSION

The activities of the Recreation Commission have been received with much enthusiasm during the past year. The following programs were conducted.

<u>Activity</u>	<u>Age Group</u>	<u>Participants</u>
Small Fry Baseball	8-12	255
Babe Ruth Baseball	13-16	45
Pal Baseball	16-19	20
Junior Basket Ball	Grades 5-8	125
Adult Softball		150
Adult Physical Fitness (Men and Women)		100

The Small Fry Baseball Program had an increase of 90 youngsters. Six new teams were added to this League.

The Recreation Commission plans Park Supervision for the summer months if Federal Recreation Funds become available this year.

Swimming classes for small fry will be offered this summer.

Tennis will become a part of this commission's activity with courts becoming available at Westford Academy.

The members of the Recreation Commission would like to thank the Board of Selectmen, The School Committee and the various merchants and organizations in town who have helped make a success of the program.

Harry V. Smith-Chairman	Felix Perreault
Earle Cronan -Secretary	Kenneth Stuart
Walo Leedburg	Francis Courchaine
Alfred Checchi	

RECREATION COMMISSION

REPORT OF BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1965...	\$ 10,163,120.00
Value of Land.....	January 1, 1965...	1,755,435.00
Value of Personal Property.....	January 1, 1965...	<u>1,080,030.00</u>
Total Valuation.....	January 1, 1965	12,998,585.00
Appropriations - Town Meeting March 6, 1965.....		1,620,014.00
Amounts taken from available funds.....		239,350.15
Debt and Interest Charges for New Schools.....		212,298.33
Debt and Interest Charges for Water Department Loans..		32,728.65
Debt and Interest Charges for Street Betterment Loans.		2,663.50
Expenses of Chapter 32B.....		13,500.00
State Taxes including Underestimates of Previous Yr...		8,372.09
County Taxes including Underestimates of Previous Yr..		51,983.15
1965 Overlay Fund.....		64,673.51
Nashoba Associated Boards of Health.....		11,680.10
Gross Amount to be Raised.....		2,217,684.77
Receipts including Overestimates of Previous Yr.....		678,476.12
Appropriations from Available Funds to Reduce Tax Rate		30,000.00
Total Estimated Receipts and Available Funds.....		917,826.27
Net Amount to be Raised on Property.....		1,299,858.50

TAX RATE - \$100.00 per \$1,000.00

Apportioned Street Betterment Commitment and Interest.	1,312.05
Farm Animal Excise Commitment.....	270.37
Additional Real Estate Commitment.....	183.00
Water Lien Commitment.....	518.44
Additional Street Betterment.....	1,352.35
Total Motor Vehicle and Trailer Excise Commitment.....	207,385.41

Levy of 1964 - \$ 15,124.61

Levy of 1965 - 192,260.80

Horses.....	46
Cows.....	224
Neat Cattle.....	8
Swine.....	600
Sheep.....	6
Fowl.....	5500
All Others - Mink.....	100
Acres of Land.....	18000
Dwellings.....	2464

ABATEMENTS

	<u>Poll</u>	<u>Property</u>	<u>Excise</u>
1963	\$48.00	\$ 40.89	\$ 1,846.33
1964	---	633.00	3,464.17
1965	---	63,088.30	18,208.35

Norman K. Nesmith
Victor B. Daly
Carroll J. Rollins
BOARD OF ASSESSORS

REPORT OF WESTFORD WATER DEPARTMENT

RECEIPTS

Water Rates.....	\$ 89,633.16	
Guarantee Deposits - Services.....	7,411.20	
Guarantee Deposits - Extensions.....	12,299.64	
Additional Services & Miscellaneous.....	<u>2,203.07</u>	\$111,547.07

EXPENDITURES

MAINTENANCE AND OPERATION

Wages and Salaries.....	20,922.55	
Office Supplies, Equip. & Advertising....	734.30	
Pipe, Copper Tube, Hydrants and Miscellaneous Supplies.....	6,003.28	
Fuel, Light & Power.....	4,869.19	
Telephone.....	309.48	
Trucks & Backhoe - Gas, Repairs, etc....	1,447.65	
Insurance.....	357.88	
Pipe Privilege.....	5.00	
Legal Fees.....	266.30	
Gas.....	120.92	
Test Wells.....	3,958.00	
Repairs to Equipment.....	66.45	
Hot Topping.....	261.28	
Paint 2 Standpipes.....	2,260.00	
Appraisal of Land.....	<u>227.00</u>	
	41,809.28	
Refunds - Services.....	119.75	
Refunds - Extensions.....	1,608.82	
Transferred to Backhoe Account From Extensions Under Guarantee Deposits....	473.84	

EXTENSIONS COVERED BY GUARANTEE DEPOSITS

Wilshire Avenue & Woodbine Terrace (Hillcrest Realty).....	186.85	
Providence Road Extension (Ben Drew)....	1,803.72	
Oak Road Extension #2 (Arthur Washburn)..	300.00	
Stony Brook Road Extension (D. Moulton)..	2,363.67	
Plain Road Extension #3 (D. Moulton)....	4,287.54	
Laurel Avenue Extension (M. Balas).....	483.97	
Bay Berry Road Extension (Y. Cormier Construction).....	921.04	
Carolina Lane Extension (M. Balas).....	336.05	
Brookside Road Extension (Lake Brook Realty Trust).....	195.30	

PAYMENTS ON LOANS

Large Water Loan.....	15,070.00	
Main Street & Concord Road Extensions....	2,672.00	
Pine Road Extension #1.....	920.00	
Gravel Packed Well (Nutting Road).....	6,147.00	
Gravel Packed Well (Cemetery Road).....	6,395.00	
Oak Road & Patten Road Extensions.....	1,016.25	
Beaver Brook Road Extension.....	<u>518.76</u>	\$ 87,628.84

TRANSFERRED TO WATER SURPLUS.....	\$ 23,918.23
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EXTENSIONS - Under Guarantee Deposits

WILSHIRE AVENUE & WOODBINE TERRACE -

Hillcrest Realty

Forwarded from 1964..... \$ 280.85

Expenses:

Pipe & Miscellaneous Supplies.....	\$	99.45
Labor.....		62.40
Backhoe.....		25.00
Refund.....		94.00
		280.85

PROVIDENCE ROAD EXTENSION - Ben Drew

Deposits..... 1,803.72

Expenses:

Pipe & Miscellaneous Supplies.....		967.84
Hot Top.....		124.18
Backhoe.....		437.50
Labor.....		274.20
		1,803.72

OAK ROAD EXTENSION #3 - Arthur Washburn

Deposit..... 300.00

Expenses:

Pipe & Miscellaneous Supplies.....		138.36
Backhoe.....		53.84
Labor.....		107.80
		300.00

PLAIN ROAD EXTENSION #3 - David Moulton

Deposit..... 5,200.00

Expenses:

Pipe & Miscellaneous Supplies.....		3,283.14
Labor.....		471.60
Backhoe.....		425.00
Hot Top.....		107.80
Refund.....		912.46
		5,200.00

STONY BROOK ROAD EXTENSION - David Moulton

Deposit..... 2,800.00

Expenses:

Pipe & Miscellaneous Supplies.....		1,372.02
Labor.....		337.65
Backhoe.....		344.00
Hot Top & Paving.....		310.00
Refund.....		436.33
		2,800.00

LAUREL AVENUE EXTENSION - Mitchell Balas		
Deposit.....		\$ 650.00
Expenses:		
Labor.....	\$ 78.00	
Backhoe.....	88.00	
Miscellaneous Fittings, etc.....	132.32	
Pipe.....	185.65	
Refund.....	166.03	
	<u>650.00</u>	

BAY BERRY ROAD EXTENSION -		
Yvon Cormier Construction Corp.		
Deposits.....		921.04
Expenses:		
Pipe & Miscellaneous Supplies.....	51.64	
Labor.....	799.40	
Backhoe.....	70.00	
	<u>921.04</u>	

CAROLINA LANE EXTENSION - Mitchell Balas		
Deposit.....		500.00
Expenses:		
Pipe & Miscellaneous Supplies.....	48.65	
Labor.....	140.40	
Backhoe.....	147.00	
Transferred to 1966.....	163.95	
	<u>500.00</u>	

EXTENSION - Under Contract

PINE ROAD #1		
Forward to 1965 (Loan).....		55.89
Expenses:		
Legal Fees.....	25.00	
Forward to 1966.....	30.89	
	<u>55.89</u>	

GRAVEL-PACKED WELL - Cemetery Road

Forward to 1965 - Borrowed Money.....		33,206.55
Expenses:		
Construction of Well & Building Pumping		
Station (R. H. White Construction Co.)..	27,154.72	
Engineering Services (Whitman & Howard)...	495.05	
	<u>27,649.77</u>	
Forward to 1966.....	5,556.78	
	<u>33,206.55</u>	

WATER LINE FROM CONCORD ROAD TO
GRAVEL-PACKED WELL ON CEMETERY ROAD

Forward to 1965 - From Water Surplus.....		2,497.48
Forward to 1966 - (Not completed).....	2,497.48	

TRANSFERS TO BACKHOE ACCOUNT

Balance in Fund as of December 31, 1964.....	\$ 1,605.00
From Extensions under Guarantee Deposits....	473.84
Total in Backhoe Account as of 12/31/65.....	<u>2,078.84</u>

MAINS TO GRAVEL-PACKED WELL ON
DEPOT ROAD

Appropriation - From Water Surplus.....	40,000.00
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Expenses:

Pipe, Hydrants, & Miscellaneous.....	\$ 22,777.16
Labor.....	5,015.60
Hot Top & Pave.....	1,780.60
Backhoe & Backfill.....	3,091.00
Engineering Services.....	826.59
Explosives.....	32.61
	<u>33,523.56</u>
Forward to 1966.....	6,476.44
	<u>40,000.00</u>

Alfred T. Wark, Chairman
Robert V. Cassidy, Secretary
Hervey Cote

BOARD OF WATER COMMISSIONERS

REPORT OF WATER SUPERINTENDENT

Number of Gallons Pumped:

January.....	11,036,200
February.....	9,530,200
March.....	10,593,500
April.....	12,256,300
May.....	16,085,700
June.....	15,294,500
July.....	17,196,800
August.....	16,634,000
September.....	13,091,200
October.....	12,656,800
November.....	11,512,600
December.....	10,996,600

Total Gallons Pumped.....	<u>156,884,400</u>
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Number of New Services Installed.....	60
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Number of New Hydrants Installed.....	15
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NEW EXTENSIONS:

Nutting Road.....	1345 feet	12 inch Pipe
Nutting Road.....	2150 feet	10 inch Pipe
Depot Road.....	1932 feet	10 inch Pipe
Plain Road.....	870 feet	10 inch Pipe
Stony Brook Road.....	576 feet	8 inch Pipe
Patten Road.....	740 feet	8 inch Pipe
Providence Road.....	300 feet	8 inch Pipe
Oak Road.....	100 feet	6 inch Pipe
Bay Berry Road.....	920 feet	6 inch Pipe
Carolina Lane.....	532 feet	6 inch Pipe

Albert E. Mountain
SUPERINTENDENT

REPORT OF TOWN TREASURER

Balance on hand January 1, 1965.....\$ 755,670.49

Total Receipts to December 31, 1965.. 2,506,600.86

\$3,262,271.35

Total Payments to December 31, 1965..\$2,828,279.86

Balance on hand December 31, 1965.... 433,991.49

\$3,262,271.35

Walter P. Teresko
Treasurer

BONDED INDEBTEDNESS Summary of School Financing

School Project Loans Date of Issue	Rate of Interest	Amount	Paid Previous Years		Paid 1965 Prin.-Int.	Unpaid Balance Jan. 1, 1966		Payments Due 1966 Prin.-Int.
			Prin.	Int.		Prin.	Int.	
Nabnasset Grammar 12/1/59-15 yr.-1974	3.60	\$435,000.00	\$150,000.00-P 67,500.00-I		\$30,000.00-P 10,260.00-I	\$255,000.00-P 44,280.00-I		\$30,000.00-P 9,180.00-I
Addition to Nabnasset Grammar 7/15/63-10 yr.-1973	2.75	190,000.00	20,000.00-P 5,225.00-I		20,000.00-P 4,675.00-I	150,000.00-P 17,600.00-I		20,000.00-P 4,125.00-I
New Academy 12/1/53-20 yr.-1973	2.40	600,000.00	330,000.00-P 118,800.00-I		30,000.00-P 6,480.00-I	240,000.00-P 25,920.00-I		30,000.00-P 5,760.00-I
New Academy 12/1/53-20 yr.-1973	2.40	200,000.00	110,000.00-P 39,600.00-I		10,000.00-P 2,160.00-I	80,000.00-P 8,640.00-I		10,000.00-P 1,920.00-I
Intermediate 1/15/64-15 yr.-1979	3.10	900,000.00	NONE-P 13,950.00-I		60,000.00-P 26,970.00-I	840,000.00-P 182,280.00-I		60,000.00-P 25,110.00-I
Intermediate 1/15/64-14 yr.-1978	3.10	95,000.00	NONE-P 1,472.50-I		10,000.00-P 2,790.00-I	85,000.00-P 14,337.50-I		10,000.00-P 2,480.00-I
TOTALS		\$2,420,000.00	\$610,000.00-P 246,547.50-I		\$160,000.00-P 53,335.00-I	\$1,650,000.00-P 293,057.50-I		\$160,000.00-P 48,575.00-I

Walter P. Teresko
Treasurer

REPORT OF TAX COLLECTOR

Year	Taxes	Balances and 1965 Commitments	Collections and Abatements	Refunds	Added to Tax Titles	Balance
1963	Poll	62.00	62.00			None
	Personal Property	273.61	273.61			None
	Real Estate	15,414.19	14,132.68		1,281.51	None
	Motor Vehicle Excise	5,077.79	4,641.91			435.88
	Farm Animal Excise	126.50	126.50			None
1964	Apportioned Street Betterments	109.49	109.49			None
	Personal Property	1,082.50	622.50			460.00
	Real Estate	57,189.59	41,092.14	740.53	1,003.00	15,834.98
	Motor Vehicle Excise	26,220.93	26,030.19	2,137.14		2,327.88
	(incl. 1964 Excise Comm. in 1965)					
1965	Farm Animal Excise	270.37	251.62			18.75
	Apportioned Street Betterments	1,312.05	1,225.42			86.63
	PAID UP Street Betterments	871.11	871.11			None
	Unapportioned Street Betterments	1,352.35	156.81			1,195.54
	Water Lien	518.44	100.00			418.44
	Personal Property	108,003.00	106,992.00	10.00		1,021.00
	Real Estate	1,192,038.50	1,130,811.11	4,578.30	2,032.00	63,773.69
	Motor Vehicle Excise	192,260.80	191,104.73	5,285.89		6,441.96
		\$1,602,183.22	\$1,518,603.82	\$12,751.86	\$4,316.51	\$92,014.75

Walter P. Teresko
Tax Collector

REPORT OF HIGHWAY DEPARTMENT

I am pleased to submit herewith my annual report as Superintendent of Streets.

The following work was done by the Highway Department during the year 1965:

CHAPTER 81 ROADS

This year 74,156 gallons of Asphalt and 3,155.50 tons of Pea Stone and 756.25 tons of sand was used to resurface roads in all sections of Town which come under this Chapter. Other material used under this Chapter included gravel and Bituminous Concrete.

TOWN ROADS

Sections of Voise and Blaisdell Road were widened, graveled, and surfaced with Asphalt and Pea Stone.

On Cemetery Road trees were cut, stumps removed and the road was widened.

Poison Ivy and Brush was sprayed on Gould Rd., Dunstable Rd., Beaver Brook Rd., Carlisle Rd., Acton Rd., Forge Village Rd., and Coldspring Road.

1,932 gallons of Asphalt, 120.40 tons of Pea Stone and 200 tons of sand was used for resurfacing.

DRAINAGE

Drainage was installed on Nabnasset St., Snow Drive, West St., Graniteville Ball Field, Coldspring Rd., and Palermo Street.

CHAPTER 90 MAINTENANCE

Under this Contract 738.70 tons of Bituminous Concrete was used to resurface Main Street, Graniteville.

CHAPTER 90 CONSTRUCTION

The 1964 Contract on South Chelmsford Road was completed this year. The work consisted of Installing Drainage, removal of ledge and stumps. Placing gravel foundations, grading, and Paving a section of said Road with Bituminous Concrete and other incidental work.

SNOW AND ICE

This year 762.53 tons of salt and 2,450.62 tons of sand was used.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department who have been most cooperative. In addition, my thanks to the members of the Police Department.

George W. Wyman
SUPERINTENDENT OF STREETS

REPORT OF THE BOARD OF FIRE ENGINEERS

The Fire Department answered 254 calls, these were for fires, mutual aid, false alarms, investigations, non permit outdoor fires.

The ambulance responded to 224 calls which is 21 more than the previous year.

Less fire calls were received for the dump but the hours were more.

Mutual aid calls were many more than other years, they were Littleton 2, Chelmsford 3, Groton 2, Lowell 8. This was very unusual whereas we only had to call for mutual aid three times.

The Fire Engineers feel and know that Westford has an alert answering and responding department which requires cooperation by all.

Edward N. Lamson, Chief
Francis Mulligan, Clerk
Leo Larkin
Hubert Raymond
BOARD OF FIRE ENGINEERS

REPORT OF PLUMBING INSPECTOR

There were 81 permits issued in 1965.

The Appropriation was used as follows:

Appropriation for 1965- -		\$750.00
Inspections made (139 @ \$3.00)	\$417.00	
Supplies, Clerical & Postage	23.77	<u>440.77</u>
Unused Balance of Appropriation		\$309.23

Paul L. McDonald
PLUMBING INSPECTOR

REPORT OF THE TOWN FOREST COMMITTEE

Again your Forest Committee has marked time, hoping that with the growth of the town and now with the expectancy of the Master Plan to help direct this growth, that a clearer picture may be obtained for the proper use of the several areas of town forest.

Allister F. MacDougall
Florian Woitowicz
TOWN FOREST COMMITTEE

REPORT OF THE BOARD OF PUBLIC WELFARE

The Westford Board of Public Welfare respectfully submits its annual report for the year 1965. The Board Members are Chairman Samuel Richards, William MacMillan, and Reginald Blowey.

Mrs. Edith M. Lowney is the Director of Public Assistance. Miss Shirley Anderson was appointed Junior Clerk-Stenographer beginning her duties on October 4, 1965.

The public assistance program is comprised of the following: Medical Aid for the Aged, Old Age Assistance, Aid to Families with Dependent Children, and Disability Assistance which are all supported by Federal, State, and local governments and General Relief which is supported by State, and local governments. Informational pamphlets are available in the Welfare Office in the Town Hall.

The average monthly number of cases serviced in 1965 is as follows: Medical Aid for the Aged, 40 cases; Old Age Assistance, 30 cases; Aid to Families with Dependent Children, 15 cases; Disability Assistance, 14 cases; and General Relief, 3 cases. Fifty-four applications were processed during the year and a total of 383 visits were made.

During 1965 there were changes in the laws, rules, and regulations affecting public assistance. Reinvestigations of continuing eligibility to public assistance recipients of OAA and MAA are made annually instead of semi-annually as formerly; reinvestigations of recipients of DA continues semi-annually and to recipients of AFDC, once every three months. An increase in rates for hospitals, nursing homes, chiropodists, physical therapists, ambulance, rest homes, and public medical institutions, were effective during the year. There was an increase in leisure time activities allowance in the OAA program. Due to the extensive social services being rendered, a 75% reimbursement on DA and OAA administration expenditures was effective the beginning of the year.

The total expenditures for our public assistance program for 1965 was \$154,579.11. The total State and Federal reimbursement was \$120,982.75. The net cost to the Town: \$33,596.36.

We wish to express our thanks for all the assistance and contributions from individuals, clubs, and organizations.

TOWN INFIRMARY:

A portion of the infirmary was rented for the entire year. Minor repairs were made and the building is in good condition.

The Board of Public Welfare is interested in disposing of the Town Infirmary property. The Water Department is interested in the land south of the railroad tracks for a future well site and the Conservation Commission is interested in land along Stoney Brook. The Highway Department is using a portion of this property to store sand and gravel. We would like to transfer these portions of the property to the departments interested and either transfer to some other department or sell the remaining land and buildings.

Samuel A. Richards, Chairman
Reginald Blowey
William C. MacMillan

REPORT OF THE BOARD OF HEALTH

In March 1965 the Board organized, members: Edward McLenna, Ralph E. Cole, M.D. and Lucien Menard. Dorothy Healy was re-appointed agent of the Board of Health.

The board met regularly throughout the year. Frequently interested taxpayers met with the board. Nashoba: Nashoba Associated Boards of Health which acts as agent of the Westford Board of Health provided a tremendous number of services to the town representing many phases of health both personal and general. It is suggested that every citizen carefully read the appended report from the Nashoba board. The services are unusual for a town the size of Westford.

The legislation passed by the State of Massachusetts in 1965 is mandatory that any dump established after that date must either be sanitary fill and or incinerator. The Westford Board of Health is an active member of two committees composed of different towns in the area investigating the feasibility of a cooperative incinerator. It seems somewhat unlikely at present that these activities will bear fruit within any reasonable period of time. Change in legislation has affected various proposed sites. At present qualified areas have been investigated and are being submitted to Metcalf & Eddy who within the past year have been appointed to make the survey for a Master Plan for the Town of Westford. It seemed far more reasonable to tie in the location with this overall plan than to attempt to establish what prematurely might interfere.

Sanitary Disposal: Now on file at the Board of Health is an extensive survey, future step plan or sewage disposal for the Town of Westford. This was prepared under the legislative act. It was duly voted by the Town of Westford at the last annual town meeting. No further action has been taken during the year.

Local sanitary problems have as usual provided the greatest amount of difficulty and have been the source of a greatest amount of misunderstanding. However, the administration of these inspections by trained personnel and without prejudice has eased the situation a great deal.

There are a number of expenses that may or may not occur each year that are compulsory by law and among these are included the care of patients with tuberculosis, care of premature babies and contagious diseases. It has been the custom of the Board of Health to budget amounts reasonable in view of past experience. However, this has lead to a false idea of the Board of Health budget. Any sums unspent are turned over to general funds and do not reflect the true expenditures of our Board. We also have the same problem as regards license fees for the income from these which basically is to defray the expenses of health matters, also goes into the general fund is not reflected as income to the Board of Health. Altogether these present the townspeople with a very false idea of the true cost of the board. We are, therefore listing below sums of money unspent by the Board of Health but expended by the town out of general funds for the year 1964 and 1965. We are also listing the income of the Board of Health which has been treated in a similar manner.

The members of the Board of Health wish to particularly thank the school committee for the invaluable services of Miss Dorothy Healy and thank all of the many volunteers from Westford who have given their services so faithfully thus not only provided us with a good health program in general, and in the schools, but has done so at extremely modest expenditure.

Volunteers: Mrs. Richard Hall, R.N., Mrs. Ralph Brewer, R.N., Mrs. Edward Abbot, Mrs. Arthur Agnew, Mrs. William Bolger, Mrs. Lincoln Clark, Mrs. Ralph Cole, Mrs. A. Bradford Cook, Mrs. Herford Elliott, Mrs. Frederick Farley, Mrs. Herbert Farrier, Mrs. Joseph Giuffrida, Mrs. Guenffrud Hamer, Mrs. Arthur Healy, Mrs. Charles Hildreth, Mrs. Gordon Jones, Mrs. Robert Joyce, Mrs. William Lynch, Mrs. Edward Malone, Mrs. Gerald Marchand, Mrs. Stephen Poulsen, Mrs. Kenneth Robes, Mrs. James Timberlake and Mrs. Donald Wright.

Ralph E. Cole, M.D., Chairman
Lucien J. Menard
Edward F. McLenna

WESTFORD BOARD OF HEALTH

BOARD OF HEALTH 1965

	<u>Expenses</u>	<u>Balance</u>
General Administration:		
Misc. Exp.	\$ 85.41	\$ 14.59
Stationery & Office Exp.	54.61	95.39
Telephone	244.40	55.60
Ads & Legal Notices	44.25	5.75
Clerk's Expense	200.00	--
Legal Fees	284.50	Not Budgeted
Memorial Day Clean-up	108.63	Not Budgeted
Rodent Control	478.41	21.59
Dump	4,000.00	--
Agent to Remove Dead Animals	214.00	36.00
Tuberculosis	1,579.20	3,420.80
Contagious Diseases	--	300.00
Premature Babies	--	1,000.00
	<u>\$ 7,293.41</u>	<u>\$ 4,949.72</u>
		- 393.13
		(Not Budgeted)
		<u>\$ 4,556.59</u>

BOARD OF HEALTH RECEIPTS 1965

Milk Dealers' Licenses	\$ 9.50
Oleomargarine Licenses	4.00
Ice Cream Licenses	10.00
Camp Licenses	1.50
Methyl Alcohol Licenses	2.00
Day Care Center License	15.00
Sewage Installation Permits	390.00
Sewage Repair Permits	132.00
Sewage Collection Permits	6.00
Food Service Licenses	<u>20.00</u>
Amount Deposited to General Funds	\$ 590.00

REPORT OF BUILDING INSPECTOR

During 1965 this department issued 140 Building Permits as compared to 129 issued in 1964. Permits for 66 single family dwelling were issued as against 52 in 1964. The remaining 74 permits were for additions, alterations, garages, sheds and business buildings.

Department appropriation for 1965	\$ 2,000.00
Expenses for equipment, supplies, printing and wages	<u>1,693.10</u>
Balance	\$ 306.90
Income from permits issued	\$ 1,511.50

The above statement indicates that the department was not quite self-supporting.

Complete, detailed records are maintained and are open for inspection at any time.

Following the untimely death of Mr. Field, the undersigned was asked to be acting Building Inspector on December 28, 1965 to serve until another person is appointed. The records of Elroy A. Field as Building Inspector are in excellent shape and indicate a very efficient performance of his duties.

Carroll J. Rollins
ACTING BUILDING INSPECTOR

NASHOBA ASSOCIATED BOARDS OF HEALTH

The Nashoba Associated Boards of Health observed its 35th birthday-half of the traditional human allotted span of life-in October 1965 and is still young as witness new activities inaugurated in recent years and those being planned now.

The Nutrition Service recently completed its first year of operation. The report of its activities show, we believe, that it is well on the way to meeting a real need both in the extent and in the variety of the services it provides.

This year has seen the enactment of Medicare and it is our concern to work with your Board of Health to ensure that the elderly have the home health services to which they will be entitled under Public Law 89-97. In essence this means that your community be provided with a home nursing service which is certified as a home health agency under the Social Security Amendments of 1965 Act. To help deal with this problem the Associated Boards have appointed a Nursing Advisory Committee to consider the effects of the Act as it relates to member towns. We look forward to working with this Committee and to solving the many problems facing us.

For the sum of \$11,680 spent by your town as its share of the costs and expenses of the health district, the town received services as shown below.

CHILD HEALTH PROTECTION

1. Premature Infants

Seventy eight premature babies were reported to have been born in the District, of which 21 were in Westford. Our medical social worker evaluated 12 of the 77 births with regard to financial assistance for hospitalization under Chapter 111, Section 67C and found five to be eligible for benefits.

2. Well Child Conferences

A total of 264 clinics were held of which 21 were in your town. At the Westford clinics 188 children made 323 visits. These clinics provide health supervision, including immunization and health tests, for children who might not otherwise receive well child care.

3. School Health

Services available to schools include tuberculin testing, immunizations and dental prophylaxis of certain grades, sanitary inspection, and advice and consultations in medical social service, nutrition, nursing and epidemiology. Details of services given will be

found in the relevant sections of this report.

4. Dental Health

During the school year 1964-65 children in grades 2, 5 and 8 in your town were offered dental prophylaxis consisting of oro-dental inspection, cleaning and topical fluoride application.

Of 492 children examined 284 were referred to their family dentist because of defects found or suspected.

An important part of the dental hygienist's work is teaching the child how to take care of his teeth with particular reference to tooth brushing. Dental health education material for use by the teaching staff was supplied.

5. Day Care Services for Children

All Day Care Services in the District complied with the new State Regulations sufficiently to change from provisional to permanent licensure except for new services which have temporary licenses. There are a total of 24 Nursery Schools and Kindergartens in the area.

We wish to remind parents and operators of Services that, under the State Regulations, no child shall be admitted until the service has received a physician's certificate of medical examination and a statement that the child has been satisfactorily immunized and further that this certificate is required annually.

COMMUNICABLE DISEASES

1. Diseases Reported

The following were reported in 1965 for the District and for Westford:

	<u>*Nashoba District</u>	<u>Westford</u>
Chickenpox	274	30
Mumps	208	71
German Measles	55	1
Measles	50	10
Infectious Hepatitis	2	
Meningitis	4	
Streptococcal Infection	42	
Tuberculosis	4	1
Encephalitis	1	
Salmonellosis	1	
Actinomycosis	1	
Dog Bite	155	34
Other animal bites	11	4
Total reportable diseases	808	151

*includes your town and excludes Fort Devens.

The past year was, fortunately, free of any epidemics of reportable disease although the year did start off with a mild influenza epidemic (no figures are available since influenza is not routinely reportable). The first positive identification of the influenza virus was made by the State Virus Laboratory on blood samples sent in by your health staff. The specimens were collected from children absent from school due to illness and were taken with the consent of their parents.

2. Tuberculosis

(a) There were 107 cases on the register at the end of the year consisting of 8 active and 99 inactive cases.

(b) Tuberculin skin testing is today the first means of detection of tuberculosis. Following is a breakdown of these tests:--

	<u>Nashoba District</u>	<u>Westford</u>
Well Child Conferences	1188 tests	83 tests
School Children	2802 "	524 "
School Personnel	344 "	5 "
Other	<u>57</u> "	not apportioned
Total	4349	

More tests were done in 1965 than in the previous year because the tests were offered to grade nine children in addition to first graders.

It is considered that there may be a significant rise in the risk of exposure to tuberculosis at the age of the grade nine students.

(c) The Chest Clinic at Ayer, a satellite of the Middlesex County Sanatorium, X-rayed 139 persons at six sessions held at the Nashoba Community Hospital.

3. Immunizations

The following is a list of immunizations done in our programs during 1965:

	<u>Nashoba District</u> persons	<u>Westford</u> persons
Diphtheria-Pertussis-Tetanus:		
completed basic series	409	46
boosters	531	55
Diphtheria-Tetanus	37	
Tetanus	50	
Polio, trivalent oral:		
completed basic series	549	86
boosters	755	21
Smallpox-primary	551	44
revaccination	73	4
Influenza	710	111

The persons listed above, except for those who received influenz vaccine, were mostly infants and preschool children of our well child conferences. Included are migrants who work in the District in the Fall and are employed chiefly in apple-picking. The 50 'Tetanus' persons are entirely in this group as are 48 of the polio boosters.

Influenza immunization was offered to all towns for the protection of their officials and workers. Twelve towns availed themselves of this offer and 710 persons received 1290 injections, Westford included.

4. Rabies

In November 1965, the Rhode Island Department of Public Health reported a case of rabies in a dog. This is getting very near home and it is most important that all our dogs be vaccinated against rabies in 1966.

Last year's rabies clinics were very encouraging, a total of 1,454 dogs were vaccinated in the 16 towns; against only 620 in 1964 and 615 in 1963 in 15 towns. In Westford 171 dogs were vaccinated in 1965.

We wish to express our appreciation of the work of the veterinarians and volunteers who man the rabies clinics.

The NASHOBA NURSING SERVICE continues to provide qualified nursing service to six communities with the other ten towns providing service independently. Many of our communities are in the throes of evaluating their available nursing services so they can meet the conditions of participation in the Medicare program which becomes effective for home health agencies in July 1966.

NUTRITION SERVICE

That there is a need for a Community Nutritionist in the Nashoba Health District is borne out by the report of the first year's activities.

Fifty three patients were referred for nutrition counselling, entailing 168 patient visits and twenty consultations with their physicians. Diabetes headed the list with the overweight next. A number of mothers were referred to the nutritionist because of mal-nourished children. Therapeutic diets low in certain nutrients, such as calcium, cholesterol, fat, sodium, and protein, were included.

Individual case work is essential where the patient has much difficulty in following the prescribed diet. However, many diabetics, the obese or homemakers wishing to improve their family diets can benefit from group activities. During the year 154 persons benefited from such activities organized in ten groups which held a total of 59 meetings (about 6 meetings per group.)

Twenty three visits were made to various schools in the District. Most were in connection with group education activities and some were to assist teachers with nutrition projects. A food habits survey was made in one school.

MEDICAL SOCIAL SERVICE

In 1965 the Medical Social Consultant at Nashoba received 308 referrals and made 1028 contacts including visits, interviews and conferences. This counselling has involved both direct service and consultation.

Your Medical Social Consultant was in your town 8 times this past year and was involved in a total of 14 referrals. These entailed 39 interviews, contacts or conferences and were referred by your nurse, school department, physicians, and outside agencies. The excellent cooperation throughout was sincerely appreciated by your Medical Social Consultant.

ENVIRONMENTAL SANITATION

During 1965 much thought and emphasis has been placed upon the clearing of our natural streams from pollution. Some of our towns have had Nashoba make field and laboratory surveys of certain brooks and rivers to be followed by local campaigns to get abutters to install satisfactory waste water disposal systems. Splendid citizen cooperation made these surveys very worthwhile. All Towns are urged to protect the clean streams and work hard to get rid of the filth in the polluted waterways.

The new food establishment State Code, Article X, was implemented in the Nashoba District when all places meeting the requirements were issued their initial food service establishment permits starting November 1, 1965.

The services rendered to Westford during 1965 are as follows:

Milk, Food & Water

Milk samples collected and tested - - - - -	169
Visits to milk plants and dealers - - - - -	78
Inspection of eating places - - - - -	71
Inspection of other food establishments - - -	33
Inspection and testing of private water supplies --	65
Inspection and testing of public bathing beaches --	11

Nuisances

Investigation of Nuisance Complaints - - - - -	49
--	----

Institutions

Visits to Child Day Care Centers - - - - -	8
Visits to School Buildings - - - - -	9

Habitations

Land Subdivisions soil investigations - - - - -	1
Consultations, visits, and inspections of - - - -	
Private Sewage Disposal Systems - - - - -	331

Camps

Farm Labor Camps inspected - - - - -	5
Recreation camp visits - - - - -	3
Public campground inspections - - - - -	2

Conferences and Meetings

Conferences with individual Board of Health members-	2
Conferences with other town officials - - - - -	1
Conferences with State Officials re: your town - -	1

LABORATORY

During the past year 1,049 diagnostic tests were performed. There were, in addition, 2,006 tests on milk samples of which 169 were for your town, 550 drinking water tests of which 65 were for your town and 173 bathing beach and pool water tests of which 11 were in your town.

MIGRANT LABOR

With the aid of a federal grant we hired an experienced occupational health nurse to work with our permanent staff on migrant labor. The State Sanitary Code provides for inspection of camps and this year we added a measure of health supervision and control of communicable disease by tuberculin skin testing and by immunization of laborers against tetanus and polio.

Sixteen camps with a total of 168 laborers in seven towns benefited under this program.

/s/ Myer Herman, M.B., D.P.H.
Medical Director

REPORT OF THE SENIOR HIGH SCHOOL
BUILDING COMMITTEE FOR THE YEAR 1965

A special Town meeting was called for the evening of December 17, 1964 to see if the citizens of the Town of Westford would authorize an appropriation of \$2,780,000 for the construction of a new senior high school in order that the Town might avail itself of a loophole in Chapter 660 of the Commonwealth of Massachusetts Acts of 1963. The Town, by appropriating such a sum prior to the hour of midnight, December 31, 1964, stood to save \$282,500 due to the fact that the State's participation would be on a 50 per cent basis prior to that hour but would drop to 40 per cent participation commencing January 1, 1965. At this special Town meeting, the citizens voted to reject Article III of the warrant which called for appropriation of the \$2,780,000 and subsequently defeated an amendment to that article which would have reduced the appropriation to one of \$2,500,000. As a result of the above votes, the Committee was forced to recognize that future appropriation for a new senior high school would be subject to the equalized valuations as amended in Chapter 660 of the Acts of 1963.

During the months of January and February, 1965, the Senior High School Building Committee proceeded with its plans toward the realization of constructing and opening a new senior high school for 1100 students prior to the opening of schools for the school year 1968-1969. During this period, this Committee had several meetings with the High School staff in which planning on a set of educational specifications was begun. During this time also, this Committee screened ten different architectural firms and subsequently retained five of them for further discussion.

At the annual Town meeting, held on Saturday, March 6, 1965, the Town voted to appropriate the sum of \$8,000 to defray the fees, costs and expenses of the Senior High School Building Committee appointed under Article II of the warrant at a special meeting held on July 16, 1964. The reason for this appropriation was to defray the expected costs of preliminary plans, specifications, cost estimates, and test borings together with engineering, legal and architectural fees and expenses to be incurred by this Committee. The result of this vote, after lengthy discussions, was 199 in favor, 193 opposed.

Early in the month of April, this Committee received from the High School principal the completed educational specifications for the new proposed senior high. We were in the process of reviewing these specifications, as well as scheduling new meetings with the surviving five architects, when a mantle of uncertainty as to the new school's future indicated a temporary suspension of our then current activities. Since that time, we have decided, after discussions with the School Board and the Permanent School Planning Committee, to hold up active planning on the new school indefinitely. Our reasons for doing so are as follows: actual school enrollment figures did not hit the enrollment projections in the years 1964-1965 or in 1965-1966; the population growth of our Town has leveled off; now that the Regional Vocational School has been approved, its affect on Westford public high school enrollment will become a definite factor;

and finally, it has been thought best to hold off further planning until the results of the Town Master Plan become available.

The sum of \$8,000, appropriated for the use of this Committee at the last annual Town meeting, is still available in its entirety for the use of the Committee.

Walter B. Reilly, Jr., Chairman
SENIOR HIGH SCHOOL PLANNING COMMITTEE

REPORT OF THE TREE WARDEN

MOTH DEPARTMENT -- A dormantspray was applied to all Elm trees in the Town of Westford. The second spray was not completed, due to an injury I received in the woods, and therefore I was unable to work.

TREE DEPARTMENT -- This year we had a stump grinder in the Town for two days. A bucket truck, from the Harvard Tree Surgery, worked in Town five days. During this time we did all major pruning, in Westford Center, Forge Village and Graniteville. There are a few trees left which will have to be removed. Dry weather prevented us from planting trees this past year. They will be planted in the Spring of 1966, and I hope that the people who have these new trees planted in front of their homes, will help us by watering and caring for them.

Kenneth A. Wilson
TREE WARDEN

REPORT OF THE INSPECTOR OF WIRES

There were 203 Wiring Permits issued. The Appropriation was used as follows:

Appropriation for 1965		\$1,000.00
224 Inspection Fees @ \$2.00	448.00	
Supplies, Clerical, Postage, & Elec. Assn. expenses	<u>151.75</u>	<u>599.75</u>
Unused balance of appropriation		\$ 400.25
Received \$665.00 for 203 permits issued.		

Norman E. Day
INSPECTOR OF WIRES

REPORT OF CEMETERY COMMISSIONERS

The Cemetery Commissioners submit their report for the year 1965.

The dry weather tells part of the story, but the fertilizer we use tells a different one; not so much mowing but the yard was very green. We were short of help but thanks to Warren Sherman, the Cemetery looked nice and well taken care of.

Walter L. Blanchard
Albert A. Hildreth
Matthew A. Elliott
BOARD OF CEMETERY COMMISSION

TRANSFERS FROM FINANCE COMMITTEE RESERVE

Assessors - Expenses	\$ 200.00
Chapter 32B - Town Appropriation	557.86
Drainage of Town Roads	7.50
Fire Department - General Expenses	993.37
Forest Fires	1,132.66
Recreation Commission	1,095.94
Street and Traffic Signs	100.00
Town Accountant - Salaries	69.50
Veterans' Benefits	<u>195.34</u>
Total Transfers	\$4,352.17
Balance	<u>647.83</u>
Appropriated at Annual Town Meeting	\$5,000.00

Lawrence S. Johnston, Chairman
William J. Kavanagh, Jr., Vice Chairman
J. William Blythe
Herbert C. Decato
Robert M. Hicks
Viateur A. Ricard
Peter Sechovich
F. Stanley Smith
Nicholas Sudak, Jr.
FINANCE COMMITTEE

REPORT OF THE NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

At special town meetings on October 4, 1965, the voters of Chelmsford, Groton, Littleton and Westford approved an Agreement to form a regional vocational school district in accordance with sections sixteen to sixteen I of the General Laws. The votes were as follows:

	<u>Yes</u>	<u>No</u>
Chelmsford	296	104
Groton	212	34
Littleton	231	8
Westford	240	4

Following formation of the District, the moderators of the respective towns appointed the undersigned to serve as members of the district school committee until 1965, when membership will become elective.

In accordance with the towns' mandate, the Committee has begun planning for the construction of a high school that will satisfy the need of many area students for training in vocational and technical subjects. It is the Committee's hope that construction can begin by July 1, 1966, and be completed by September 1, 1967. We realize the immensity of this undertaking and are seeking professional assistance in all phases.

The Committee has obtained the services of Professor Charles J. Higgins of Lowell Technological Institute as educational consultant. Under his guidance the educational specifications are nearing completion.

After interviewing six architects, the Committee engaged John C. Carr Associates of Natick, Massachusetts.

An effort is now under way to recruit a superintendent-director of the necessary high caliber. His early selection should prove of inestimable value to the Committee as planning of the project develops.

The Agreement specifies that the School shall be located in Westford and within one and one-half miles of the junction of Tadmuck Road and Route 110. We have identified several sites within this area and expect to make a decision soon.

We have chosen the name, "Nashoba Valley Technical High School," and the motto, "Progress Through Technology," to underline our intention not to imitate the traditional trade school but to attempt to prepare our students to meet tomorrow's demand for highly skilled workers in newly developing fields. The District's seal is a composite of the four town seals and was designed by Mrs. Joan Powers, art director of the Chelmsford School System.

In conclusion we wish to acknowledge the help and cooperation rendered by the officials of all four towns: Selectmen, Assessors, School Committeemen, Finance Committeemen, and many others. In particular, we wish to thank the four superintendents of schools for their guidance during the early stages and the following members of the original Planning Board who ably served with us: James W. Bell, Norman E. Day, Raymond D. LaPan, and Paul E. Smith, Jr.

Franklin D. Hunt, Chelms. Chmn.	Roland M. Hamilton, Groton
Robert L. O'Brien, Chelms. Tréas.	Kenall K. Bennett, Littleton, V. Chmn.
Eugene J. Doody, Chelmsford	Harvey W. Atkins, Littleton
Paul E. Vayo, Chelmsford	Percy O. Daley, Jr., Westford
Robert S. Hargraves, Groton, Sec.	Richard W. Hall, Westford

THE REPORT OF THE CONSERVATION COMMITTEE

The committee has little to report on visible accomplishments.

We have spent considerable time examining the town from a conservation standpoint. What does conservation mean to my town? What do we want to conserve?

What should we plan on saving for the town that would be most desirable to future generations? Can we afford to do these things and can we afford not to do them?

How will these things fit into the recommendations of the master plan to get the most value, both financial and aesthetic, for the inhabitants of the town.

We have many of the answers now, and hope to give the town proposals from time to time.

We recommend the immediate establishment of a Conservation Fund, to make available money for these proposals.

Many owners of woodlands and marshes, who would like to maintain the natural beauty of these areas, but find ownership a burden, should contact the Conservation Committee and find out how recent laws make it possible to protect these areas forever.

Janet F. Timberlake	A. Michael Woznac
Carl O. Benson	Robert Armstrong
John F. Gagnon	Wallace E. MacQuarrie

CONSERVATION COMMITTEE

REPORT OF DEVELOPMENT AND INDUSTRIAL COMMISSION

Although economic studies by experts indicate that large-scale industrial development of this area is some years away, to maintain a vital organization and keep abreast of economic trends, during the past year the Development and Industrial Commission continued regular by-weekly meetings.

An important facet of the workload was liaison with government agencies and reporting to them data which could be disseminated to development interests. In addition, the Commission followed up on all prospects, regardless of how unpromising they appeared. Much time was devoted to compiling information on available sites, transportation, and preparing maps to send out in response to inquiries. Thus invaluable, first-hand familiarity with various town features was steadily increased.

In the Commission's view, the single, most important step toward community development since adoption of zoning by-laws was voter approval of the Master Plan proposal. Recognizing that the plan will be only as good as the ideas and effort devoted to its preparation and implementation, the Commission has determined as a prime objective in the coming year working closely with the firm that is developing the Master Plan. This we expect to do particularly in those areas of special interest to the Commission. We feel that consolidation of local effort which ever keeps in mind local needs and hopes, coupled with outside professional counsel and know-how, should result in a practical, usable plan.

We look forward to doing our part.

Vyto L. Andreliunas, Chairman	Robert L. Connell
Selma Unterberg, Secretary	J. Alfred Dumont
Roland C. Campbell	Robert J. Grace
Kenneth N. Kelley	

DEVELOPMENT AND INDUSTRIAL COMMISSION

REPORT OF THE TAX TITLE PROPERTY COMMITTEE

In 1965, the Town did not come into possession of any land through Land Court foreclosure. Five parcels were sold for \$1575.

The Town now owns 17 parcels. Information concerning this land may be obtained from any member of the Committee.

The Tax Title account contains 32 parcels which will accrue to the Town when they are cleared in the Land Court.

Edward N. Lamson
Carroll J. Rollins
Edward F. Harrington

TAX TITLE PROPERTY COMMITTEE

REPORT OF SCHOOL PLANNING COMMITTEE

The School Planning Committee has, this past year, devoted its time in studying and trying to evaluate our Elementary school needs. This, in part, has become necessary due to the Willis Commission Report. The (2) parts of this Report, namely The Replacement of Old School Buildings, and Establishing Kindergarten Space has made this study necessary.

Enrollment forecasts, a necessary tool for the planning of new school facilities, continue to be difficult to assess. For the second year in a row the superintendent's forecast was high, indicating that the impact of the relatively large house building prevalent four years ago is past. This indication is also supported by the fact that the amount of preschool children decreases with decreasing age. This implies that any new growth in school population must come from immigration of new families whether through new buildings in town or the replacement of families in established homes without school children. This new growth, which is expected in our town, will necessitate new schools since there are already enough children here to fill our present facilities.

Another factor which will influence the current enrollment forecasts is the Regional Vocational High School, approved by the Town this year and scheduled to be open for ninth graders in 1967. This committee feels that by 1971 this school will service about ten per cent of the Westford Academy students, a factor not considered in present enrollment forecasts. Also approved by the Town this year were monies for the consideration of a Master Plan. Among other things, the conductors of this study will provide us and the Town with a comprehensive student enrollment forecast. It is this committee's intention to work closely with this group so that we might become familiar with their forecasting techniques, in hopes of arriving at a more comprehensive method than is presently used. This new method, to be used by this group for future school planning, would be more accurate and indicative of the student enrollment changes likely to appear in a town such as ours.

The High School Building Committee has been requested to temporarily hold up building plans until more concrete enrollment forecasts are available. It is the sincere hope that this committee will remain intact and active in all future plans.

The School Planning Committee will study very closely the future Home Building in town to determine school population centers. This study should enable us to predict when, where, and how large future schools should be built.

Arthur R. Coffin - Chairman
Alan Bell
Robert Graves
William Hart
Ronald Johnson
Richard Emmet, Jr.

SCHOOL PLANNING COMMITTEE

REPORT OF THE BOARD OF APPEALS

The appointed members held a meeting and John J. Barretto was elected Chairman. The other two members are Edward F. Harrington and Ellsworth J. Jewett. Denis Maguire and Warren G. Morrow serve as Alternates.

The general policy was to have a Public Hearing about once a month with as many Appeals as were available at that time. There were nine hearings with eighteen appeals. Sixteen Appeals were granted and two Appeals were refused.

The Appeals were classified as follows:

Approval of permitted use	5
Additions to existing building	3
Building on less frontage	1
Authorization to sell & buy autos	1
Building on less than required area	2
Porch nearer street line	1
Building nearer street line	1
Division of land area	1
Authorization to construct service station . . .	1
Removal of restriction	1
Garage nearer side lot line	<u>1</u>
	18

An attempt was made to give serious consideration to all phases of each Appeal. Best interests of the Town, rights of abutters and consideration for the welfare of the petitioners, were all factors in the several decisions.

John J. Barretto, Chairman
Edward F. Harrington
Ellsworth J. Jewett

BOARD OF APPEALS

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Following is the report of the Sealer of Weights and Measures of the Town of Westford for the year ending 1965.

Gasoline Meters Sealed	29
Scales over 10,000 lbs.	5
Scales 100 to 5000 lbs.	7
Scales more than 10 - less than 100.	21
Scales 10 lbs. or less	15

George S. Wilder
SEALER OF WEIGHTS AND MEASURES

REPORT OF NABNASSET ELEMENTARY SCHOOL EXTENSION COMMITTEE

Pursuant to the provisions of Article 1 of the Special Town Meeting of November 14, 1962, the Board of Selectmen appointed this committee to represent the town in the construction of six additional classrooms and accessory space to the new Nabnasset Elementary School.

On behalf of the Town of Westford and in accordance with Article 3 of the Special Town Meeting of February 1, 1963, the Treasurer with the approval of the State Emergency Finance Board, negotiated bond issues in the amount of \$195,000.

The addition was substantially completed and occupied following the Christmas vacation January 1964. Landscaping was accomplished during the fall of 1964 and the building accepted by the School Committee June 14,

Total costs of construction of six classrooms, a library and accessory space was \$169,886.82, including:

Construction costs	\$134,243.00
Architect & Clerk of the Works . .	17,131.23
Equipment	10,999.74
Site Development	7,101.59
Advertising and misc.	411.26
Total Costs	<u>\$169,886.82</u>

A claim for 50% reimbursement, submitted to the Commonwealth of Massachusetts School Building Assistance Commission, was approved for the sum of \$167,756.62.

The original 12 classroom building cost the Town of Westford \$429,412.08 less real estate, including:

Construction Costs	\$371,118.62
Architectual & Clerk of the Works .	37,822.88
Equipment	19,322.83
Advertising	164.97
Non-Reimbursable	982.78
Total	<u>\$429,412.08</u>
Plus Addition	169,886.82
Total Cost of Construction	<u>\$599,298.90</u>

Thus an eighteen classroom school with a planned capacity of 540 pupils, including administrative space, health room, teacher's rooms, library, multi-purpose auditorium, gymnasium and cafeteria, storage areas and three hot-topped parking areas has been provided for less than \$600,000.

This committee wishes to thank Pomerleau Bros. Inc., of Groton Road for the donation of \$1,328.00 worth of gravel fill. In addition, the committee is grateful for services rendered by the Board of Selectmen, School Committee, Finance Committee, the Town Treasurer, Mr. Walter Teresko, Mr. Frederick A. Fisher, Town Accountant and Clerk of the Board of Selectmen, Mr. Lloyd Blanchard Supt. of School, Mr. Robert Noy, Principal of the Nabnasset Elementary School.

Robert M. Hicks, Chairman
Allan F. Ryan, Secretary
Robert B. Graves, Member

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth aforesaid, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Town Hall, Westford Center
PRECINCT 2	Healy Legion Hall, Graniteville
PRECINCT 3	New Nabnasset School, Brookside
PRECINCT 4	Murray Hall, Forge Village

MONDAY, MARCH 7, 1966

being the first Monday in said month, at 12:00 o'clock noon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One Member of the Planning Board

FOR THREE YEARS

One Selectman
One Assessor
Two Members of the School Committee
One Member of the Board of Public Welfare
Two Trustees of the J. V. Fletcher Library
One Member of the Board of Cemetery Commissioners
One Member of the Board of Public Health
One Member of the Board of Water Commissioners
One Town Clerk
One Moderator

FOR ONE YEAR

One Tree Warden

All on one ballot.

The polls will be open from 12:00 o'clock noon to 8:00 P. M.; and to meet in WESTFORD ACADEMY at Westford Center on the following

SATURDAY, MARCH 12, 1966

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing year, and for paying unpaid bills of previous years.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the current financial year and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws; or act in relation thereto.

ARTICLE 5. To see if the Town will vote to appoint the Planning Board as its agent to acquire options for the purchase of land for municipal use, including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay the Town's share of the costs and expenses of the Greater Lowell Regional Planning District; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highways; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highways Maintenance; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from any available funds, the sum of Eighty-Five Hundred (\$8500.00) Dollars, or some other sum, to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon the State and County contributing to the cost thereof; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of Twenty-Four Hundred (\$2400.00) Dollars, or some other sum, for the purchase of three new two-way radios for the Highway Department; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money for the rental of a Street Sweeper for the Highway Department; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money for the Highway Equipment Account and, in addition, to transfer a sum of money from the Highway Machinery Fund to said Highway Equipment Account; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of two new cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to the cruisers now being used by said Department and to apply the sum received therefrom against the purchase price of the new cruisers; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of Nine Hundred (\$900.00) Dollars, or some other sum, for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post, the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post, and the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to accept a gift of Forty-Five Hundred (\$4500.00) Dollars from the Murraray Printing Company; or act in relation thereto.

ARTICLE 17. (On petition) Shall the town vote to accept the provisions of section one hundred and eight G of chapter forty-one of the General Laws whereby, if accepted, the minimum annual compensation of each regular police office in the police department of the town of Westford shall be not less than five thousand five hundred dollars for the first year of service, six thousand dollars for the second year of service, and six thousand three hundred dollars for the third and each succeeding year of service?

ARTICLE 18. (On petition) To see if the Town will vote to strike out Section 4 of ARTICLE I of the Town of Westford By-Laws and substitute therefor the following language: ----

Section 4. Special Town Meetings shall be called on any day not earlier than 7:30 o'clock p.m., except that on Saturday they may not be called earlier than 2:00 o'clock p.m.

A quorum for the transaction of any business at any Special Town Meeting shall be not less than five per cent (5%) of the number of registered votes in the Town, but any number of voters present less than a quorum may adjourn such meeting to another time; or act in relation thereto.

ARTICLE 18A: To see if the Town will vote, pursuant to the provisions of G. L. (Ter.Ed.), C. 41, sections 108A and 108C, as most recently amended, to establish a plan classifying any or all positions, other than those filled by popular election and those under the direction and control of the School Committee, into groups and classes doing substantially similar work or having substantially equal opportunities, to adopt a plan establishing minimum and maximum salaries to be paid to

employees in positions so classified, and to provide for the establishment of a Personnel Board for the purpose of administering said plans, a copy of which proposed Classification and Compensation Plan and Personnel By-Laws is on file at the office of the Town Clerk; said plans to become effective on January 1, 1967; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of Three Hundred (\$300.00) Dollars, or some other sum, to defray the expenses of the House Numbering Committee; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to appropriate a sum of money for the account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the Library under Article 3 of this Warrant; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, in fee simple, a parcel of land containing approximately one (1) acre situated on the southeasterly side of, but not adjacent to, Hunt Road, said land to be used as and for the site of a proposed new standpipe for the Water Department, to serve the Nabnasset area of the Town; and to raise and appropriate, or transfer from any available funds, a sufficient sum of money for acquiring said land, and all necessary and incidental fixtures, equipment and appurtenances for the purchase and construction of said standpipe and for all legal, engineering and surveying fees in connection with said project; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of Eight Hundred (\$800.00) Dollars, or some other sum, for the purchase of a two-way radio for the use of the Water Department; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to appropriate the unexpended balance, viz., Fifty-Five Hundred Fifty-Six and 78/100 (\$5556.78) Dollars, from the account entitled "Cemetery Road Well Field", to the account entitled "Depot Road Well Field"; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase a new platform body dump truck for the Water Department; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to further extend its water mains and water supply system by laying approximately 5,000 feet of twelve inch mains in and along the Massachusetts Electric Company right of way, to extend from the existing main on Nutting Road to Graniteville; and for the purpose aforesaid, to raise and appropriate, or appropriate from any available funds, including the "Water Department Surplus" account, the sum of Thirty-Five Thousand (\$35,000.00) Dollars, or some other sum; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of Fifteen Hundred (\$1500.00) Dollars, or some other sum, for the printing and distribution by the Assessors to the taxpayers of a complete list of real property subject to assessment, together with the owners thereof and for the amount for which said property is assessed; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to raise and appropriate a sufficient sum of money for repairs to the Assessor's Office; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to raise and appropriate a sufficient sum of money for the construction of three rooms or offices in the Upper Town Hall and for furnishing and equipping the same; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to raise and appropriate a sufficient sum of money for installing new floors in the Police Department and in the Lower Town Hall corridors; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of a water cooler for the Town Hall; or act in relation thereto.

ARTICLE 31. To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000) Dollars, or some other sum, for the construction and installation of a septic system for the Town Hall; or act in relation thereto.

ARTICLE 32. To see if the Town will vote to raise and appropriate a sufficient sum of money for painting, repairs and certain new construction and renovations to the J. V. Fletcher Library and for the purchase of equipment; or act in relation thereto.

ARTICLE 33. To see if the Town will vote to raise and appropriate, or appropriate from any available funds, including the proceeds received and to be received from the State under the provisions of Chapter 679 of the Acts of 1965, the sum of Thirteen Thousand Nine Hundred Seventy-Four and 90/100 (\$13,974.90) Dollars, or some other sum, for the purpose of constructing a drainage system in and along Nabnasset Street and for the reconstruction of said Street; or act in relation thereto.

ARTICLE 34. To see if the Town will vote to raise and appropriate the sum of Seventy-Three Hundred Thirty-Three (\$7333.00) Dollars, or some other sum, to pay the second installment due under the contract for the expert appraisal of taxable real estate voted under Article 35 of the Warrant for the Annual Meeting of 1965; or act in relation thereto.

ARTICLE 35. To see if the Town will vote to further amend its By-Laws by inserting after SECTION 11 of ARTICLE I, the following section:--

SECTION 12. The following Officers, Departments and Boards shall maintain their principal offices and shall transact their customary and usual duties in offices provided for them in the Town Hall:

- (a) Board of Selectmen
- (b) Treasurer-Collector
- (c) Town Clerk
- (d) Board of Water Commissioners
- (e) Board of Assessors
- (f) Board of Public Welfare
- (g) Board of Health;

or act in relation thereto.

ARTICLE 36. To see if the Town will vote to further amend its By-Laws by striking the second sentence of SECTION 1 of ARTICLE I and inserting in place thereof the following: - - -

The polls shall be open at 7:30 o'clock A. M. and shall remain open until 8:00 o'clock P.M.;

or act in relation thereto.

ARTICLE 37. To see if the Town will vote to adopt a By-Law relative to payment of fees to the Tree Warden by utility companies; or act in relation thereto.

ARTICLE 38. To see if the Town will vote to adopt a By-Law requiring all dogs to be muzzled or restrained from running at large; or act in relation thereto.

ARTICLE 39. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for the Conservation Fund, to be expended by the Conservation Commission pursuant to the provisions of C. 40, sections 5 (51) and 8C; or act in relation thereto.

ARTICLE 40. To see if the Town will vote to raise and appropriate the sum of Seventy-Five (\$75.00) Dollars, or some other sum, to defray the expenses of the Conservation Commission; or act in relation thereto.

ARTICLE 41. To see if the Town will vote to authorize the Board of Fire Engineers to sell at public or private sale, for the sum of Five Hundred (\$500.00) Dollars, or a larger sum, the old Diamond T Fire Truck and to transfer title to the same by a good and sufficient Bill of Sale; or act in relation thereto.

ARTICLE 42. To see if the Town will vote to raise and appropriate the sum of Fifteen Hundred (\$1500.00) Dollars, or some other sum, to defray the cost of the construction of an outdoor basketball court on the playground of the Old Nabnasset School and for all necessary and incidental equipment in connection therewith; or act in relation thereto.

ARTICLE 43. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 44. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

ARTICLE 44A. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of a material-spreader for the Highway Department; or act in relation thereto.

ARTICLE 45. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of a used street-sweeper for the highway department; or act in relation thereto.

ARTICLE 46. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase and installation of a new alarm system and for the purchase and installation of a 750 g.p.m. pump for the Fire Department; or act in relation thereto.

ARTICLE 47. To see if the Town will vote to approve the Two Million Six Hundred Thousand (\$2,600,000.00) Dollars indebtedness authorized by the Nashoba Valley Technical High School District Committee on February 15, 1966 for the purpose of acquiring land for and constructing, originally equipping and furnishing the Nashoba Valley Technical High School; or act in relation thereto.

And you are directed to serve this Warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this eleventh day of February, in the year of our Lord, 1966.

George S. Fletcher, Chairman

Horace F. Wyman

John J. Kavanagh
Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1965

ORGANIZATION - SCHOOL COMMITTEE

John E. Leggat	Term expires 1966
Harry V. Smith	Term expires 1966
Maurice Huckins, Jr., M. D., Chairman	Term expires 1967
Mary R. Lambert	Term expires 1967
Raymond D. LaPan	Term expires 1967
Francis Courchaine	Term expires 1968
Robert M. Welch, Secretary	Term expires 1968

OFFICE OF SUPERINTENDENT OF SCHOOLS
WESTFORD ACADEMY

Lloyd G. Blanchard, Superintendent	Telephone 692-6561
H. William Snell, Administrative Assistant	
Vera E. Bettencourt, General Secretary	
Rita M. Tousignant, Financial Secretary	

SCHOOL TELEPHONES

Westford Academy	692-6771	Frost School	692-6230
North Middle School	692-6391	Nabnasset School	692-6233
Cameron School	692-6542	Sargent School	692-6553
Guidance Department	692-8825		
Music & Physical Education	692-4031		

SCHOOL PHYSICIAN

Medical Associates 199 Chelmsford St., Chelmsford, Mass.
Telephone - 256-6511

SCHOOL NURSES

Ruth N. Hall, R. N., Westford, Mass.
Dorothy Healy, R. N., Westford, Mass.
Office Tel. 692-8431 - Academy

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1965.

This report reviews the events of the past year in terms of major areas of interest such as School Plant, Finance, Program, etc. The final section is devoted to a presentation of the 1966 Budget in terms of pupil services.

SCHOOL HOURS 1965-66

Academy	Grades 9-12	8:00 A.M. to 2:30 P.M.
Intermediate	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary	Grades 1-6	8:15 A.M. to 2:15 P.M.

SCHOOL VISITS

You are welcome in your Schools to talk with the School Principal and staff whether or not you have children in the Schools. However, you are urged (1) to check in with the Principal before visiting a class, and (2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in Grade 1 if he reaches his sixth birthday prior to November 1 of the school enrollment year. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second Monday of each month at 7:30 P.M. in the Academy Cafeteria. On the fourth Monday of the month there is usually a Special School Committee Meeting. Meeting and agenda are published. Public is welcome.

SCHOOL CALENDAR 1965-66

Fall Term	September 7 - December 23
Winter Term	January 3 - February 18
Spring Term	February 28 - April 15
Summer Term	April 25 - June 15

Total School Days - 180

Days Omitted:

Columbus Day	October 12
Veterans' Day	November 11
Thanksgiving Recess	Nov. 25 & 26
Good Friday	April 8
Memorial Day	May 30

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

PUBLIC SCHOOLS
Westford, Mass.

1965 IN REVIEW

THE SCHOOL PLANT

The New North Middle School opened January 18, following a disappointing two week delay for final clean up, and a near disastrous one day delay because of power failure. The changeover was smooth due to the preplanning of Principal Hayes and the logistical preparations of Administrative Assistant Snell. Roudenbush and Old Nab were temporarily closed and step two of the School Planning Committee's long range plan was achieved, thanks to the dedication and persistence of Building Committee, Chairman Dr. Benjamin DeF. Lambert, and members Arthur Abbood, Philip Hall, Harold Harrington and Richard Tuttle. To these men the Town should feel a deep sense of gratitude for a job very well done.

However, step three of the long range school plant plan, the construction of a new high school and the conversion of Westford Academy to a middle school, was derailed, first by the refusal of the emergency town meeting in December 1964 to approve a construction appropriation before the January 1 reduction of Westford's state reimbursement eligibility from 50% to 40%, and second by the obvious reluctance of the Town to undertake a high school building program as evidenced by the scant six votes by which the \$8000 preliminary funds were approved.

The Westford Independent Citizens Council (WICC) played an active role in opposition to any consideration of new high school facilities before the mid 1970's when the Westford Academy bonds shall be retired. In support of the delay in high school construction WICC questioned the School Planning Committee's pupil enrollment forecast figures, submitting an alternate set suggesting a more conservative town growth. Also WICC questioned any school organization which departed from the more conventional six year elementary grouping. The WICC forecast may well prove more accurate than the Planning Committee's figures which were based on average five year growth ratios; but then again it may not. There are questionable assumptions as well as one significant computational inaccuracy in the WICC population projection.

The opposition to any modification of the organizational pattern is a little more difficult to understand, except from the point of view of cost. As long as the elementary school facilities are limited to standard self-contained classroom units, then the Town saves money by holding pupils as long as possible at the elementary level and expanding the elementary facilities. Some communities provide a more varied

program at the elementary level, a program which is similar to our Middle School program. Such schools cost as much as our Middle School, but the more expensive features serve mainly the older elementary children. So in recent years there has been active interest in the "middle school" organization, a plan that discourages the removal of grade nine from its proper grouping with grades ten through twelve, and that provides the basic facilities for that group formerly classified as older elementary pupils. According to a recent report from Educational Facilities Laboratory, Middle Schools are under consideration in all sections of the country and many have already been built. Basically the reason for this trend is that the middle school organizational plan is educationally sound. Children age 10-14 have mostly outgrown total teacher dependency so characteristic of the elementary school; yet are not ready for the self discipline of the high school. The middle school plant and program is especially designed to meet this need without incurring the additional cost of the more diversified elective junior high school program.

WICC met with School Committee and with School Planning Committee during the spring, but there have been no further meetings since July 29 when the Town approved A Master Plan for Westford. In response to a fall meeting invitation from WICC, the School Committee chairman responded, "Consensus of the School Committee was that the voting of the Town Master Plan precluded any action in regard to school building until the result of the survey is published and recommendations made. Therefore it seems in the best interest of the Town for the School Committee to have public hearings when this information is available. - - - - ."

The engineering firm of Metcalf and Eddy has been engaged to prepare Westford's Master Plan, and school administrators have provided data as requested, but no formal preliminary report has as yet been received. It is understood that population projections will constitute the first phase of the Master Plan project. In the meanwhile the School Planning Committee is considering additional elementary school facilities, since a new high school by 1968 to relieve total school system overload by then now appears out of the question.

The long awaited Willis Report was released in summary in December 1964. Of special significance to school plant planning are two recommendations: 1) "School districts shall provide a half day of kindergarten for 185 days between September 1 and June 30, with attendance permissive." 2) "A statewide building program should be developed to provide for the replacement of the school facilities erected prior to 1900." The cost to Westford of replacing Frost, Cameron and Sargent, and of providing "permissive" kindergarten spaces would require construction of two elementary schools similar to the new Nabnasset School, complete with addition. And such a program would provide no additional grade 1-5 space for our growing enrollments. The legislative implementation schedule for the Willis recommendation is of course in doubt, and will remain uncertain until positive action is taken at the state level to provide more education money. But the replacement of our old buildings, and provision for kindergartens should certainly be taken into consideration in any long range school building plan, or Master Plan, for Westford.

In the meanwhile the School Committee has sought to hold our elementary pupils in the best of our school facilities, avoiding Roudenbush and Old Nabnasset and placing the overflow grade 5 pupils in the new North Middle School. Transfers of pupils to "out of district" schools are of course necessary in order to take fullest advantage of our limited space. Currently one grade 5 group from Nabnasset is housed in the North Middle School and there are some Frost district grade 1 pupils in Sargent and grade 2 and 4 pupils in Cameron. Next year there will be one Frost, one Cameron, and two Nabnasset grade 5 groups in the North Middle School, some Frost district grade 1 and 2 pupils in Sargent and grade 3 pupils in Cameron. It is unlikely that the North Middle School will be able to absorb more than one group the following year, 1967-68. Without additional school construction by then, organizational plans for our pupils enrollment will become quite complex. The following year, 1968-69, it is doubtful that either the North Middle School or the Academy will have adequate space for their own anticipated enrollments.

The Roudenbush School was rented to Tyngsborough this school year and will also be available for rental in 1966-67 according to the present plan. Old Nabnasset will remain closed unless Nabnasset growth exceeds expectations, and in view of the continued building in this section of Town such an eventuality is not remote.

The expansion of the school plant to replace obsolete buildings and accommodate growing enrollments will continue to be a thorny problem for the foreseeable future.

FINANCE

(See also the 1963 Annual Report of the School Committee)

School costs have been spiraling for the past fifteen years and no plateau is yet in sight. The cost of education is increasing because 1) there are more children, 2) teacher salaries are rising in response to competition and legislation, 3) materials and contract services are more expensive, and 4) the increasing interest in education and the demand for quality has stimulated a reduction in class size and an increase in the number of specialists and supervisors to supplement and to guide the expanding curriculum. If teachers are to be most effective they must be freed from administrative and clerical chores. If programs are to be developed intelligently, then there is a need for coordination and guidance. And if new teachers are to fit effectively into the evolving instructional program, then there is a need for supervision.

The increasing availability of Federal Funds is a blessing and a source of anxiety. Federal legislation on behalf of the nation's schools is designed to stimulate rather than to compensate. Federal funds become available to communities, and regions, as services are increased. In some cases federal monies are matching funds, in other cases outright grants, but in all cases much time must be devoted to analyzing needs, researching programs, and preparing projects which might or might not be acceptable. Some communities have added specialists in federal school legislation in order to take full advantage of available federal money. But it cannot be overemphasized that federal funds for education are not to be made available to communities

on the basis of need or past performances, but rather to underwrite extensions of the present program.

Westford school personnel have been attending conferences on federal aid, have participated in the Lowell Community Teamwork, Inc. meetings, have held two administrative meetings on federal aid, and to date have drafted two proposals, one by Mr. Desmond, Academy principal, "A Work Study Proposal," and the other by Mr. Hayes, Middle School principal, "A Proposal to establish an effective educational program for pupils with a history of poor academic achievement." In the meantime the Town of Westford had identified a Community Action Advisory Committee, whose membership includes Mr. Noy, Nabnasset School principal, who has been much interested in federal legislation from the start and hopes to see introduced into Westford a "Headstart" program for pre-school children age 3-5 years whose limited experiences might jeopardize their grade 1 and later progress.

But much planning and paper work must be accomplished before Westford might benefit from any of the newer federal school legislation.

On the other hand Westford has received substantial funds under Public Law 874 on behalf of pupils whose parents are employed in federal installations. And each year Westford has submitted projects under the National Defense Education Act, PL 864 Title III, successful projects which have returned matching funds for budget offset. During the past year one Academy science project returned \$1100, and two North Middle School projects returned to the Building Committee \$5848. Currently projects in math, science, history, geography and civics totaling \$6375 are awaiting state department action.

Under Title V of the same law Westford has received substantial assistance for the extension of secondary school guidance services over the years. In the past three years direct reimbursements have amounted to about \$5000 of which \$3800 went directly to the Middle School Building Committee.

State aid for education includes general aid under chapter 70, determined by the Town's equalized valuation and by the number of children age 7-16 counted in the annual census. It also includes so-called categorical aid, i.e., aid for transportation, handicapped, state wards, etc. The Willis Report, cited earlier, suggests the need for a greatly expanded state aid to education program. It is probable that the state will turn to a percentage formula when additional funds might become available. This formula would compare a town's equalized valuation per school attending child with the average valuation of the state. The resulting per cent applied to the town's expenditures for education would be that town's reimbursement. So it is understandable that much time was devoted over the past year to gaining for Westford a more reasonable equalized valuation. The value originally assigned would have made Westford eligible for minimum 25% reimbursement. Westford now stands at about 40%, average for the state. The difference between the potential reimbursements, when and if the new formula is adopted, would amount to \$150,000 on a million dollar school expenditure.

PROGRAM

Westford's history - geography - civics curriculum grades 1-12 came under staff review and evaluation this past spring, and a selected committee under the direction of Mrs. Bette Hook, Academy department chairman, worked well into the summer to develop a new guide. Social studies is a very broad area. There was evidence that, lacking a formal guide, the program had become discoordinated. The guide established a sequence to serve as a broad frame of reference, suggesting units and offering a bibliography and supplementary resource materials for each grade level. Available materials were pooled and supplementary materials ordered during the summer so that the new program could be fully implemented in the fall. The curriculum committee then followed up with a long range plan for the strengthening of the history-geography-civics programs over a five year period, a plan which has been accepted by the state department under the extension of the National Defense Education Act. The first project, the procurement of maps, charts and globes, has been budgeted by the School Committee and, if accepted by the state department, will make Westford eligible for 50% reimbursement.

Nabnasset School, under the guidance of Mr. Noy, principal, has developed a long range plan for the continued strengthening of the arithmetic program, and hopefully this project too may prove acceptable for federal matching funds. And the Academy Science department has again submitted an NDEA project for state department action. These projects are developed only after thorough research and evaluation, and represent a great deal of extra staff time. Financial saving to the community because of the matching federal funds provided is considerable, but of even greater value is the improvement of the curriculum and the in-service training provided the staff.

New federal legislation, the Elementary and Secondary Education Act of 1965, with its many sub titles, encourages on all out community effort to improve the educational opportunities of all pupils. The act is aimed especially at financial barriers to educational opportunity and involves outright grants rather than matching funds. The establishment of eligibility and the preparation of projects will prove very time consuming, but also may prove very beneficial to Westford.

A pilot project in reading was inaugurated this past fall, "programmed reading." Mrs. Catherine Lewicke, reading supervisor, had observed the program in another school system, investigated its advantages and complications, and recommended a trial approach in two first grade groups, two transition groups grade 2 and 3, and in the remedial reading program. "Programmed reading" involves independent pupil progress at a speed suitable to the individual pupil. Group instruction is at a minimum; pupil evaluation by teacher is continuous. Organizational problems of course developed, but the eagerness of the pupils more than compensated. By December the program was running quite well and pupil achievement appeared remarkably high. It is yet too early to evaluate, but "programmed reading" holds great promise for elementary pupils of all abilities.

The Career Seminars program under the direction of Mr. Sullivan, guidance counselor at Westford Academy, is in its second year of operation. Selected high school students, following a program setup by local industrial leaders, learn first hand the skills and the education

requirements of various positions in local industry. Participating local concerns are C. G. Sargent's & Sons, Fletcher Granite, Murray Printing, Norman Day, Inc. This program provides a very worthwhile opportunity for our boys to talk directly with men on the job and to receive first hand answers to their questions.

Since School Adjustment Counselor Mrs. Lucille Teno joined the staff a year ago problems of pupil adjustment to school have become more appreciated as emotional rather than behavior problems, and help for these pupils has been sought. Pupil emotional problems are complex; facilities are limited; correction is slow. The State Department underwrites the entire cost of out-of-town treatment and half the cost of local correction, after the required forms have been completed and the psychiatric evaluation approved. Westford has pupils receiving out of town treatment as well as local tutoring and other special help. It seems likely that this program will expand.

Home instruction both by home teacher and home to school telephone has continued this past year in an attempt to enable pupils to continue successfully with their class group following extended absence. This program too receives state aid on a matching basis, following the usual application and medical report.

The special class program for our elementary school age slow learners will continue, but it is felt that our older slow learners can be absorbed in regular program groupings at the secondary level where emphasis shifts from skills to content and where there is a wider diversity of program and grouping opportunities. Moreover, it is felt that continued isolation of these children at the secondary level does more harm than good. Programs will be adjusted to special needs within the total curriculum.

Speech therapy at the elementary level will be extended to a full time program under Mrs. Agnes Shipp in September 1966, and speech instruction at the secondary level will also be extended to a full time position.

Our total program is constantly under staff evaluation, reorganizing and broadening in some areas and becoming more concentrated in others. Pupil needs determine the program, and the ability of our staff to identify and provide for these needs is the measure of staff competence.

PERSONNEL, POLICY AND PUBLIC INFORMATION

The staff turnover rate is still too high; little progress has been made in the development of written policy; and the public seems no better informed on school problems and accomplishments than in previous years. It is disappointing that greater progress has not been made in these three vital areas.

Staff salaries have been moving forward at what appears to be a rapid pace. The average teacher salary in Westford has increased from about \$4500 in 1960 to about \$6300 for 1966; yet area salary schedules for the most part will start a hundred dollars or more higher than Westford's 5000 beginning salary for September 1966, and the legislature no doubt will be debating a \$5500 beginning schedule this next session.

Westford's schedule is competitive above the early steps. It is becoming increasingly difficult to control budget increases and at the same time develop salary policies which will discourage teacher turnover.

The adopted salary scale for 1966-67 as compared with the 1965-66 schedule follows. Advanced degree columns were revised.

STEP	1965-66			1966-67		
	<u>BACHELORS</u>	<u>MASTERS</u>	<u>M+30</u>	<u>BACHELORS</u>	<u>MASTERS</u>	<u>M+30</u>
1	5000	5300	5600	5000	5500	6000
2	5250	5565	5880	5250	5775	6300
3	5500	5830	6160	5500	6050	6600
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
4	5750	6095	6440	5750	6325	6900
5	6000	6360	6720	6000	6600	7200
6	6250	6625	7000	6250	6875	7500
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
7	6500	6890	7280	6500	7150	7800
8	6750	7155	7560	6750	7425	8100
9	7000	7420	7840	7000	7700	8400
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
10	7250	7685	8120	7250	7975	8700
11	7500	7950	8400	7500	8250	9000

The tenure contract carries an automatic double increment.

Parent-Teacher conferences, especially at our three larger schools, seem to be gaining in popularity, where night appointments are offered. A direct communication between parent and teacher in the school room is far and away the most effective possible medium of public information. There were recorded 613 conferences at Westford Academy, about 300 in the middle school and 423 at the Nabnasset School this fall. In addition each of these schools has developed informational school bulletins, the Westford Academy JANUS, the Middle School PARENTS' MEMO, and the Nabnasset School JOURNAL.

Press coverage of School Committee Meetings has been good, but public attendance poor. Additional copies of the evening agenda are always available to visitors, and these agendas contain much background information on each item scheduled for Committee discussion and decision. We as School Committee members are committed to providing the best possible educational opportunities for your children within reasonable fiscal limitations. Your comments, your suggestions, your recommendations are always welcome. But especially we solicit your interest.

THE SCHOOL BUDGET: 90% PUPIL SERVICES

The school budget is a document of considerable public significance; yet even this part of the educational program has never received total public understanding and approval. "The figures are astronomical;" "You have to be a financial wizard;" "You have no choice anyway." All are offered as reasons why one should not involve himself with school budget. But if the school budget is reviewed as a detailed plan of the services to be provided school children for the coming year, then

perhaps the budget might become more meaningful.

Consider the instructional item first, as this item is far and away the largest and most important one in the budget. And within item 2000 is the teaching subsection 2300, the focal point of the entire budget, and the real substance of the educational program.

Before analyzing classroom instructional services it is important to understand that the teacher contract is for the school year, September through June, whereas the budget is for the calendar year, January through December. (Hopefully some day the state legislature might amend the state fiscal year to agree with the federal July 1 fiscal year, and, incidentally, the normal school year.) So only about one third the salaries of new teachers (to start in September) are included in the budget. The budget figure for our 96 teachers is computed from 1965-66 contracts and 1966-67 contracts based on the actual payments falling in fiscal 1966. There are twenty-six biweekly pay periods in the fiscal year, seventeen from January through August (1965-66 contracts) and nine from September through December (1966-67 contracts). The 96 teachers receive an average salary of \$6323 for the calendar year and these 96 teachers perform the front line duty, classroom teaching, for our 2059 pupils grades 1-12.

Consider elementary classroom instructional services. There are 39 class groups totaling 1039 pupils taught by 39 teachers at an average salary of \$6323. Average class size is 26.6. Were average class size to be increased to 30 pupils, only 35 teachers would be required and the saving to the town would be \$25,292 or almost two dollars on the tax rate. Sounds fine, but - - -, with the irregular distribution of ages and residence, even a 26.6 pupil-teacher ratio results in two 34 pupil classes. Were the ratio to be increased, we would surely be saddled with some 40 pupil groups, 15 pupils more than the recommended 25.

On the other hand what would it cost to reduce our average class size to 25 pupils? Three additional teachers at a cost of \$18,969 would be required. The School Committee elected to modify the ratio and provide helping teachers in critical areas.

In order to do his job effectively a teacher should be relieved of all non-instructional duties, and should have the assistance of specialists in special areas. Art is a special area where assistance is desirable. Music is another such area, as is speech therapy. In reading instruction our entire elementary staff is proficient. But remedial assistance is provided for children whose reading problems make it difficult for them to progress in a normal classroom grouping, and overall supervision is provided to assist our new teachers, to research the rapidly evolving field of new techniques in the teaching of reading, and to guide the development of our overall elementary reading program. The costs of these special services to the elementary school teacher, listed partially under item 2100 of the budget, and the balance under 2300, are detailed on the summary page 21. The total is \$56,735.

These special services amount to about four dollars on the tax rate. How important are they? True, speech therapy is for the relatively few whose speech is so poor that emotional and personality complications will develop unless assistance is provided, but to these few, perhaps 100, the service is so critical that the School Committee has voted to make

the elementary position full time in 1966-67. Similarly special class is for the very few whose slow progress in all areas necessitates an almost one to one instructional situation. Should we provide for their needs or abandon them to failure and early drop out, and in the process jeopardize the program of their classmates? Both the speech and the special class programs receive matching state aid which goes directly to the Town's general fund.

Art and music appreciation is a part of the general education program. We are not attempting to develop artists and musicians at the elementary level, but for those with special talents there is the opportunity and the encouragement, and for all others there is a life-time of enjoyment if appreciations can be instilled at an early age. Two teachers serve the elementary music program, as both vocal and instrumental instruction is provided. But instrumental instruction is being phased out of the elementary program, and by 1966-67 the services of the instrumentalist will serve predominantly the Middle School pupils. Both art and music will then be taught directly only on alternate weeks, and supervisors will intensify the in-service and supervisory program for teachers.

It is difficult to decide where to begin in evaluating the reading assistance program. The two specialists work with small groups of pupils with similar problems and try to correct these difficulties so that the pupils can return to regular reading class. For the regular classroom teacher to attend to these cases would monopolize her time at the expense of the other pupils. Those pupils who are successfully helped over reading barriers are in a position to enjoy a successful school experience. How many must be saved each year to justify this program?

The reading director devotes full time to the overall supervision of the reading program, researching new techniques and assisting new teachers in proper grouping of pupils and in instructional procedures. This past year the reading director introduced "programmed reading." Pupils whose previous record indicated failure suddenly caught on and are now making remarkable progress. How many pupils must the director place on the path to successful reading to justify her position?

Other item 2300 teaching services include differentials, substitutes, special instruction for emotionally disturbed and home-bound, in-service teacher instruction, and clerical assistance. All services are system-wide and to attempt to break them down to elementary and secondary would be misleading. Differentials provide travel and supervisory reimbursement for our specialists and for our secondary school department heads, as well as for the coordinator of educational data processing. The substitute item provides temporary replacements for teachers who are ill, attending conferences, or absent for any other reason. Allowance for teaching of emotionally disturbed and the home-bound provides instruction for pupils who are unable to attend or to profit from regular class attendance. And the in-service program enables staff to analyze and strengthen the instructional program, such as was accomplished in the history-geography-civics project of the past year. Two part time clerks are provided our secondary school teachers to relieve them of some clerical chores so that they might

devote more time to class preparation and planning. Administrative clerks at the elementary level provide the same service for elementary teachers. The total for these supplementary services under item 2300 is \$23,406. The detailed breakdown is on the summary page 21.

The secondary school teaching staff numbers fifty-four regular classroom teachers. (To balance the teacher budget account there are listed 96 teachers plus 3 teaching principals. 39 elementary plus 2 reading, 1 music, 1 speech, and 2 special class, added to the 54 secondary equals the 99 staff listed under account 2300.) Average class size has little meaning at the secondary level because 1) the day is longer, 2) the program is departmentalized, and 3) the high school program is largely elective. But the secondary school 18.7 pupil-teacher ratio rates higher than the Willis recommendation of 16.7 secondary and 25 pupils per teacher at the elementary level. To further increase the pupil-teacher ratio would result in larger class groups at the Middle School and the Academy and the elimination of many Academy electives.

Supplementary instructional services at the secondary level not included in the 54 teachers cited, are performed by art and music specialists who not only direct and coordinate the total systemwide program but also provide the actual classroom teaching services at the high school. The special class is located at the North Middle School.

There are other services of special interest to the classroom teacher. Still within the 2000 instructional item are library, audio-visual, testing and guidance, psychological, and educational TV services. These services total \$42,488, excluding supplies and other expenses, or about three dollars on the tax rate.

And finally, there is the direct school administrative expense \$74,352 salaries for school principals and administrative clerks to provide the administrative and supervisory services in each school. The supervisory principals' positions are eleven month positions, and the volume of responsibilities in a growing system usually demands in excess of the eleven months. The most important function of the supervising principal is to supervise the on-going instructional program in the classroom. Also the principal must keep himself available for any assistance the classroom teacher might need in order to avoid interruption of the class. Administrative detail and planning is an after school effort, mainly because there is little uninterrupted time during the school day. The increasing demands on the principal because of growth and change, the latter stimulated as much by the promise of federal aid as by the continuing quest for excellence, have convinced the School Committee that one person can no longer serve in the dual capacity of teacher and principal, even in a small school of less than ten rooms. The position of supervising principal for our three smaller schools was created, effective September 1966, to assure undivided classroom attention to teaching and adequate time for leadership services.

The practice of providing administrative assistance for supervising principals has been questioned from time to time. But again, supervision is the paramount responsibility of the principal. A full time assistant at the high school has enabled the principal to spend considerable time in the classroom working closely with the teaching staff. Part time release of a North Middle School classroom teacher for

administrative service in September 1966 will allow the Middle School principal greater time for supervision and leadership. The cost of this assistance is about \$10,000 for the two secondary schools, equating the Middle School released classroom time to half a teaching salary.

The actual computation of the administrative salary item involves full year salaries of Academy principal and vice principal, North Middle School principal and Nabnasset School principal, as well as the part year salaries of three teaching principals January to September and the part year salary of one supervising principal September to January. Also included are the salaries of three full time clerks and four part time clerks. The administrative services budget also includes educational data processing services for our two secondary schools.

This then summarizes the direct instructional services to the pupil and the supplementary services to the classroom teacher. Other services, the 3000 section of the budget, include attendance, health, pupil transportation, food, and student body activities. The total of this section is \$113,744 of which \$2234 is for supplies and materials. Pupil transportation alone costs \$81,495. \$18,000 is devoted to pupil health, physical and emotional, and the balance for dietician's salary and extra staff pay for interscholastic team coaching and direction of pupil after school activities.

The sum of \$95,000 provides clean classrooms, proper light and heat, to assure pupils the physical necessities for study and concentration.

And finally there are the services provided by the Central Office staff, the administration, supervision and coordination of the total school system. The sum of \$28,705 is budgeted to pay the salaries of superintendent, administrative assistant, secretary and bookkeeper, and the fees for the annual child census.

In summary, the pupil service portion of the budget is \$1,036,897, or about 90% of the total anticipated expenditures. Any increase or decrease in the budgeted amount should be considered in terms of the wisdom of an extension or a reduction in these services. The following table summarizes the distribution of pupil service funds.

SUMMARY PAGE

Elementary		299,846
Classroom Teachers (36)	227,628	
Teaching Principals (3)	8,563	
Specialists		
Art (1)	6,000	
Music (2)	11,950	
Speech (1)	8,150	
Reading (3)	22,885	
Sp. Class (1)	7,750	
New Teachers (4)	6,920	
Secondary		361,333
Classroom Teachers (54)	341,443	
Specialists	16,430	
Art (1)	6,500	
Music (1)	6,500	
Sp Class (1)	3,430	
New Teachers (2)	3,460	
Other instructional Services in item 2300		23,406
Differentials	3,646	
Substitutes	9,960	
Emotionally Disturbed	5,000	
Home Instruction	1,000	
In-Service	2,000	
Part time clerical	1,800	
Total items 2100 & 2300 services		684,585
Other instructional Services (Account 2000)		42,488
Library Services (Librarian & Clerk)	9,703	
Audio Visual Director	5,000	
Guidance 3½ counselors & P. T. clerical	27,270	
Psychological services (reading director)	-----	
ETV service charge 25¢/pupil	515	
School Administration (Item 2200)		74,352
Supv. Principals (3) Ass't. (1)	39,786	
Teaching Principals (3) Jan to Sept	16,873	
Supv. Principal (1) Sept to Jan	2,848	
Clerks 3 full time, 4 part time	12,030	
Educational Data Processing Services	2,815	
Other Pupil Services (Account 3000)		111,510
Attendance Att. Officer & School Adj. C.	8,550	
Health Nurses (2), Doctor, Lowell Menatal Hlth	9,580	
Pupil Transportation 10 buses	81,495	
Food-Dietician	5,400	
Student body Activities Coaching, etc.	6,485	
Pupil Comfort		95,257
Building cleanliness	60,498	
Heat	13,115	
Utilities (power, water, tel.)	21,644	
Central Office		28,705
Sup't. and Ass't.	20,525	
Bookkeeper and Secretary	7,830	
Census	350	
Grand Total - Pupil Services		1,036,897

Following is the report of the School Nurses from January 1, to December 31, 1965:

Children taken home from school because of illness	273
Children taken to the School Physicians or other doctors	20
Nurse-Teacher Conferences	770
Nurse-Pupil Conferences	912
Tested Vision of all children with Massachusetts Vision Equipment. Children referred to Physician	137
Tested Hearing of all children with a Pure Tone Audiometer. Children referred to Physician	59
Assisted School Physicians with Physical Examinations in Grades 1,4,7 and 11 and also students participating in Sports. Students playing Sports were also given a Tuberculin Tine Test and a Urine Test as part of this examination.	
Home Visits:	
Acute Communicable Tuberculosis;	58
Case	23
Suspect	13
Contact	1
Crippled Children	7
Children under 1 year	45
Children 1 year to school age	87
School age children	304
To Middlesex County Sanatorium for X-ray Conferences and Meetings attended	4 44

The Dental Hygienists on the staff of the Nashoba Associated Boards of Health gave Fluoride Treatments to the children in grades 2, 5 and 8. Notices were sent home to parents of children needing dental care.

In April and May, Dr. W. G. MacKenzie Hume conducted two Pre-School Clinics for the children who were to enter grade 1 in September. This gave parents an opportunity to have the children examined, vaccinated and receive diphtheria & tetanus boosters before entering school. 142 children attended.

Oral Polio Clinics, for grade 1 children, were held in Jan. and March.

Tuberculin Tine Tests were given to grade 1 children in March. In November, grade 1 and grade 9 children received this test.

Immunization Clinics are being planned for the Spring.

Well Child Conferences were conducted by Dr. Mary Donald for Pre-School Children. 21 Conferences were held during the year.

For statistics on these clinics and all other Nashoba sponsored activities, see the Report of the Nashoba Associated Boards of Health, appearing elsewhere in the Town Report.

The assistance of Mrs. Margaret Sudak, R. N. in the Vision & Hearing Testing Program has proved very valuable.

We would like to express our appreciation to you, your teaching staff and the school physicians for the cooperation and assistance we have received at all times.

Dorothy A. Healy, R. N.
Ruth E. Hall, R. N.
SCHOOL NURSES

WESTFORD ACADEMY 1965 GRADUATES

Gerald G. Abrahamson	Arthur R. Coffin III
*Christine Marie Allen	Robert Byron Collupy III
Loretta Jeanne Alling	Claudia M. Connell
Shirley Marie Anderson	Richard Connolly
June Ardee Armstrong	Robert Connolly
Donald Ayers	Barbara Astrid Cook
Manuel Vincent Beauregard	Christine E. Cormier
Sheila Nancy Bechard	William F. Corr
Timothy L. Beebe	David William Cosgrove
Cheryl Ann Beede	Barry Allen Craig
Pamela Ann Beede	Stephanie Jean Crawford
Robert Alan Bell	James Hunter Crocker II
Robert V. Berube	Edward Walter Dean
Jean I. Black	Cheryl Jean Decato
Elaine M. Blais	Janice Lynn DiDonato
*Susan Gail Bobryk	Elaine Naomi Donahue
David E. Bolger	John David Doucette
*Gaile Theresa Borland	Donald Jack Drew
Dennis G. Boyd	Donna Lee Duggan
Thomas K. Bradley	Robert W. Eliassen
Paula Brule	Harold Andrew English
Sylvia J. Brule	Bruce C. Epler
Rosemarie E. Buchanan	*Susan A. Ferrell
Paula Frances Burns	*Margaret Finnila
Robert L. Burns	Walter Widden Fletcher III
Linda Alice Butterworth	*Pamela Ruth Forty
*Jean Frances Cassidy	Robert Merrill Gauthier
Lorraine C. Chalifoux	Jonathan Gianoulis
Lawrence Checchi	Stephen G. Gilbert
Susan Marie Chorney	Norman J. Godfroy
Ann Marie Clark	Thomas Groom

Roger D. Hall	Douang Nophalay
Charlotte Frances Haran	Marshall E. Nye
Rhoda Lee Harrison	Donna Lee O'Clair
Clifford Heighes, Jr.	*Martha C. O'Neil
Evelyn P. Hosmer	Gerald J. Oliver
James A. Hudson	Richard S. Palma
Janice Elaine Hudson	Linda L. Paul
Kathleen Anne Jones	*Maxine Alice Preston
Frank Karkota, Jr.	Stephen L. Pyle
H. James Kazeniac	Allan P. Rennie
Robert A. Kesselhuth	Dianne Athena Roderson
Catherine V. King	Clare Ann Romanowsky
Cynthia Ellen Kirk	Dennis P. Ross
Eva Marie Koros	Barbara J. Ryan
Stephen F. Lahan	Henry John Scarfo
*Betsy Lamson	Marsha Gail Secovich
Patricia Ann Lantagne	Gary M. Sheehan
Laura Ann Lavigne	George A. Sheppard
Elizabeth Anne LeDuke	Joyce Ellen Small
Russell LeDuke	Robert Edwin Smith
JoAnne Leedberg	Robert Soubosky
Margaret K. Leedberg	Donna Lee St. Onge
Robert LeGacy	Janet M. Sullivan
Mary Margaret Lessard	Rose Ann Therrien
Kathleen Barbara Malone	Nancy Lee Thomas
Grace M. Mancini	Roger N. Tuttle, Jr.
Eleanor Ann McCarthy	John Tzikopoulos
Elizabeth Ann McDonald	Audrey Anne Wheeler
James Francis McDonald	Jill D. Wilder
Leslie Jean McDonald	Michael W. Williamson
Conrad J. Menard	Theresa Anne Wolfgang
*Carol Ann Miner	Paul Harry Wright
Cynthia Frances Moreno	*Linda Jane Wyman
*Joyce E. Nesmith	John W. Zelukiewicz
*National Honor Society Member	

PROGRAM

PROCESSIONAL: "Pomp and Circumstance"

Elgar

NATIONAL ANTHEM

INVOCATION

REVEREND ROBERT S. SLATER

SALUTATORY ADDRESS

MARTHA C. O'NEIL

HONOR ESSAY

MARGARET FINNILA

SENIOR CLASS ODE - Tune: "Softly, I Must Leave You"

Words, CATHERINE V. KING

HONOR ESSAY

CAROL AN MINER

PRESENTATION OF CLASS GIFT

JOHN DAVID DOUCETTE

President of the Class of 1965

ACCEPTANCE OF CLASS GIFT

STEPHEN FLOYD

President of the Class of 1966

VALEDICTORY

BETSY LAMSON

PRESENTATION OF AWARDS

(Given by the Trustees of Westford Academy)

For Excellence in English	Betsy Lamson
For Excellence in French	Betsy Lamson
For Excellence in Home Economics	Leslie McDonald
For Excellence in Industrial Arts	Robert Bell
For Excellence in Latin	Betsy Lamson
For Excellence in Math & Science	Betsy Lamson - Robert Eliassen
For Excellence in Music	Paul Wright - Eleanor McCarthy
For Excellence in Secretarial Science	Margaret Finnilla
For Excellence in Social Studies	Betsy Lamson

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1965 - Jean Cassidy
Class of 1966 - Thomas Hoermann
Class of 1967 - Nancy Belida
Class of 1968 - Joel Uher

THE JEFFREY H. PETERSON MEMORIAL SCHOLARSHIP

Presented by Gordon Seavey

Roger Tuttle

OTHER AWARDS

Bausch and Lomb Science Award	Betsy Lamson
Betty Crocker Award	Evelyn Hosmer
D.A.R. American History Award	Betsy Lamson
D.A.R. Good Citizenship Award	Jean Cassidy

Presented by Daniel L. Desmond, Principal

SCHOLARSHIPS

Fletcher Athletic Club Scholarship	Robert LeGacy
St. Catherine's Catholic Youth Organization Scholarship - Norman J. Godfroy, President	Paula Brule
Westford Academy Student Council Scholarship	Jean Cassidy
Cynthia MacDougall Scholarship Comm. Chmn.	Roger Tuttle
Westford Academy Booster Club Athletic Scholarship	Paul Wright
John Cafelle, President	Gaile Borland
Westford Grange Scholarship	Robert LeGacy
Miss Ruby Downie, Master, Westford Grange	Walter Fletcher
Westford Academy National Honor Society Scholarship	Betsy Lamson
Thomas Hoermann, President	Paul Wright
Westford Jaycee Citizenship Award	
Richard Verzone, Scholarship Comm. Chmn.	
Westford Teachers' Association Scholarship	
Walter Powers, President	
	Gaile Borland
	Jean Cassidy
	Janice DiDonato
	Elaine Donahue

AWARDING OF DIPLOMAS

MAURICE HUCKINS, JR., M.D.
Chairman, School Committee

WESTFORD ACADEMY ALMA MATER Calkin
FRANK PAGE, Music Director

BENEDICTION

REVEREND RICHARD S. DE VEER

RECESSIONAL - "The Crowning Glory" Alfred Reed
Westford Academy Band, FRANK PAGE, Director

CLASS MARSHAL	STEPHEN FLOYD
CLASS MOTTO	"This is not the end. It is not even the beginning of the end, but it is perhaps the end of the beginning." WINSTON CHURCHILL

CLASS COLORS	Maroon and White
CLASS FLOWER	Red and White Carnations

TEACHING STAFF 1965-1966

TEACHERS	WESTFORD ACADEMY	SUBJECT OR GRADE	UNINTERRUPTED SERVICE SINCE	
Daniel L. Desmond, B.S., M.Ed., CAGS, PRINCIPAL (Salem State, B.U.)		Vice Principal	Oct	1960
Joseph J. Aguiar, Ed. B., Ed M. (Rhode Island College)		English	Sept	1964
Eva N. Brown, B.A. (University of New Hampshire)		Mathematics	"	1958
Katherine Cameron, B.S., M.Ed. (Boston College, Fitchburg State)		Business	"	1964
William J. Cody, B.S., Ed. (Salem State College)		Latin-English	Jan	1965
Marion L. Covell, A.B., M.A. (DePauw Univ., State Univ. of Iowa)		English	Sept	1964
Kathleen M. Cryan, B.A. (Rivier College)		Business	"	1961
Christine F. Demetriou, B.S. (Salem State)		Mathematics	"	1959
Joseph C. Derby, B.S., M.Ed. (Tufts, Salem State)		History	"	1963
Richard N. DeSimone, B.S., Ed. (Salem State College)		Home Economics	"	1954
Dorothy M. Doucette, B.S. (Framingham State College)		Business	"	1965
Carol A. Gibson, B.S., Ed. (Salem State College)		Business	"	1962
Arthur A. J. Goguen, B.B.A. (Boston University)		History	"	1963
W. Bradley Gottschalk, B.A. (Rider College)		History	"	1961
Peter F. Graham, B.Ed., M.Ed. (Plymouth State, Salem State)		Science	"	1964
Sally A. Haberman, B.S. (American University)		History	"	1955
Bette R. Hook, A.B., M.Ed. (Univ. of Michigan, Fitchburg State)		English	"	1963
Stephen S. Howe, A.B. (Brown University)		Industrial Arts	"	1959
Francis A. Joyce, B.S., M.Ed. (Fitchburg State College)		English	"	1964
Fred L. Kelley, A.B. (Bates College)		Latin	"	1964
Jean R. Kelley, A.B., M.S. (Bates, So. Conn. State College)		Chemistry	"	1963
Michael J. Kelly, B.S. (Boston College)		English	"	1962
Marie H. Letts, A.B., M.A.T. (Boston College)		Physical Education	"	1960
Jessie G. Merritt, B.S. (Boston University)		English	"	1955
Irene Mitchell, B.S., M. Ed. (Lowell State, Rivier)		Mathematics	"	1965
Francis E. Nestor, B.S. (Univ. of Mass.)		Librarian	"	1963
Arthur E. Olsen, B.S., S.B., M.Ed. (Bridgewater, Simmons, B.U.)		English	Mar	1960
Walter J. Powers, B.A. (University of Mass.)		Science	Sept	1964
Richard A. Prescott, B.S., M.A.T. (University of Mass.)		Guidance Director	"	1952
Mary T. Quinn, A.B., M.Ed. (Regis, Fitchburg State College)		Business	"	1956
Harold J. Ready, B.S., M.Ed. (Boston Univ. Fitchburg State)		Biology	Oct	1965
Robert S. Sobek, B.S. (University of Mass.)		French	Dec	1954
Madeleine B. Spaulding, A.B., M.A. (Boston University, Rivier)		Physical Education	Sept	1958
Chesley A. Steele, B.S., M.Ed. (Springfield College, Salem State)		Guidance Counselor	"	1962
Francis X. Sullivan, B.S., M.S. (Boston University)		Mathematics	"	1964
Donna A. Walton, B.S. (Potsdam State University)				

TEACHERS NORTH MIDDLE SCHOOL

SUBJECT OF GRADE

Eugene M. Hayes, B.S., M. Ed. PRINCIPAL (Boston College)	English-Soc Studies	Sept 1958
Cynthia A. Apostolos, B.A. (University of Mass.)	Industrial Arts	" 1965
Arthur H. Bailey, B.S.Ed. (Fitchburg State College)	English-Soc Studies	" 1965
Adela B. Blackburn, B.A. (Denison University)	Grade 5	" 1965
Elizabeth Chachus, B.S. Ed., M. Ed. (Lowell State, Rivier)	Guidance Counselor	" 1964
Thomas P. Collins, A.B., M. Ed. (St. Anselms, State Coll. Boston)	Math-Science	" 1965
Albert Costa, B.S.Ed. (Salem State College)	Home Economics	" 1965
Joan E. Dauphin, B.Ed. (Keene State College)	Science	" 1964
Saverio F. DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)	English	" 1960
Ralph H. Drinkwater, A. B. (University of Mass.)	Physical Education	" 1964
Robert J. Franciose, B.S. (Boston University)	Physical Education	" 1965
Lois Gediman, B.S.Ed (Bridgewater State College)	Mathematics	" 1963
Beverly Holloran, B.S. (Simmons College)	English-Latin	" 1964
Christine M. Laumer, B.A. (University of California)	English-Soc Studies	Oct 1963
Nancy Litchfield, B.A. (Lake Erie College)	Math-Science	Sept 1965
Robert W. McAllister, B.S. (Norwich University)	English-Soc Studies	" 1965
Richard A. McAteer, A.A., A.B. (East L.A.Jr. College, Whittier)	Guidance, part time	" 1965
Jacqueline E. Mills, B.A., Ed.M. (Univ. of Toronto, Tufts)	Special Class	" 1964
Stephen C. Moody, B.S. (Boston University)	Mathematics	" 1924
Peter F. Perry, B.S.Ed., M.Ed. (Hyannis State, Boston University)	Reading	" 1960
Marguerite Rennie, A.B. (Wilson College)	Social Studies	" 1963
John A. Sergenian, A.A., B.S., M.A. (Boston Univ., New York Univ.)	Music	" 1963
Robert Souza, B.S.E. (Lowell State)	Science	" 1959
James J. Thomas, B.S.Ed., M. Ed. (Lowell State, Boston Univ.)	Art	Jan 1965
Stella Tsolas, B.S. (Mass. College of Art)	Mathematics	Sept 1957
Joan Woods, B.S.Ed. (Bridgewater State)	Social Studies	" 1946
Ruth L. Wright, B.Ed. (Plymouth Teachers College)	Social Studies, pt. time	" 1965
Judy Zyfers, B.A. (University of Michigan)		

TEACHERS

CAMERON SCHOOL

Alice M. Murphy, B.S.Ed., M.Ed. PRINCIPAL (Lowell St. Cal. C'ldg)
 Frances Bauch, B.S.Ed. (Lowell State)
 Lynn Purnell, B.S.Ed. (Florida State University)
 Marcia Englund, B.A. (University of Mass.)
 Josephine St. Onge, A.B. (Boston University)
 Maureen Connors, B.S.Ed. (Bridgewater State)
 Linda Ayers, B.S.Ed. (Lowell State College)
 Vivian Norton, B.S.Ed. (Lowell State College)

Grade 4
 " 1
 " 1
 " 2
 " 2
 " 3
 " 4
 " 5

Sept 1949
 " 1963
 " 1964
 " 1963
 " 1959
 " 1964
 " 1964
 " 1958

FROST SCHOOL

Rita H. Miller, B.S.Ed., M.Ed. PRINCIPAL (Lowell State, Rivier)
 Florence Morris (Lowell State College)
 Shirley Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)
 Marilyn Sheridan, B.S.E. (Lowell State College)
 Kathryn Wilder (Bridgewater State College)
 Madeline Goucher (Keene Teachers College)

Grade 5
 " 1
 " 2
 " 3
 " 3
 " 4

Sept 1939
 " 1948
 " 1940
 " 1965
 Apr 1953
 Sept 1959

SARGENT SCHOOL

Henry Leyland, A.B., M.Ed. PRINCIPAL (Merimack, Rivier)
 Pauline Moreau, B.A. (Agnes Scott College)
 Susan Pratt, B.A. (University of California)
 Jean Bell (Fitchburg State College)
 Beatrice Provost (Lowell State College)
 Anne Marie Laforge, B.S.Ed. (Lowell State College)
 Laura Husted, B.S. (New Jersey State College)

Grade 5
 " 1
 " 1
 " 2
 " 3
 " 4
 Special Class

Sept 1956
 " 1965
 " 1965
 Apr 1930
 Sept 1952
 " 1963
 " 1958

TEACHERSNABNASSET SCHOOL

Robert A. Noy, B.S., M.Ed. CAGS, PRINCIPAL (Vallejo Coll. B.U.)
 Ann Cogger, B.S.Ed., M.Ed. (Lowell State, Boston University)
 Kathleen Fitter, B.S. (Texas Woman's University)
 Claire Keratsopoulos, B.S. (Lowell State)
 Mary Niles, A.B. (Indiana University)
 Rose Quillin, A.B. (Albertus Magnus)
 Carol Tolpa, B.S.Ed. (Rhode Island College)
 Ann Hansen, B.S.Ed. (Lowell State College)
 Linda Lospennato, B.S.Ed. (Lowell State College)
 Janice McLoon, B.S.Ed. (Lesley College)
 Barbara Quill, B.S. (Emmanuel College)
 Patricia Cody, B.S.Ed. (Salem State College)
 Margaret Hebert, B.S.Ed. (Lowell State College)
 Patricia Nordberg (Fitchburg State)
 Gail Sergenian, B.S.Ed. (Boston University)
 Thomas Gallagher, B.S.Ed. (Salem State College)
 Mary MacLean, B.S.Ed. (Lowell State College)
 Phyllis Quintin, R.N., B.S.Ed. (Lowell State)
 Brenda Benson, A.B. (Western College)
 Melvyn Michaels, B.S. (Springfield College)

NAMESUPERVISORS AND SPECIAL TEACHERS

Lloyd G. Blanchard, A.B., M.Ed. (Dartmouth, Harvard University)
 H. William Snell, B.S., Ed.M. (Suffolk University, Boston State)
 Dorothy A. Healy, R.N. (Framingham Union Hospital)
 Ruth N. Hall, R.N. (Capt. John Adams Hospital)
 Frank J. Page, B.S.E. (Lowell State)
 John P. DeVito, B.M. (Boston University)
 David Manseau, Mus. B. (Boston Conservatory of Music)
 William N. Mietzner, B.S.Ed. (Mass. College of Art)
 Patricia Michaelson, B.F.A. (Mass. College of Art)
 Beatrice Higgins, B.S.Ed., M.Ed., CAGS (Bridgewater State, B.U.)
 Catherine P. Lewicke, B.S.Ed., M.Ed., CAGS (Lowell State, B.U.)
 Angelina M. Flannery, B.S.Ed. (Framingham State College)
 Kenneth H. Robes, B.S. (Dartmouth)
 Agnes C. Shipp, A.B., M.A. (McKendree College, Emerson College)
 Lucille W. Teno, B.A., M.S.W. (Elmire College, Univ. of Buffalo)

SUBJECT OR GRADE

Supervisory
 Reading
 Grade 1
 " 1
 " 1
 " 1
 " 1
 " 1
 " 1
 " 2
 " 2
 " 2
 " 2
 " 2
 " 3
 " 3
 " 3
 " 3
 " 4
 " 4
 " 4
 " 4
 " 5
 " 5

TITLE

SUPERINTENDENT
 ADM. ASST. TO SUPT.
 SCHOOL NURSE
 ACADEMY NURSE
 MUSIC DIRECTOR
 MUSIC TEACHER
 MUSIC SUPERVISOR
 ART DIRECTOR
 ART TEACHER
 REMEDIAL READING TEACHER
 READING SUPERVISOR
 DIETICIAN
 A-V COORDINATOR
 SPEECH PATHOLOGIST
 ADJUSTMENT COUNSELOR

Aug 1957
 June 1964
 Sept 1941
 " 1960
 Apr 1959
 Jan 1965
 Sept 1963
 Feb 1960
 Sept 1964
 " 1956
 " 1961
 Nov 1964
 Jan 1947
 Sept 1959
 Dec 1964

PUBLIC SCHOOLS
Westford, Mass.
ENROLLMENT - OCTOBER 1, 1965

<u>Grade</u>	<u>Academy</u>	<u>N. Middle</u>	<u>Frost</u>	<u>Cameron</u>	<u>Sargent</u>	<u>Nabnasset</u>	<u>Total</u>
12	125						125
11	150						150
10	109						109
9	151						151
8		151					151
7		148					148
6		177					177
Sp		3			6		9
5		30	26	26	29	49	160
4			25	48	23	90	186
3			48	34	34	106	222
2			30	56	22	112	220
1			25	56	51	119	251
Totals	<u>535</u>	<u>509</u>	<u>154</u>	<u>220</u>	<u>165</u>	<u>476</u>	<u>2059</u>

Included in the table above are five tuition pupils from Tyngsboro distributed by grade as follows:

Grade 11 - 3

Grade 10 - 1

Grade 9 - 1

CENSUS SUMMARY - OCTOBER 1965

(ages are as of October 1, 1965)

<u>AGE</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>	<u>PUBLIC</u>	<u>VOCATIONAL</u>	<u>PRIVATE</u>	<u>NOT IN SCHOOL</u>
15	78	72	150	142		8	
14	69	68	137	130		7	
13	74	95	169	157		12	
12	92	71	163	155		8	
11	91	99	190	177		12	1
10	79	91	170	157		13	
9	101	105	206	194		12	
8	107	131	238	226		12	
7	126	101	227	217		10	
6	134	117	251	238		13	
5	120	102	222	6		85	131
4	126	116	242				242
3			240				240
2			216				216
1			238				238
0-1			209				209
Tot.	<u>1197</u>	<u>1168</u>	<u>3268</u>	<u>1799</u>		<u>192</u>	<u>1277</u>

FINANCIAL REPORT OF SCHOOL CAFETERIA

January 1, 1965	\$ 997.13	
Receipts	<u>56,049.03</u>	\$57,046.16
Expenditures Jan. 1-Dec. 31, 1965		<u>65,369.84</u>
Balance Jan. 1, 1966	-	8,323.68
Reimbursements due (State & Federal		<u>8,293.56</u>
	-\$	30.12
(Est. North Middle Inventory		(2,500.00)

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND

Receipts:		
Balance Jan. 1, 1965	\$ 0.00	
Town of Westford	9,990.00	
Football Games	1,495.55	
Basketball Games	1,031.25	
Wrestling Meets	<u>115.95</u>	\$12,632.75
Expenditures:		
Police, Custodians, Officials	2,404.96	
Athletic Supplies, Equipment, Repair	6,297.86	
Football Insurance	830.00	
Transportation	2,088.30	<u>\$11,621.12</u>
Balance Jan. 1, 1966		\$ 1,011.63

FINANCIAL REPORT OF SCHOOL BAND ACCOUNT

Receipts:		
Balance Jan. 1, 1965	\$ 746.49	
	4,639.00	
	<u>636.35</u>	\$ 6,021.84
Expenditures:		
Summer Concerts	400.00	
Music	600.46	
Supplies	529.98	
Equipment	296.07	
Instruments	2,849.00	
Uniforms	<u>34.43</u>	<u>\$4,709.94</u>
Balance Jan. 1, 1966		\$1,311.90

EXPENDITURES OF THE SCHOOL DEPARTMENT

<u>ITEM</u>	<u>1963</u>	<u>1964</u>	<u>1965</u>
1100 School Committee	224.50	457.43	229.58
1200 Superintendent's Office	20,331.14	26,280.42	30,014.61
2100 Supervisors	30,865.26	35,662.85	34,025.13
2200 Principals	65,772.63	74,442.47	78,091.13
2300 Teaching	425,211.29	489,983.61	596,244.54
2400 Textbooks	12,488.89	13,053.26	13,931.01
2500 Library Services	5,182.06	7,715.61	9,364.24
2600 Audiovisual Program	4,791.05	6,009.03	8,249.36
2700 Guidance Services	16,012.97	18,359.10	24,961.16
2800 Psychological Services	---	28.25	24.91
2900 Educational Television	413.00	468.00	491.00
3100 Attendance	68.00	663.40	8,121.88
3200 Health Services	7,821.13	9,280.91	9,137.00
3300 Pupil Transportation	66,914.35	72,328.22	78,286.67
3400 Food Services	2,000.00	2,562.50	5,091.27
3500 Student Body Activities	4,916.97	5,182.31	6,430.90
4100 Operation Of Plant	77,516.14	84,371.74	101,796.22
4200 Maintenance of Plant	20,663.42	19,486.46	16,441.67
5200 Insurance Program	---	---	49.27
6200 Civic Activities	---	357.48	462.87
7200 Building Improvement	---	40.14	140.78
7300 Acquisition of Equipment	9,373.35	14,391.10	9,039.72
GROSS TOTALS	770,566.15	881,094.29	1,030,624.92
FEDERAL AID	5,384.15	27,507.29	40,672.92
	<u>765,182.00</u>	<u>853,587.00</u>	<u>989,952.00</u>

RECEIPTS

	<u>Received 1963</u>	<u>Received 1964</u>	<u>Estimated 1965</u>
School Aid	69,745.21	76,505.21	82,290.00
Transportation	41,971.20	56,987.92	55,612.00
Special Class	6,495.00	6,925.00	10,600.00
Adjustment Counselor	---	---	3,150.00
State Wards	911.40	624.49	743.00
Tuition	3,334.25	3,675.00	3,140.00
Other	1,049.75	686.16	1,000.00
TOTALS	123,506.81	145,403.78	156,535.00
NET COST TO TOWN	641,675.19	708,183.22	833,417.00

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1965

ANNUAL REPORT - TRUSTEES OF J.V. FLETCHER LIBRARY

The Trustees herewith submit their Annual Report for the year 1965, including the report of the Librarian:

The Board organized with H. Arnold Wilder as Chairman and Mrs. Eleanor C. Fletcher as Secretary. Mr. Alan W. Bell was re-elected as a Trustee for three years, and we welcomed new members, Mrs. Arvilla Fox of Westford, elected for three years, and Mr. Richard W. Hall of Graniteville, elected to fill the un-expired term of Miss Marian Winnek.

With the provision of increased reference facilities at both the Westford Academy and the new North Middle School, some relief has been afforded the heavy reference requirements at our Library, but is possibly offset by students from other communities who frequently seek assistance for their school assignments. Growth in the number of borrowers has increased over 30% in the last five years, and by shelf re-arrangement and the addition of new steel shelving in the adult section, limited accommodation has been provided for new volumes, as noted in the Librarian's report. In order to overcome the crowded condition of our book shelves, serious consideration must be given to this problem in the months ahead.

The Children's Room has again been a most popular area. Mrs. Martin Denton, Children's Librarian has aided and encouraged our youngsters in a proper selection of reading materials. Much credit is due Mrs. Denton for her continued capacity to arrange story telling hours during the year.

The walls and ceiling of the stairway and hall, as well as the Librarian's office area were painted in a matching color to our Reading and Reference rooms, and two Lounge Chairs in the Reading room re-upholstered. Outside roof gutters and a number of loose bricks were repaired on the northwest wall of the Library and a new septic tank installed. Similar attention is planned to the southwest roof where icing is a problem.

The most obvious change in our facilities has been the installation of a new Charging Desk, received late this year. This unit, completely portable, is of matching decor with present facilities, permits increased efficiency in the processing of patron's requirements and opens up the access to book stacks. Acquisition was made possible through the Albert Prescott Fund, under the jurisdiction of the Trustees.

The Trustees, in behalf of the Town of Westford, accept with appreciation the generous gift from Miss Marian F. Winnek of additional land adjoining the original library property. This will allow for expansion which will probably be necessary in the near future.

We are pleased to welcome new members to our staff, Mrs. Charles N. Beall as Library Assistant, and Miss Carol Allen as clerk-typist. The Trustees are most appreciative of the efforts and co-operation of the Librarian and her staff during this past year.

H. Arnold Wilder, Chmn.	Eleanor C. Fletcher, Sec.
Elizabeth C. Taylor	Georgia A. Fox
Alan W. Bell	Richard W. Hall

REPORT OF THE EMILY F. FLETCHER LECTURE FUND - 1965

The Emily F. Fletcher Fund again provided the children of Westford and numerous visitors with an excellent program in 1965. On August 18, the Children's Theatre of Boston presented, as an outdoor production, "Rumpelstiltskin" on the grounds of the J. V. Fletcher Library. Through the cooperation of the police, the street in front of the Library was closed to traffic so that the program could be presented in safety. Children from the East Boston Camps were special guests. The cost of the presentation was \$95.00.

REPORT OF MARY ATWOOD LECTURE FUND - 1965

On March 22, 1965, the Atwood Lecture Fund presented another adventure of the sailing ship "Yankee", in "The Yankee Sails the Nile", narrated by Capt. Irving Johnson. Cost of the presentation was \$356.55.

H. Arnold Wilder	Eleanor C. Fletcher
Elizabeth C. Taylor	Georgia A. Fox
Alan W. Bell	Richard W. Hall

TRUSTEES OF LIBRARY TRUST FUND

J. V. FLETCHER LIBRARY
FINANCIAL REPORT FOR 1965

RECEIPTS

Town Appropriation 1965		\$ 20,474.25
Receipts from Dog Licesnes		<u>698.96</u>
TOTAL RECEIPTS		<u>\$ 21,173.21</u>

DISBURSEMENTS

Salaries and Wages		\$ 10,798.88
Books and Periodicals		3,656.92
Building Expenses:		
Fuel	\$ 652.67	
Electricity	509.31	
Telephone	127.46	
Water	27.00	
Custodian Supplies	102.86	
Repairs and Improvements	<u>2,044.37</u>	3,463.67
Equipment		804.50
Library Supplies & Expenses		676.17
Petty Cash		<u>10.00</u>
TOTAL DISBURSEMENTS		<u>\$ 19,410.14</u>
Excess of Appropriations Over Disbursements		\$ 1,763.07
Receipts from Fines, etc.		\$ 636.63
State Library Aid		\$ 1,565.25

REPORT OF THE LIBRARIAN

As we come to the end of the old year and look backward over the year's activities, we note with satisfaction, evidences of growth and increased use.

It had become increasingly evident, that a rearrangement of the children's collection was imperative. By carefully reevaluating according to grade level, each book in the so-called Junior-High room, the conclusion was reached that 80% of the books could be moved to the Children's room; the remainder to be absorbed in the adult stacks.

This move, plus the purchase of three new book stacks, has enabled us to provide an Office and Staff room, much needed work room for the processing of books, additional shelf room, especially for oversized books, foreign books, and the Record collection, and a much larger and more complete children's collection.

The new charge desk has opened up the stack room area to the public, thereby making the whole collection easily accessible and available to all. This entire move has been enthusiastically received by the borrowers.

We gratefully acknowledge many gifts of books and magazines, the flower arrangements furnished by members of the Garden Club which enhance the beauty of our building, the interesting exhibits loaned for the Frost Museum Case, and the many thoughtful acts of kindness of the Staff.

We were honored by the Newark Museum, Newark, N. J., which requested the loan of the medallion "Head of a Roman Girl". This was exhibited for six weeks as part of their exhibition of the work of American women artists. The medallion is the work of Margaret E. Foley, who, as a young girl, taught in the Westford schools.

Your Librarian has had the privilege of attending meetings of the Merrimac Valley Library Association, N. E. Library Association at Wentworth-By-The-Sea, and the Regional Library Association. She was invited to speak before a Problems of Democracy class at Westford Academy to tell the Library story.

The Children's Room, under the direction of Mrs. Martin Denton is a rapidly growing section of the Library, frequented by happy, active and enthusiastic young borrowers. A most successful reading program was conducted again this summer with 103 (10 honorary) completing the program and 10 schools being represented. The Children's Theatre again climaxed the Reading Program with its presentation of "Rumpelstiltskin." Approximately 1000 children and parents attended this fine performance and the presentation of diplomas to those who had completed the requirements of the Reading Program.

Mrs. Denton visited the sixth grade students at the North Middle School to tell the library procedures and the new services available to them. She also has shown slides and talked to the third grade at Frost School on books available for their interests.

Children's Book Week, October 30 - November 6, provided an opportunity to offer special programs for each library day. Miss May E. Day showed her dolls; Mrs. Roscoe Corey talked on Rocks and Minerals, and helped to

identify specimens brought in by young collectors; Mrs. Forty told stories on one afternoon. The week was climaxed by the talk on Saturday morning by Prof. Frederic Burt who told about the Indians of this area to an enthusiastic audience of nearly 100.

Story Hours have been held for children ages 4-8. Volunteers from Senior Girl Scouts and Lowell Teacher's College, alternating with Mrs. Forty and Mrs. Denton served as story-tellers.

A "Wee-Ones" corner, which each little pre-school child claims for his very own was made possible by the kindness of Mr. Alan Bell who built and donated the "Book Trough" which holds picture books and allows the child to browse and "read" his beloved books. On the wall above is displayed the art work of aspiring young artists.

An Adult Reference Shelf which serves as a guide for selecting children's books has been established. Parents and teachers have found this most useful.

The Junior Book Review Committee is a new activity for the younger set. A group of 12 carefully selected readers from grades 4 - 8 have been busy reading and reviewing new junior books. The reviews are typed and pasted in the books to aid other children in making their selections. This committee has met to discuss books they have read, and voted on a candidate for the Newbery Medal Award.

We continue to cooperate with the schools; collections of books and pictures for classroom use are loaned to all teachers requesting them, and teachers are encouraged to bring classes to the library for instruction and orientation.

The Bookmobile continues to give invaluable service both at the Library and Nabnasset. Books are taken regularly to Nursing Homes.

We have recently joined the new Eastern Regional Library System, the first phase of which is the Inter-Library Loan Service from the Boston Public Library.

As we look backward to review our accomplishments, so we look forward to greater things in the future. We must agree that as Westford grows, the Library must anticipate this growth and plan accordingly. Always keeping in mind the preservation of the beauty and traditions of our building, we must also recognize the purpose of the library and the growing needs of the public. More shelving, catalog space, study area, conference room and the important Adult Reading area are needed.

I express my sincere appreciation for the help and cooperation of the Trustees and Staff without which we could accomplish nothing.

Statistics follow.

Alice V. Day
LIBRARIAN

J. V. FLETCHER LIBRARY STATISTICS

CIRCULATION:

Total adult bound volumes	15,623	
Total children's bound volumes	<u>20,387</u>	36,010
Periodicals	1,779	
Pamphlets	115	
Records	165	
Pictures	255	
Puzzles	28	
Maps	8	
Foreign	6	
	<u>2,356</u>	
Total		38,336
Circulation of Bookmobile books at Westford	6,371	
Circulation of Bookmobile books at Nabnasset	1,825	
Circulation at Nursing Homes	1,838	

BORROWERS:

New adult borrowers	222	
New junior borrowers	<u>194</u>	
Total new borrowers		416

ACCESSION:

Volumes added by purchase	1,060	
Volumes added by gift	<u>151</u>	
Total added		1,211
Volumes discarded	871	
Volumes in library		25,747
Records discarded	1	

I N D E X *****

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ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1966



Warrant For Annual Town Election
To Be Held March 6, 1967
AND
Annual Town Meeting
To Be Held March 11, 1967

ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1966



Warrant For Annual Town Election
To Be Held March 6, 1967
AND
Annual Town Meeting
To Be Held March 11, 1967

A TRIBUTE TO CHARLES L. HILDRETH

In acknowledgement of fifty one years of service as Town Clerk, the Town of Westford dedicates this page of the Annual Town Report to Charles L. Hildreth.

For more than a half century, Charles Hildreth has been a part of the most fundamental events of this town, coming in contact with all the citizens.

He has kept the Town records, the Town Meeting notes and voter registration books. He has issued birth and death certificates and marriage licenses. In many ways his work has been part of the lives of all of us in Westford.

We wish him the best of luck in his retirement and we thank him for his long and dedicated service.



OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Alice A. Hildreth	Term expires March 1969
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SELECTMEN

Horace F. Wyman, Secretary	Term expires March 1967
John J. Kavanagh, Chairman	Term expires March 1968
Mark W. Mulligan	Term expires March 1969

ASSESSORS

Victor B. Daly	Term expires March 1967
Norman K. Nesmith, Secretary	Term expires March 1968
Carroll J. Rollins, Chairman	Term expires March 1969

TREASURER-COLLECTOR

Walter P. Teresko	Term expires March 1968
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SCHOOL COMMITTEE

Maurice Huckins, Jr., Chairman	Term expires March 1967
Mary R. Lambert, Secretary	Term Expires March 1967
Raymond D. LaPan	Term expires March 1967
Francis Courchaine	Term expires March 1968
Robert M. Welch	Term expires March 1968
Rita M. Haley	Term expires March 1969
John E. Leggat	Term expires March 1969

BOARD OF HEALTH

Edward F. McLenna	Term expires March 1967
Ralph E. Cole, Chairman	Term expires March 1968
Lucien J. Ménard	Term expires March 1969

BOARD OF PUBLIC WELFARE

Reginald Blowey, Secretary	Term expires March 1967
William C. MacMillan, Chairman	Term expires March 1968
Samuel A. Richards	Term expires March 1969

WATER COMMISSIONERS

Hervey J. Cote, Chairman	Term expires March 1967
Robert V. Cassidy	Term expires March 1968
Alfred T. Wark, Secretary	Term expires March 1969

MODERATOR

Ben W. Drew	Term expires March 1969
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PLANNING BOARD

Harold A. Fletcher	Term expires March 1967
Richard L. McGlinchey	Term expires March 1968
Robert R. Fitzpatrick	Term expires March 1969
Denis Maguire, Chairman	Term expires March 1970
Walter H. Robinson, Jr.	Term expires March 1971

TREE WARDEN

Roger Melancon	Term expires March 1967
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TRUSTEES J. V. FLETCHER LIBRARY

Eleanor S. Fletcher	Term expires March 1967
H. Arnold Wilder	Term expires March 1967
Alan W. Bell	Term expires March 1968
Georgia A. Fox, Chairman	Term expires March 1968
Richard W. Hall, Secretary	Term expires March 1969
Carl G. Lyman	Term expires March 1969

LIBRARIAN

Appointed by Trustees
Alice V. Day

BOARD OF CEMETERY COMMISSIONERS

Walter L. Blanchard, Chairman	Term expires March 1967
Matthew A. Elliott	Term expires March 1968
Albert A. Hildreth	Term expires March 1969

FINANCE COMMITTEE

Appointed by Moderator

Viateur A. Ricard	Term expires March 1967
Peter Sechovich	Term expires March 1967
Nicholas Sudak, Jr.	Term expires March 1967
Robert M. Hicks	Term expires March 1968
Lawrence S. Johnston, Chairman	Term expires March 1968
William J. Kavanagh, Jr.	Term expires March 1968
J. William Blythe	Term expires March 1969
Herbert C. Decato	Term expires March 1969
William C. King III	Term expires March 1969

CLERK

A. Dana Fletcher, Jr.

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Edward F. Harrington	Term expires March 1967
Edward N. Lamson	Term expires March 1967
Carroll J. Rollins	Term expires March 1967

REGIONAL SCHOOL PLANNING COMMITTEE

Appointed by Moderator

Percy O. Daley, Jr.	Term expires March 1967
Norman E. Day	Term expires March 1967
Richard W. Hall	Term expires March 1967

DIRECTOR OF PUBLIC ASSISTANCE

Appointed by Board of Public Welfare
Edith A. Lowney

ASSISTANT TOWN CLERK

Appointed by Town Clerk
Charles L. Hildreth

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Ralph E. Cole, M.D.
Agent to issue Burial Permits	Alice A. Hildreth
Agent	Dorothy A. Healy, R.N.
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking
Inspector of Slaughtering	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT & CLERK OF BOARD OF SELECTMEN

Frederic A. Fisher

TOWN COUNSEL

John L. Connell, Jr.

SUPERINTENDENT OF STREETS

George W. Wyman

SUPERINTENDENT OF MOTH DEPARTMENT

Roger Melancon

DOG OFFICER

William C. MacMillan

BUILDING INSPECTOR

Carroll J. Rollins

GAS INSPECTOR

Vincent E. Koravos

WIRE INSPECTOR

Dennis P. Kane

PLUMBING INSPECTOR

Paul L. McDonald

VETERANS' AGENT

Arthur A. Abbood

DIRECTOR OF VETERANS' SERVICES

Arthur A. Abbood

CIVIL DEFENSE DIRECTOR

Arthur A. Abbood

AGENT FOR BURIAL OF DECEASED SOLDIERS AND SAILORS

James L. Healy

VETERANS' GRAVES OFFICER

James L. Healy

BOARD OF APPEALS

Edward F. Harrington
John J. Barretto
Ellsworth J. D. Jewett

Term expires March 1967
Term expires March 1968
Term expires March 1969

ASSOCIATE MEMBERS

Denis Maguire
Warren G. Morrow

REGISTRARS OF VOTERS

Wilbert L. Vaughn
William R. Healy
Herbert P. Kazeniac

Term expires March 1967
Term expires March 1968
Term expires March 1969

CLERK EX OFFICIO

Alice A. Hildreth

FIRE DEPARTMENT ENGINEERS

Edward N. Lamson
Leo R. Larkin

Francis J. Mulligan
Hubert V. Raymond

RECREATION COMMISSION

Alfred V. Checchi
Francis Courchain
Earle A. Cronan, Secretary
John P. Kelty

Waldo S. Leedberg
Felix R. Perrault
Harry V. Smith, Chairman
Kenneth Stuart

CONSERVATION COMMISSION

Gen. Laws Chap. 40 Sec. 8c

Robert L. Armstrong
Carl O. Benson
Wallace E. MacQuarrie
Janet F. Timberlake, Secretary
John F. Gagnon, President
Louis F. Oliver

Term expires March 1967
Term expires March 1967
Term expires March 1968
Term expires March 1968
Term expires March 1969
Term expires March 1969

SPECIAL TOWN FOREST COMMITTEE

Allister F. MacDougall
Florian Witowicz
Roger Melancon

Term expires March 1967
Term expires March 1968
Term expires March 1969

FOREST WARDEN

Edward N. Lamson

DEVELOPMENT AND INDUSTRIAL COMMISSION

George A. Demirjian
James F. Donohoe, Jr.
Lorenzo R. Provencher
Robert J. Grace
Kenneth N. Kelley
Roland C. Campbell
Robert L. Connell
Selma Unterberg
Vyto L. Andrelinas
Roger M. Breton
J. Alfred Dumont

Term expires March 1967
Term expires March 1967
Term expires March 1967
Term expires March 1968
Term expires March 1968
Term expires March 1969
Term expires March 1969
Term expires March 1969
Term expires March 1970
Term expires March 1970
Term expires March 1970

SCHOOL PLANNING COMMITTEE

Art 27 Annual Mtg - Mar 10 1962

William J. Hart	Term expires March 1967
Ronald H. Johnson	Term expires March 1967
Richard S. Emmet, Jr.	Term expires March 1968
Burt C. Sheehan	Term expires March 1968
Arthur R. Coffin, Jr., Chairman	Term expires March 1969
James B. Hudson	Term expires March 1969
John F. Kavanagh	Term expires March 1969

INTERMEDIATE SCHOOL BUILDING COMMITTEE

Art 1 Special Mtg - Feb 1 1963

Arthur A. Abbood	Harold A. Harrington
Philip G. Hall	Benjamin deF Lambert

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Art 2 Special Mtg - July 16 1964

Everett S. Clement	Walter B. Reilly, Jr., Chairman
Arthur R. Coffin Jr.	Florian Woitowicz
Gordon R. Jones, Secretary	

CHIEF OF POLICE

Joseph R. Connell

POLICE SERGEANT

John F. Sullivan, Jr.

PERMANENT PATROLMEN

Vincent R. Bomal	Stuart B. Hildreth, Jr.
Francis H. Chandonait, Jr.	John J. Mack, Jr.
Douglas L. Deware	George T. Sullivan

PERMANENT INTERMITTENT PATROLMEN

Daniel D. Connell	Keith C. Kiberd
Edward J. Finn	Patrick B. Mulligan

UNIFORMED SPECIAL POLICE OFFICERS

Gregory G. Beskalo, Jr.	Harry B. Lamb
Theodore J. Doucette	Robert L. LeGacy
Wilfred Gelinas	Philip Lord
Donald Gower	William C. MacMillan
Thomas E. Holmes	John J. O'Connell
William J. Hubbard	Edmund T. Szyylvian
Christos L. Koravos	George R. Tebbetts

CONSTABLES

Joseph R. Connell	John F. Sullivan, Jr.
Alfred F. Handley	Leo L. Trudel
Donald L. Stout	

POLICEWOMEN

Dorothy Healy, R.N.	Marjorie R. Pierce
Sonja A. Loney	Marie T. Terenzio

SPECIAL POLICE OFFICERS - TOWN

Arthur A Abbood	Fernand R Gelinas	Arthur E Pellerin
Everett W Atherton	Daniel Grimalizzi	Peter F Perry
Joseph A Aucoin	Donald H Hall	Albert H G Picking
John A Axon	Daniel S Hanley	Everett W Randall
William A Barton	Warren E Henderson	Alfred J Reeves
Willard W Beebe	Allen J Hendrickson	George E Reeves
Raymond A Beauregard	Clifford F Johnson	Uldege Ricard
Lionel R Camire	Leo R Larkin	Frederick C Robinson
Robert V Cassidy	Douglas M Law	Maurice B Rooks
Stanley E Cederberg	John L Lohnes	Allan F Ryan
Ralph E Cole	Harold E Lyons	John F Sanders
Leo J Connell	John J MacLeod	Elliott L Semple
Albert W Cox	Edmund C McGovern	Kenneth Stuart
Clayton L Dearth	Edward F McLenna	Nicholas Sudak Jr
Sumner W Edwards	Philip N McLenna	Walter P Teresko
Augustine R Elliott	Lucien J Menard	Ivan V Whitney
Chester L Ellis Jr	David A Milewski	James J Wolfenden
Robert R Fitzpatrick	Everett E Miller	Edward W Woodward
Walter W Fletcher	Albert E Mountain	George W Wyman
Luke E Fortin	David H Palmer	Shirley C Wyman
	Joseph Paul Parent	

SPECIAL POLICE OFFICERS - PRIVATE CONCERNS

<u>H E FLETCHER CO</u>	<u>MURRAY PRINTING CO</u>	<u>C G SARGENT'S SONS CORP</u>
E Kennard Fletcher	Donald E Courchaine	Clarence Carkin
R Andrew Fletcher Jr	John A Dundas	John J Connor
John H Gantzel	Charles E Milot	Ernest E Harper
Norman E Mochrie	Ralph S Whitney	Mark T Hayes
Larry W Morrill	Wallace N Young	
Paul Ricciardi		
George A Ricker Jr		
George W Sargent		

	<u>M I T - LINCOLN LABORATORY</u>	
Irving D Davis	Lester A Knipe	William D Sheehan
Robert L Day	Paul D Lewis	Elmo D Wilkinson
Edward J Hamilton	John McGovern	Charles E Wills
Henry E Jubinville		W Kenneth Wright

MORRIS BROS GRANITE CO INC

Vernon B Morris

FORREST ROAD GRANITE CO INC

George R Morris

SEALER OF WEIGHTS & MEASURES

George S. Wilder

WEIGHERS OF GENERAL COMMODITIES

John J Buchanan
Helen R Donoghue
Arthur L Healy
J Austin Healy Jr

Albert Nardone
Anthony Nardone
Edward J Pomerleau
Joseph A Pomerleau

Alfred J Reeves
William H Riley
John Shea Jr

WEIGHERS OF GRANITE

Ethel B Ahearn
Ronald J Eamma
Emile Gauthier
Arthur House

William L McKinley
Vernon B Morris
Ruth Murray

MEASURERS OF WOOD & BARK

Thomas D Caless
John A Kimball
Stanley M Kimball
Albert H G Picking

Roger Melancon
Fred Shugrue
Kenneth A Wilson

FENCE VIEWERS

Chester E Blaisdell
W Otis Day
Albert H G Picking

FIELD DRIVERS

Richard T Holmes
J Dennis Sundberg
Paul R Valcourt

CARETAKER OF WHITNEY PLAYGROUND
TOWN COMMON & MONUMENTS

Alfred J Beauregard

CUSTODIAN OF TOWN HALL

Clayton L Dearth

NOTE: The law requires that certain officers, in order to qualify as such, be sworn in and a record of their oath filed with the Town Clerk.

SPECIAL POLICE OFFICERS - OTHER TOWNS

AYER

Ernest L Downing Jr

Walter Picard

CHELMSFORD

Leslie H Adams Jr
Richard F Campbell
Raymond E Harmon

Ralph J Hulslander
Basil J Larkin

PATROLMEN

Frank Baran
John J Bell
Donald J Butler
John P Campbell
Walter W Edwards Jr
Pennryn D Fitts

Barnard L George
Robert E Germann
Charles E Hadley
Edwin R Hodgson
James J Kerrigan
Ronald E Leach

William F McAllister
Robert F McAndrew
Henry R McEnany
James F Midgley
Thomas A Palmer
John B Sousa

GROTON

Ralph E Chalmers
Eliot P Clark

Mayo Darling
George W MacGregor Jr

LITTLETON

William Allan Comeau
Paul Hollingworth

Donald F Leighton
Gene L Stringer

TYNGSBORO

Charles C Chronopoulos
Paul J DesLauriers
Howard F Given

Michael Kiloski
Harold L Pivirotto

PERSONNEL BOARD

Ronald M Woznac ----	appointed	1967
Walter W Gerlach ---	elected	1968
Gerald J Christoun -	appointed	1968
Roland C Campbell --	elected	1969
George S Fletcher --	appointed	1969

TOWN INFIRMARY COMMITTEE

Reginald Blowey
Joseph E Connolly
Kenneth E McNeil

HOUSE NUMBERING COMMITTEE

Norman E Day Chairman

Walter Nyder

Wallace E MacQuarrie

JURY LIST - 1967

Aldrich, Thomas R. Jr.	1 Chamberlain Rd.	Admr.
Anderson, David B.	58 Main St.	Cable Splicer
Anderson, Norman E.	146 Plain Rd.	Elec. Tech.
Austin, Gordon M.	23 Endmoor Rd.	Cable Splicer
Bagley, Elwin A.	2 Concord Rd.	Lab. Tech.
Bennett, Bernard T.	6 Brookside Rd.	Lineman
Benson, Carl O.	45 Main St.	Sheet Metal Worker
Bobryk, Alexander A.	31 Prescott St.	Leather Worker
Boyd, John E.	76 Groton Rd.	Retired
Brigham, Errington A.	104 Tyngsboro Rd.	Merchant
Brule, Edmond	13 Story St.	Retired
Buckland, Phillip R.	43 Oak Hill Rd.	Tel. Worker
Caldwell, William A.	8 Hawthorne Ave.	Line Patrol
Campbell, Kenneth R.	Boston Rd.	Lab. Tech.
Cann, Alfred J.	ColdSpring Rd.	Elec. Engr.
Carlson, Allan D.	385 Groton Rd.	Mech. Insp.
Case, Robert M.	51 Acton Rd.	U. S. Govt.
Cobleigh, Maurice H.	Edwards Ave.	Milk Salesman
Colarusso, Umberto P.	11 Brookside Rd.	Salesman
Conefrey, James R.	44 Lake Sh. Dr. No.	Real Estate
Connolly, Joseph E.	49 Endmoor Rd.	Retired
Cote, Joseph G.	36 Dunstable Rd.	Insulator
Dailey, Edward L.	7 Makepeace Rd.	Salesman
Dearth, Clayton L.	Edwards Ave.	Box Maker
Doucette, Morris N.	10 Fourth St.	Retired
Dubey, Thomas C.	16 Broadway	Wire Wkr.
Dunn, Gordon D.	Depot Rd.	Electrician
Dunn, Kenneth	30 Lowell Rd.	Guard
Ferreira, Robert J.	71 Dunstable Rd.	Testman
Finn, Edward J.	1 Hemlock Rd.	Gas Shipper
Freeman, Robert M.	8 Snow Dr.	Draftsman
Fritz, Barton R.	40 Hildreth St.	Ins. Sales
Gagnon, Ernest P.	31 River St.	Draftsman
Gower, George D.	46 Broadway	Tinsmith
Gower, Thomas W.	Hildreth St.	Retired
Grantz, John J.	Dunstable Rd.	Foreman
Harrington, Harold A.	43 Main St.	Retired
Hilton, Robert M.	1 Snow Dr.	Met. Tech.
Hodge, Charles E.	13 Pond St.	Assembler
Hoover, Harold H. Jr.	54 Depot St.	Elec. Tech.
Jordan, Richard E.	7 Lucille Ave.	Elec. Engr.
Judd, Russell	11 Birch St.	Truck Driver
Kiberd, Keith C.	Concord Rd.	Self-employed
Koning, William	38 Carlisle Rd.	Retired
Lavallee, Raymond G.	185 Groton Rd.	Retired
Lehan, James D.	134 Plain Rd.	Cable Splicer
MacDonald, John W.	194 Tyngsboro Rd.	Electronics
McQuaide, Richard A.	1 Edwards Ave.	Wireman
Menard, Lucien J.	12 Hawthorne Ave.	Type. Repair
Miller, Everett E.	59 Main St.	Retired

Nielson, William C.	98 Old Lowell Rd.	Astro. Eng.
Nixon, Harry E. Jr.	80 Graniteville Rd.	Mech.
Norgoal, Uuno A.	1 Bridge St.	Repairman
Oliversen, John R.	Off Coolidge Ave.	Cable Splicer
Olson, Richard L.	24 Newport Dr.	Raytheon
Paduano, Joseph	Groton Rd.	Restaurateur
Peladeau, Edmund F.	12 West St.	Insulator
Rainville, Noel D.	12 Carlisle Rd.	Assembler
Rice, Ralph R.	7 Depot St.	Nursing Home Mgr.
Rich, Lewis E.	13 Hawthorne Rd.	Elec. Tech.
Richards, Samuel A. Jr.	20 Old Lowell Rd.	Adjuster
Robinson, Milton	34 Lowell Rd.	Elec. Tech.
Rollins, Carroll J.	3 Depot St.	Assessor
Romanowsky, John J.	14 Dunstable Rd.	Brewery Wkr.
Sanders, John F.	28 Boston Rd.	Retired
Sears, Henry F.	4 Bradford St.	Handler
Sedach, George	7 Pine St.	Unemployed
Smith, Harry V.	Elm St.	Fireman
Smith, Jack R.	23 North St.	Engineer
Spinner, Robert J.	9 Boston Rd.	Expediter
Spinney, Donald A.	6 Depot St.	Draftsman
Szylvian, Edmund T.	7 Graniteville Rd.	Fire Fighter
Terenzio, Ralph A.	10 Depot Rd.	Plasterer
Walsh, James B.	22 Prescott St.	Finer
Wilder, H. Arnold	Lowell Rd.	Admr.
Wright, W. Kenneth	25 Main St.	Guard

BOARD OF SELECTMEN

John J. Kavanagh, Chairman
 Mark W. Mulligan
 Horace F. Wyman

ELECTION OFFICERS - 1966

PRECINCT 1

ENROLLED AS DEMOCRAT

Kathleen M. Bradley
Fisher Buckshorn
Teresa M. Buckshorn
Virginia M. Campbell
Joseph E. Chalifoux
Evelyn L. Chorney
Brenda M. Connell
Jacqueline L. Cunniffe
Edith R. Daley
Helen T. Desmond
Joan F. Kavanagh
Paul L. Lahme
Robert B. Muse
Arthur B. Parker Jr.
Martha B. Parker
Alfred J. Reeves
Sally F. Reeves
George A. Richardson Jr.
Mary B. Sawosik
Bertha J. Smith
Alfreda E. Spinner
Robert J. Spinner
Edward T. Sullivan
Eleanor F. Sullivan
Monica L. Sullivan
Lois K. Thuss
Elizabeth L. Verrecchia

ENROLLED AS REPUBLICAN

Arthur A. Abbood
Mary D. Agnew
Evelyn K. Brown
Dorothy E. Caffelle
Jean E. Chisholm
Edith M. Crawford
Elizabeth P. Donovan
Gladys M. Ferguson
Vernita B. Fisher
Frances L. Fletcher
Harold A. Fletcher
R. Louise Fletcher
Lucy Lamson
Alberta P. Lichtenberg
Shirley E. MacDougall
Everett E. Miller
Marjorie R. Pierce
Norma Polly
Mabel M. Prescott
Jennie W. Richards
Madeline E. Sambito
John F. Sanders
Marion P. Sanders
Marie T. Terenzio
H. Arnold Wilder
James Wilkins
M. Theresa Wilkins

PRECINCT 2

Della C. Bechard
Stephen Belinsky
Stephen G. Beskalo
Lorraine E. Bomal
Leo J. Brule
Mary J. Brundrette
Laura C. Connolly
Helena M. Crocker
Mary E. Dailey
Anthony J. Denisevich
Theresa M. Dundas
Edwin D. Evans
Anne G. Healy
Esther T. LeCourt
Edward L. McNiff
Ellen R. Regan
John E. Regan
August P. Ross

Howard V. Anderson
Virginia Beebe
Carl O. Benson
Ruby C. Benson
Reginald Blowey
Bryce H. Crocker
Walter N. Fletcher
Grace G. Forty
Kathleen M. Forty
Donald H. Hall
Ruth N. Hall
Evelyn M. Herrmann
Judith E. Ierlan
Ellsworth J.D. Jewett
Lois O. Jewett
Pauline A. Lefebre
Sonja A. Loney
Robertta J. Miller

Veronica M. Sullivan
Margaret F. Tebbetts
Francis J. Vanbever
Irene A. Woznac
Ronald M. Woznac

Albert H. G. Picking
Bernice G. Picking
Dorothy M. Ricard
Uldege Ricard
Janet F. Timberlake

PRECINCT 3

Frances R. Buchanan
Cecile A. Camire
Rita L. Cassidy
Robert V. Cassidy
Paul F. Cote
Raymond F. Conway
Frederick J. Cronin
Edward L. Dailey
Dorothy M. Desmarais
Ruth M. Doucette
Jennie E. Duke
Ruth M. Eastwood
Dorothy L. Gionet
Rita M. Haley
Harry C. Johnson Jr.
Julia M. Johnson
Stanley M. Kosowicz
Mary S. Koziol
Ronald W. LaVie
Irene J. Menard
Anthony J. Niemaszuk
Maurice F. Paquin
Raymond L. Paquin
Allan F. Ryan
Barbara E. Ryan
Regina M. Sherburne
Ruth A. Sundberg
Esther S. Wyman
Verna M. Zaher

Barbara A. Adams
Vera E. Bettencourt
Barbara E. Brewer
Ruth E. Chamberlain
Gerald J. Christoun
Teresa F. Coffin
Earle A. Cronan
Beverly J. Dearth
Herbert C. Decato
Adeline E. Eliassen
Donald F. Farrell
Phyllis E. Haberman
Ruth E. Hendrickson
Anita A. Hook
Joan T. Hopf
Christos L. Koravos
Dorothy P. Lorentzen
Edna G. MacLeod
Dorothy I. Mann
David B. Morash
John P. McDermott
Phyllis H. Peterson
Constance M. Robinson
Michael J. Terenzio
Mildred E. Terenzio
Enid F. Vaughn

PRECINCT 4

Walter P. Bohenko
Roland J. Cote
Francis Courchaine
Margaret K. Donahue
Beatrice J. Douglas
Robert R. Fitzpatrick
Frances T. Forest
Margaret T. Healy
Brian F. Kavanagh
John F. Kavanagh
Herbert P. Kazeniac
John W. Kelly
Andrew Kostechko
Alice V. Lahme

Leslie N. Athorn
Frederick O. Baker
Nellie A. Butko
Beatrice E. Collins
Gertrude E. Comey
Bertha C. Cornwall
Lillian L. Costello
Winifred A. Daly
Ruth DeLaHaye
Doris C. Dunsford
John F. Gagnon
Edith E. Greenslade
Shirley V. Greenslade
Eleanor Haley

Philip Lord
Bertha A. Lund
Carol A. McDonnell
Sarah L. McKniff
Janice E. Mulligan
Viateur A. Ricard
Frank P. Shugrue
Anna J. Suzedelys
Leo E. Therrian
Lillian R. Woodward
John J. Zelukiewicz

Alice B. Hunt
Harold E. Lyons
Helen E. Lyons
Clara Mack
Marion J. MacQuarrie
Wallace E. MacQuarrie
Annie L. McMurray
Albert E. Mountain
N. Lois Pearson
Marion Rogers
Gladys C. Rooks
Lucy Shugrue
Mary R. Stone

BIRTHS

Recorded by the Town Clerk - 1966

<u>DATE</u>	<u>NAME</u>	<u>PARENTS</u>
Apr 8	Abely David Phillip	Edward P Jr & Estelle M (Grondine)
Feb 8	Adams Gilbert Crocker III	Gilbert C Jr & Barbara R (Carter)
Aug 8	Adams Ronald Lee	Harvey R & Marcia E (Glynn)
Dec 22	Aguiar John Paul	Joseph J & Marcia J (Alexander)
Aug 17	Amoroso Lisa Grace	Vincent J & Hattie M (Ingram)
Sep 27	Anderson Debra Lee	Howard V Jr & Sandra J (Woznac)
Jul 26	Anderson Douglas Andrew	John W & Barbara C (Reis)
Dec 28	Anderson Eric David	John R & Irene J (Harnois)
Jun 24	Auger Brian Joseph	Richard J & Marion F (Cafiso)
Jan 15	Bakalyar Kevin Erik	George A & Joan (Andersen)
Dec 20	Balker Cindy Lee	Alberto C & Bettie I (Langill)
Jan 17	Barrelle Sheryl Ann	Richard W Jr & Barbara E (Poppewell)
Aug 3	Bauer Courtney Marie	Philip M & Mary E (Mooney)
Nov 11	Bean Richard Allen Jr	Richard A & Judith A (Moriarty)
Dec 5	Beauregard Steven Joseph	William C & Doris I (LaPlante)
May 24	Blanchard Brent Bernard	Bernard L & Patricia (Bundy)
Jul 29	Boisvert David Joseph	Hubert J & Denise M (Lacombe)
Apr 14	Bouchard Donald Joseph	Norman J & Lorraine C (Gelinas)
Jun 14	Bouchard Paula Alice	Paul W & Florence A (Raymond)
Oct 6	Braga David Thomas	Robert F & Diane (Costopoulos)
Feb 23	Britt Joseph Stephen Jr	Joseph S & Susan M (France)
Apr 6	Brooks Kevin Michael	Eugene H & Kathleen H (Hodgson)
Dec 17	Brown Michelle Rose	Peter N & Darlene (Schulmeister)
Nov 7	Brown Scott Anthony	Peter S & Shirley A (Ruffalo)
Apr 28	Buchanan Leslie Ann	John H & Barbara A (Kelly)
Nov 29	Burton Debra Jeannine	Russell P & Marie C (Lamy)
Jul 8	Butler Audry Jean	David W & Joyce M (Abbott)
Nov 15	Caprigno John Robert	Richard A & Eva H (Morais)
Jul 15	Carpenter Kristen Paula	George A & Patricia A (Lavery)
Oct 8	Carriger Tanya Deirdra	Charles A & Shirley (Porter)
Dec 14	Carrow Leslie Ann	A Grant & Phyllis L (Cowdrey)
Nov 6	Casparro James Anthony	James L & Rita M A (Guillemette)
Apr 2	Cheney Karen	Paul W & Gloria C (Bussiere)
Jun 8	Clawson Clifford Townsend	David C & Dorothy H (Eaton)
Jul 26	Cole Victor Alexander	Roger C & Joyce M (Lovely)
May 30	Connell Anthony Robert	Robert & Marjorie A (Smith)
Aug 2	Connell Joseph Richard Jr	Joseph R & Joan (Crowley)
Sep 20	Connor Jennifer Lynn	Thomas F & Carolyn M (Sundquist)
Sep 20	Connor John Thomas	Thomas F & Carolyn M (Sundquist)
Jul 4	Cook Lorie Lynn	Chester H Jr & Marjorie E (Warren)
Jun 7	Cooper	Roger & Frances (McKinley)
Oct 29	Cote Deborah Christine	Ernest E & Emily F (Mikenas)
Jun 5	Cote Theodore William	Norman A & Nancy R (Paduano)
Jun 25	Coughlin John Francis III	John F Jr & Carol A F (Costa)
Nov 22	Croft Thomas Albert	Albert W Jr & Patricia E (DuPont)
May 18	Cronin Cheryl Ann	Frederick J & Lorraine P (Coutu)
Jan 1	Croteau Michael Edward	Howard E & Mary L (O'Connell)
Oct 1	Daoust Karen Marie	Raymond A & Blanche (Lizotte)
Jul 19	Day Jonathan Hopkins	David S & Carol-Ann (Clyde)

Apr 14	Dearth Jeffrey Scott	Andrew H & Alma R (Anderson)
Aug 6	Dehney Colette Laura	George J & Annette (Lemay)
Feb 3	Desharnais Theresa Marie	Armand G & Elizabeth E (Fraser)
Oct 10	Desmond Julia Marie	Daniel L & Joan M (Kinhan)
Oct 11	Desrochers Gary John	Richard H & Earline M (Constantineau)
Sep 18	DeWolfe Janet Lynn	Robert P & Ruth A (Hall)
Apr 4	Drinkwater Daniel Holbrook	Ralph H & Rose M (Capodanno)
Oct 12	Duffett Debra Anne	Edward T & Patricia J (Sullivan)
Aug 8	Dundas Susan Jean	David J & Rita L (Cote)
May 30	Evans Lisa Marie	Ellsworth O Jr & Joanne E (Gould)
Feb 3	Ferreira Robin Lynn	Robert J & Patricia J (Lamb)
Nov 16	Fields Pamela Sue	Richard M & Carol S (Charshoodian)
Jun 30	Fletcher Christian Guenther	E Kennard & Brunhilde G (Rauschmaier)
Jul 27	Fletcher Michelle	Kenneth C & Marcia (Worth)
Feb 3	Frank Michael Louis	Samuel I & Carole A (Dodge)
Aug 11	Franz Karin Marie	Clement F & Mary C (Sproul)
Apr 1	Garside Lauri Jean	Alfred J & Betty J (Piper)
Aug 24	Gelinas Bryant John	John J & Paula L (Huggins)
May 8	Gendron	Paul S & Lorraine (Lacombe)
Dec 2	Goncz Jason Jon	John H & Patrice (Monell)
Aug 17	Gosselin Louise Rita	J George A & Annette G (Lippe)
Sep 22	Goudreau Dennis David	Gerard N & Ruth E (Langley)
Dec 14	Grant Thomas Michael	Ronald A & Lea J (Solo)
Jul 9	Graustein Arthur William III	Arthur W Jr & Mary A (Costello)
Nov 7	Greco Lynda Ann	Joseph A & Gail P (Clark)
Dec 31	Griffiths Sheryl Suzzanne	Alfred P Jr & Mary K (Holland)
Dec 2	Guthrie David Andrew	Joseph A Jr & Jean F (Hayes)
Jul 17	Haberman Kristine Jean	Donald G & Jeannine (Moulton)
Jul 26	Hanson Robert Roy	Leonard B & Marcia A (Burrows)
Jul 15	Harkins Kimberly Ann	Norman D & Constance (Charbonneau)
Apr 6	Harrison Robin Lee	Donald P & Barbara J (Wright)
Dec 1	Helfant Michelle Eugena	Thomas E & Charlene (Tremblay)
Dec 16	Hicks Sharrington Christina	Richard M & Marilyn J (Davey)
Jan 26	Holleran Michael Patrick Jr	Michael P & Phyllis S (Sullivan)
Nov 10	Holmes Bernard Gilbert Jr	Bernard G & Diane L (Vincent)
Jan 17	Holmes Robert Allan	William S & Mary D (Carney)
Aug 13	Hook Charles Ralph	Charles E & Anita A (Terenzio)
Nov 21	Jaroncyk Christopher Frank	John & Mary A (Barbuti)
Sep 3	Jekanoski Robert David	Stanley C Jr & Joyce R (Traquair)
Apr 3	Johnston Jeffrey Merrill	Douglas R & Carlene A (Merrill)
Nov 3	Kavanagh Brian Francis Jr	Brian F & Louise F (Donohue)
Jan 30	Kelley Brenda Elaine	Kenneth N & Donna M (DeGroot)
Nov 16	Kelly Traci Frances	Stephen D & Sandra J (Wilkins)
Mar 5	Kenyon Kristen Elizabeth	Richard E & Gale D (Daggett)
Dec 25	King Natalie Joy	Edward P & Donna A (Sullivan)
Dec 27	Knox Carol Elizabeth	Raymond L & Beverly J (Long)
Aug 3	Korsak Kimberly Lynne	Charles J & Carol C (Brittain)
Sep 30	Lahan Mark William	William H & Yvonne T (Sullivan)
Nov 30	Lally Keith Patrick	Michael J & Charlotte (Haran)
Feb 12	Lamy James Francis	Francis J & Mary (Burton)
Apr 2	LaSalla Darren Sabbath	Joseph R & Margaret L)Pfeiffer)
Oct 11	Lawrence Celeste Marie	Walter C & Carolyn A (Kinghorn)
Dec 29	Leary Harold Joseph	Burton L & Sheila A (O'Donnell)
Oct 1	LeGacy James Denis	Robert L & Lois (Chapin)

Jul 26	Lemire David Allen	Anthony J & Sandra (Peters)
Oct 17	Levine Catherine Marie	George J & Susan M (Hurton)
Sep 25	L'Hussier Dale Ernest	Ernest & Dorothy H (Brown)
Nov 29	Lichtenberg John Charles III	John C Jr & Cheryl L (Wanke)
Aug 29	MacDougall Alexander Jackson	Stephen C & Shirley E (Burne)
Mar 23	MacGillivray Hannah	Earl P Jr & Priscilla (Bond)
May 7	Macpherson Heather Faith	Ian A & Edna N (Lamb)
Mar 27	Marshall Amy Irene	Warren J Jr & Agnes J (Elie)
Aug 2	Marshall Karyn Anne Jaeger	David H B & Marianne T (Jaeger)
Feb 11	Martinage Nancy Marion	Paul H & Florence A (Fitzpatrick)
Mar 15	Masse Christopher Daniel	Arthur O & Phyllis A (Celata)
Nov 9	McCormack Marion Catherine	James E & Judith A (Mulholland)
Jun 9	McDonald Bruce Joseph	Ronald J & Beatriz L (Infante)
Aug 25	McIlwrath Dean Stewart	William G & Sandra J (Martin)
Sep 15	McLenna Diane Marie	Philip N & Pauline R (Sheridan)
Oct 6	Membrino Lisa Ann	Charles P & Sharon M (Boisvert)
Mar 30	Morin Jessica Lynn	Norman E & Sylvia G (Blowey)
Dec 31	Mulligan Michael Shaun	Francis J & Marion E (Fitzpatrick)
Dec 1	Murray John Edward	Paul F & Mary L (Lawler)
Dec 1	Murray Joseph Thomas	Paul F & Mary L (Lawler)
Apr 22	Neal Mark Anthony	Burl L & Zaida (Farinha)
Oct 16	Neal Patricia Valerie	Victor F & M Lynn (Ryder)
Mar 17	Needham Donald William	Donald W & Beverly A (Rich)
Jan 28	Newell Timothy Everett	Henry J & Marcia L (Ryan)
May 29	Noones Sharon Carol	David W & Carol A (Lessner)
Mar 19	Norander Lisa Jane	Robert R & Rita (LaPlante)
Dec 11	Norton Timothy John	Charles G & Vivian R (Cornwall)
Mar 3	O'Clair Kimberley Ann	Samuel & Ellen M (Gagnon)
May 3	Olsen Laurie Ann	Charles S & Carol A (Michaud)
Jul 7	Otterson Alisa Beth	George I Jr & Lois J (Renson)
Sep 23	Otterson Barbara Jean	Walter L & Dorothy F (Prosper)
Jun 22	Picariello Dawn Marie	William J & Nellie W (Pouliot)
Mar 7	Pick Sandra Bridget	Donald B & Carol A (Coughlin)
Feb 8	Pond Robert Matthew	Robert P & Barbara L (Smith)
Jan 2	Pouliot Cynthia Beth	Frederick B Jr & Beverly A (Burkle)
Jul 18	Preston Deborah Read	John G & Sheryle A (McNeill)
Jul 29	Prins Thomas Harvey	Harvey R & Itke (Ingwersen)
Jan 10	Quintal Richard Carey	Richard P & Patricia M (Carey)
Apr 25	Records Jonathan Donald	David P & Ethel M (Dale)
Mar 12	Reilly James Crowley	Walter B Jr & Regina (Dolan)
Jul 19	Ricard Bruce Scott	Lionel J & Irene R (Lagasse)
Aug 26	Ricard Joseph Victor Michael	Claude J & Therese M (Pellerin)
Sep 27	Rigsby Timothy Jay	Roy T & Elaine (Vaillancourt)
Sep 13	Rioux Michael Alan	Richard R & Margaret (Gagnon)
Sep 16	Robes Heather Anne	William L & Margaret L (Cook)
May 10	Rodrigue Wes Donald	Donald R & Lorie J (Carron)
May 24	Rodwell William Joseph III	William J Jr & Jeanne A (McGrath)
Jun 23	Ryan Allyson Marie	Allan F & Barbara E (Whealen)
Sep 4	Salimeno Craig Anthony	Kenneth F & Martha H (Koath)
Nov 12	Saulnier David Scott	Richard E & Judith A (Prendergast)
Feb 16	Savage Doreen Maire	Norman E & Sandra (Elliott)
May 20	Scaplen Michael John	Albert G & Patricia M (Jelley)
Jun 15	Schaub Tracey Ann	Paul A & Jean M (Byrne)
Apr 14	Schmidt Joseph Anthony	James R & Mary A (Spahle)

Nov 25 Sellers Marlyn Marie
 Oct 7 Shepard Todd Alan
 Aug 27 Sheppard Stephen Ted
 Apr 16 Sleeper James Brian
 May 28 Snyder Glenn Helmut
 Jan 18 Steinhaus Wendy Ann
 Apr 18 Stevens Gregg Laurence
 Apr 22 St Gelais
 Nov 3 St Ours Emma Lou
 Jan 29 Sundberg Douglas Jay
 May 23 Swain Donna Maria
 Nov 14 Terenzio Debra Lynne
 Sep 6 Tessier Brian Stephen
 Jun 23 Tobey Laura Jean
 Apr 11 Towne Michael Joseph
 Nov 18 Trainor John David Jr
 Dec 21 Trolan Eric Scott
 Dec 17 Upperman Susan Diane
 Jan 30 Valcourt Richard Norman
 Feb 16 VandeKerkhoff Ann Marie
 Mar 27 Vennard Paul Ellswood
 Mar 1 Webb Deslie Ann
 Dec 16 Welch Brian Richard
 Jul 1 Welsh Jennifer Suzanne
 Jul 13 Wood Randy Paul
 Jan 14 Woznac Tracy Ann
 Jul 1 Wright Jon Scott
 Jun 17 Wright Kim Marie
 Aug 19 Zaleski Julie Ann
 Oct 26 Zusin Donna Marie

Hoyt L & Mary R (Encarnation)
 George E & Melva J (Wilson)
 James R & June A (Bishop)
 Richard E & Elizabeth (Vennard)
 Helmut P & Ilse (Hauck)
 Orrin L & Sandra L (Bresse)
 Robert S & Norma E (Kibbee)
 Rene & Marjorie (Hall)
 Leo & Rita (Custis)
 Douglas C & Elaine M (Chaisson)
 Robert & Josephine (Russo)
 Michael J & Mildred E (Boomer)
 Raymond E & Maureen F (Henry)
 James R & Jean E (Sandberg)
 Joseph E Jr & Margaretha (Areltdt)
 John D & Elaine A (Holmes)
 Richard W II & Karen (Lee)
 John C Jr & Nancy J (Woodworth)
 Robert & Edith M (Brule)
 Harold G & Catherine M (LaValle)
 Frank T Jr & E Lucille (Miller)
 John R & Paula J (Westwood)
 Richard L & Judith (St Pierre)
 John W & Flora E (Caton)
 Floyd P & Theresa A (Smith)
 Ronald M & Irene A (Wasileuskas)
 Claude H Jr & Ann (Haran)
 Richard & Diane (Raisanen)
 John F Jr & Rosemary A (Mullen)
 William J & Carol A (DiPalma)

Males 105; Females 89;

Total Births 194

MARRIAGES

Recorded by the Town Clerk - 1966

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
Aug 27	Alcorn Donald Alvin	24	Westford	Lowell
	Johnson Joyce Joan	23	No Dartmouth	New Bedford
Jun 25	Antonelli Peter II	22	Westford	Lowell
	Dodge Mary Louise	20	Chelmsford	Worcester
Sep 23	April Armand Henry	19	Lowell	Lowell
	Pard Judith Ann	19	Westford	Lowell
Apr 30	Armstrong Robert Lindsay Jr	21	Westford	Worcester
	Gaudet Maureen Ann	19	Billerica	Lowell
Apr 16	Arseneault Paul Henry	24	Lowell	Lowell
	Lavigne Sandra Frances	25	Westford	Lowell
Sep 17	Baker James Leonard	22	Westford	Lowell
	Albertine Carol Diane	19	Somerville	Cambridge
Aug 28	Barnard Gerald Lynn	22	Weston	Washington DC
	Mullin Jane Margaret	22	Westford	Lowell
May 28	Beard Wilbur Owen	20	Westford	Groton
	Levasseur Anna Marie	19	Chelmsford	Brooklyn NY
Oct 22	Benham Richard	22	Littleton	Medford
	Gerace Louise	20	Westford	Ayer
Jul 2	Bolduc Albert Joseph	50	Lowell	Lowell
	Isabelle Jeanne D'Arc (Drolet)	39	Westford	Shawinigan Can
Sep 17	Boyd Franklin James	24	Westford	Fitchburg
	Lamb Eloise Jane	24	Lowell	Asheboro NC
Jun 4	Cannata Paul	19	Lawrence	Lawrence
	Black Jean Isabella	18	Westford	Lowell
Sep 24	Cassidy Gerald Raymond	21	Westford	Lowell
	Romanowsky Clare Ann	19	Westford	Lowell
Mar 20	Clark Donald Ray	22	Salinas Cal	Hulen Ky
	Regan Frances Ellen	22	Westford	Lowell
May 28	Collins Philip Joseph	19	Westford	Winchester
	Lawson Marlene Ella	21	Westford	London Eng
Sep 3	Cornwell Ronald Joseph	18	Barnstable	New Bedford
	MacMillan Susan Ann	20	Yarmouth	Lowell
Dec 3	Cosgrove David William	18	Westford	Lowell
	Cook Barbara Astrid	19	Westford	Lawrence
May 14	Cronstrom Peter V	20	Dunstable	Concord
	Ensor Meredith S	20	Lexington	Boston
Aug 20	Cross Mirle Carroll	20	Bennington Vt	Bennington Vt
	Kittle Mary Elizabeth	20	Westford	Scranton Pa
May 14	Daly Vincent Benedict Jr	22	Westford	Lowell
	McCormack Marsha Gail	21	Chelmsford	Exeter NH
May 7	Damon Gordon George	30	Williston NY	Jamaica NY
	Zanchi Dale Nickie	23	Westford	Lowell
Oct 29	Davies Brian Larkin	20	Westford	Haverhill
	Ouellette Rita Blanche	20	Westford	Lowell
Aug 27	Day Joseph Clark	21	Pittsfield	Lowell
	Brady Margo Foye	18	Westford	Lowell
Feb 26	Day William Arthur	21	Westford	Lowell
	Small Joyce Ellen	18	Westford	Maine
Dec 5	Degagne Maurice R	26	Groton	Lowell
	Fritz Carolyn R	22	Billerica	Revere

Oct 16	DeMarino Edward Jr	22	Westford	Somerville
	Elliott Irene Florence	24	Woburn	Boston
Jun 26	Dombrowski Walter Frank Jr	20	Lowell	Lowell
	DeMarino Beatrice Rose	19	Westford	Somerville
Jul 30	Duddy Roy Arthur	21	Chelmsford	Waltham
	Szylvian Margaret	20	Westford	Lowell
Jul 9	Ellison Frederick J H	55	Westford	Westford
	Mazukna Florette M (Milot)	48	Westford	Westford
Aug 20	Fails Darro Fallon	24	Pt Arthur Tex	Wichita Falls Tex
	Mamalis Ramona Ellen	21	Westford	Mt Holly N J
Oct 30	Famolari Eugene Jr	28	Everett	Boston
	Parent Pauline Rita	24	Westford	Lowell
May 7	Fellows William Paul	29	Westford	Melrose
	Wilson Katherine Alice	24	Littleton	Winthrop
Sep 10	Gardner James Frederick Jr	20	Ayer	Lawrence
	Rockwood Joyce Ann	20	Westford	Lowell
Oct 15	Gelinas George Edward	18	Westford	Lowell
	McAfee Ann Marie	20	Dracut	Lowell
Feb 19	Gintner John William Jr	21	Groton	Ayer
	Farley Christine Helene	21	Westford	Boston
Oct 8	Gladu Raymond Edward Jr	21	Westford	Somerville
	Fellows Sandra	22	Westford	Boston
Apr 9	Glaude Albert Maurice	23	Westford	Lowell
	Beaulieu Tamara Alicia	18	Westford	Lowell
Jan 8	Haigh Robert Alfred	35	Westford	Natick
	Rayner Alice E (Wright)	28	Maynard	Hope Me
Dec 10	Halvorsen Harry Fjeld	57	Chelmsford	Horten Norway
	French Dolores L (Granger)	39	Westford	Highgate Ctr Vt
Aug 13	Hawkom Norman Arne	24	Westford	Boston
	Nelson Linda Ruth	23	Woburn	Woburn
Apr 2	Holt Darry Robert	24	Arlington	Gary Ind
	King Virginia Mary	23	Westford	Yorkshire Eng
Oct 15	Ignatowich John Francis	19	Chelmsford	Lowell
	Mignault Sandra Ann	18	Westford	Tewksbury
Dec 23	James Alvin Laird	60	Woburn	Lonaconing Md
	Tetreault Dorothy A (Bleyer)	47	Westford	Haverhill
Jul 2	Jarvis Francis Bishop	59	Westford	Westford
	Horskin Edith Ella	57	Lawrence	Lawrence
Sep 24	Kelleher Paul Charles	25	Acton	Cambridge
	Herget Paula J (McCarthy)	22	Westford	Somerville
Oct 8	King Paul Stephen	21	Arlington	Cambridge
	Leedberg JoAnne	19	Westford	Lowell
Aug 6	Lacana Richard Joseph	23	Norwood	Boston
	Blanchard Carol Ann	20	Westford	Lowell
Aug 13	Leedberg Waldo Sidney Jr	22	Westford	Lowell
	Merrill Charlotte Sharon	20	Dracut	Dracut
Oct 8	Lemire Harold Eugene	22	Westford	Lowell
	Lospennato Linda Lillian	23	Westford	Everett
Dec 17	Letty Emerson Bruce	58	Ontario Can	Ontario Can
	McKee Margaret (Dunn)	45	Ontario Can	Leith Scotland
Oct 8	Lindfors Lauri John	20	Westford	Lowell
	Lawson Mary Lee	18	Westford	Dallas Tex
Aug 13	Mackey Thomas Andrew	30	Mt Vernon NY	New York NY
	Murphy Carol June	31	Westford	Chelmsford

Jun 18	MacLeod Edward Wallace	24	Westford	Lowell
	Moulton Carol Ann	20	Chelmsford	Lowell
May 1	McGuire Paul James	21	Westford	Melrose
	Scott Theresa Marie	23	Boston	Boston
Nov 11	McLenna Francis Vaughn	20	Westford	Lowell
	Cormier Kathleen Louise	22	Westford	Florence SC
Nov 24	McNiff John Robert	19	Ayer	Concord
	Craig Susan Diane	17	Westford	Concord NH
Oct 1	Milot Paul J	24	Westford	Lowell
	Sevigny Anne Marie R	21	Pelham NH	Lowell
Sep 10	Milot Paul Joseph	22	Westford	Lowell
	Cyr Patricia Jeanne	19	Dracut	Lowell
Mar 23	Monier Robert Burton	42	Goffstown NH	Binghamton NY
	Campbell Claire S M (Pirozzi)	25	Westford	Manchester NH
Apr 16	Morse Thomas Frederick	22	Ayer	Ayer
	Woznac Linda Lee	22	Westford	Lowell
Aug 6	Pacione Ferdinand Salvatore	26	W Newton	Newton
	Denisevich Mary Cecelia	25	Westford	Hartford Conn
Jul 28	Pais George Jr	21	Danvers	Peabody
	Wilder Jill Darleen	19	Westford	Ayer
Dec 17	Pasztor Miklos	31	Westford	Kemecse Hungar
	Daley Annie (Kostechko)	42	Westford	Westford
Oct 22	Paul Kenneth Raymond	23	Westford	Lowell
	Lombard Kathleen Grace	23	Lowell	Lowell
Jan 20	Picciotti Carlo Louis	23	Holderness NH	Queens NY
	Socha Lorraine Ellen	20	Westford	Lowell
Apr 16	Ragot Jean Pierre	25	Paris France	France
	Dupuis Marie L T	25	Boston	Lowell
Feb 19	Rheaume Robert Anthony	22	Littleton	Pittsfield
	Ricard Carol Mary	20	Westford	Lowell
Nov 5	Ringuette Alain Lucien	19	Westford	Canada
	Blais Eliane Marie	19	Westford	Canada
Jul 24	Ritchotte Edward Henry II	19	Lowell	Lowell
	Burns Paula Frances	19	Westford	Medford
Jun 11	Salisbury Stephen Clyde	21	Groton	Groton
	Illsley Janet Louise	22	Westford	Lowell
Jun 18	Secovich Robert Wayne	22	Westford	Walsenburg Col
	Leach Jean A (Rainville)	26	Westford	Chili
Sep 24	Strong David Leslie	22	Medford	Medford
	Alcorn Carol Anne	20	Winchester	Lowell
Aug 6	Talbot Robert Michael	23	Westford	Lowell
	Robey Lorraine Viola	21	Lowell	Lowell
Jun 26	Teague John Joseph Jr	24	Westford	Lowell
	Roche Louise Marie	22	Lexington	Beverly
Jun 4	Thomas Lowell Evans	27	Lowell	Lafayette Tenn
	Fullford Lenice Elizabeth	19	Westford	Melrose
Sep 17	Upperman Robert William	23	Westford	Cambridge
	Adams Irene Elizabeth	19	Boston	Boston
Feb 26	Viconte Karl Julius	25	Franklin NH	Lithuania
	Craig Gloria Jean	25	Westford	New London NH
Jun 11	Wais Heiner Ernst	22	Westford	Germany
	Masci Carolann	20	Westford	Everett
Apr 23	Walsh Dennis Emmanuel	23	Westford	Lowell
	Moore Charlotte Ann	20	Westford	Lowell

May 14	Walsh James Bernard	39	Westford	Westford
	Tetreault Jennie (Denisevich)	41	Maynard	Maynard
Apr 24	Warchol Arthur Donald	18	Westford	Boston
	Cuglietta Jennie Lucy	17	Ayer	Waltham
Oct 1	Warchol Frank Walter	20	Westford	Winthrop
	Parent Jacqueline Eva	18	Westford	Lowell
Oct 15	Wood Laurier Arthur	38	Woburn	Taunton
	Lucia Gail L (Kenney)	25	Westford	Somerville
Jun 26	Zwicker David Robert	23	Westford	Melrose
	Mann Penelope Ann	22	Westford	Lowell
Jun 23	Zwicker Gary Homer	21	Westford	Brunswick Me
	Small Marilyn Ann	22	Westford	Maine
	Total Marriages Recorded	92		

D E A T H S

Recorded by the Town Clerk - 1966

<u>DATE</u>	<u>NAME</u>	<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
May 3	Abrahamson Harry B - Hus Henrietta (Clement)	76	-	-
Mar 15	Alatalo Otto Einar - wid Emma S (Hyvonen)	71	6	15
Feb 18	Antonelli Adeline (Cappoletti) - wife John	71	-	-
Aug 29	Antonelli John - hus Adeline (Cappoletti)	74	-	-
Dec 16	Appleby Catherine - single	65	11	-
Sep 30	Bates Lulu (Munyon) - wid Elton J	86	6	12
Jun 29	Beebe Louise V (Cleary) - wid Walter O	73	-	-
Nov 18	Beissinger Freda (Hammel) - wid Fred	90	2	13
Apr 10	Brule Adelard - hus Mary (Cote)	72	-	-
May 10	Champagne Elzear H - div Mary (Moran)	60	-	-
Nov 22	Chisholm Theresa L (O'Donnell) - div Sidney R	70	-	22
May 6	Clark Adam Joseph - wid Mary A (McCabe)	83	1	11
May 4	Connolly John E - hus Laura C (McCarthy)	68	-	-
Apr 2	Connolly Leo Patrick - div Eleanor V (Greene)	58	10	10
Mar 11	Costello Thomas - hus Edith E. (Spofford)	53	9	-
Nov 14	Crickett Joseph Michael - hus Winifred V (Mulligan)	65	-	-
Jul 22	Currier Eulalie B - single	82	-	-
May 22	Deforge Arthur Joseph - hus Eva A (Johnson)	55	4	1
Dec 24	Delaney Mary Ann - single	81	-	-
Feb 3	Deslauriers Eugene J - hus Leda (Berthiaume)	79	11	24
Nov 23	DeWolfe Janet Lynn	-	2	5
Jun 18	Dinsmore Mary E	-	7	4
Oct 2	Ducharme Delvina (Rondeau) - wid Eugene	83	11	25
Nov 24	Fallon Owen P - single	82	-	-
Jul 24	Fewtrell Gertrude R (MacDonald) - div Reubin	50	-	-
Jan 1	Flanagan Charles - hus Della (Drake)	75	-	-
Aug 12	Fortune Alice H (Hill) - div	63	-	-
Oct 16	Forty Harry S - hus Kathleen (McKenney)	60	4	11
Sep 26	Fullford George Albert - hus Marjorie M. (Alling)	67	11	1
May 15	Gagnon Lillian M - single	47	-	-
Jul 16	Gennell Elizabeth O (Sutcliffe) - wife George H	74	-	-
Dec 15	Gould Edwin H - wid Luella (Wright)	83	-	-
Jun 16	Gradie Joseph V Jr - hus Rosemary C (Nappellio)	33	-	-
Apr 7	Gray Irene - single	34	8	2
Jul 26	Green Marvin R - hus Dorothy M (Head)	51	-	-
Aug 8	Guertin Eugenie (Lachance) wid David	83	-	-
May 1	Hall Eva C (Hughes) - wid John H	76	-	-
Feb 25	Hildreth Clarence Edwin - div Ruth (Palmer)	78	4	27
May 26	Hildreth Henry Willis - wid Harriet C (Sargent)	92	-	-
Aug 7	Hunt Corinne (Labonte) - wid Henry	81	-	-
Jan 3	Johnson Anna Atwood - single	82	1	25
May 1	Johnson Peter Alfred - hus Ella (Haberman)	83	2	19
Nov 30	Kavanagh William J - hus Marie W (Hines)	65	11	20
Aug 14	Kearney Francis J - hus Martha H (Doyle)	67	10	2
Jul 26	Kibby Harry K - wid Jennie (Brown)	76	1	24
Apr 13	King Frank Albert Jr - hus Adella A (Grimard)	49	4	18
Nov 17	Langley Marion (Comeau) - wid Fred	77	2	17
Nov 15	Langlois Eva (Dion) - wid Napoleon	81	2	11
Feb 1	Larson Emmy C - single	78	-	-

Mar 28	Lavigne Francis J - hus Philomena (Moreno)	53	-	-
Jul 7	Lavigne Frank J - hus Ida M (Gagnon)	62	-	-
Aug 18	Lewis Philip John - hus Melanie M (Arsenault)	69	3	17
Mar 29	Lund John W - hus Agnes (Duffy)	79	-	-
Apr 20	MacMillan John S - hus Mildred M (Milot)	46	-	-
Apr 17	Macrina Mose - hus Ourania (Cilioni)	71	-	-
Jun 12	May Catherine - single	77	-	-
Sep 17	McCrea Stanley B - hus Mary A (Burgess)	31	7	2
Oct 27	McIntosh Mary E - wid John	90	-	-
Apr 29	McManus Katherine I - single	81	-	7
Mar 15	Milot Blanche (Gagnon) - wife Charles E	61	-	-
Mar 2	Murphy Ellen - single	82	7	18
Aug 5	Murphy Thomas Francis - hus Olga M (Dawson)	70	-	25
Apr 11	Nutting George - wid Kathleen (Fuller)	62	-	-
Nov 18	O'Brien James T - hus Lillian E (Breen)	65	-	-
Mar 25	O'Connor Clara (Cooke) - wife Francis J Jr	40	11	3
Apr 8	Oliver Thomas W - hus Edythe (Pratt)	78	-	3
Mar 2	Olney Eva M - single	98	9	27
Mar 13	Olsen Josephine A (Friden) - wid Peder O	94	-	3
Feb 12	Patrie Henry N - hus Matilda (Droque)	78	-	-
May 28	Pearson Frank O H - hus N Lois (Parlee)	63	-	-
Apr 17	Pomerleau Arthur J - hus Dorothy (Gagnon)	45	-	-
Nov 29	Potts Margaret E (Parker) - wid David H	68	8	20
Jun 5	Prairie Pearl Mae (Martin) - div	81	9	22
Aug 30	Prentiss Edith May (Wentworth - wid Frank S	78	5	25
May 28	Provost Pierrette (Moreau) - wife Gerard S	55	6	-
Oct 9	Reinhard Edith C - single	84	6	10
Jan 29	Rice Annie (Treble) - wid Ralph R	86	1	26
Oct 5	Ripley Maria (Alka) - wife Edward A	57	10	27
Dec 24	Sexton Hannah A (Mullaney) - wid Dennis E	86	2	-
Jun 17	Sisson Eloise (Pettigrew) - wid George T	93	8	5
Dec 9	Sonier Harold Maries - single	18	-	23
Apr 3	Stepinski Emily (Urban) - wid John A	81	-	-
Feb 9	Stepinski John - hus Emily (Urban)	80	-	-
Sep 26	Stuart Earl M - hus Alice H (Lemar)	58	-	-
Mar 21	Sutherland Alfred Alonzo - single	68	8	4
Mar 31	Tucker Florence Irene (George) - wife Frank D	64	11	9
Oct 22	Tuttle Richard A - hus Dorothy (Harlow)	54	-	-
Apr 13	Vincent Armand J - hus Cecile (Isabelle)	64	-	-
Mar 26	Warren Edith A (Wright) - wid Edward A	83	7	15
Feb 24	Wheeler Elizabeth F - single	81	9	5
Aug 7	Wyman Anna (Hettler) - wid Horace	82	-	-
May 14	Wyman William W - wid Elizabeth (Billings)	84	1	19

	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Total Deaths Recorded	48	46	94
Deaths in Westford	20	21	41
Residents of Westford	41	29	70

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1966:

426 Male	\$ 2.00	\$ 852.00	
66 Female	5.00	330.00	
242 Spayed	2.00	484.00	
5 Kennel	10.00	50.00	
2 Kennel	50.00	<u>100.00</u>	\$ 1,816.00
741			

Clerk's fees 741 licenses @ .25 185.25

Paid Town per Treasurer's receipts 1,630.75 1,816.00

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended:

LICENSE PERIOD - the time between April 1 and the following March 31 - both dates inclusive.

SECTION 137 LICENSES AND TAGS A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period and owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog, if kept **** in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished, **** by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. **** The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost the owner or keeper of such dog shall forthwith secure a substitute tag from the town clerk **** at a cost of ten cents which, if received by a town clerk, shall be retained by him unless otherwise provided by law. ****

SECTION 139 FEES FOR LICENSES The fee for every license shall, except as otherwise provided, be \$2.00 for a male dog and \$5.00 for a female dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been shown to the town clerk, in which case the fee shall be \$2.00.

ANNUAL TOWN ELECTION - MARCH 7, 1966

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	748	490	896	554	2688
Unused Ballots	552	310	704	146	1712

SELECTMAN - Three Years (1)

George S. Fletcher	471	183	358	146	1158
Mark W. Mulligan	274	302	533	406	1515
Blanks	3	5	5	2	15

TOWN CLERK - Three Years (1)

Roland C. Campbell	306	93	346	95	840
Alice A. Hildreth	304	165	266	207	942
Edward F. McLenna	130	225	270	238	863
Blanks	8	7	14	14	43

ASSESSOR - Three Years (1)

Carroll J. Rollins	619	363	772	396	2150
Scattering				2	2
Blanks	129	127	124	156	536

BOARD OF PUBLIC WELFARE - Three Years (1)

Samuel A. Richards	619	368	765	408	2160
Scattering	1			1	2
Blanks	128	122	131	145	526

BOARD OF HEALTH - Three Years (1)

Lucien J. Menard	497	295	647	422	1861
Gerard J. Gagnon	166	165	197	94	622
Blanks	85	30	52	38	205

PLANNING BOARD - Five Years (1)

Walter H. Robinson, Jr.	559	299	425	329	1612
George A. Demirjian.	139	131	434	133	837
Blanks	50	60	37	92	239

CEMETERY COMMISSIONER - Three Years (1)

Albert A. Hildreth	550	280	589	208	1627
Conrad J. Heroux	153	182	252	311	898
Blanks	45	28	55	35	163

SCHOOL COMMITTEE - Three Years (2)

John E. Leggat	456	147	425	141	1169
Rita M. Haley	215	179	335	254	983
Patrick B. Mulligan	162	201	275	298	936
Uldege Ricard	80	129	92	141	442
Burt C. Sheehan	255	57	404	43	759
George R. Tebbetts	169	142	106	88	505
Blanks	159	125	155	143	582

WATER COMMISSIONER - Three Years (1)

Alfred T. Wark	646	380	788	413	2227
Scattering				1	1
Blanks	102	110	108	140	460

MODERATOR - Three Years (1)

Ben W. Drew	602	349	712	388	2051
Scattering			5		5
Blanks	146	141	180	165	632

TRUSTEES J.V. FLETCHER LIBRARY - 3 Years (2)

Richard W. Hall	545	394	629	399	1967
Roscoe C. Corey	252	144	200	134	730
Carl G. Lyman	317	126	216	157	816
Beatrice D. Morash	136	95	452	129	812
Blanks	246	221	295	289	1051

TREE WARDEN - One Year (1)

Kenneth A. Wilson	342	223	412	275	1252
Roger Melancon	394	250	459	257	1360
Blanks	12	17	25	22	76

We hereby certify that the above is a true canvass of the Votes Cast at the Annual Town Election held on March 7, 1966.

ATTEST:

Wilbert L. Vaughn

William R. Healy

Herbert P. Kazeniac

Alice A. Hildreth

BOARD OF REGISTRARS

ANNUAL TOWN MEETING - MARCH 12, 1966

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 12, 1966 at 10:00 A.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order, a quorum being present.

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 330.

Rev. Richard S. DeVeer gave the invocation.

Voted to dispense with the reading of the Warrant in its entirety.

Alice A. Hildreth, Town Clerk, read the list of newly elected officers at the Annual Town Election of March 7, 1966. The Town Clerk then administered the oath of office to a number of the duly elected officials.

ARTICLE 1. Reference may be made to the Annual Town Report for reports of various Committees, Departments, etc.

ARTICLE 2. Voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of January 1, 1966:

Selectmen	
Chairman	\$ 700.00 per year
Other two members	600.00 each per year
Board of Public Welfare	
Chairman	200.00 per year
Other two members	175.00 each per year
Treasurer-Collector	6,500.00 per year
Town Clerk	2,600.00 per year
Tree Warden	2.00 per hour
Assessors	2.25 per hour
Water Commissioners	400.00 each per year

Finance Committee approved.

ARTICLE 3. Voted unanimously that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the said sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

GENERAL GOVERNMENT

Selectmen

1. Salaries and Wages	\$5,250.00
2. Expenses	380.00

Town Accountant

3. Salaries and Wages	\$3,800.00
4. Expenses	137.00

Treasurer-Collector

5. Salaries and Wages	9,620.00
6. Expenses	2,780.00

Assessors

7. Salaries and Wages	9,760.00
8. Expenses	1,205.00

Law Department

9. Retainer	2,100.00
10. Expenses	67.50
11. Tax Title Expenses	1,100.00
12. Settlement of Land Damages	3,000.00
13. Departmental Legal Actions	3,500.00

Town Clerk

14. Salaries and Wages	2,600.00
15. Expenses	1,060.00

Registrations and Elections

16. Salaries and Wages	6,765.00
17. Expenses	1,655.00

Miscellaneous

18. License Expense	300.00
19. Tax Possessions Sales Committee	200.00
20. Finance Committee Expense	325.00
21. Miscellaneous Fees and Expenses	<u>1,000.00</u>

TOTAL - GENERAL GOVERNMENT \$56,604.50

SCHOOL DEPARTMENT

22. General Expenses	1,083,444.00
23. School Band and Athletics	12,052.00
24. Vocational Tuition	<u>4,150.00</u>

TOTAL - SCHOOL DEPARTMENT 1,099,646.00

POLICE DEPARTMENT

25. Salaries and Wages	73,138.00
26. Expenses	<u>9,858.00</u>

TOTAL - POLICE DEPARTMENT 82,996.00

FIRE DEPARTMENT

27. General Expenses	\$ 19,730.00
28. Switchboard Operator	1,250.00
29. New Fire Hose	1,500.00
30. New Truck Tires	<u>400.00</u>

TOTAL - FIRE DEPARTMENT \$ 22,880.00

FOREST FIRE DEPARTMENT

31. General Expenses	4,000.00
32. New Fire Hose	<u>1,000.00</u>

TOTAL - FOREST FIRE DEPARTMENT 5,000.00

HIGHWAY DEPARTMENT

33. Snow and Ice Removal	40,000.00
34. Town Roads	32,500.00
35. Drainage of Town Roads	7,500.00
36. Road Signs	500.00
37. Paint Traffic Lines	900.00
38. Repair of Sidewalks	<u>1,000.00</u>

TOTAL - HIGHWAY DEPARTMENT 82,400.00

WATER DEPARTMENT

39. Total Expenses	52,825.00
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HEALTH DEPARTMENT

40. General Expenses	5,650.00
41. Tuberculosis - Board and Care	3,000.00
42. Contagious Diseases	300.00
43. Premature Babies	<u>1,000.00</u>

TOTAL - HEALTH DEPARTMENT 9,950.00

WELFARE DEPARTMENT

Old Age Assistance)	
Aid to Dependent Children)	
44. Disability Assistance)	95,000.00
Medical Assistance for the aged)		
Temporary Aid)	
45. Town Infirmary		<u>1,000.00</u>

TOTAL - WELFARE DEPARTMENT 96,000.00

VETERANS' BENEFITS

46. Salary - Veterans' Agent	900.00
47. Expenses - Office and Miscellaneous	300.00

48. Grants and Aid \$ 18,800.00

TOTAL - VETERANS' BENEFITS \$ 20,000.00

OTHER

49. Dog Officer	1,200.00
50. Tree Warden - General Expenses	6,000.00
51. Tree Warden - Utilities Company expense	2,000.00
52. Moth Department	2,500.00
53. Animal Inspector	200.00
54. Sealer of Weights and Measures	250.00
55. Building Inspector	2,800.00
56. Wire Inspector	1,000.00
57. Plumbing Inspector	750.00
58. Gas Inspector	250.00
59. Fire Hydrants	5,650.00
60. Town Forest	400.00

TOTAL - OTHER 23,000.00

PROPERTY, PLAYGROUNDS AND RECREATION

61. Town House	
Salaries and Wages	2,250.00
62. Expenses	3,777.00
63. Care of Common	1,000.00
64. Whitney Playground	1,000.00
65. Recreation Commission	3,500.00

TOTAL - PROPERTY, PLAYGROUNDS
AND RECREATION 11,527.00

J. V. FLETCHER LIBRARY

Total Expenses (together with dog
receipts for 1965)

66. Salaries and Wages	12,136.00
67. Expenses	5,132.00

TOTAL - LIBRARY (together with dog
receipts for 1965) 17,268.00

ZONING AND PLANNING

68. Board of Appeals	500.00
69. Planning Board	500.00

TOTAL - ZONING AND PLANNING 1,000.00

CEMETERIES

70. Total Expenses 7,000.00

UNCLASSIFIED

71. Finance Committee Reserve Fund	\$ 5,000.00
72. Development and Industrial Commission	900.00
73. Commemoration of Memorial Day	500.00
74. Town Reports, Printing and Distribution	1,600.00
75. Insurance - Fire, Compensation, etc.	14,000.00
76. Interest on Temporary Loans	1,000.00
77. Nashoba Associated Boards of Health	14,229.00
78. Middlesex County Retirement	16,000.00
79. Street Lights	13,000.00
80. Unpaid Bills of Previous Years	27.38
81. New Typewriter-Assessors' Office	<u>400.00</u>

TOTAL - UNCLASSIFIED

\$ 66,656.38

ARTICLE 4. Voted unanimously that the Town Treasurer be authorized, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the current financial year and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws.

ARTICLE 5. Voted unanimously that the Planning Board be and it hereby is authorized, in the name and behalf of the Town, to acquire such options as it, in its discretion, shall deem to be in the best interests of the Town for the purchase of land for municipal use, including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges.

ARTICLE 6. Voted unanimously that the sum of \$939 be raised and appropriated to pay the Town's share of the costs and expenses of the Greater Lowell Regional Planning District.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$10,500 be raised and appropriated to meet the Town's share of the cost of Chapter 81 Highways and that, in addition, the sum of \$23,100 be transferred from Unappropriated Available Funds in the Treasury to meet the State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$1,500 be raised and appropriated for maintenance of Chapter 90 Roads, on condition that like amounts be contributed by either or both the State and

County, respectively, to be used in conjunction therewith and that, in addition, the sum of \$3,000 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the sum of \$33,000 be raised and appropriated and be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961.

Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of \$8,500 be raised and appropriated to meet the Town's share of the cost of Chapter 90 Highway Construction, contingent upon either or both the State and County contributing towards the cost thereof, and that the additional sum of \$25,500 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the sum of \$2,382 be raised and appropriated for the purchase of three New Two-Way Radios for the Highway Department, said purchases to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 12. Voted unanimously that the sum of \$560 be raised and appropriated for the Rental of a Street Sweeper for the Highway Department, said sum to be expended by the Board of Selectmen.

Finance Committee approved.

ARTICLE 13. Voted unanimously that the sum of \$2,111.71 be raised and appropriated for the Highway Equipment Account and, in addition, that the sum of \$6,860.80 be transferred from the Highway Machinery Fund to the said Highway Equipment Account.

Finance Committee approved.

ARTICLE 14. Voted unanimously that the sum of \$3,134 be raised and appropriated for the purpose of purchasing Two New Cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen and that the said Board be and hereby is authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to one or both of the cruisers

now being used by said Department and to apply the sum or sums received therefor against the purchase price of the new cruisers.

Finance Committee approved.

ARTICLE 15. Voted that the sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post; and the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post; and that the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Frederick S Healy American Legion Post No. 159 and the Auxiliary of said Post, all for the calendar year 1966.

Finance Committee approved.

ARTICLE 16. Voted unanimously that the Town accept a gift of \$4,500 made to it by The Murray Printing Company and that the Town Clerk express to said Company the appreciation of the Town for said gift.

Finance Committee approved.

ARTICLE 17. Voted to dismiss this article relative to the Town accepting the provisions of Section 108G of Chapter 41 of the General Laws.

Finance Committee had disapproved.

ARTICLE 18. Voted NO 121 and YES 68 not to amend Section 4 of Article 1 of the Town By-Laws, relative to adoption of a 5% quorum at Special Town Meetings.

Finance Committee had approved this article.

✓ ARTICLE 18A. Voted unanimously that the Town, in conformity with and pursuant to the authority contained in G.L.(Ter,Ed.)Ch.41, Sections 108A and 108C, establish the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws, copy of which, dated (for identification purposes only) March 9, 1966, consisting of Pages 1 to 19 inclusive, is on file in the office of the Town Clerk; and that the same be adopted as ARTICLE XIX of the Town By-Laws.

Finance Committee approved.

ARTICLE 19. Voted unanimously that the sum of \$300 be raised and appropriated to defray the expenses of the House Numbering Committee. <

Finance Committee approved.

ARTICLE 20. Voted unanimously that the sum of \$1,565.25 be appropriated from the account entitled "State Aid for Libraries",

said sum to be in addition to the amount appropriated for the J. V. Fletcher Library under Items 66 and 67 of Article 3 of the Warrant for this meeting.

Finance Committee approved.

ARTICLE 21. Voted unanimously that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire by purchase, eminent domain, or otherwise, in fee simple, a parcel of land containing approximately one (1) acre situated on the southeasterly side of, but not adjacent to, Hunt Road, said land to be used as and for the site of a proposed new Standpipe for the Water Department, to serve the Nabnasset area of the Town and, for acquisition of said land and for all necessary surveying, legal, engineering and other incidental expenses in connection therewith, that the sum of \$5,250 be raised and appropriated.

Finance Committee approved.

ARTICLE 22. Voted unanimously that the sum of \$794 be raised and appropriated for the purchase of a Two-Way Radio for the use of the Water Department, said purchase to be made under the supervision of the Board of Water Commissioners.

Finance Committee approved.

ARTICLE 23. Voted unanimously that the unexpended balance of the account entitled "Cemetery Road Well Field", viz., \$5,556.78, be transferred to the account entitled "Depot Road Well Field".

Finance Committee approved.

ARTICLE 24. Voted unanimously that the sum of \$2,859.63 be raised and appropriated for the purchase of a New Platform Body Dump Truck for the Water Department, said sum to be expended under the supervision of the Board of Water Commissioners.

Finance Committee approved.

ARTICLE 25. Voted unanimously that the Town further extend its water mains and water supply system by laying approximately 5,000 feet of twelve inch mains in and along the Massachusetts Electric Company right of way, to extend from the existing main on Nutting Road to Graniteville; and for the purpose aforesaid that the sum of \$33,000 be appropriated from the account entitled "Water Department Surplus".

Finance Committee approved.

ARTICLE 26. Voted unanimously that the sum of \$1,500 be raised and appropriated for the printing and distribution by the Assessors to the taxpayers of a complete list of real property subject to assessment, together with the owners thereof and the amount for

which such property is assessed.

Finance Committee approved.

ARTICLE 27. Voted unanimously that the sum of \$325 be raised and appropriated for repairs to the Assessors' Office, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 28. Voted unanimously that the sum of \$3,200 be raised and appropriated for the construction of office space on the second floor of the Town Hall and for furnishing and equipping the same, said project to be under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 29. Voted unanimously that the sum of \$550 be raised and appropriated for installing new floors in the Police Department offices and in the lower Town Hall corridors, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 30. Voted unanimously to dismiss this article relative to the purchase of a Water Cooler for the Town Hall.

ARTICLE 31. Voted unanimously that the sum of \$800 be raised and appropriated for the construction and installation of a New Septic System for the Town Hall, said sum to be expended under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 32. Voted unanimously that the sum of \$3,000 be raised and appropriated for painting and repairs and for the construction of a New Fire Escape at the J. V. Fletcher Library and that the additional sum of \$375 be raised and appropriated for the purchase of a New Mimeograph Machine for said Library, said sums to be expended under the supervision of the Library Trustees.

Finance Committee approved.

ARTICLE 33. Voted unanimously that the sum of \$13,974.90 be appropriated from the proceeds received from the State under the provisions of Chapter 679 of the Acts of 1965 for construction of a Drainage System in and along Nabnasset Street and for the reconstruction of said Street.

Finance Committee approved.

ARTICLE 34. Voted unanimously that the sum of \$7,333 be raised and appropriated to pay the second installment due under the contract for the expert appraisal of taxable real estate voted under Article

35 of the Warrant for the Annual Meeting of 1965.

Finance Committee approved.

ARTICLE 35. Voted to dismiss this article relative to further amending the Town By-Laws as to offices.

✓ ARTICLE 36. Voted that the Town further amend its By-Laws by striking the second sentence of SECTION 1 of ARTICLE I and inserting in place thereof the following: - - -

The polls shall be open at 7:30 o'clock A.M. and shall remain open until 8:00 o'clock P.M.

Finance Committee approved.

✓ ARTICLE 37. Voted unanimously that the Town further amend its By-Laws by adding after SECTION 10 of ARTICLE IX the following new section: - - -

SECTION 11. All charges for services rendered by the Tree Warden to any person, persons, firm, association or corporation, shall be at an hourly rate established by the Selectmen and shall be paid directly to said Tree Warden.

Finance Committee approved.

ARTICLE 38. Voted NO 133 and YES 84 not to amend Article VI of the Town By-Laws relative to adoption of a By-Law requiring all dogs to be muzzled or restrained from running at large between the hours of 7:00 A.M. and 7:00 P.M.

ARTICLE 39. Voted unanimously that the sum of \$5,000 be raised and appropriated for the Conservation Fund to be expended by the Conservation Commission pursuant to the provisions of Chapter 40, sections 5 (51) and 8C.

Finance Committee approved.

ARTICLE 40. Voted unanimously that the sum of \$75 be raised and appropriated to defray the expenses of the Conservation Commission.

Finance Committee approved.

ARTICLE 41. Voted unanimously that the Board of Fire Engineers be, and it hereby is, authorized and empowered to sell at public or private sale, for the sum of Five Hundred (500) Dollars, or a larger sum, the old Diamond T Fire Truck and to transfer title to the same by a good and sufficient Bill of Sale.

Finance Committee approved.

ARTICLE 42. Voted to dismiss this article relative to \$1,500

for construction of outdoor basketball court on playground of Old Nabnasset School.

Finance Committee had disapproved.

ARTICLE 43. Voted unanimously that the Board of Selectmen be and they hereby are authorized to install the following Street Lights:

1. One light on Main Street, Graniteville, on Pole No. 45
2. Two lights on Carlisle Road on Poles numbered 39 and 43
3. Three lights on Old Lowell Road on Poles numbered 62, 54/68 and 72
4. One light on Hillside Avenue on Pole No. 13
5. Two lights on Depot Street on Poles numbered 31 and 35
6. Two lights on Plain Road on Poles numbered 38 and 58/25
7. One light on Main Street, Graniteville, on Pole No. 38

Finance Committee approved.

ARTICLE 44. Voted that, to reduce the tax rate, the sum of \$80,000 be appropriated from Unappropriated Available Funds in the Treasury, to be deducted by the assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as amended, from the amount required to be assessed by them.

Finance Committee approved.

ARTICLE 44A. Voted unanimously that the sum of \$2,127.12 be raised and appropriated for the purchase of a Material-Spreader for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 45. Voted unanimously that the sum of \$561 be raised and appropriated for the purchase of a Used Street Sweeper for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 46. Voted unanimously that the sum of \$3,500 be raised and appropriated for a New Alarm System for the Westford Center Station and that the additional sum of \$4,500 be raised and appropriated for the purchase and installation of a 750 g.p.m. Pump for the Fire Department, said sums to be expended under the supervision of the Fire Engineers.

Finance Committee approved.

ARTICLE 47. Voted unanimously that the Town of Westford hereby approves the indebtedness of \$2,700,000 authorized by the Nashoba Valley Technical High School District Committee on February 15, 1966 for the purpose of acquiring land for and constructing, originally

equipping and furnishing the Nashoba Valley Technical High School.

Finance Committee approved.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
TOWN CLERK

STATE ELECTION - NOVEMBER 8, 1966

Party Designations: (R) Republican; (D) Democratic;
(SL) Socialist Labor; (P) Prohibition

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	936	582	1116	582	3216
Unused Ballots	502	380	481	380	1743

SENATOR IN CONGRESS

Edward W Brooke (R)	716	343	811	275	2145
Endicott Peabody (D)	203	233	285	293	1014
Lawrence Gilfedder (SL)	1	1	4	0	6
Mark R Shaw (P)	1	1	0	2	4
Blanks	15	4	16	12	47

GOVERNOR

John A Volpe (R)	710	273	727	214	1924
Edward J McCormack Jr (D)	220	300	378	364	1262
Henning A Blomen (SL)	1	3	0	0	4
John Charles Hedges (P)	2	1	1	0	4
Blanks	3	5	10	4	22

LIEUTENANT GOVERNOR

Joseph E McGuire (D)	257	310	437	376	1380
Francis W Sargent (R)	665	250	653	189	1757
Grace F Luder (P)	3	1	1	1	6
Francis A Votano (SL)	0	4	0	0	4
Blanks	11	17	25	16	69

ATTORNEY GENERAL

Francis X Bellotti (D)	266	338	483	382	1469
Elliot L Richardson (R)	650	225	607	186	1668
Edgar E Gaudet (SL)	5	6	8	1	20
Blanks	15	13	18	13	59

SECRETARY

Kevin H White (D)	523	436	759	485	2203
Raymond M Trudel (R)	391	125	329	80	925
F Oliver Drake (P)	3	2	0	3	8
Willy N Hogseth (SL)	0	1	2	1	4
Blanks	19	18	26	13	76

TREASURER

Robert Q Crane (D)	456	411	677	465	2009
Joseph E Fernandes (R)	446	134	393	96	1069
Domenico A DiGirolamo (SL)	5	8	2	1	16
Julia B Kohler (P)	3	2	4	0	9
Blanks	26	27	40	20	113

AUDITOR

Thaddeus Buczko (D)	373	362	568	431	1734
John J Buckley (R)	540	196	510	129	1375
August O Johnson (SL)	2	1	3	0	6
Roger I Williams (P)	2	2	0	0	4
Blanks	19	21	35	22	97

CONGRESSMAN - 3rd DISTRICT

Philip J Philbin (D)	446	413	687	472	2018
Howard A Miller Jr (R)	470	142	393	93	1098
Blanks	20	27	36	17	100

COUNCILLOR - 3rd DISTRICT

George F Cronin Jr (D)	347	388	619	442	1796
James Malcolm Whitney (R)	552	163	449	114	1278
Blanks	37	31	48	26	142

SENATOR - 5th Mdsx District

James DeNormandie (R)	643	240	628	176	1687
William J Buckley (D)	271	310	459	389	1429
Blanks	22	32	29	17	100

REPRESENTATIVE IN GENERAL COURT12th Middlesex District

Felix R Perrault (D)	698	497	957	527	2679
Scattering	4	-	1	-	5
Blanks	234	85	158	55	532

DISTRICT ATTORNEY - Northern District

John J Droney (D)	417	412	671	467	1967
James N Gabriel (R)	485	141	409	92	1127
Scattering	-	-	1	-	1
Blanks	34	29	35	23	121

REGISTER OF PROBATE AND INSOLVENCYMiddlesex County

John V Harvey (D)	658	473	911	482	2524
Blanks	278	109	205	100	692

COUNTY COMMISSIONER - Middlesex County

Ralph J Bens Jr (R)	592	199	560	142	1493
John L Danehy (D)	287	338	488	397	1510
Blanks	57	45	68	43	213

COUNTY TREASURER - Middlesex County

Thomas B Brennan (D)	649	462	895	477	2483
Blanks	287	120	221	105	733

COUNTY COMMISSIONER
Mdsx Cty (to fill vacancy)

Frederick J Connors (D)	340	371	579	425	1715
Irene K Thresher (R)	536	164	450	110	1260
Blanks	60	47	87	47	241

QUESTION NO 1
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below which was approved by the General Court in a joint session of the two branches held June 11, 1963, received 228 votes in the affirmative and 29 in the negative, and in a joint session of the two branches held May 5, 1965, received 225 votes in the affirmative and 24 in the negative?

SUMMARY

The proposed amendment provides that at state elections candidates for Governor and Lieutenant-Governor shall be grouped on the official ballot according to the party that they represent and that it shall not be possible to vote for Governor and Lieutenant-Governor except as a partisan group.

YES	567	311	662	269	1809
NO	222	137	288	121	768
BLANKS	147	134	166	192	639

QUESTION NO 2
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below which was approved by the General Court in a joint session of the two branches held July 16, 1963, received 169 votes in the affirmative and 100 in the negative, and in a joint session of the two branches held May 5, 1965, received 200 votes in the affirmative and 61 in the negative?

SUMMARY

The proposed amendment provides that the Governor, for the purpose of making certain structural changes in the executive department, may from time to time prepare reorganization plans to be presented to the General Court. If the General Court fails to disapprove a reorganization plan within sixty days of its presentation and has not prologued by the end of such sixty days, the plan at that time shall have the force of law.

YES	622	320	715	266	1923
NO	165	112	246	111	634
BLANKS	149	150	155	205	659

QUESTION NO 3
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below which was approved by the General Court in a joint session of the two branches held June 11, 1963, received 232 votes in the affirmative and 18 in the negative, and in a joint session of the two branches held May 19, 1965, received 159 votes in the affirmative and 91 in the negative ?

SUMMARY

The proposed amendment authorized the Commonwealth and the cities and towns therein to provide for municipal industrial development in such manner as the General Court may determine.

YES	578	336	734	301	1949
NO	200	93	218	78	589
BLANKS	158	153	164	203	678

QUESTION NO 4
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below which was approved by the General Court in a joint session of the two branches held July 16, 1963, received 208 votes in the affirmative and 43 in the negative, and in a joint session of the two branches held May 19, 1965, received 219 votes in the affirmative and 39 in the negative?

SUMMARY

The proposed amendment confers considerable authority upon cities and towns with respect to the conduct of municipal government, including the authority to adopt, repeal and amend city and town charters and, in accordance therewith, local ordinances and by-laws. The General Court retains general power to act in relation to cities and towns and classes thereof and, in some circumstances, to enact special laws regarding a particular municipality, including laws for its incorporation, dissolution or merger. Cities and towns are not empowered to act with respect to general elections, taxation, pledges of credit, dispositions of park land, general civil relationships, the punishment of felonies, or the imposition of imprisonment except as the General Court may lawfully confer such powers upon them.

YES	614	314	746	281	1955
NO	150	97	161	75	483
BLANKS	172	171	209	226	778

QUESTION NO 5
LAW SUBMITTED UPON REFERENDUM AFTER PASSAGE

Do you approve of a law summarized below, which was approved in the House of Representatives by a vote of 118 in the affirmative and 102 in the negative and was approved in the Senate by a vote of 21 in the affirmative and 16 in the negative?

SUMMARY

The Act imposes a temporary tax upon all retail sales of tangible personal property at the rate of three per cent of the selling price.

Sales of certain items are exempted from the tax, including but not limited to sales of food products for human use, articles of clothing, prescription medicines, agricultural machinery and certain publications. The statute contains specific provisions relating to the registration of vendors, the filing of returns and the payment of the amounts collected by such vendors. Vendors may apply to the State Tax Commission for abatements of the amounts owed where they believe such amounts to be excessive, and decisions of the Commission on such applications may be reviewed by the Appellate Tax Board. The Commissioner of Corporations and Taxation shall have the usual powers and remedies provided for tax collection for the collection of the taxes imposed by this section. The State Tax Commission shall issue regulations necessary for proper administration and enforcement of the section.

The Act further imposes a temporary excise upon the storage, use or other consumption in Massachusetts of tangible personal property at the rate of three per cent of the sales price of such property. Sales upon which the retail sales tax described above has been imposed, or which are exempt from the retail sales tax, shall be exempt from the use tax. Sales upon which a tax has been paid in another jurisdiction shall also be exempt. Assessment, abatement and collection of the use tax shall be governed by the provisions which relate to the tax upon retail sales. The tax upon retail sales and the excise upon storage, use or other consumption shall be effective during the period from April 1, 1966 to December 31, 1967.

Each qualified taxpayer shall be entitled to a credit of four dollars for himself, four dollars for his spouse and eight dollars for each qualified dependent, but such credit shall not be allowed if the taxable income of such individual and his spouse exceeds five thousand dollars for the year. In addition to the taxes described above, the Act provides for new excises upon certain banks; new taxes upon the income of certain corporations; new taxes upon cigarettes; a room occupancy excise upon rent paid for the use of hotel rooms and other lodging places; and excises upon sales of certain alcoholic beverages.

The Act creates the Local Aid Fund for the purpose of providing educational assistance, and authorized the periodic distribution of amounts from such Fund to the cities and towns. In addition, the Act contains a variety of provisions relating to the program of State aid to public schools, and to its administration.

YES	707	351	863	324	2245
NO	172	150	195	142	659
BLANKS	57	81	58	116	312

QUESTION NO 6

Do you approve of an act passed by the General Court in the year nineteen hundred and sixty-six, entitled "An Act imposing a temporary tax on retail sales, and a temporary excise upon the storage, use or other consumption, of certain tangible personal property, revising and imposing certain other taxes and excises, establishing the Local Aid Fund, and providing for the distribution of funds therefrom to cities and towns?"

YES	560	275	670	228	1733
NO	236	166	288	161	851
BLANKS	140	141	158	193	632

QUESTION NO 7

A. Shall licenses be granted in this town for the sale therein of all alcoholic beverages (whisky, rum, gin, malt beverages, wines and all other alcoholic beverages)?

YES	609	422	833	410	2274
NO	241	76	193	68	578
BLANKS	86	84	90	104	364

B. Shall licenses be granted in this town for the sale therein of wines and malt beverages (wines and beer, ale and all other malt beverages)?

YES	605	419	829	389	2242
NO	214	66	168	62	510
BLANKS	117	97	119	131	464

C. Shall licenses be granted in this town for the sale therein of all alcoholic beverages in packages, so called, not to be drunk on the premises?

YES	636	425	851	395	2307
NO	195	63	146	50	454
BLANKS	105	94	119	137	455

D. Shall licenses be granted in this town for the sale of all alcoholic beverages by hotels having a dining room capacity of not less than ninety-nine persons and lodging capacity of not less than fifty rooms?

YES	563	420	823	385	2191
NO	250	67	173	57	547
BLANKS	123	95	120	140	478

A True Record, Attest:

BOARD OF REGISTRARS
Alice A Hildreth - Clerk

SPECIAL TOWN MEETING - NOVEMBER 29, 1966

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Town Hall on Tuesday, November 29, 1966 at 8:00 P.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 92.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted unanimously that the sum of \$2,880.45 be transferred from Unappropriated Available Funds in the Treasury to the account entitled "Middlesex County Retirement".

Finance Committee approved.

ARTICLE 2. Voted unanimously that the sum of \$5,000 be transferred from Unappropriated Available Funds in the Treasury to the account entitled "Highway Department - Snow and Ice Removal".

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of \$4,500 be transferred from Unappropriated Available Funds in the Treasury to the account entitled "School Department - Cafeteria".

Finance Committee approved.

ARTICLE 4. Voted unanimously that the sum of \$2,500 be transferred from Unappropriated Available Funds in the Treasury to the account entitled "Insurance" to cover the cost of insurance premiums for the balance of the current year.

Finance Committee approved

ARTICLE 5. Voted unanimously that the sum of \$600 be transferred from Unappropriated Available Funds in the Treasury to the account entitled "Tax Title Expenses" to cover the cost of tax title expenses for the balance of the current year.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the sum of \$30.47 be appropriated from Unappropriated Available Funds in the Treasury to pay the following Unpaid Bills of 1965:

Nabnasset Motor Service	\$ 9.11	
Nabnasset Motor Service	7.04	
Nabnasset Motor Service	14.32	\$30.47

Finance Committee approved.

✓ARTICLE 7. Voted unanimously that the Town accept a gift made to it by William E. Schlusemeyer of a parcel of vacant land situated in Nabnasset, shown on a plan entitled "Plan of Land in Westford, Mass., belonging to William E. Schlusemeyer, Tr., surveyed April 1, 1966, Richard L. McGlinchey", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 104, Plan 67B, and thus bounded:

Westerly, in part by land now or formerly of Nicholas Zaher et ux and in part by the Easterly terminus of Lake Shore Drive, a total distance of Two Hundred Five and 30/100 (205.30) Feet;

Northerly by lots 1 to 4 inclusive, and lots 363 to 367 inclusive, on Plan of Nabnasset Lake Shores, Section D, which plan is recorded with said Registry of Deeds, Plan Book 58, Plan 55, Two Hundred Eight and 40/100 (208.40) Feet;

Easterly by land of Sumner W. Edwards, Two Hundred Five and 70/100 (205.70) Feet; and

Southerly, in part by land, now or formerly, of John Bodnauk and in part by land, now or formerly, of Florence E. Tucker, a total distance of One Hundred Ninety-six and 26/100 (196.26) Feet; containing, according to said plan, 41,530 Square Feet.

Being the premises conveyed to the Town by Mr. Schlusemeyer by deed dated September 15, 1966, recorded with said Registry of Deeds, Book 1768, Page 548; and that the Town Clerk be instructed to convey to Mr. Schlusemeyer the appreciation of the Town for said gift.

➤ Planning Board did not have any report.

✓ARTICLE 8. Voted unanimously that the Town accept a gift made to it by Arthur L. Healy of a triangular parcel of vacant land situated on the Southerly side of Forge Village Road and the Easterly side of Cold Spring Road, being shown as Parcel 1 on a plan entitled "Plan of Land in Westford, Mass., Boston and Maine Railroad to Arthur L. Healy, J. F. Kerwin, Eng'r, June, 1957", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 90, Plan 3A, and thus bounded:

Northerly by said Forge Village Road, as shown on said plan, thirty-nine and 4/100 (39.04) feet;

Easterly by land, now or formerly, of T. Day, Six Hundred Sixty-one and 62/100 (661.62) feet; and

Westerly by said Cold Spring Road, designated on said plan as "Highway", Six Hundred Sixty and 72/100 (660.72) feet; containing, according to said plan, 12,897 Square Feet.

Being the premises described in a deed from Mr. Healy to the Town, dated November 15, 1966, recorded with said Registry of Deeds, Book 1777, Page 391.

✓ARTICLE 9. Voted unanimously that the Town abandon any and all interest it may have acquired, if any, by adverse user or otherwise, in and to the following described portion of the former location of South Chelmsford Road, now discontinued as the result of the relocation of said South Chelmsford Road by the Middlesex County Commissioners by instrument recorded with Middlesex North District Registry of Deeds, Book 1712, Page 53, and thus bounded:

Northeasterly by said South Chelmsford Road, as relocated, as shown on Plan M-640, recorded with said Registry;

Southerly by land of Jacob Michelson et ux, shown as Parcel 2 on said plan;

Westerly by Chelmsford Road, State Highway Route 110, (shown on said M Plan as Littleton Road); and

Northerly by other land of said Michelson;

and that the Board of Selectmen be, and they hereby are, authorized and directed in the name and behalf of the Town, to declare any such interest, easement or right to be abandoned, and to execute, acknowledge and deliver a deed of release or any and all other such instruments as may be necessary in this connection to Jacob Michelson and Ethel Michelson for such sum, not less than \$1.00, as the Selectmen shall determine.

/ARTICLE 10. Voted unanimously that the Board of Selectmen be and they hereby are, authorized and directed to appoint a Committee of three citizens to be known as the ~~Town Beach~~ Committee, whose function and duty shall be to determine the ~~most efficient~~ and practical method of supervising and maintaining the Town Beach at Forge Pond, said Committee to make its report and recommendations to the Town at the next Annual Town Meeting.

Voted to dispense with reading the minutes of the meeting.

Voted to dissolve the meeting.

A TRUE RECORD, ATTEST:

Alice A. Hildreth
TOWN CLERK

KMW
REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen met and organized on March 8, 1966; present were Horace F. Wyman, John J. Kavanagh, Mark W. Mulligan. John J. Kavanagh was elected Chairman and Mark W. Mulligan Secretary.

Reports submitted by departments, committees and individuals under the jurisdiction of the Selectmen appear elsewhere in the Town Report.

The Selectmen have continued the practice of holding joint meetings with various departments, boards and committees to the end of providing an open forum for the discussion of common problems affecting the present and future needs and interests of the Town. Such meetings continue to be of significant value, particularly in obviating some of the controversies publicized in certain other towns of the area.

The books of the Town were audited as of August 13, 1966, by state auditors, and were found to be in order.

The Selectmen are pleased to record gifts of land from Arthur L. Healy and William E. Schlusemeyer.

In keeping with their policy of steady but not too burdensome improvement of the Town House, the Selectmen, as authorized by the Town, have had tile flooring installed in the front lower hall and in the police office; and have contracted for the construction of new offices in the front part of the upper hall. These offices will be ready for occupancy in early 1967.

Little progress can be reported on the Master Plan for the Town because of the unavailability of federal funds. It is expected, however, that such funds will be forthcoming in the not too distant future.

The Selectmen have assisted, wherever possible, the Town's Community Action Advisory Committee, set up under Community Teamwork, Inc. established under the federal Economic Opportunity Act of 1964 - particularly in the area of the Neighborhood Youth Corps where active work was done; and have cooperated fully, together with other Town officials, in the program of the Greater Lowell Area Planning Commission, particularly in connection with the securing of federal aid for the proposed water extension to the Nashoba Valley Technical High School to be constructed on Chelmsford Road.

With the able assistance of the Highway Department, the Selectmen have given every possible aid to the Forge Pond Recreation Committee in developing a town beach area on Forge Pond, and to the Forge Village Improvement Association in converting the old depot site into an attractive park. The Selectmen have also cooperated fully with an active Conservation Commission in plans for the acquisition of land, by gift or otherwise, for the conservation of the natural resources of the Town.

With the aid of the Board of Registrars, the Selectmen, by election and appointment, have established a Personnel Board under the Town's Personnel By-Law. Of necessity, the work of this Board will not be manifest until early 1967.

In order to get an informed opinion as to the best use or possible disposal of a part or all of the Town Infirmary property, the Selectmen appointed a Town Infirmary Committee to study and report on the matter.

The Selectmen have also been active in attempting to find a solution, under the federal Urban Redevelopment Act or otherwise, to some of the problems of concern to residents on the many private ways in the Town.

The Selectmen have asked all boards and committees under their jurisdiction to make quarterly reports as to progress made and problems faced.

An article will be inserted in the warrant for the Annual Town Meeting, 1967, for the appointment of a committee to study the machine or automatic accounting needs of the Town.

All residents are requested to report improperly functioning or dead street lights to the Clerk of the Board or to any police officer.

The registered voters of the Town are again reminded that annual town meetings begin at ten o'clock in the morning.

John J. Kavanagh, Chairman
Horace F. Wyman
Mark W. Mulligan

BOARD OF SELECTMEN

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Respectfully submitted,
Frederic A. Fisher
TOWN ACCOUNTANT

RECEIPTS - 1966

Taxes:

Current Year:

Personal Property	71,845.50	
Real Estate	1,093,419.27	
		1,165,264.77

Previous Years:

Personal Property	671.67	
Real Estate	56,950.57	
		57,622.24

Motor Vehicle Excise:

Levy of 1963	253.83	
Levy of 1964	412.31	
Levy of 1965	18,825.05	
Levy of 1966	174,249.46	
		193,740.65

Farm Animal Excise:

Levy of 1965	18.75	
Levy of 1966	232.40	
		251.15

Street Betterments:

Current Year	775.90	
Previous Year	132.95	
Paid-up Assessments	906.76	
		1,815.61

Tax Titles and Town Possessions

Tax Titles Redeemed	400.55	
Sale of Town Possessions	132.08	
		532.63

Liens - Water

181.72

1,419,408.77

Licenses and Permits:

Liquor Licenses	8,554.00
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Miscellaneous Licenses:

Ice Cream	29.00
Common Victualer	50.00
One-Day Beer	120.00
Second-hand Cars	30.00
Junk	200.00
Amusement-Sunday	140.00

Miscellaneous Licenses (continued)		
Taxi	1.00	
Auctioneer	2.00	
Camp	1.50	
Milk and Oleo	23.50	
Alcohol	2.00	
Day Care	30.00	
		629.00
Miscellaneous Permits:		
Food Service	80.00	
Storage-Inflammables	37.00	
Firearms	123.50	
Sewerage	527.00	
		767.50
Liscenses Expenses		127.75
		10,078.25
Court Fines:		620.00
State Taxes:		
Valuation Basis	132,876.36	
Corporation Taxes	19,776.66	
Meal Taxes	3,390.92	
		156,043.94
Grants from Federal Government:		
Old Age Assistance	17,314.50	
Old Age Assistance - Administration	1,110.35	
Aid to Dependent Children	16,563.00	
Aid to Dependent Children - Admin.	3,689.74	
Disability Assistance	7,605.00	
Disability Assistance - Administration	1,183.46	
Medical Assistance	44,655.12	
Medical Assistance - Administration	1,567.45	
School-National Defense Education	6,268.35	
School Aid (Federal Employees) PL 874	34,541.00	
		134,497.97
Grants from State:		
Vocational Schools	2,535.25	
School Aid - Chapter 70	116,486.44	
School Transportation	55,513.00	
Schools - Special Class Chap. 69-71	14,504.00	
Free Public Library	1,565.25	
Chapter 81 Roads	675.44	
Highway Construction - Chap. 822	13,974.90	
Vocational Education - Smith-Barden Act	388.00	
Tuition and Transportation of Children	1,131.26	
Youth Service Board	3,150.00	
		209,923.54
Grants from County - Dog Licenses		1,028.86
Gift - Murray Printing Company		12 4,500.00

Departmental Revenue:

General Government

Board of Appeals - Fees	224.00
Treasurer-Collector:	
Municipal Liens	312.00
Betterment Certificates	4.00
Tax Title Expenses	191.45
Tax Possessions Sales Comm:	
Gains and Pro-rated taxes	420.55
Miscellaneous:	
Sale of Maps & By-laws	67.12
Use of Telephone	25.39

12 1,244.51

Public Safety:

Police - Fees for	
Accident Reports	406.00
Fire Dept. Sale of	
Old Truck	500.00
Building Inspector	1,596.50
Wire Inspector	794.00
Plumbing Inspector	464.50
Gas Inspector	436.50
Sealer of Weights &	
Measures	281.00
Dog Officer:	
County Reimbursements	570.00
Sale of Dogs	84.00

5,132.50

Highway Department:

Joint Const. - State	21,706.45
Joint Const. - County	10,853.22 c
Joint Maint. - State	3,000.00
Joint Maint. - County	1,500.00 c
Highway Machinery Fund	6,057.60 12
From Individuals	228.00 12

43,345.27

Welfare - Town Infirmary

509.94 9

School Department:

Cafeteria	66,444.07
Athletics	3,295.10
Band	783.93
Use of Facilities	499.49
Sundry Receipts	450.28

71,472.87 10

Town Library - Fines

560.27

Cemeteries:

Sale of Lots & Graves	625.00
Care of Lots & Graves	1,351.00
Perpetual Care	1,425.00

3,401.00

125,666.36

Water Department:

Rates	89,205.45
Services & Miscellaneous	2,938.13
Guarantee Deposits - Services	11,415.08
Guarantee Deposits - Extensions	15,096.83
Backhoe Fund	635.00

119,290.49

Reimbursements:

From State:

Highway - Share for

Snow Plowing 403.00

Veterans Benefits 2,371.11

Temporary Aid 1,053.25

Old Age Assistance 10,953.58

Old Age Assistance Adm. 329.93

Disability Assistance 7,009.95

Disability Assist. Adm. 182.79

Aid to Dependent

Children 14,730.77

Aid to Dependent

Children - Admin. 711.87

Medical Assistance 31,658.54

Medical Assistance Adm. 649.54

70,054.33

School Building Assistance Commission:

North Middle School 33,666.67

New Nabnasset School Ext. 5,959.29

39,625.96

From Other Sources:

Use of Roudenbush School 3,677.10

Tuition & Transportation

(Tyngsboro) 2,804.75

Tuition - Individuals 84.66

6,566.51

116,246.80

12,500.00

Escrow Account-Planning Board

Interest:

General

Investments of Cash 5,020.62

Deferred Taxes 2,718.60

Committed Interest 170.03

Tax Title Expense 58.76

Sale of Lots 286.88

Escrow Agreements 740.62

Water Liens & Rates 16.00

9,011.51

Interest Withdrawn from Trust Funds:

Atwood Lecture Fund 1,550.00

Fletcher Lecture Fund 100.00

General Library Funds 1,671.31

Wilkens Cemetery Fund 150.00

Wright Cemetery Fund 16.00

Fletcher Cemetery Fund 15.00

Whitney Shade Tree Fund	700.00		
		4,202.31	
			13,213.82 ¹²
Agency and Trust:			
Dog Licenses for the County		1,633.75	
Payroll Deductions:			
Federal Withholding	154,206.87		
State Withholding	19,479.85		
County Retirement	16,342.37		
Chapter 32B			
Employees Benefits	15,103.38		
United Fund of			
Greater Lowell	566.55		
		205,699.02	
Town Reimbursement-State			
Withholding Taxes		113.26	
Insurance Recoveries		56.00	
Payments Stopped on Old Checks		31.96	
Massachusetts Teachers Associ-			
ation - Retirement		91.29	
			207,625.28 ⁶
Loans:			
Anticipation of Revenue	200,000.00		
Depot Road Well Field	46,000.00		
			246,000.00
Investments - Revenue Cash			200,000.00 ⁶
Refunds:			
Welfare	5,443.34 ⁹		
Water	417.60		
Highway	227.97		
Veterans Benefits	159.74		
All Others	212.61		
			6,461.28
Total Receipts for the Year			2,983,105.36
Balance January 1, 1966			433,991.49
			<u>\$3,417,096.85</u>

EXPENDITURES - 1966

General Government:

Selectmen:

Salaries and Wages:

Selectmen	\$ 1,900.00
Clerk	3,000.00
Clerical	436.50

Expenses:

Meetings & Dues	85.50
Printing & Postage	80.40
Office Supplies	33.34
Law Service	77.50

5,613.24

Town Accountant:

Salaries and Wages:

Town Accountant	3,200.00
Clerical	522.25

Expenses:

Printing & Postage	30.15
Office Supplies	17.43
Dues	5.00
Maintenance Agreement	26.75

3,801.58

Treasurer-Tax Collector:

Salaries and Wages:

Treasurer-Tax Collector	6,500.00
Clerk	3,108.00

Expenses:

Printing and Postage	1,576.65
Office Supplies	84.95
Surety Bond	603.00
Telephone	229.45
Legal	28.50
Advertising	54.75
Use of Car	100.00
Dues	12.00

12,297.30

Assessors:

Salaries and Wages:

Assessors' Wages	6,158.25
Clerk	3,353.13

Expenses:

Telephone	127.12
Use of Car	250.00
Printing and Postage	642.63
Office Supplies	56.69
Meetings and Dues	44.25

10,632.07

Assessors-Printing Valuation List

1,059.10

Assessors-New Typewriter

393.50

Legal Department:

Town Counsel-Retainer	2,100.00
Expenses-Dues	67.50

Tax Title Expenses	1,769.50	
Land Damage Settlements	2,604.20	
Departmental Legal Actions	1,762.50	
		8,303.70
Town Clerk:		
Salary	2,600.00	
Expenses:		
Recording Fees	420.00	
Surety Bond	15.00	
Printing & Postage	218.03	
Office Supplies	205.97	
Typewriter Rental	102.50	
Maintenance Agreement	54.28	
Oaths of Public Officials	42.25	
Dues	22.00	
		3,680.03
Registration and Election:		
Wages:		
Registration and Election		
Officials	2,937.57	
Listing	1,638.25	
Clerical Services	264.25	
Expenses:		
Printing and Postage	135.39	
Office Supplies	330.77	
Advertising	193.00	
Preparing Election		
Material	757.00	
Printing Ballots	173.00	
New Voting Lists	690.00 m	
		7,119.23
Board of Appeals	192.16	
Printing Town By-Laws	398.54	
Miscellaneous Services and Expenses	1,000.00	
Expert Appraisal of Real Estate	8,519.25	
License Expense	167.01	
Finance Committee	325.00	
Planning Board	181.88	
Greater Lowell Regional Planning Dist.	939.00	
Tax Possessions Sales Committee	15.00	
House Numbering Committee	40.59	
Interest on Temporary Loans	2,436.65 m d	
Town House:		
Custodian's Salary	2,250.00	
Fuel - Oil	1,221.33	
Fuel - Gas	57.36	
Electricity	1,150.39	
Telephone	218.30	
Water	35.40	
Custodian's Supplies	301.90	
Repairs	250.21	
Town Hall License	25.00	
Post Office Box Rent	4.40	
		5,514.29

Town House - Generator Connection	22.57	
Town House - New Floors	544.95	m
Town House - Assessors' Office	325.00	
		73,521.64
Protection of Persons and Property		
Insurance - Fire and Compensation	16,394.74	
Police Department:		
Salaries and Wages:		
Regular Officers	37,922.33	
Special Officers	18,019.47	
Clerks-Dispatchers	15,575.39	
Expenses:		
Insurance	206.23	
Telephone	1,274.59	
Uniforms	807.09	
Departmental Supplies	742.00	
Accident Photographs	64.00	
Books - Law	80.75	
Office Supplies	393.98	
Meetings and Dues	111.00	
Gasoline and Oil	2,549.20	
Tires	696.84	
Automobile Repairs and		
Maintenance	1,155.32	
Radio Repair & Service	733.06	
Lockup Expense	1,041.97	
	81,373.22	
New Police Cruisers	3,134.00	m
Fire Department:		
Wages - Fire	7,273.59	
Wages - Ambulance	928.00	
Fuel - Oil	1,268.70	
Fuel - Gas	522.36	
Gasoline & Oil	647.87	
Telephone	833.10	
Electricity	619.13	
Water	147.80	
Radio Repairs	187.02	
Electrical Repairs	939.27	
Repairs & Supplies	2,057.28	
Equipment	1,760.88	
Insurance	1,529.91	
Dues	12.00	
Advertisements	23.63	
	18,750.54	
Switchboard Operator	1,250.00	
Hydrant Service	5,650.00	
Fire Department - New Fire Hose	900.00	m
Fire Department - New Pump	4,490.00	m
Forest Fires:		
Wages	2,834.33	
Permits	260.00	
Fuel	25.00	
	3,119.33	

New Forestry Hose	960.00	m
Tree Department:		
Wages	1,165.50	
Hired Services		
and Equipment	4,232.00	
Truck Expense	129.30	
Supplies and Repairs	135.43	
New Trees	280.00	
Insurance	53.88	
	5,996.11	
Moth Department:		
Wages	424.00	
Hired Services		
and Equipment	1,825.00	
Truck Expense	40.19	
Equipment Repairs	164.96	
Insecticide	33.18	
	2,487.33	
Dog Officer	1,200.00	
Sealer of Weights		
and Measures	250.00	
Building Inspector:		
Salary	1,500.00	
Office Supplies	179.95	
	1,679.95	
Wire Inspector	602.15	
Gas Inspector	408.00	
Plumbing Inspector	432.67	
Conservation Commission	30.00	
Civilian Defense	129.62	
	147,277.66	
Health Department:		
Health - General Expenses:		
General Administration:		
Misc. Expense	84.15	
Stationery & Office		
Expenses	101.53	
Telephone	247.30	
Advertising &		
Legal Notices	96.50	
Clerk's Expense	225.00	
Memorial Day Cleanup	51.00	
Rodent Control	128.39	
Dues	4,233.33	
Water Hose at Dump	186.66	
Animal Pit Installed		
at Dump	155.00	
Agent to Remove		
Dead Animals	231.00	
	5,739.86	
Nashoba Associated Boards		
of Health	14,229.00	

Animal Inspector	200.00	
Middlesex County Tuberculosis Hospital	1,116.15	
		21,285.01
Highway Department:		
Street Lights	12,959.98	
Snow and Ice Removal:		
Wages	17,903.74	
Hired Equipment	8,146.98	
Gasoline and Oil	1,886.25	
Sand	2,569.59	
Salt	10,902.58	
Equipment and Repairs	5,534.07	
	46,943.21	
Town Roads:		
Wages	18,323.87	
Hired Equipment	1,603.25	
Asphalt	7,403.45	
Equipment & Repairs	1,056.35	
Gasoline & Oil	1,956.07	
Sand, Gravel & Stone	419.54	
Surveys & Plans	470.00	
Clean Catch Basins	530.00	
Brush Control	798.00	
Building Materials	379.01	
Dues & Workshop	30.00	
Radio Repair	31.87	
Advertisements	9.75	
	33,011.16	
Drainage of Town Roads:		
Wages	2,367.55	
Pipe & Culverts	4,431.96	
Hired Equipment	611.25	
Asphalt	31.50	
Supplies	19.80	
Gravel	10.88	
	7,472.94	
Plain Road Drainage Project:		
Wages	3,251.44	
Hired Equipment	1,118.75	
Pipe & Culverts	3,263.49	
Asphalt	4,620.18	
Sand & Gravel	241.88	
Supplies	121.87	
	12,617.61	
Nabnasset Street Drainage (Chapter 679)		
Wages	3,110.07	
Hired Equipment	780.75	
Pipe & Culverts	3,328.52	
Asphalt	4,702.20	
Sand & Gravel	1,742.50	
Supplies	185.86	
Plans & Survey	125.00	
	13,974.90	

Chapter 81 Roads:		
Wages	13,313.22	
Asphalt	14,499.36	
Sand, Gravel & Stone	5,787.42	
		33,600.00
Chapter 90 Maintenance Contract		4,500.00
Chapter 90 Roads - 1965 Contract		
Wages	18,469.79	
Rent Equipment	421.60	
Asphalt	673.78	
Sand, Gravel & Stone	1,731.80	
Pipe & Culverts	1,826.67	
Drilling & Blasting	765.00	
Supplies	226.70	
		24,115.34
Chapter 90 Roads - 1966 Contract		
Wages	8,186.21	
Asphalt	14,711.45	
Pipe & Culverts	1,068.96	
Fence	902.50	
Rented Equipment	114.40	
Sand & Gravel	58.64	
Supplies	67.52	
		25,109.68
Repair of Sidewalks:		
Wages	498.10	
Asphalt	501.90	
		1,000.00
Highway Equipment Account:		
Insurance	945.18	
Equipment & Repairs	4,936.93	
Gasoline & Oil	815.71	
Tires & Tire Repairs	423.23	
Radio Repairs	178.12	
Water	22.25	
Telephone	457.35	
Electricity	290.25	
Fuel - Gas	807.86	
Office Supplies	78.74	
Advertisement	8.25	
		8,963.87
Street Sweeper-Rent & Purchase	1,121.00	m
Radio - Base Station & Five Units	4,984.00	m
Highway Department-Material Spreader	2,127.12	m
Street Marking - Traffic Lines	890.00	
Street Signs	319.50	
Highway Garage - Furnishings	151.80	
		233,862.11
Welfare Department (See Report):		
Temporary Aid		11,847.17
Disability Assistance:		
Town	15,123.07	
Federal	1,824.81	
		16,947.88

Aid to Dependent Children:			
Town	23,835.32		
Federal	13,451.86		
		37,287.18	
Old Age Assistance:			
Town	12,132.22		
Federal	20,236.34		
		32,368.56	
Medical Assistance to the Aged:			
Town	31,311.08		
Federal	21,740.91		
		53,051.99	
Medical Assistance:			
Town	5,256.75		
Federal	29,934.03		
		35,190.78	
Administration-Federal			
Disability Assistance	1,160.80		
Aid to Dependent Children	3,711.80		
Old Age Assistance	497.30		
Medical Assistance to the aged	491.48		
Medical Assistance	512.98		
		6,374.36	
Town Infirmary:			
Utilities	158.15		
Fuel	474.00		
Survey	215.00		
		847.15	
			193,915.07
Veterans Benefits:			
General Expense:			
Salary-Veterans Agent	900.00		
Expenses-Dues	5.00		
		905.00	
Grants and Aid		19,978.45	
			20,883.45
School Department: (See Report)			
General Appropriation	1,158,039.38		
Vocational Tuition & Transportation	3,221.73		
School Cafeteria	62,620.39		
School Athletics & Band	17,289.03		
Public Law 874	1,168.92		
Vocational Education - U.S. Grant	1,746.00		
Nashoba Valley Technical High School District	<u>7,189.92</u>		
School Building - Intermediate School	<u>10,422.21</u>		
			1,261,697.58
Town Library: (See Report)			
General Appropriation	19,693.19		
Town Library-New Fire Escape	2,995.00		
Town Library-Mimeograph Machine	319.00		
Emily Fletcher Lecture Fund	132.00		
Mary Atwood Lecture Fund	1,473.85		
Trust Fund Income	1,510.42		
			26,123.46

Recreation and Unclassified:

Town Common:

Wages	578.25
Electricity	15.93
Flowers	57.40
Supplies	92.16
Flagpole Maintenance	75.40

819.14

Whitney Playground:

Wages	479.50
Water	27.00
Insurance	5.00
Supplies & Repairs	35.65

547.15

Recreation Commission:

Instruction	300.00
Maintenance of Ballfields	295.20
Fees-Entrance & Umpires	514.00
Equipment & Supplies	2,367.87

3,477.07

Whitney Shade Tree Account

695.00

Commemoration of Memorial Day

596.88

Unpaid Bills of Previous Year

57.85 12

Printing Town Reports

1,516.45 1

Veterans Quarters

900.00 12

8,609.54

Water Department: (See Report)

General Maintenance and Operation

50,919.51

Water Department-New Truck

2,859.63 ~

Water Department-Mobile Radio Unit

794.00 ~

Land Purchase-Hunt Road

5,250.00

Depot Road Well Field

41,787.65

Water Extensions:

Nutting Road	8,973.45
Nutting Rd. & Depot Rd.	5,776.43
Carolina Lane	384.86
Beech Street	142.70
Links Road	669.33
Polley Road	9,250.78
Bayberry Road	448.20
Williams Road	1,409.03
Torrington Lane	2,619.42

29,674.20 ~

131,284.99

Cemeteries:

General Appropriation:

Wages	4,157.85
Clerk	300.00
Hired Equipment	666.00
Truck Expense	145.57
Supplies & Repairs	148.36
Insurance	53.88
New Mowers	121.53 ~

Hot-top driveway	495.00	
Rebuild Gate Post	85.00	
		6,173.19
Lyman Wilkins Fund		150.00
William L. Wright Fund		16.00
J. Herbert Fletcher Fund		15.00
Perpetual Care		1,425.00
		7,779.19
Principal and Interest:		
Principal:		
Schools	160,000.00	
Water	10,000.00	
Water Extensions & Wells	12,800.00	
Betterments	2,200.00	
		185,000.00
Interest:		
Schools	48,575.00	
Water	4,810.00	
Water Extension & Wells	3,641.26	
Betterments	373.00	
		57,399.26
		242,399.26
Surety Deposits-Planning Board		8,500.00 //
State & County Payments:		
Payments to the State:		
Motor Vehicle Excise Tax		
Bills	746.70	
State Audits	2,149.16	
State Parks & Reservations	6,915.34	
Elderly Governmental		
Retired Program	897.39	
		10,708.59
Payments to the County:		
County Taxes	71,672.85	
Middlesex County		
Retirement	18,880.45	
Dog Licenses	1,622.00	
		92,175.30
		102,883.89
Reserve Funds:		
Conservation Fund		5,000.00
Stabilization Fund		33,000.00
		38,000.00 //
Payroll Deductions:		
Withholding Taxes:		
Federal	145,982.80	
State	18,478.06	
		164,460.86
County Retirement System		15,566.79
Insurance & Blue Cross		15,098.77
United Fund of Greater Lowell		445.15
		195,571.57 //

Town Share - Chapter 32B		15,077.29	11
Loans - Anticipation of Revenue		200,000.00	
Revenue Cash - Investments		300,000.00	11
Refunds:			
School Retirement	91.29		
Water Services & Extensions	394.25		
Taxes:			
Real Estate	16,708.12		
Motor Vehicle Excise	6,119.52		
	22,827.64		
		23,313.18	
Total Expenditures for the Year		3,251,984.89	
Balance, December 31, 1966		<u>165,111.96</u>	
		\$3,417,096.85	

TOWN OF WESTFORD - BALANCE SHEET - DECEMBER 31, 1966

GENERAL ACCOUNTS			
ASSETS		LIABILITIES AND RESERVES	
Cash:			
General:	165,111.96	Payroll Deductions:	
Revenue - Investment	100,000.00	Federal Taxes	19,153.02
	265,111.96	State Taxes	2,425.89
Accounts Receivable:		County Retirement System	1,926.28
Taxes:		Chapter 32B - Payroll Deductions	29.41
Levy of 1964:	400.00	Greater Lowell United Fund	121.40
Personal Property Levy of 1965:			
Personal Property	399.33	Guaranty Deposits:	
Real Estate	16,615.80	Planning Board	17,509.50
Levy of 1966:		Water Extensions	44.40
Personal Property	1,133.10		
Real Estate	57,778.55	Agency:	
	76,326.78	County - Dog Licenses	
Motor Vehicle & Trailer Excise:			
Levy of 1964	152.98	Tailings:	
Levy of 1965	1,645.62	Unclaimed Checks	
Levy of 1966	7,612.92		
	9,411.52	Trust Fund Income:	
Special Assessment:		Mary Atwood Library Lecture	99.05
Street Betterments:		Emily Fletcher Library Lecture	9.50
Added to Taxes-1965	33.79	Whitney Shade Tree	153.85
Committed Interest-1965	9.46		
Added to Taxes-1966	107.04	Federal Grants:	
Committed Interest-1966	22.43	Disability Assistance:	
Water Liens:		Administration	
Added to Taxes-1965	236.72	Assistance	596.38
			1,653.90

Tax Titles & Tax Possessions:				
Tax Titles	17,768.04			
Tax Possessions	3,561.56	21,329.60		
Departmental:				
Infirmary	40.00			
Schools-Tuition and Transportation	1,394.87			
Rental-Roudenbush School	3,098.81			
Highways	335.70			
Cemeteries- Care of Lots	35.00	4,904.38		
Water:				
Rates	35,473.62			
Services & Miscellaneous	114.35	35,587.97		
Aid to Highways:				
State Aid- Chapter 81	23,100.00			
County Aid-Chapter 90				
Maintenance	1,500.00			
State Aid-Chapter 90				
Construction	29,361.95			
County Aid-Chapter 90				
Construction	14,680.98	68,642.93		
Highway - Snow and Ice Removal				
		1,943.21		
Loans Authorized:				
Highway-Betterments	5,000.00			
School Addition-Nabnasset	10,000.00			
Water-Wells & Extensions	23,300.00	38,300.00		
Aid to Dependent Children:				
Administration	960.15			
Assistance	4,017.72			
Old Age Assistance:				
Administration	1,069.68			
Assistance	2,038.94			
Medical Assistance:				
Administration	1,164.89			
Assistance	848.29			
				12,349.95
School-Public Law 81-874				52.35
Revolving Funds:				
School Cafeteria	192.88			
School-Athletics & Band	1,165.53			
				1,358.41
Appropriation Balances:				
Printing Town By-Laws	235.66			
Planning Board - Options	1,400.00			
Planning Board - Master Plan	10,000.00			
House Numbering Committee	259.41			
Nabnasset School Ext.				
Bldg. Committee	20,010.93			
Intermediate School				
Bldg. Committee	12,024.91			
Intermediate School				
Bldg. Committee	17,610.87			
New Senior High School				
Bldg. Committee	8,000.00			
New Town Garage				
Bldg. Committee	2,207.09			
Town House-Generator Conn.	37.86			

Unprovided for and Overdrawn Accounts:

Underestimate-1966:

County Tax 13,843.29
 State Parks 1,235.73
 Overlay Deficits: 77.00
 Levy of 1964 13,929.32
 Levy of 1966

Petty Cash Advances - Library

29,085.34
 10.00

Town House - New Office Space 3,200.00
 Town House - New Septic System 800.00
 Fire Department - Alarm System 3,500.00
 Health Department - New Dump 2,500.00
 Chapter 90 - Construction 1966
 Machinery & Equipment 8,890.32
 Civil Defense 36.13
 Acquisition of Land - Well Field-Depot Road 375.53
 823.20

91,911.91

Receipts Reserved for Appropriation:

Highway Machinery Fund 6,057.60
 Highway-Myrtle Ave. Betterments 641.03
 Highway-Chapter 822 Drainage 1,402.39
 Water-Backhoe Fund 2,713.84
 Library-State Aid 1,565.25
 12,380.11

Water Extension-Nutting Rd.

to Graniteville 24,026.55
 Water Extension-Well Field-Cemetery Road 2,497.48
 Water Extension-Nutting Road and Depot Road 700.01

Water-New Well Field

Depot Road 9,769.13

Water Extension (Loans):	
Pine Road Extension #1	30.89
Water-Guaranty Deposit (Service)	13.50
Loans Authorized & Unissued	38,300.00
Reserve for Petty Cash Advances- Library	10.00
Sale of Cemetery Lots Fund	5,369.03
Reserve Fund-Overlay Surplus	3,493.02
Overlay Surplus-Levy of 1965	1,375.21
Revenue Reserved until Collected:	
Motor Vehicle Excise	9,411.52
Special Assessment	172.72
Tax Title and Possession	21,329.60
Departmental	4,904.38
Water	35,824.69
Aid to Highways	68,642.93
	140,285.84
Surplus Revenue:	
General	142,906.59
Water	22,221.95
	165,128.54
	<u>551,063.13</u>

DEBT ACCOUNTS

	Net Funded or Fixed Debt:	Serial Loans:
	Inside Debt Limit:	Inside Debt Limit:
	General	General:
	77,000.00	7,000.00
	Outside Debt Limit:	School
	General	70,000.00
	Public Service	Outside Debt Limit:
	Enterprise	General:
	302,400.00	School
	1,722,400.00	1,420,000.00
		Public Service
		Enterprise:
		Water
		302,400.00
		1,722,400.00
		<u>1,799,400.00</u>

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Accounts:	In Custody of Treasurer:
Cash and Securities in	Stabilization Fund:
Custody of Treasurer	Principal
344,876.83	Interest
	174,155.00
	13,907.40
	188,062.40
	Library Funds:
	Library General:
	Principal
	Interest
	17,306.08
	2,497.85
	19,803.93
	Mary Atwood Fund:
	Principal
	Interest
	22,597.40
	5,843.21
	28,440.61
	Emily Fletcher Fund:
	Principal
	Interest
	2,000.00
	134.03
	2,134.03
	Park Funds:
	Whitney Shade Tree Fund:
	Principal
	Interest
	2,500.00
	659.31
	3,159.31

Whitney Playground Fund:		
Principal	10,000.00	
Interest	4,207.45	14,207.45
Metcalf Monument Fund:		
Principal	1,300.00	
Interest	744.78	2,044.78
Cemetery Funds:		
Lyman Wilkins Fund:		
Principal	1,413.11	
Interest	1,358.47	2,771.58
William L. Wright Fund:		
Principal	5,000.00	
Interest	2,983.30	7,983.30
J. Herbert Fletcher Fund:		
Principal	500.00	
Interest	62.99	562.99
Perpetual Care:		
Principal	49,190.00	
Interest	21,516.45	70,706.45
Conservation Fund:		
Principal		5,000.00
		<u>344,876.83</u>

344,876.83

692-8445
Jeresko

REPORT OF BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1966.....	\$ 31,576,500.00
Value of Land	January 1, 1966.....	7,848,710.00
Value of Personal Property	January 1, 1966.....	2,433,970.00
Total Valuation	January 1, 1966.....	\$ 41,859,180.00

Walter

Appropriations - Town Meeting March 12, 1966	1,760,329.34
Amounts taken from available funds	117,598.02
Debt and Interest Charges for New Schools	208,575.00
Debt and Interest Charges for Water Department Loans	31,285.00
Debt and Interest Charges for Street Betterment Loans	2,573.00
Expenses of Chapter 32B	14,500.00
State Taxes including Underestimates of Previous Year	9,472.86
County Taxes including Underestimates of Previous Year	62,597.32
1966 Overlay Fund	29,912.88
Nashoba Associated Boards of Health	14,229.00
Gross Amount to be Raised	2,254,749.44
Receipts including Overestimates of Previous Year ..	810,376.02
Appropriations from Available Funds to Reduce Tax Rate	80,000.00
Total Estimated Receipts and Available Funds	998,974.04
Net Amount to be Raised on Property	1,255,775.40

TAX RATE - \$30.00 per \$1,000.00

Apportioned Street Betterment Commitment and Interest..	1,054.07
Farm Animal Excise Commitment	232.40
Additional Real Estate Commitment	188.40
Water Lien Commitment	-----
Additional Street Betterment	923.44
Total Motor Vehicle and Trailer Excise Commitment	219,671.48

Levy of 1965 - \$ 15,033.70
Levy of 1966 - 204,637.78

Horses.....	41
Cows	212
Neat Cattle	5
Swine	303
Sheep	6
Fowl	6100
All Others - Mink ..	100
Acres of Land	18000
Dwellings	2530

2560
Dec 31, 1967

ABATEMENTS

	<u>Property</u>		<u>Excise</u>
1964 \$	77.00	\$	1,762.59
1965	210.00		2,883.90
1966	43,842.20		16,419.56

Carroll Rollins
Norman K. Nesmith
Victor B. Daly
BOARD OF ASSESSORS

REPORT OF TOWN TREASURER

Balance on hand - January 1, 1966.....	\$ 433,991.49	
Total Receipts to December 31, 1966.....	<u>2,983,105.36</u>	\$3,417,096.85
Total payments to December 31, 1966.....	3,251,984.89	
Balance on hand - December 31, 1966.....	<u>165,111.96</u>	\$3,417,096.85

TOWN TREASURER
Walter P. Teresko

BONDED INDEBTEDNESS
Summary of School Financing

School Project Loans Date of Issue	Rate of Interest	Amount	Paid Previous Years Prin. - Int.	Paid 1966 Prin.-Int.	Unpaid Balance Jan. 1, 1967 Prin. - Int.	Payments Due 1967 Prin. - Int.
Nabnasset Grammar 12/1/59 15 yr. 1974	3.60	\$435,000.00	\$180,000.00-P 77,760.00-I	\$30,000.00-P 9,180.00-I	\$225,000.00-P 35,100.00-I	\$30,000.00-P 8,100.00-I
Addition to Nabnasset Grammar 7/15/63 10 yr. 1973	2.75	190,000.00	40,000.00-P 9,900.00-I	20,000.00-P 4,125.00-I	130,000.00-P 13,475.00-I	20,000.00-P 3,575.00-I
New Academy 12/1/53 20 yr. 1973	2.40	600,000.00	360,000.00-P 125,280.00-I	30,000.00-P 5,760.00-I	210,000.00-P 20,160.00-I	30,000.00-P 5,040.00-I
New Academy 12/1/53 20 yr. 1973	2.40	200,000.00	120,000.00-P 41,760.00-I	10,000.00-P 1,920.00-I	70,000.00-P 6,720.00-I	10,000.00-P 1,680.00-I
Intermediate 1/15/64 15 yr. 1979	3.10	900,000.00	60,000.00-P 40,920.00-I	60,000.00-P 25,110.00-I	780,000.00-P 157,170.00-I	60,000.00-P 22,320.00-I
Intermediate 1/15/64 14 yr. 1978	3.10	95,000.00	10,000.00-P 4,262.50-I	10,000.00-P 2,480.00-I	75,000.00-P 11,857.50-I	10,000.00-P 2,170.00-I
TOTALS		\$2,420,000.00	\$770,000.00-P 299,882.50-I	\$160,000.00-P 48,575.00-I	\$1,490,000.00-P 244,482.50-I	\$160,000.00-P 42,885.00-I

TOWN TREASURER
Walter P. Teresko

REPORT OF TAX COLLECTOR

<u>Year</u>	<u>Taxes</u>	<u>Balances and Commitments</u>	<u>Collections and Abatements</u>	<u>Refunds</u>	<u>Added to Tax Title</u>	<u>Balance</u>
1963	Motor Vehicle Excise	435.88	435.88			NONE
1964	Real Estate	15,834.98	12,963.68	40.00	2,911.30	NONE
	Personal Property	460.00	60.00			400.00
1965	Motor Vehicle Excise	2,327.88	2,174.90			152.98
	Farm Animal Excise	18.75	18.75			NONE
	Unapport. Street Betterments	1,195.54	1,195.54			NONE
	Apportioned Street Betterments	86.63	43.38			43.25
	Water Lien	418.44	181.72			236.72
	Personal Property	1,021.00	621.67			399.33
	Real Estate	63,773.69	44,263.89	200.00	3,094.00	16,615.80
	Motor Vehicle Excise	21,475.66	21,708.95	1,878.91		1,645.62
	(incl. 1965 Excise Comm. 1966)					
1966	Farm Animal Excise	232.40	232.40			NONE
	Apportioned Street Betterments	1,054.07	924.60			129.47
	Personal Property	73,019.10	71,886.00			1,133.10
	Real Estate	1,182,944.70	1,137,220.97	16,468.12	4,413.30	57,778.55
	Motor Vehicle Excise	193,963.54	190,669.07	4,318.65		7,613.12
	Paid-up Apportioned Str.	923.44	923.44			NONE
	TOTALS	\$1,559,185.70	\$1,485,524.84	\$22,905.68	\$10,418.60	\$86,147.94

TAX COLLECTOR
Walter P. Teresko

REPORT OF THE POLICE DEPARTMENT

Arrests.....	75
Assisted Motorists.....	101
Buildings Checked.....	2017
Buildings Found Open.....	117
Funeral Details.....	44
Motor Vehicle Accidents Investigated.....	227
Sudden Deaths Investigated.....	3
Summonses Served.....	538

Complaints Investigated

Abduction.....	1
Accosting.....	8
Aircraft, low flying.....	1
Animal, dead/injured.....	7
Animal, lost.....	2
Animal, stray.....	7
Assault.....	2
Assault and Battery.....	32
Assault and Battery (indecent).....	3
Assault with dangerous weapon.....	1
Assault with intent to murder.....	1
Breaking and Entering w/intent to commit felony..	59
Breaking and Entering (attempt).....	8
By-Law Violation.....	11
Cruelty to Animals.....	1
Disturbance.....	48
Dogs.....	124
Domestic.....	68
Drunkenness.....	9
Firearms Violations.....	15
Fires.....	3
Game Law Violations.....	15
Grade Crossing Violations.....	1
Indecent Exposure.....	1
Kidnapping.....	2
Kidnapping (attempt).....	5
Landlord Non-feasance.....	6
Larceny.....	160
Larceny (attempt).....	5
Liquor Law Violation.....	3
Miscellaneous.....	55
Motor Boat Violations.....	2
Motor Vehicle Violations.....	123
Motor Vehicles Disabled.....	4
Nuisance.....	176
Obstruction of Way.....	3
Property, attempt to injure.....	1
Property, injury to.....	197
Prowler.....	53

Robbery.....	2
Rubbish Disposal.....	12
Safety Hazard.....	80
Sunday Work.....	5
Suspicious Motor Vehicles.....	67
Suspicious Persons.....	48
Threatening.....	5
Traffic Hazards.....	55
Trespassing.....	37
Unlicensed Gambling Device.....	2
Vagrancy.....	1

Motor Vehicle Violations

Displaying blue light on Motor Vehicle.....	1
Displaying Red Light on Motor Vehicle.....	1
Disposal of Refuse from Motor Vehicle.....	1
Failed to Display Registration Plate on Motor Vehicle.....	1
Failed to Maintain Equipment on Motor Vehicle....	2
Failed to Reduce Speed when Hazard Exists.....	1
Failed to Reduce Speed when View is Obstructed...	3
Failed to Report Motor Vehicle Accident.....	2
Giving False Name to Police Officer.....	1
Grade Crossing Violations.....	2
Leaving Scene after Property Damage.....	3
License not in Possession.....	9
Motor Vehicle Abandoned.....	2
Operating after Suspension.....	1
Operating so as to Endanger.....	25
Operating Uncovered Gravel Truck.....	1
Operating Under Influence of Alcoholic Beverage..	22
Operating Uninsured Motor Vehicle.....	6
Operating Unregistered Motor Vehicle.....	8
Operating without a License.....	12
Operating without Lights.....	3
Operating without Registration Certificate in Possession.....	7
Permitting Improper Person to Operate Motor Vehicle	2
Permitting Operation of Uninsured Motor Vehicle..	1
Permitting Operation of Unregistered Motor Vehicle	1
Permitting Pushing of Uninsured Motor Vehicle....	1
Permitting Pushing of Unregistered Motor Vehicle.	1
Possession by Minor of Alcoholic Beverages in Motor Vehicle.....	5
Reckless Operation of Motor Vehicle.....	1
Road Law Violations.....	9
Refusing to Show License to Police Officer.....	2
Refusing to Show Registration Certificate.....	1
Speeding.....	138
Spilling contents of uncovered load.....	1
Towing Uninsured Motor Vehicle.....	1
Towing Unregistered Motor Vehicle or Trailer....	2
School Bus Violation	1
Stop Sign Violations	90
TOTAL	353

Motor Vehicle Violation Prosecutions.....	240
Motor Vehicle Violation Warnings.....	81
Motor Vehicle Violation Arrests.....	32

Court Cases

District Court.....	337
Appeals from District Court.....	9
Pending at District Court.....	19
Superior Court.....	14
Pending at Superior Court.....	10

Permits Issued

Firearms, to carry.....	43
Firearms, gunsmith.....	4
Firearms, dealer.....	3
Firearms, to possess.....	1
Sunday Work.....	120

Fees Collected by Department for:

Copies of Police Reports.....	\$ 416.00
Firearms Permits.....	123.50
Fines Collected.....	3050.00

I wish to thank all the citizens of Westford who have assisted this department during the past year. I thankfully acknowledge the assistance rendered by all police departments in neighboring communities, the Massachusetts State Police, the Presiding Justice, the Associate Justice, the Clerk of Court, the Probation Officer and all members of the staff at the First District Court of Northern Middlesex. The cooperation and assistance of the officers and other employees of this department during the past year is also appreciated.

Respectfully submitted,

JOSEPH R. CONNELL
CHIEF OF POLICE

REPORT OF HIGHWAY DEPARTMENT

I am pleased to submit herewith my annual report as Superintendent of streets.

The following work was done by the Highway Department during the year 1966:

CHAPTER 81 ROADS

This year 75,412 gallons of Asphalt, 3,468.25 tons of Pea Stone, 345 tons of sand and 433 tons of Bituminous Concrete were used to resurface roads in all sections of town which come under Chapter 81.

TOWN ROADS

A section of Depot Street was resurfaced with Bituminous Concrete. All catch basins and manholes were cleaned in town.

Poison Ivy and Brush were sprayed on Concord Rd., Groton Rd., Tyngsboro Rd., Chamberlain Rd., Hunt Rd., Frances Hill Rd., Town Farm Rd., and Beaver Brook Rd.

3,783 gallons of Asphalt, 180 tons of sand and 865 tons of Bituminous Concrete were used for resurfacing.

DRAINAGE

Drainage was installed on Tyngsboro Rd., Depot Rd., Chamberlain Rd., East Prescott St., River St., and Main St. #2.

CHAPTER 90 MAINTENANCE

Under this contract 648 tons of Bituminous Concrete were used to resurface Main Street, Graniteville.

SIDEWALKS

A section of the sidewalk on East Prescott St. was resurfaced with Bituminous Concrete.

CHAPTER 90 CONSTRUCTION

The 1965 Contract on South Chelmsford Road was completed this year. The work consisted of installing drainage, guard rail, removal of ledge and stumps, placing gravel foundations, grading, and paving a section of said road with Bituminous Concrete and other incidental work.

The 1966 Contract on South Chelmsford Road was started and will be completed in the spring of 1967.

Funds from the 1967 Chapter 90 Construction will finish South Chelmsford Road.

SNOW AND ICE

This year 864.55 tons of salt and 2, 482.25 tons of sand were used.

CHAPTER 822

Under this chapter drainage was installed on a section of Plain Road and a section of said road was resurfaced with Bituminous Concrete.

CHAPTER 679

Under this chapter a section of Nabnasset Street was reconstructed. The work consisted of installing drainage, removal of stumps, placing gravel foundations, grading, and paving all of said road with Bituminous Concrete.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to the members of the Police Department.

Respectfully submitted

George W. Wyman
Superintendent of Streets

REPORT OF THE WATER DEPARTMENT

RECEIPTS

Water Rates	\$89,205.45	
Guarantee Deposits (Services)	11,415.08	
Guarantee Deposits (Extensions)	15,096.83	
Additional Services & Miscellaneous	<u>2,938.13</u>	\$118,655.49
From Tax Collector (Water Lien)		<u>181.72</u>
		\$118,837.21

EXPENDITURES

Wages & Salaries	25,875.47
Office Supplies & Equipment & Advertising	1,019.20
Pipe, Copper Tube, Hydrants & Misc.	9,959.54
Fuel, Gas, Light & Power	6,025.55
Telephone	341.47
Trucks & Backhoe (Gas, Repairs, etc.)	1,709.34
Insurance	349.48
Pipe Privilege	5.00
Legal Fees	117.00
Test Wells	5,000.00
Repairs to Equipment	97.83
Dig & Backhoe (Sullivan)	45.50
Repairs to Buildings	159.13
Land Survey	<u>215.00</u>
	50,919.51
Refunds (Services)	115.69
Refunds (Extensions)	292.06
Transferred to Backhoe Account	
(From Extensions under Guarantee Deposits)	<u>635.00</u>
	\$51,962.26

Extensions Covered by Guarantee Deposits

Carolina Lane Extension (Mitchell Balas)	384.86
Beech Road Extension #2 (Theresa Nadeau)	142.70
Links Road Extension (Nocco Builders)	669.33
Bay Berry Road Extension #2 (Yvon Cormier Const.)	448.20
Torrington Lane Extension (Hillcrest Realty Trust)	2,619.42
Williams Road Extension (Mitchell Balas)	1,409.03
Polley Road (David Moulton)	9,250.78

Payments on Loans

Large Water Loan	\$14,810.00	
Main & Concord Road Extension	2,588.00	
Pine Road Extension	896.00	
Gravel Packed Well at Nabnasset	5,992.00	
Gravel Packed Well at Cemetery Road	6,240.00	
Gravel Packed Well at Depot Road	<u>759.00</u>	\$ 98,171.58
TURNED OVER TO SURPLUS		<u>20,665.63</u>

EXTENSIONS (Under Guarantee Deposits)

CAROLINA LANE EXTENSION

(Mitchell Balas)	Transferred from 1965 to 1966	163.95
	Additional Deposit in 1966	<u>500.00</u>

Expenses - 1966

Backhoe	65.00
Pipe & Misc. Supplies	159.31
Labor	160.55
Refund	<u>279.09</u>
	663.95

BEECH ROAD EXTENSION

(Theresa Nadeau)	Deposit	150.00
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Expenses

Backhoe	25.00
Labor	50.70
Pipe & Misc. Supplies	67.00
Refund	<u>7.30</u>
	150.00

LINKS ROAD EXTENSION

(Nocco Builders)	Deposit	675.00
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Expenses

Backhoe	80.00
Labor	160.30
Pipe & Misc. Supplies	429.03
Refund	<u>5.67</u>
	675.00

BAYBERRY ROAD EXTENSION #2

(Yvon Cormier Const)	Deposit	492.60
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Expenses

Labor	448.20
Fwd. to 1967	<u>44.40</u>
	492.60

TORRINGTON LANE EXTENSION (Hillcrest Realty Trust)	Deposit	\$ 2,619.42
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Expenses

Pipe & Misc. Supplies	2,219.62
Backhoe	63.00
Labor	336.80
	<u>2,619.42</u>

WILLIAMS ROAD EXTENSION (Mitchell Balas)	Deposit	1,409.03
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Expenses

Pipe & Misc. Supplies	1,071.58
Backhoe	168.00
Labor	169.45
	<u>1,409.03</u>

POLLEY ROAD EXTENSION (David Moulton)	Deposit	9,250.78
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Expenses

Pipe & Misc. Supplies	6,651.97
Labor	1,534.31
Backhoe	410.00
Compressor	52.00
Paving	602.50
	<u>9,250.78</u>

EXTENSION
(Under Contract)

PINE ROAD # 1

Fwd. to 1966 (Loan)	30.89
Transferred to 1967	30.89

GRAVEL PACKED WELL (Cemetery Road)

Fwd. to 1966	5,556.78
Transferred to Depot Road Well 1966	5,556.78

GRAVEL PACKED WELL (Depot Road)

Transferred from Cemetery Road	5,556.78
Borrowed Money (1966)	46,000.00
	<u>51,556.78</u>

Expenses

Engineering Services	
(Whitman & Howard)	2,610.85
Backhoe & Digging (N. Zaher)	99.25

GRAVEL PACKED WELL (Depot Road) (continued)

Expenses

Building Pumping Station (R.H. White Const. Co.)	39,077.55	
	<u>41,787.65</u>	
Fwd. to 1967	<u>9,769.13</u>	
	<u>51,556.78</u>	

WATER LINE FROM CONCORD ROAD TO GRAVEL PACKED WELL ON CEMETERY ROAD

Fwd. to 1966 (Water surplus)		2,497.48
Fwd. to 1967 (not completed)	2,497.48	

WATER LINE TO GRAVEL PACKED WELL ON DEPOT ROAD

Fwd. to 1966		6,476.44
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Expenses

Backhoe	1,419.00	
Wages	1,396.35	
Pipe & Misc. Supplies	2,961.08	
Fwd to 1967	<u>700.01</u>	
	<u>6,476.44</u>	

NUTTING ROAD EXTENSION

MAINS FROM NUTTING ROAD TO GRANITEVILLE ALONG MASS. ELECTRIC RIGHT-OF-WAY

Appropriation		33,000.00
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Expenses

Pipe & Misc. Supplies	6,635.22	
Wages	1,507.73	
Backhoe	<u>830.50</u>	
	<u>8,973.45</u>	
Transferred to 1967	<u>24,026.55</u>	
	<u>\$33,000.00</u>	

TRANSFERS TO BACKHOE ACCOUNT

Balance in Backhoe Account December 31, 1965	2,078.84	
From Extensions under Guarantee Deposits (1966)	<u>635.00</u>	
Total in Backhoe Account December 31, 1966	\$ 2,713.84	

BOARD OF WATER COMMISSIONERS

Hervy Cote, Chairman .

Alfred T. Wark, Secretary

Robert V. Cassidy

REPORT OF THE WATER SUPERINTENDENT

To the Board of Water Commissioners,

I herewith submit my report for year ending December 31, 1966:

Number of Gallons Pumped

January	11,500,100
February	10,510,500
March	11,374,900
April	11,662,200
May	13,032,100
June	15,772,100
July	18,749,000
August	19,882,900 -
September	13,297,900
October	12,826,000
November	12,043,000
December	<u>11,624,100</u>
Total		162,274,800

Number of New Services Installed	69
Number of New Hydrants Installed	8

New Extensions are as follows:

Polley Road	2380 Feet 8 in Pipe
Torrington Lane	950 Feet 6 in Pipe
Williams Avenue	400 Feet 6 in Pipe
Links Road	175 Feet 6 in Pipe
Beech Road	100 Feet 6 in Pipe
Carolina Lane	100 Feet 6 in Pipe
Nutting Road	1250 Feet 12 in Pipe
Bay Berry Road	725 Feet 6 in Pipe
Carline	1580 Feet 12 in Pipe

Respectfully submitted,

Albert E. Mountain, Superintendent

REPORT OF THE BOARD OF PUBLIC WELFARE

The Westford Board of Public Welfare respectfully submits its annual report for the year 1966. The Board Members are Chairman Reginald Blowey, William MacMillan, and Samuel Richards.

Mrs. Edith M. Lowney is the Director of Public Assistance and Miss Shirley M. Anderson is the clerk. Due to the increased caseload and the social services required by the Federal government, a request has been made for a full-time social worker.

* The categories of assistance administered are: Old Age Assistance, Disability Assistance, Aid to Families with Dependent Children, the new Medical Assistance, all of which are supported by Federal, State and local monies; and General Relief, which is supported by 20% State and 80% local funds.

The average monthly caseload for 1966 was as follows: Old Age Assistance, 27; Disability Assistance, 13; Aid to Families with Dependent Children, 18; Medical Assistance, 45; and General Relief, 5. A total of 471 visits was made and 55 applications were processed. At the end of the year we were aiding 178 persons (104 adults and 74 children).

Our total 1966 expenditures were \$187,607.58. Federal and State reimbursements amounted to \$116,313.72. The net cost to the Town was \$71,293.86.

During the year, much time was devoted to explanation and assistance in signing recipients for Medicare Supplementary Insurance Benefits, compiling a list of social security numbers for all recipients, and help with applications for over-age-72 Social Security benefits.

Many children were eligible for the "Operation Headstart" program carried on during the summer months through Community Teamwork, Inc.

On September 1, the new Medical Assistance program became effective. This replaced Medical Aid for the Aged (Kerr-Mills Bill). Medical Assistance provides for the medical needs of certain persons in addition to those 65 years of age and over. Pamphlets and information relative to all programs are available in our office in the Town Hall.

We extend a big "THANK YOU" for all the assistance, cooperation, and contributions we received from individuals, organizations and clubs.

TOWN INFIRMARY

On September 2, 1966, the Selectmen appointed a Town Infirmary Committee. This committee is composed of Reginald Blowey, Joseph E. Connolly, and Kenneth E. McNeil. Their duties were to investigate the disposition of the Town Farm land and buildings and to report their findings to the Selectmen. This committee met with other Board members and committees; their recommendations are as follows:

1. That the Town Farm property remain the property of the Town and not be sold - with one exception. A local business firm is interested in purchasing the land on the North side of Town Farm Road.
2. That the barn and sheds (with the exception of the newest shed) be demolished.
3. That the property be transferred to the jurisdiction of the Selectmen.
4. The School Department is interested in the Infirmary for offices, plus one shed for storage.
5. The Water Department is interested in the wet land across the tracks.

The land was surveyed this Fall and a map drawn of the three parcels of land.

A portion of the building was rented for the entire year and one of the sheds was rented for part of the year.

BOARD OF PUBLIC WELFARE
Reginald Blowey, Chairman
William C. MacMillan
Samuel A. Richards

DUMP -
Pollution

REPORT OF THE BOARD OF HEALTH

The Board was officially organized on April 11, 1966 for the coming year. Mr. Lucien Menard was re-elected, so the membership of the Board remained the same. Ralph E. Cole, M. D. was elected chairman and Miss Dorothy Healy, R. N. appointed secretary and agent. The listing of other appointments appear at the end of this report.

The activity and problems of the Board of Health increased markedly during this year and we have found that this is typical of the Boards of surrounding towns. Sessions by the Board members have also increased due to the complexity of so many problems and in view of activities as regards pollution, dump, rubbish and sanitary problems due to new building pressures. The Board members have attended a great many more meetings in other communities as well as regional meetings. These same problems have required more and more services from the trained personnel at Nashoba, and they in turn have been feeling the pressure from other communities as well as the competition for personnel.

There has been excellent cooperation with other Boards of the town, and this Board has been helped immeasurably by the combined meetings. Mr. Lucien Menard has been very active in his position as a committee of one designed for liaison with the State and surrounding communities and Nashoba regarding the dual problems of sanitary fill dumps and water pollution. The problems turned up also added air pollution to this. Mr. Edward McLenna likewise, throughout the year, served as a committee of one to handle negotiations and supervision of the Town Dump. Dr. Ralph E. Cole was elected chairman of the Board of Nashoba Associated Boards of Health for the sixteen member towns at the Annual Meeting.

The custodian of the Town Dump was appointed by competitive bidding on identical specifications and the low bidder fulfilled the specifications and so was appointed December 22, 1966. The Board of Health wishes to thank Mr. Albert Picking for his services of the previous years.

The report of Nashoba Associated Boards of Health follows, and it will be noted again that the services rendered this community are considerable, and particularly in the field of health services showing a marked increase, due not only to increased population but to expansion of services and citizens' demand for additional services. Westford was one of the few towns to obtain their full quota of well-child clinics during the year but as of January 1, 1967, the services of an additional pediatrician were obtained after great difficulty, and all towns are now covered. The Chairman of the Board wishes to especially thank Miss Dorothy Healy for her continued outstanding service which has made the work of all of us much easier, and also to thank his fellow members for their time and energy.

Lastly, we wish to again commend the volunteers who are among the many reasons that Westford is able to provide so many services at such a low cost.

Volunteers: Mrs. Richard Hall, R.N., Mrs. Ralph Brewer, R.N., Mrs. Edward Abbot, Mrs. Arthur Agnew, Mrs. William Bolger, Mrs. Lincoln Clark, Mrs. Ralph Cole, Mrs. A. Bradford Cook, Mrs. Herford Elliott, Mrs. Frederick Farley, Mrs. Herbert Farrier, Mrs. Joseph Giuffrida, Mrs. Guenffrud Hamer, Mrs. Arthur Healy, Mrs. Charles Hildreth, Mrs. Gordon Jones, Mrs. Robert Joyce, Mrs. William Lynch, Mrs. Edward Malone, Mrs. Gerald Marchand, Mrs. Anthony Sambito, Mrs. Stephen Poulsen, Mrs. Kenneth Robes, Mrs. James Timberlake, Mrs. Donald Wright and Mr. & Mrs. William MacMillan.

BOARD OF HEALTH

Ralph E. Cole, M.D., Chairman

Lucien J. Menard

Edward F. McLenna

NASHOBA ASSOCIATED BOARDS OF HEALTH

This year, 1966, has been an interesting and exciting one in Public Health, Regionalization, which has been publicized nationally, is not new to Nashoba. We have been offering health services on a regional basis since 1931. With the advent of Medicare in July, the Nashoba Nursing Service was among the first in the State to be certified as a Home Health Agency.

Previously initiated programs such as Migrant Labor and Day Care have continued to be developed. Subsequent reporting by other services will outline in greater detail many of these projects.

On April 15th Dr. Myer Herman's resignation as Medical Director became effective and he left Nashoba to become Director of the Division of Adult Health for the Massachusetts Department of Public Health. In May, Henry T. Smith was appointed by the Executive Committee as Acting Director and will serve in this capacity until a new Medical Director is appointed.

NURSING SERVICE

Significant changes have occurred this year in the nursing service. Foremost, by an amendment of the association by-laws, the Nashoba Nursing Service was established as a distinct part of the Nashoba Associated Boards of Health. This amendment became necessary in order that the nursing service could be certified for reimbursement under the federal legislation act now commonly known as "Medicare". The governing body of this department includes the Board of Health members representing towns which are contracting for this service.

Secondly, two towns (Groton and Littleton) joined the Nashoba Nursing Service earlier this year and a third town (Ashby) asked for a generalized program to start anew on September 1st.

Home Nursing care is now available to the residents in 9 towns through the Nashoba Nursing Service and this is approximately 49% of the population of the 16 towns of the association.

With the certification of Lunenburg's town nursing service as an independent agency, and with Westford being covered for this service through the Visiting Nurse Association of Lowell, a total of 43,287 or 73% of Nashoba residents are eligible for Home Health Care under the Medicare Act by certified agencies. To provide this same service for the residents of the other 5 towns should have some priority in future planning.

We should also be concerned with the promotion of the utilization of home health services until physicians and the public alike have been oriented to the fact that our services are for all-income levels and available for out-patient as well as post-hospitalized patients. Though Medicare has created an impact on nursing for the elderly, we also are concerned with continuing our services to the total population.

The third major change started last spring when the application for a Federal Grant was approved to hire a nursing supervisor. Mrs. Catherine Aveni joined our staff at that time and is actively involved in assisting the staff nurses in providing improved nursing care. With the increased demands to upgrade service, this addition to our staff is a giant step toward our goal of high quality service.

Recently, a preliminary report was submitted to the Joint Committee of the American Public Health Association and the National League for Nursing to proceed with our voluntary accreditation of the nursing agency. At this time it is too early to share the findings of this survey, but we do look forward to the results early in 1967.

In-service education centered around programs concerned with "Medicare" and also, in conjunction with the District Health Office in Rutland, three sessions were held on "Interviewing Techniques". Many of the nurses in the area availed themselves for these programs.

The student program continued in full force, utilizing our staff nurses to assist the senior student nurse of the State College at Fitchburg. Frequent evaluations of the program with the college faculty enables us to provide rewarding educational experiences for future Public Health employees.

Nursing consultation is available to community nurses working independently of Nashoba's supervision. These nurses also contribute to the success of many Nashoba Programs that reach the public on the local level.

Our sincere thanks go to all nurses, volunteers, and other interested citizens who helped in their many ways.

Well Child Conferences

A total of 233 clinics were held, of which 22 were in your town where 229 children made 352 visits. These clinics provide health supervision, including immunization and health tests, for children who might otherwise not receive well child care.

School Health

The immunization programs available to school children are for Diptheria, Tetanus, Poliomyelitis, and Smallpox. The following is a list of immunizations done in the schools during 1966:

	<u>Nashoba</u>	<u>Westford</u>
Diptheria-Tetanus	1929	298
Poliomyelitis	1230	340
Smallpox	1454	237

Tuberculosis Testing Program

Tuberculin skin testing is today the first means of detection of tuberculosis. During the Fall, a Tine-Testing Program was conducted for students in grades 1 and 9 throughout our Nashoba towns. A total of 3884 tests were completed; 459 were done in your town.

Dental Health

A total of 3326 children received dental prophylaxis consisting of dental inspection, cleaning, and topical fluoride application. In your town 481 children participated and of these 306 were referred to their family dentist for further work.

Rabies Clinics

All towns participated in the Rabies Clinics this year. A total of 1,425 dogs were inoculated. Of this number 175 were from your town.

MEDICAL SOCIAL SERVICE

One of the traditionally significant aspects of the Nashoba Medical Social Work Program is its involvement in the various other projects and services in Nashoba. During 1966 this was particularly apparent.

In becoming certified as a Home Health Agency, the Nashoba Nursing Service chose as its other therapeutic service medical social work since this was already established at Nashoba. Involvement in the various other nursing services continued as before.

Problems of inadequate housing were evaluated with the Sanitation Department, and medical social problems in Day Care were referred to your Medical Social Consultant.

Frequently, both the Nutrition and Medical Social Consultants were working in the same towns, school systems and even the same families at one time.

Referrals from Well-Child Conference physicians and other physicians in our communities were numerous. In fact, of the 384 referrals received in 1966, 97 were from physicians, 231 from nurses and 56 from other sources, including schools, hospitals, and agencies inside and outside of Nashoba. The 384 referrals involved 1153 contacts, including conferences and visits.

Your Medical Social Consultant has worked in your town with your nurse, education and welfare workers, physicians, the police, and your board of health members.

NUTRITION SERVICE

During 1966 the growth and development of the Nutrition Program was very gratifying. This being the second year of this program, the focus was on in-depth relationships and involvement in nutrition problems of the towns. Referrals were received from every town of Nashoba.

Significantly, the referrals came from private physicians, nurses, hospitals, nursing homes, Day Care Centers, schools and welfare districts. The Nutritionist worked with the Nashoba staff and with professional staffs outside our area.

The nutrition services involved consultation somewhat, but the large concentration of service was direct. She worked intensively with 133 patients and had about 726 contacts throughout the towns. She held 25 group meetings in the towns and attended 11 professional meetings to aid in the development of a meaningful program for Nashoba. This gave perspective to the nation-wide trend of incorporating nutrition programs with the total public health services.

ENVIRONMENTAL SANITATION

The following statistics give a condensed picture of the work accomplished in your town during 1966. We were fortunate in having a full force of sanitarians during the peak periods. Two changes in personnel took place during the Fall. Mr. Albanese transferred to the Billerica Health Department, and Miss Secino changed to the Worcester Health Department Laboratory.

Mr. Joseph Freitas, an Ayer High School teacher, is working for us part-time as a Food Inspector and Laboratory Technician, for which he is well qualified.

Milk, Food and Water

- 106 Milk Samples collected and tested
- 36 Inspections of food handling establishments
- 43 Inspections and testing of private water supplies
- 11 Inspections and testing of public bathing places

Nuisances

46 Investigations of nuisance complaints

Institutions and Habitations

- 3 Visits to Child Care Centers
- 20 Visits to School Buildings
- 2 Visits to Migrant Labor Camps
- 310 Consultations, visits, and inspections of private sewage disposal systems
- 2 Visits to Recreational Camps

Conferences and Meetings

- 3 Conferences with individual Board of Health members
- 2 Conferences with State officials regarding your town

DAY CARE

A total of 23 Nursery and Kindergarten schools in the Nashoba area were inspected in the 1966-67 school year. All met with the new State Regulations satisfactorily and were issued permanent licenses. Two of these were in Westford.

Two schools closed over the summer vacation. However, two more are in the planning stages, and one new school opened this year.

MIGRANT LABOR

The domestic agricultural migrant situation in the Nashoba District involves almost exclusively fruit farms. Of the 16 operators located within the Nashoba towns or housing their migrants in them, one is a vegetable farm while the remaining are apple orchards. One farm houses its migrant help in Westford.

The migrants' season ranges from August or September through October. The season for the vegetable farm runs from April to November.

The object of this program involves the housing and sanitation standards of these farm labor camps. A nursing-immunization program was also provided.

The migrants in the Nashoba District are mainly Canadians with a few camps employing Southern Domestics.

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7 In conclusion, for the amount of \$14,229.00 at the rate of \$1,718 per capita, the above services helped to bring to the residents of your town a comprehensive public health program.

The professional staff of the association wishes to extend their appreciation for the assistance and cooperation given throughout the year by Board of Health members, other town officials, and for the efforts of the many citizens who helped to make 1966 a successful and healthy year.

/s/ Henry T. Smith /
Acting Medical Director

REPORT OF DEVELOPMENT AND INDUSTRIAL COMMISSION

The organization of the Commission was significantly strengthened by the addition of new members during the year. Though disappointed by the delay in Federal funding of the Master Plan program, the Commission has nonetheless continued to develop its ideas and parameters for development which will eventually be embodied in the Plan.

We regard the establishment of the Regional Vocational School as a definite asset to the Town in attracting future industry, and have worked closely with the Regional School Committee to assist its efforts to provide water to the school site.

The prospect of any immediate large scale industrial development continues to be dimmed by the lack of basic facilities in those areas most suitable for this purpose. Consequently, any comprehensive planning must take into account the need for expanding water supply mains and setting aside areas for sewage treatment facilities. One of the aims of the Commission in its 1967 work is to present recommendations to the Town concerning ground work which is necessary to enable this planning to succeed.

Judging by the interest shown and inquiries received, industrial interests continue to choose between the many well-developed sites adjacent to urban areas. Whether any change will be noted in the coming year may be closely tied to national business trends. Any marked change in the now slow residential construction market would seriously threaten Westford's economic balance and could interfere seriously with any long range industrial developmental plans. The Commission's views on off-setting this disadvantageous situation will be coordinated with the other responsible town agencies in hopes of producing a legislative plan during the coming year.

Respectfully submitted,

Vyto L. Andreliunas, Chairman
Selma Unterberg, Secretary
Alfred Dumont
Robert Connell
Robert J. Grace
Roger M. Breton
James F. Donohoe
George Demirjian

REPORT OF THE BOARD OF APPEALS

The appointed members held a meeting and John J. Barretto was elected Chairman. The other two members are Edward F. Harrington and Ellsworth J. Jewett. Denis Maguire and Warren G. Morrow serve as Alternates.

The general policy was to have a Public Hearing about once a month with as many Appeals as were available at that time. There were five hearings with twelve appeals. Twelve Appeals were granted.

The Appeals were classified as follows:

Building on less frontage.....	2
Authorization to construct a service station....	1
Building on less than required area.....	1
Building nearer street line.....	2
Addition to existing dwelling nearer side lot line.....	2
Division of land area having less than required area.....	2
Approval of non-conforming use.....	1
Removal of restriction.....	1
	<u>12</u>

An attempt was made to give serious consideration to all phases of each appeal. Best interests of the Town, rights of abutters and consideration for the welfare of the petitioners, were all factors in the several decisions.

BOARD OF APPEALS

John J. Barretto, Chairman
Edward F. Harrington
Ellsworth J. Jewett

REPORT OF THE TAX TITLE PROPERTY COMMITTEE

In 1966, the Town came into possession of 7 parcels of land through Land Court foreclosure. One parcel was sold for \$300.

The Town now owns 23 parcels. Information concerning this land may be obtained from any member of the Committee.

The Tax Title account contains 31 parcels which will accrue to the Town when they are cleared in Land Court.

TAX TITLE PROPERTY COMMITTEE

Edward N. Lamson
Edward F. Harrington
Carroll J. Rollins

REPORT OF THE BOARD OF FIRE ENGINEERS

Fire Department calls are many and varied. Two hundred and thirty-eight calls were answered by the Fire Department in 1966, these were for fires of all categories plus complaints, investigations, tower calls by the State Forestry Department, four mutual aid, three highway accidents, an airplane crash and one lost child.

The Ambulance answered 244 calls which was twenty more than the previous year.

Westford is fortunate to have such a dedicated group of men on its Fire Department.

Respectfully submitted,

Edward N. Lamson, Chief

Frances Mulligan, Clerk

→ Leo Larkin

Hubert V. Raymond

TRANSFERS FROM FINANCE COMMITTEE RESERVE

Chapter 32B - Town Appropriation	\$ 577.29
Gas Inspector	250.00
Health Department - General Expenses	72.36
Interest on Temporary Loans	1,436.65
Memorial Day	96.88
Registration and Election - Expenses	152.16
Selectmen - Salaries	86.50
Tax Title Expenses	139.00
Town Clerk - Expenses	20.03
Town Roads Account	292.92
Veterans' Benefits - Grants	<u>1,018.71</u>
Total Transfers	4,142.50
Balance	<u>857.50</u>
Appropriated at Annual Town Meeting	\$5,000.00

Lawrence S. Johnston, Chairman

William J. Kavanagh, Jr., Vice-Chairman

J. William Blythe

Herbert C. Decato

Robert M. Hicks

William C. King

Viateur A. Ricard

Peter Sechovich

Nicholas Sudak, Jr.

FINANCE COMMITTEE

REPORT OF BUILDING INSPECTOR

During 1966 this department issued 145 Building Permits as compared to 140 issued in 1965. Permits for 75 single family dwellings were issued as against 66 in 1965. The remaining 70 permits were for additions (30), alterations (6), garages (23), sheds (5), barns (2) and business buildings (4).

Department appropriation for 1966	\$2,800.00
Expenses for equipment, supplies, printing and wages	<u>1,802.47</u>
Balance	\$ 997.53
Income for permits issued.	\$1,596.50

The requested budget for 1967 is \$2500. This amount allows for anticipated legal fees because of certain Zoning violations.

Detailed records of building permits are maintained and are open for inspection at any time.

BUILDING INSPECTOR
Carroll J. Rollins

REPORT OF THE INSPECTOR OF WIRES

There were 195 Wiring Permits issued. The appropriation was used as follows:

Appropriation for 1966		\$1,000.00
239 Inspection Fees @ \$2.00	\$478.00	
Supplies, Clerical, Postage	<u>124.15</u>	<u>602.15</u>
Unused balance of appropriation		\$ 397.85
Received \$693.50 for 195 Permits issued.		

INSPECTOR OF WIRES
Dennis P. Kane

REPORT OF CEMETERY COMMISSIONERS

Not too much to say as the summer was dry and not too much mowing. Put on another good strip of hot-topping in the Old East Division, that seems the best way to fix the old roads which are all broken up. We had the old water pump fixed by Matthew Elliott, one of the commissioners, all new pipe and two new plungers for the good price of \$22.00.

Help in the yard is getting to be a problem. In the year of 1937, the Commissioners and the Selectmen passed a law that all people buying a lot should put in corner stones, that is a big help for the men who have to work there and find a lot under a foot of snow. It is also for your protection to get the right lot. See Carl Chaplin or someone else and make it better for all.

Respectfully submitted,

BOARD OF CEMETERY COMMISSIONERS
Walter L. Blanchard
Albert A. Hildreth
Matthew A. Elliott

REPORT OF PLUMBING INSPECTOR

There were 82 Plumbing permits issued in 1966.

The Appropriation was used as follows:

Appropriation for 1966		\$750.00
Inspections made - 135 @ \$3.00	\$405.00	
Expenses (clerical, env. & postage)	<u>27.67</u>	<u>432.67</u>
Unused balance of appropriation		\$317.33

PLUMBING INSPECTOR
Paul L. McDonald

THE WESTFORD 4-H AMBULANCE FUND

Balance on hand, January 1, 1966	\$2,347.43
Received in Memorials & Gifts	85.00
Interest on Special Notice Account	93.06
Interest on Regular Account	<u>14.47</u>
December 31, 1966 Total.....	<u>\$2,539.96</u>

No Expense this year.

Special Notice Account	\$2,138.06
Regular Account	<u>401.90</u>
Balance on hand Dec. 31, 1966.....	<u>\$2,539.96</u>

REPORT OF THE RECREATION COMMISSION

The following activities were conducted by the Westford Recreation Commission this past year.

<u>ACTIVITY</u>	<u>AGE GROUP</u>	<u>PARTICIPANTS</u>
Small Fry Baseball	8-12	325
Babe Ruth Baseball	13-16	150
Junior Basketball	Grades 5-8	200 678
Adult Softball		150 1
Adult Physical Fitness Classes		125

The various programs show an increase of two hundred children over the number of participants reported for 1965.

All children of the community are invited to participate. No youngster in Westford is refused or cut from playing in any program if he desires to play.

On the final day of the regular Small Fry League the Annual Field Day was held. At this time free hot dogs, tonic, ice cream and cake were enjoyed by all children present. Two hundred and fifty children were served. The winning teams in each Division were awarded individual trophies.

We would like to include in our future planning the following:

Swimming Classes	Boys & Girls
Arts and Crafts	" "
Tennis	" "
Skiing	" "

The new Town Beach was made suitable as a swimming and picnic area and has already proven to be a popular spot for the townspeople.

The Commission would like to thank the Team Managers, Umpires, Coaches, Instructors, and anyone connected with the Recreation Programs in the town of Westford. Any adult wishing to work with the youngsters in town will be most welcome to join the parents already working with us. Please notify any member of the Commission if interested.

Finally, the Recreation Commission would like to thank the Board of Selectmen, the School Committee, and the various Merchants and Organizations in town who have assisted in making a success of this expanding program.

Harry V. Smith, Chairman	Kenneth Stewart
Earle A. Cronan, Secretary	Felix R. Perrault
Waldo S. Leedberg	Alfred V. Checchi

RECREATION COMMISSION

REPORT OF THE DOG OFFICER

763 Telephone calls received	
53 Dogs picked up as strays	
23 Dogs struck by cars	
29 Calls to care for wild animals	
8 Strays returned to owners	
8 Cases to District Court	
7 Cases of molesting livestock	
19 Calls for cats	
1 Cat destroyed - struck by car	
69 Dog Bites	
2 Bites from rabbits	
1 Bite from raccoon	
5 Bites from cats	
33 Dogs turned over to County	
Board and care of dogs.....	\$ 530.00
553 Complaints investigated.....	470.00
Car Expense.....	200.00
	<u>\$1200.00</u>
Reimbursement from County for Board and Care of Strays for 1966.....	421.50

This year the County did away with the reimbursement for the destroying of dogs that are injured.

I wish to thank the Board of Selectmen, the Police Department, the Dog Officers from other towns, Mrs. Alice Hildreth, Town Clerk and Mr. Albert Picking for their assistance and cooperation throughout the year.

Respectfully submitted,

WILLIAM C. MACMILLAN
DOG OFFICER

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Gasoline Pumps Sealed.....	28
Scales 100 to 5000 lbs.....	13
Scales more than 10 less than 100 lbs..	12
Scales 10 lbs. or less.....	10

Due to the revised rates, this Department now shows a profit to the Town rather than a loss as in the past.

Respectfully submitted,

GEORGE S. WILDER
SEALER OF WEIGHTS AND MEASURES

REPORT OF THE TREE AND MOTH DEPARTMENT

Following is a report of progress of the Tree Department and Moth Department for the year 1966:

Tree Department

Removed all diseased trees possible. Removed and grinded to six inches below ground surface approximately one hundred and fifty (150) tree stumps, accumulated from previous years. Remaining debris also, such as logs, brush, limbs, etc., were cleared away.

Pruned all trees that were possible to do. Planted seventy-two (72) new trees of various types. Supervised power line construction in conjunction with Massachusetts Electric Company, due to our increasing power capacity.

Have received \$460.00 credit from Massachusetts Electric Company to plant new trees as reimbursement for trees removed due to electrical construction.

Moth Department

Applied dormant spray on Elm trees. Applied spray consisting of Methaxaclor on all other trees.

Balance of original appropriation was used on removal of diseased Elm trees and grinding of tree stumps, as stated in Tree Department report.

I would like to thank the Police Department and Highway Department for their valuable assistance in the storm which struck Parker Village and Westford Center, and for their cooperation throughout the year.

Respectfully submitted,

ROGER MELANCON
TREE WARDEN

REPORT OF THE GAS INSPECTOR

During the year 1966 gas permits were issued as follows:

105 @ \$4.50.....\$472.50

Money Collected:

98 @ \$4.50.....\$441.00

7 still due @ \$4.50..... 31.50

Respectfully submitted,
VINCENT E. KORAVOS
GAS INSPECTOR

REPORT OF THE CONSERVATION COMMISSION

In 1966 your Conservation Committee has made some progress and we are working on various projects and studies.

We have had numerous meetings with Town boards and the Greater Lowell Area Planning Commission relating to conservation matters.

Presently, with the cooperation of the Town Planning Board and Recreation Committee, we are mapping a long-range recreational program for the Town, as requested by the State under Self-Help Legislation.

We are submitting four articles for the Town Meeting as follows:

1. A modest request for Committee Expense.
2. A request for additional money for the Conservation Fund.
3. An article to purchase a piece of property which will tie in with our overall planning. This piece consists of an abandoned railroad right-of-way. A strip of land about 80 ft. wide and about 3800 ft. long, this piece includes a stone arch bridge nearly 100 years old. The right-of-way will give us access to a large wild life area. It is presently being used as a bridle path and a nature walk. With State approval, we will receive under Self-Help Program approximately 50% reimbursement on this purchase.
4. This article is to accept a piece of land from W. Otis Day for conservation.

We feel Mr. Day's gift of vital low land areas to be an important addition to Town properties, as low lands such as these are necessary if we are to maintain our ground water table at suitable levels.

We hope to receive other gifts for the Town in the future.

CONSERVATION COMMISSION
Carl O. Benson
Louis Oliver
Janet F. Timberlake
R. L. Armstrong
John F. Gagnon

REPORT OF TOWN FOREST COMMITTEE

Your Committee has been inactive most of the year, hoping that a Master Plan for the Town might be developed so that the various areas under the jurisdiction of the Committee, might be classified as to its best possible use for forestry, recreation, wild life, or possibly conservation.

The sixty acre lot on Old Lowell Road with a small frontage on Hearts Pond, is an area that your Committee feels, might best be developed for recreation. Some problems exist that must be answered to help in its proper development.

1. A small swamp area of about 4 acres belonging to the 4-H Center, cuts into the property on the edge of the pond. It is hoped that this can be turned over to the Town to offset the many favors given to this group, such as the original presentation to them by the Town of approximately 8 acres of high ground where the buildings are now located; the free fill given them in connection with the development of South Chelmsford Road, to greatly enlarge their parking area; and further cooperation with them in developing more parking area in connection with the relocation and further development of South Chelmsford Road by their property. The consideration of this transfer of land is still pending.

2. The final establishment during the year of the bounds between Westford and Chelmsford on the South side of the pond, discloses what has always been thought to be true, that these cottages have been built partly, or wholly, over the line on Town-owned land. Your Committee feels that this error should be corrected at once and that no Town land should be sold, or released, as it would interfere with the limited shore frontage and the value of the whole area.

3. That a small test area should be developed to see how feasible it is to clear the shore area that is now filled with wild grass, hummocks and brush, but underlaid with clean sand and thus show the possibility of developing a swimming area.

For several years the Town has appropriated \$400 for the use of the Committee but it has not been used due to the lack of any plan for land use. Your Committee feels that the growth of the Town in the South part now warrants the development of this 60 acre lot incidently for forest purposes but primarily as a picnic and recreation area. For this reason an appropriation is asked this year of \$1000 to explore the waterfront area and clean up some of the tall pines and develop potential picnic areas, as well as to improve the stand of pine.

Another lot of about 40 acres across South Chelmsford Road from the 4-H Center has always been classified as a Bird Sanctuary. This lot with possibly a little work on clearing brush in the wood road approach, could be used by Scouts, 4-H members, and any other youth or adult group for bird walks, nature trails and conservation studies.

TOWN FOREST COMMITTEE
Allister F. MacDougall, Chairman
Florian Witowicz, Secretary
Roger Melancon

ANNUAL REPORT OF SCHOOL PLANNING COMMITTEE

In 1966 the School Planning Committee has concentrated its efforts trying to locate a suitable site for a new elementary school to be ready for occupancy September, 1968. The present total number of elementary school spaces in the school system is 1225 including all marginal classrooms.

Elementary enrollment for 1966-67 was 1108, broken down as follows:

Grade 1	-	239
Grade 2	-	242
Grade 3	-	218
Grade 4	-	221
Grade 5	-	188

The housing of four fifth-grade classes in the new North Middle School made it possible to eliminate the use of the Roudenbush School for this year. Our projected elementary enrollment for 1967-68 total is 1185.

Grade 1	-	258
Grade 2	-	239
Grade 3	-	244
Grade 4	-	218
Grade 5	-	226

The larger enrollment and all available spaces in the North Middle School being used will make it necessary to once again use the Roudenbush and also to re-open the Old Nabnasset School for the elementary groups.

The above, plus an anticipated population growth, we feel, points out the necessity of a new school by September, 1968. The Committee decided after much research and discussion that the ideal location for such a school would be as close as possible to the center of town for the following reasons:

1. To house all elementary children from Parker Village.
2. A new proposed housing development adjacent to Center.
3. To be able to eliminate use of Roudenbush and Frost Schools.
4. To take in overflow from Nabnasset.

We investigated nine possible sites; six of these had to be eliminated either because they were not for sale or were not suitable for such a school. The three which were available and were thoroughly investigated were the following:

1. Cameron property on Graniteville Road
2. Sullivan farm on Main Street
3. Winnek land on Forge Village Road

The State Board of Health tested these three properties for sanitary purposes. Unfortunately, none of these sites met the State Sanitary Code pertaining to percolation rates necessary for proper sewerage disposal.

acquired

The rejection of these three sites has made it necessary to look elsewhere and we now have two other sites under consideration. However, because of the winter weather, no percolation tests can be made before early spring. Experience has taught us that future school sites should be acquired far in advance of their need. ←

The Committee has also been working on a system of forecasting future school population. The initial data gathering necessary for a student enrollment forecast has been completed. Since the future growth of Westford will depend on new home construction, two hundred and eighty-three newer homes were studied on the basis of assessor's and school department's records. From these data we can determine the number of children to be expected in each future home, their probable age and the impact of these new homes on the town birth rate. These figures will enable us to predict future growth in the school system on the basis of new home construction in town. We have also studied the town child census reports from 1958 to 1966 in order to review the child growth within the entire town and in each of the four school districts. These data will also be useful in predicting future growth in the Westford school system. An enrollment forecast based on the above information should be finished by the spring of 1967.

The School Planning Committee is fully aware that we are going to need more secondary school spaces in the very near future and we have agreed with the School Committee that we should work on this as soon as the elementary project is under way.

Respectfully submitted,

Arthur R. Coffin, Chairman
Richard S. Emmet, Jr.
Ronald H. Johnson
James B. Hudson
John F. Kavanagh
William J. Hart
Burt C. Sheehan

Current reports
written 12-22-66

REPORT OF THE INTERMEDIATE SCHOOL BUILDING COMMITTEE

We regret at this time that we are unable to give a final report on this building. At present we are trying to finish up the odds and ends of both construction problems under the general contract, areas involved which are not covered by either the general contract or the contracts for equipment, and checking out the last of the extra equipment which we were able to buy through savings which were not included in the original specifications.

We are still wrestling with the problem of the gym floor but feel that we have a solution which will have this problem solved by time of town meeting. The original difficulty due to a power failure before the emergency generator was installed and radiator freeze occurred when the floor was being laid. After this had been fixed and cost adjudicated, a second problem arose apparently due to faulty installation of equipment inserts. There are many other more minor problems which were to be expected during this shakedown period of approximately two years following occupancy. It is hoped that by March 15th we can turn the ownership and responsibility completely over to the school department with the majority of present and future problems corrected.

The general contract was given to John Tocci & Sons, Waltham. It was under the direct supervision of the architects, Stoner and Associates of Boston. The committee was represented in the general contract by our clerk of works, Mr. Curtis Clarke of Gloucester. The committee reserved to themselves the process of equipping the kitchen and also the general classrooms. They also provided all of their equipment except the large State and National flags in the auditorium which were donated by the Veterans of Foreign Wars and the Frederick Healy Post of the American Legion. In addition, the Girl Scouts of Westford donated plantings for the exterior.

At this time the major portion of the appropriation of \$995,000. for construction and equipment has been expended. Approximately \$12,000. appropriated for site work, clerical work and legal services remains of the \$15,000. appropriated by the town. The actual amount of construction and equipment obtained will be considerably over a million dollars, but it is expected that the expenditures will remain well within the appropriated figure due to the fact that we were able to use NEDA Federal and State funds to a considerable extent in the equipment of scientific laboratories, teaching aids, etc.

I feel that the sub-committee for equipping the North Middle School, under the chairmanship of Arthur Abbood, including Philip Hall, Harold Harrington and Richard Tuttle (deceased), has done an outstanding job in furnishing the school not only with the best equipment which they could find selected on merit, but they were able to add many extras which are usually included in schools only with a much larger appropriation involved. There were many thousands of man hours involved in interviewing salesmen, examining the products, writing specifications and putting the bids out item by item. It is estimated that they were able to save nearly \$20,000.

over the original specifications and at the same time install a much superior product.

The committee is proud that this school had one of the lowest per pupil cost in the state at the time of its building and that the construction costs per square foot were also kept relatively low. However, it reminds our fellow townsmen that this is a 600 pupil school designed for grades 6, 7 and 8 and cannot be compared with an 800 pupil school designed for a junior high level, 7, 8 and 9, nor by any means with a 1200 pupil high school of 3 or 4 year classes because of the entirely different requirements due to needs in meeting the curriculum of these different grades. It should also be remembered that the cost of all construction, including schools, has increased somewhat between 5% and 10% per year during the past ten years.

INTERMEDIATE SCHOOL BUILDING COMMITTEE
Benjamin deF. Lambert, M.D., Chairman
Arthur A. Abbood
Philip G. Hall
Harold A. Harrington

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
REPORT OF DISTRICT COMMITTEE

Since Town Report time last year, the District Committee has made real progress toward fulfilling the towns' mandate to create a technical high school for the district.

The initial phase of such a project is a very difficult one. The requirements and rules of many departments, bureaus and agencies have to be met and satisfied, and many individuals, such as architects, consultants, state supervisors, administrators, etc., have to be blended into a compatible working team.

Some of the significant milestones reached in this time follow:

SELECTION OF THE SCHOOL'S BASIC DESIGN

After much study of several proposed designs, the Committee selected a design that leant itself to future expansion, while, at the same time, it provided a good, aesthetic plan.

APPROVAL OF PRELIMINARY PLANS

A good number of preliminary plans were worked on before an all-party approval could be reached that met with the Committee's and State's approval.

ACQUISITION OF SCHOOL SITE

The site selected was made up of parcels of land belonging to different owners. Through legal processes of law and business procedure, the land was acquired by purchasing and taking. The site, about 40 acres, fronts on Route 110 in Westford and is a good part of the triangle formed by Route 110, St. Marys Drive and South Chelmsford Road. The Committee has erected a sign on the frontage identifying the site and its purpose.

SUPERINTENDENT-DIRECTOR APPOINTED

An intensive recruiting program yielded 29 prospective candidates for the position of Superintendent-Director. A series of interviews lasting from early April until late June reduced this group to 5 candidates and from this number, Thomas Lafionatis was selected and appointed to this position. Mr. Lafionatis came from industry into education and has over twenty years experience in Vocational Education as an instructor and later as Director of the Malden Vocational High School.

TEMPORARY QUARTERS

Temporary offices have been established at 21 Central Square, Chelmsford. The office has been furnished with office furniture acquired at the State Surplus Warehouse, and some office equipment to be used later in the new school has been purchased at this time.

SECRETARY TO SUPERINTENDENT-DIRECTOR AND COMMITTEE

Several candidates were interviewed for the position of secretary and Mrs. Emily W. McIntosh of Chelmsford was selected and hired. She comes to this position with experience in depth as a school and industrial secretary.

SURPLUS MACHINERY

A program to acquire Surplus and Government Loan Equipment has been started. Four large surplus machines have been acquired already.

Because of circumstances beyond the control of the Committee, delays have upset the time table. Barring any further unforeseen difficulties, the new timing calls for ground breaking in the Spring of 1967 and school opening in September of 1968.

Eugene J. Doody, Chelmsford
Nicholas J. Mazzoni, Chelmsford
Robert L. O'Brien, Chelmsford, Treasurer
Paul F. Vayo, Chelmsford
Roland M. Hamilton, Groton, Vice-Chairman
Robert S. Hargraves, Groton, Secretary
Harvey W. Atkins, Littleton
Kendall K. Bennett, Littleton, Chairman
Percy O. Daley, Jr., Westford
Richard W. Hall, Westford

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex ss .

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth afore-said, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Town Hall, Westford Center
PRECINCT 2	Healy Legion Hall, Graniteville
PRECINCT 3	New Nabnasset School, Nabnasset
PRECINCT 4	Murray Hall, Forge Village

MONDAY, MARCH 6, 1967

being the first Monday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One Member of the Planning Board

FOR THREE YEARS

One Selectman
One Assessor
Three Members of the School Committee
One Member of the Board of Public Welfare
Two Trustees of the J. V. Fletcher Library
One Member of the Board of Cemetery Commissioners
One Member of the Board of Public Health
One Member of the Board of Water Commissioners

FOR ONE YEAR

One Tree Warden

And also to act upon the following question:

QUESTION

Shall the town vote to accept the provisions of section one hundred and eight G of chapter forty-one of the General Laws whereby, if accepted, the minimum annual compensation of each regular police

officer in the police department of the town of Westford shall be not less than five thousand five hundred dollars for the first year of service, six thousand dollars for the second year of service, and six thousand three hundred dollars for the third and each succeeding year of service?

Yes	
No	

All on one ballot.

The polls will be open from 7:30 o'clock in the forenoon to 8:00 P.M.; and to meet in WESTFORD ACADEMY at Westford Center on the following

SATURDAY, MARCH 11, 1967

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing year, and for paying unpaid bills of previous years.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1967 and January 1, 1968, in accordance with the provisions of Section 4 of Chapter 44 of the General Laws, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17 of said Chapter 44; or act in relation thereto.

ARTICLE 5. To see if the Town will vote to appoint the Planning Board as its agent to acquire options for the purchase of land for municipal use, including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay the Town's share of the costs and expenses of the Greater Lowell Regional Planning District; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highways; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highways Maintenance; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate, or transfer from any available funds, the sum of Eighty-Five Hundred (\$8500.00) Dollars, or some other sum, to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon the State and County contributing to the cost thereof; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money for the Highway Equipment Account and, in addition, to transfer a sum of money from the Highway Machinery Fund to said Highway Equipment Account; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of two new cruisers for the Police Department, said purchase to be made under the supervision of the Board of Selectmen; and to authorize said Board to transfer by a good and sufficient Bill of Sale title to the cruisers now being used by said Department and to apply the sum received therefrom against the purchase price of the new cruisers; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Nine Hundred (\$900.00) Dollars, or some other sum, for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post, the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post, and the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purchase of a water cooler for the Town Hall; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to appropriate a sum of money for the account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the Library under Article 3 of this Warrant; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money for painting the office of the Board of Public Welfare

and for the installation of new lights in said office; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to authorize the Trustees of the J. V. Fletcher Library to engage the services of an architect or library consultant, whose function shall be to advise the Trustees concerning the highest and best use to be made of the present library facilities and how and at what cost the need for future or additional library facilities may best be met to further the interests of the Town, and for the purpose aforesaid to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of Seveny-Three Hundred Thirty-Four (\$7334.00) Dollars, or some other sum, to pay the last installment due under the contract for the expert appraisal of taxable real estate voted under Article 35 of the Warrant for the Annual Meeting of 1965; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to adopt a By-Law requiring all dogs to be muzzled or restrained from running at large; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars, or some other sum, for the Conservation Fund, to be expended by the Conservation Commission pursuant to the provisions of C. 40, sections 5 (51) and 8C; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to adopt a by-law establishing a Council on Aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging under the authority of and pursuant to the provisions of Section 8B of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 22. In the event of affirmative action under the preceeding Article, to see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, for the purpose of coordinating or conducting programs dealing with problems of the aging as authorized by Clause 49 of Section 5 of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to negotiate with the Boston and Maine Railroad and private owners, if necessary, for the acquisition of a new access road to the former Town Farm property now occupied by the North Middle School; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to authorize and direct the Board of Selectmen to appoint a Committee, whose function and duty shall be to investigate the advisability of constructing a new Police Station; and to define the powers and authority of said Committee, or act in relation thereto.

ARTICLE 25. To see if the Town will vote to amend its Abandoned Vehicle By-Law by adding the Building Inspector as one of the enforcing authorities; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, in fee simple, a certain parcel of land, containing 16.8 acres, more or less, supposed to belong, now or formerly, to James E. Farmer, situated on the northwesterly side of the New England Power Co. Right of Way in Graniteville, near the Town Highway Garage, as and for the proposed site of a new well field, and to raise and appropriate a sum of money for the acquisition of the same and for the purpose of defraying all necessary legal, engineering and other fees and expenses; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to authorize the Planning Board to secure from the United States Department of Agriculture, Soil Conservation Services, a detailed soil survey for the Town, including an interpretive report, and to raise and appropriate a sum of money for such purpose; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to transfer the care, custody, management and control of that portion of the former Town Farm property situated on the southeasterly side of Prescott Street and on the easterly and westerly sides of Town Farm Road, from the Board of Public Welfare to the Town generally, pursuant to the provisions of Sections 3 and 15A of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to raise and appropriate a sum of money for the repair, alteration or remodeling of the former Town Infirmary and to authorize the Board of Selectmen to invite necessary bids and to execute all contracts in connection with such project; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to pay various unpaid bills of previous years; or act in relation thereto.

ARTICLE 31. To see if the Town will vote to accept a gift of Forty-Five Hundred (\$4,500.00) Dollars from the Murray Printing Company; or act in relation thereto.

ARTICLE 32. To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, to be expended by the Town Forest Committee for the development of test areas on the shore of Hart Pond and for the purpose of thinning a portion of the Town Forest in the area of said Pond; or act in relation thereto.

ARTICLE 33. To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, to be expended by the Recreation Commission for the preservation and improvement of the Forge Village and Graniteville ball fields; or act in relation thereto.

ARTICLE 34. To see if the Town will vote to amend its Building Code by adopting a regulation governing the discharge of surface water or sewerage onto public ways or into the Town drainage systems; or act in relation thereto.

ARTICLE 35. To see if the Town will vote to accept Section 6H of Chapter 40 of the General Laws, which, in substance, provides for allowing a city or town to make repairs on private ways which have been open to public use for six years or more; or act in relation thereto.

ARTICLE 36. To see if the Town will vote to accept Section 12 of Chapter 40 of the General Laws, which, in substance, authorizes a Town accepting this Section to make open bathing places, provide them with the requisite furniture, fittings and conveniences and to appoint officers therefor and make by-laws and regulations for the management thereof; or act in relation thereto.

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to appoint a permanent Committee to be known as the Town Beach Committee, to be appointed from year to year, whose function and duty shall be to supervise, manage and operate the Town Beach at Forge Pond; or act in relation thereto.

ARTICLE 38. To see if the Town will vote to raise and appropriate the sum of Eighty-Eight Hundred (\$8800.00) Dollars, or some other sum for the purpose of completing the development of the Forge Pond Recreation area, including the construction and equipping of necessary buildings and facilities and the purchase of all necessary fixtures, equipment and appurtenances; to authorize the Town Beach Committee to invite necessary bids and to execute all contracts in connection with such project; or act in relation thereto.

ARTICLE 39. To see if the Town will vote to discontinue a portion of Oak Hill Road, commencing at a point approximately 365.7 feet northerly from the intersection of said Road with Groton Road and thence extending in a general northerly and easterly direction to the present dead end of Oak Hill Road; or act in relation thereto.

ARTICLE 40. To see if the Town will vote to accept a gift of a parcel of land, containing approximately 4 acres, situated off Old Lowell Road, on the shore of Hart Pond and adjacent to a portion of the Town Forest; or act in relation thereto.

ARTICLE 41. To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand (\$18,000.00) Dollars, or some other sum, for the purchase of a new tractor shovel for the Highway Department; or act in relation thereto.

ARTICLE 42. To see if the Town will vote to raise and appropriate the sum of Nine Hundred Ninety (\$990.00) Dollars, or some other sum, for the purchase of a sign face applicator for the Highway Department; or act in relation thereto.

ARTICLE 43. To see if the Town will vote to raise and appropriate the sum of Seven Hundred (\$700.00) Dollars, or some other sum, for the purchase of a new snow plow for the Highway Department; or act in relation thereto.

ARTICLE 44. To see if the Town will vote to raise and appropriate the sum of Seven Thousand (\$7,000.00) Dollars, or some other sum, for the construction of new sidewalks along a portion of Plain Road in Nabnasset; or act in relation thereto.

ARTICLE 45. To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars, or some other sum, for the reconstruction of Cemetery Road; or act in relation thereto.

ARTICLE 46. To see if the Town will vote to raise and appropriate the sum of Forty-Five Hundred (\$4,500.00) Dollars, or some other sum, for the purchase of a backhoe for the Water Department, and to authorize the Board of Water Commissioners to transfer by a good and sufficient Bill of Sale title to the 1959 backhoe now being used by said Department and to apply the sum received therefrom against the purchase price of a new backhoe; or act in relation thereto.

ARTICLE 47. To see if the Town will vote to purchase from Anthony B. Nardone et al two parcels of land, situated in the vicinity of Nashoba Brook, said premises to be used as a public playground or future school site, and to authorize the Board of Selectmen, in consideration of the conveyance of said premises to the Town, and in addition thereto, the payment to the Town of a sum of not less than Ten Thousand (\$10,000.00) Dollars, to convey to said Anthony B. Nardone et al a parcel of land now owned by the Town in the same vicinity, and to authorize the Selectmen to execute, acknowledge and deliver, and accept delivery of, in the name and behalf of the Town, any and all instruments of transfer necessary or incidental to accomplish the foregoing; or act in relation thereto.

ARTICLE 48. To see if the Town will vote to authorize and direct the Board of Selectmen to appoint an Elementary School Building Committee of five members, to act in connection with the construction, equipping and furnishing of a proposed new Elementary School Building, and to define the authority and powers of said Committee; or act in relation thereto.

ARTICLE 49. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000.00) Dollars, or some other sum, to pay the cost of preliminary drawings of the proposed Elementary School Building referred to in the preceeding Article, and for defraying all expenses of the Committee to be appointed under said Article, said sum to be expended under the supervision of said Committee; or act in relation thereto.

ARTICLE 50. To see if the Town will vote to authorize and direct the Board of Selectmen to appoint a Committee of three members, one of whom shall be the Town Clerk, whose function and duty shall be to supervise the printing and distribution of a current edition of the

Town By-Laws; and to raise and appropriate a sum of money to defray the cost of such printing and distribution; or act in relation thereto.

ARTICLE 51. To see if the Town will vote to authorize the Selectmen to appoint a Committee to study the machine or automatic accounting needs of the Town; or act in relation thereto.

ARTICLE 52. To see if the Town will vote to accept Kings Pine Road, Carolina Lane, Craig Circle, LaSalette Road and Bayberry Road, all as laid out by the Selectmen, as shown by their reports and plans filed with the Town Clerk; or act in relation thereto.

ARTICLE 53. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 54. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this Warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this ninth day of February, in the year of our Lord, 1967.

John J. Kavanagh

Horace F. Wyman

Mark W. Mulligan

Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1966

ORGANIZATION - SCHOOL COMMITTEE

Maurice Huckins, Jr., M.D., Chairman	Term expires 1967
Mary R. Lambert, Secretary	Term expires 1967
Raymond D. LaPan	Term expires 1967
Francis Courchaine	Term expires 1968
Robert M. Welch	Term expires 1968
Rita Haley	Term expires 1969
John E. Leggat	Term expires 1969

OFFICE OF SUPERINTENDENT OF SCHOOLS WESTFORD ACADEMY

Lloyd G. Blanchard, Superintendent	Telephone 692-6561
Francis A. Drolet, Plant Manager	
Vera E. Bettencourt, General Secretary	
Evelyn M. Herrmann, Business Clerk	
Rita M. Tousignant, Financial Secretary	

SCHOOL TELEPHONES

Westford Academy	692-6771	Frost School	692-6230
North Middle School	692-6391	Nabnasset School	692-6233
Cameron School	692-6542	Sargent School	692-6553
Guidance Department	692-8825		
Music & Physical Education	692-4031		

SCHOOL PHYSICIAN

Medical Associates, 199 Chelmsford Street, Chelmsford, Massachusetts
Telephone - 256-6511

SCHOOL NURSES

Ruth N. Hall, R.N., Westford, Massachusetts
Dorothy Healy, R.N., Westford, Massachusetts
Office Tel. 692-8431 - Academy

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1966.

This report reviews the events of the past year in terms of major areas of interest: personnel, program, plant and planning, policy.

SCHOOL HOURS 1966-67

Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
Intermediate	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary	Grades 1-6	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your Schools to talk with the School Principal and staff whether or not you have children in the Schools. However, you are urged 1) to check in with the Principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in Grade 1 if he reaches his sixth birthday prior to November 1 of the school enrollment year. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second Monday of each month at 7:30 P.M. in the Academy Cafeteria. On the fourth Monday of the month there is usually a Special School Committee Meeting. Meetings and agenda are published. Public is welcome.

SCHOOL CALENDAR 1966-67

Fall Term	September 7 - December 23
Winter Term	January 3 - February 17
Spring Term	February 27 - April 14
Summer Term	April 24 - June 21

Total School Days - 183

Days Omitted:

Columbus Day	October 12
County Teachers Meeting	October 19
Veterans Day	November 11
Thanksgiving Recess	November 24 and 25
Good Friday	March 24
Memorial Day	May 30

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGEMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

1966 IN REVIEW

PERSONNEL

The 1966 School Budget was built on a teacher salary schedule unchanged in the bachelor's column from the previous year. The schedule was strengthened in the master's and master's plus thirty hours columns, but a \$500 salary increase limitation was built into the policy, deferring for as long as three years the arrival of some teachers on proper salary level. Proposed WTA guidelines had first been approved, then later rejected by the School Committee in arriving at the official salary schedule, a schedule which proved to be low for the North Middlesex County area, placing Westford in a poor competitive position for holding and attracting teachers, even with the removal of the \$500 limitation. The WTA Personnel Committee expressed its disapproval.

The sabbatical leave request of the Academy principal to complete his doctoral program had been under discussion since early fall, and the School Committee continued to seek a policy decision on through the early months of 1966. At the March 21 meeting further consideration of the sabbatical leave request was deferred to later policy discussions with the Westford Teachers Association Personnel Policies Committee. At the March 28 meeting the Academy principal withdrew his request, feeling that such action might "free the School Committee to develop its own sabbatical leave policy without the complications of an individual sabbatical leave request."

Concern for pupil discipline at the Middle School resulted in program explanations by the Middle School principal, along with a statement of needs. Among the expressed needs were better home-school communication, more planning time for teachers, and at least part time administrative assistance to release the principal for greater staff and program leadership and coordination.

In the meantime school committee members had been meeting informally with the WTA Personnel Policy Committee, and the evident value of these meetings led to a resolve on the part of the School Committee to schedule regular joint meetings throughout the year. Unfortunately dates were not worked out with the Westford Teachers Policy Committee before resignations started coming into the office

of the Superintendent, among the first the resignation of the North Middle School principal. This resignation, along with concern that the School Committee evidenced a reluctance about a sabbatical leave policy, and general dissatisfaction with the School Committee's salary policy, all contributed to the unusually heavy teacher turnover in 1966. By the time schools reopened in September, new appointees were filling the supervisory principalships at the Academy, the North Middle School and the Nabnasset School. The Academy also had a new vice principal filling the vacancy resulting from the promotion of the former vice principal to the Middle School principalship. There was a new teaching-principal at Sarget School filling the vacancy created by the promotion of that teaching-principal to the supervisory position at Nabnasset. The administrative assistant to the Superintendent resigned and was replaced twice. Also lost to the system were the veteran art director and both art specialists, the reading director and two reading specialists, head of the math department, and head of the business department at the Academy, and both Middle School guidance counsellors. All told, there were forty-four resignations, two promotions, and ten additional staff appointments (including three part time elementary teachers). Two reading positions were unfilled because of a lack of qualified applicants. (It was August before the State Board of Education confirmed appointment of our reading director to Worcester State College, too late to hold one reading specialist with promise of promotion, and too late to fill the vacancy.) Thus 45% of the staff, almost every second teacher, was new in Westford. Of course some of the resignations were for strictly personal reasons, such as family leaving the area, maternity, retirement, professional advancement, etc. But the experience of the past spring and summer indicated that a teaching staff is highly mobile, and a school committee has a responsibility to support a competitive salary policy, as well as an enlightened personnel policy if that committee is to fulfill its educational obligation to the children of the community. And the price of this obligation comes high.

Mr. Peter Perry, veteran staff member, former Westford superintendent and principal, gave notice of his intended retirement at the close of the 1965-66 school year. For 42 years Mr. Perry had served the Town of Westford. It was proper and fitting that his testimonial dinner June 12 enjoyed town-wide support and enthusiasm. Many former colleagues and students returned to Westford for the occasion to extend to Mr. Perry congratulations for his service accomplishments, both in education and 4-H club work, and to wish both Mr. and Mrs. Perry many happy years of retirement.

The school staff, pupils and many friends of Mr. John Connolly were saddened by his sudden death May 4. Mr. Connolly was a life-long resident of Westford, and since November 16, 1960, the custodian of the Sargent School. His cheerful cooperative attitude was a wholesome influence on pupils and staff alike.

PROGRAM

In every school system there are those children for whom the regular program falls short of meeting needs. And as we learn to understand better the needs of these special pupils, the greater is our feeling of frustration in trying to provide a more meaningful program. These pupils fall at both extremes of the academic spectrum, and each presents a unique problem. There are the extremely bright for whom the regular academic program fails to provide adequate challenge; there are the pupils who are academically slow, for whom the regular program merely increases frustrations. There are the pupils with emotional problems which neutralize any academic efforts, pupils with physical and neurological problems who require special instructional techniques. Guidelines have been established for the identification and the referral of these pupils, but there was evident a need for special instructional personnel, for consulting specialists, and for a coordination of total staff efforts, if each child were to receive the attention that was his due.

A Special class has been provided in Westford for a number of years, serving the academically slow. The especially strong pupils are served by special groupings and accelerated courses. Home instruction, and home-school telephone have served pupils who, for physical reasons, usually temporary injury, have been unable to attend school. A full time speech pathologist serves the elementary school pupils. Pupils with special emotional problems are attending out-of-town schools. More recently the School Committee has provided tutors for pupils whose problems do not permit them to benefit from a full day of regular instruction. And the services of a consulting psychiatrist on a bi-weekly basis have helped the classroom teachers to understand and to provide more effective programs for those pupils whose behavior in the classroom previously puzzled and often distracted.

The preface to the 1967 School Budget, received by the School Committee after the close of school in June, recommended a table or organization which would recognize the office of Director of Special Pupil Services to assure that the special pupil needs would not be overlooked and that the efforts of all staff members serving pupils with special needs would be coordinated. It shall be the responsibility of this director to make provision for the identification of pupils in need of special instruction, to provide for this need as far as local resources allow, to recommend additional services required, and to evaluate and report. The 1967 Budget made provision for this office by reclassifying the school adjustment counselor. Under the new organization the efforts of all staff members while working with handicapped pupils will be coordinated under the Director of Special Pupil Services. A final need in this area is a center for a thorough evaluation of pupils with special problems, and necessary guidance and follow-up on each case. The Lowell Mental Health Center is part of the answer. A regional Federal Title III project under PL 89-10, presently under study, may provide the additional help needed.

Curriculum reviews in Social Studies and Mathematics, grades 1-12, have been accomplished, and the 1967 Budget makes provision for initial curriculum surveys in English and Science. The plan, initiated with the Social Studies curriculum revision, involves a team representing each of the four major levels, primary, intermediate, middle grades and high school, making a thorough study of current programs, discussing with teachers strengths and weaknesses of these programs, reviewing promising practices as well as the current literature, seeking the advice of consultants, and completing all the preliminaries to the writing of the guide before the close of school. The two weeks following the close of school are devoted to writing the guide and preparing copies for distribution to staff during the summer. The committee then reviews the program annually, making changes where a need for change is indicated. Philosophies and techniques are changing. It is urgent that the curriculum remain a guide subject to periodic revision, rather than an inflexible teacher directive.

This past year in-service courses were offered to the staff by the music director and by the speech pathologist. Courses were well attended and credits were approved on the basis of one credit hour for each ten hours of classes. We are fortunate that we have on our staff teachers who are qualified and interested in providing such in-service courses.

A staff kindergarten committee has been appointed to research current practices and effective programs and to prepare a set of educational specifications for the inclusion of kindergarten rooms in our proposed new elementary school. It is inconceivable that fully equipped and accredited kindergartens will not in the very near future be a state department requirement for full Chapter 70 State Aid.

Another area under review is our testing program. How valid are the standardized tests under changing curricula and techniques? Are they worth the time, and can we justify pupil and teacher anxieties on the basis of the guidance these tests provide the total instructional program? Sequence is important. It would be unwise to change testing policy annually; nor should we sacrifice the effectiveness of the program to the tyranny of sequence. Any change accepted will have been well considered and will carry promise of a high degree of stability over the next few years.

The availability of Federal Aid has had a decided impact on school programs. Staff has continued to take advantage of NDEA funds with successful elementary school arithmetic, elementary and secondary history and geography, secondary civics and secondary science projects. Total Federal Aid for these projects amounted to over \$3000 this past year and there was an additional \$2000 received under Title V, Guidance, of the same Act. The National Defense Education Act of 1958 provides for 50% matching funds, but other Federal Acts underwrite expenses 100%. Under the Economic Opportunity Act PL 88-452 a very successful Headstart program was operated out

of the Nabnasset School this past summer at no cost to the community, but at the cost of considerable time and effort on the part of some of our school administrators. Hopefully such a program will again be made available this coming summer. Under the Vocational Education Act of 1963 some \$1700 worth of multi-channel dictating and transcribing equipment was procured for the Academy Business Department.

The Elementary and Secondary Education Act of 1965, PL 89-10, holds great promise for fulfilling the pressing needs of a school system as well as a region. This past year Westford was approved \$4700 for supplementing library resources under Title II. Unfortunately the heavy rush on publishing houses by schools across the country forced the cancellation of a portion of the Westford orders placed in the spring. A Title I project for special summer school services failed to materialize, but shall again be attempted in 1967. And the school systems of the Merrimack Valley are actively working on a Title III project to serve the region.

Under Chapter 70 of the General Laws of the Commonwealth as amended by Chapter 14 of the Acts of 1966, a percentage formula was adopted for State Aid to public schools, the percentage depending upon a town's evaluation per school attending child as compared with the state average. This means simply that a town of means with a high evaluation per school attending child would be eligible for a lower percentage reimbursement than a less wealthy community. Westford's high evaluation was restored to a more equitable level just in time for Westford to benefit from this 1966 amendment. Consequently Westford is a 40% community, average for the Commonwealth, rather than a minimum 15% community. In terms of a million dollar net budget, the additional State Aid for which the Town is eligible is considerable, and this increased aid is not a one year benefit but will be a cumulative benefit over the years.

PLANT AND PLANNING

1966
For a growing community adequate classroom space is a continuing problem. The School Planning Committee, whose report appears elsewhere in this Town Report, has been meeting regularly to prepare recommendations for Town action. Through mutual agreement at the October 3 joint meeting of School Committee and School Planning Committee, "it was resolved that the Planning Committee proceed with its plans for an elementary school, including site examination and recommendations for purchase and appointment of a building committee, and that when and if the elementary building committee is formed the high school building committee will be requested to proceed with its plans with a recommendation that they re-examine the possibility of expanding the present Academy, which shall include discussions with the Permanent School Planning Committee."

During the 1966-67 school year, Old Nab has remained closed, and Roudenbush for a second successive year has been rented to the Town of Tyngsborough. In 1967-68 all local school buildings will be occupied by Westford pupils. Westford Academy will continue to house grades 9-12 and for the fifth consecutive year will carry a

10% overload. It is fortunate that this enrollment plateau, anticipated in the early 1960's, has materialized, but it is unfortunate that the anticipated large increase in 1968 has not yet been provided for.

The North Middle School in 1967 will be barely adequate for our grade 6-7-8 pupils, forcing the accommodation of all grade 1-5 pupils in existing elementary spaces. Hence the 1967 budget provides for the reopening of Old Nab and for the occupation of Roudenbush by Center and Parker Village grade 4 and 5 pupils. An effort will be made in September 1967 to return all out-of-district pupils to their proper district school, but some class balancing will be inevitable. The significant fact is that the 1967-68 school year will see all school facilities taxed to maximum and 150-200 annual enrollment increases anticipated for the foreseeable future.

As early as 1963 a need for expanded Central Office space was foreseen and the possibilities of relocation were investigated. It was felt unwise to move the offices to the top floor of Roudenbush at an expense of some \$10,000 because the building might soon have to be abandoned. An office layout for the second floor of Town Hall was considered and Town Farm property was investigated. The School Superintendent raised three questions. "1) Will the School Budget assume the entire operational and maintenance responsibility? 2) How about custodian service? 3) Is there a long range master plan for full utilization of the Town Farm wing for office space, or is the creation of office space merely an interim move until the property shall be sold? If the answers to the above questions meet with School Committee approval, then the transfer of Central Offices to the second floor of Town Hall should be abandoned in favor of the Town Farm Space." (School Committee Agenda Feb. 11, 1963, Tab A-2)

At the invitation of the committee appointed by the Town to investigate the use of Town Farm Property, the School Committee visited the property December 4, 1966, and expressed interest. The School Committee was advised that the Town Welfare Board was interested in the ground floor offices. It was agreed that the Selectmen should be approached to place special articles in the Annual Warrant to see if the Town would approve the use of the Town Farm wing for such office space, and to see if the Town would approve the necessary expenditure to ready the wing for occupancy.

Over the past year substantial improvements have been made in school buildings and grounds. The planting of shrubbery along the parking side of the Academy removed its barren appearance, and the sag in the center of the football field was filled to create a crown for improved drainage. The Cameron field was completely regraded and seeded, and by summer should be a much improved play area. A tractor complete with flail mower and bucket was purchased to provide much needed regular mowing of playing fields in spring and summer and snow removal in winter. Much incidental grounds maintenance has also been accomplished by the new maintenance man with the new equipment at his disposal. Budgeted for 1967 are further grounds improvement projects, including the regrading and seeding of the Sargent

School play area, improvement of the Old Nab community field and the fencing of Academy girls' and boys' athletic fields.

The academy music room was closed in, eliminating ventilation noise and converting the folding partition to a safe fixed wall. The 1967 budget provides for the replacement of the unsatisfactory gang showers in the Academy girls' shower room with individual stall showers and dressing rooms. This budget also provides for the re-opening of Old Nab, including the installation of an oil burner to replace coal firing and the unnecessarily heavy custodian services which coal firing demands. Painting schedules have been maintained, and the Town's investment in school plant adequately protected.

The boiler inspection of this past spring revealed a small leak in the Sargent School boiler. The many attempts to weld the break failed and finally the boiler had to be condemned. Fortunately a replacement oil-fired boiler was in place just before the severe winter weather set in. No school days were lost, but the unanticipated \$7000 expense far exceeded the budgeted contingency. Moreover, in addition to the 1966 budget offset provided by the balance in the PL 874 account, an additional \$26,000 in anticipated income was committed, and final 1966 PL 874 income fell \$6500 below the anticipated figure. A \$10,000 contingency is budgeted for 1967.

POLICY

Chapter 763 of the Acts of 1965 introduced a new era in school policy building. Direct Collective Bargaining between staff and school committee was written into state law. Neither the Westford School Committee nor the Westford School Staff were prepared for the responsibilities which this law imposed, but both groups assumed their roles in good faith, negotiated with sincerity and a commendable degree of moderation this past fall and arrived at a contract which received the unanimous support of School Committee and staff alike. The role of the Superintendent was to serve strictly as a resource person for the representatives of both groups, avoiding direct participation in the negotiating process.

Over the past few years there had been direct staff-School Committee discussions concerning policy, mainly salary policy, but these meetings had consisted mainly of the presentation of position papers, and the school budget in each case was the final statement of the School Committee. The School Committee listened, and resolved.

But this past spring, supported by Chapter 763, the Westford Teachers Association petitioned the School Committee for recognition of the WTA as the sole bargaining agent for the Westford teachers, and, on presentation of the testimony of proper procedure and the signed cards of the majority of the teachers, the School Committee, in regular session June 13, 1966, so moved. In the meantime both School Committee members and staff leaders were attending bargaining seminars and learning all they could about procedures and responsibilities.

Each party selected its negotiating committee, and the first meeting was held Nov. 7. (Under the law each party is free to choose its own representatives to negotiate, either from within or outside its membership.) The first order of business was agreement upon future meeting dates, and the establishment of ground rules for the meetings. In subsequent meetings the basic contract was approved, and the all important details of salary schedule policy, professional salary schedule and differentials, and fringe benefits including sick leave, personal leave, mileage reimbursement, and sabbatical leave were worked out through a series of meetings terminating with the December 12 meeting. Throughout the period of negotiations both groups evidenced a sincere desire to arrive at a decision which would serve the best interests of the pupils and the community. Proposals and counter proposals were reviewed, both committees frequently caucused, and the final agreement represented a genuine compromise. The salary schedule, the most significant and critical article of the agreement, follows.

PROFESSIONAL SALARY SCHEDULE

<u>Effective Jan. 1967</u>				<u>Effective Sept. 1967</u>		
<u>Step</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>
1	5300	5830	6360	5700	6270	6840
2	5565	6120	6680	5985	6580	7180
3	5830	6410	7000	6270	6900	7520
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
4	6095	6700	7310	6555	7210	7870
5	6360	7000	7630	6840	7520	8210
6	6625	7290	7950	7125	7840	8550
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
7	6890	7580	8270	7410	8150	8890
8	7155	7870	8590	7695	8465	9230
9	7420	8160	8900	7980	8780	9580
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
10	7685	8450	9220	8265	9090	9920
11	7950	8745	9540	8550	9405	10260

Following is the report of the School Nurses from January 1, to December 31, 1966:

Children taken home from school because of illness.....	187
Children taken to the School Physicians or other dorctors	11
Nurse-Teacher Conferences.....	685
Nurse-Pupil Conferences.....	920
Tested vision of all children with Massachusetts Vision Equipment. Children referred to Physician.....	146
Tested hearing of all children with a Pure Tone Audio- meter. Children referred to Physician.....	75
Assisted School Physicians with Physical Examinations in Grades 1, 4, 7 & 11 and also students partici- pating in sports. Students playing sports were also given a Tuberculin Tine Test and a Urine Test as part of this examination.	
Home Visits:	
Acute Communicable.....	37
Tuberculosis:	
Case.....	18
Suspect.....	3
Contact.....	3
Crippled Children.....	12
Children under 1 year.....	39
Children 1 year to school age.....	86
School age children.....	336
To Middlesex County Sanatorium for X-ray.....	2
Conferences and Meetings attended.....	19

The Dental Hygienist on the staff of the Nashoba Associated Boards of Health gave Fluoride Treatments to the children in grades 2, 5 and 8. Notices were sent home to parents of children needing dental care.

In April and May, Dr. W. G. MacKenzie Hume conducted three Pre-School Clinics for the children who were to enter Grade 1 in September. This gave parents an opportunity to have the children examined, vaccinated and receive diptheria and tetanus boosters before entering school. One hundred seventeen (117) children attended.

Oral Polio Clinics, for grade 1 children, were held in April, June and November.

Tuberculin Tine Tests were also given in November to students in grades 1 and 9.

Immunization Clinics for students in grades 1, 6 and 11 were held in March.

Well Child Conferences were conducted by Dr. Mary Donald for Pre-School children. There were 23 conferences held during the year.

For statistics on these clinics and all other Nashoba sponsored activities, see the Report of the Nashoba Associated Boards of Health appearing elsewhere in the Town Report.

We would like to express our appreciation to Mr. Blanchard, the teaching staff and the school physicians for the cooperation and assistance we have received at all times.

Respectfully submitted,

Ruth Hall, R.N.
Dorothy A. Healy, R.N.
SCHOOL NURSES

WESTFORD ACADEMY 1966 GRADUATES

- Beverly Jean Anderson
John Antonelli
Dorothy Bernice Axon
*Charlotte Rose Baker
R. Bruce Beaulieu
Paul Arthur Bellemore
Penny J. Bellinger
*Robert J. Borland
Betty Jane Bouchard
Constance Mary Bourgeois
Barbara Anne Boyd
Robert Llewellyn Brown
Donna Mae Cabana
Richard Robert Camire
Joann M. Carpenter
*Sandra Elizabeth Cofran
Gary F. Connell
Mark F. Conway
Denise Pamela Cote
David John Darrah
Herbert C. Decato, Jr.
Peter Anthony DelPapa
Joseph Anthony DeVincentis
June Evelyn Dunn
Kathleen Anne Dunn
Richard Mark Dunning
Arleen Frances Fields
John M. Fitter
Timothy P. Fitzpatrick
Priscilla Jean Fletcher
*Stephen Donald Floyd
Francis P. Gagnon
Michael Gilbert
Peter R. Gladu
Margaret Rose Green
Robert Gilson Haberman
Geoffrey Dana Hall
Diane Catherine Hanson
William M. Harris
Christina Ranae Hart
John E. Hassett
*Bethel Louise Healy
Kathleen Margaret Healy
*Thomas Alan Hoermann
Daniel Walter Holmes
*Mary Nell Huckins
Robert Andrew Hunt
Paul Gerald Isabelle
Patricia Linda Jacobs
Kenneth L. Jean
David R. Jelley
Kathryn Ellen Kelty
*John Stephen Kern
Stanley M. Kosowicz
George Stephen Kovalchek
Arleen Louise LaPan
Margaret LaSalla
Maureen M. LaVie
Thomas James Lamb
Howard J. Lamson
Paul Joseph Lamy
Mary L. Lawson
Jane Marlene LeGacy
Elaine Edna Lavasseur
Nancy J. Lewis
Alexandra Jay Loney
Nadine Joan Lorrain
Gail Marie Lyons
*Cynthia R. MacDougall
Phyllis May MacDougall
John Edward MacLatchy
Robert W. MacQuarrie
Christine A. McDermott
Robert McEnaney
*Karen Ann McGlinchey
Marguerite Therese Menard
Priscilla Irene Menard
Frederick J. Mendes
Timothy Fraser Miskell
Robert E. Mitchell
Edward James Murray, Jr.
Susan Jean Murray
Thomas R. Murray, Jr.
Doris Ruth Newton
George William Nutt
Gail P. Oliver
Leo E. Olsen
*Lisa Fay Palmer
Warren R. Palmer, Jr.
*Joseph J. Pelerin
Robert J. Phalon
Noel D. Rainville
Laura Regan
Janice M. Reid
Imelda Helene Riley
Joseph Roscoe
Nancy Lee Rouleau
Janice Elaine Secovich
Kathryn Sedach
Peter George Sharpe
Norman Ernest Shaw III
Bruce Shawcross

Kathryn Barbara Sienkiewicz
Mary Rita Smith
Kenneth R. Snow
Pamela Ann Soubosky
David Ralph Sousa
Edward J. St. Gelais
Paulette D. St. Onge
Eduardo Otegui Strube
David G. Starratt
Kathleen Mary Sudak
Peter Nicholas Sudak
*Jane Julia Targ
DeWitt E. Taylor
Emily Marie Terenzio
Elizabeth A. Thibodeau
Mary Joanne Truitt
Susan Joyce Tuttle
Jane Marie Valcourt
Ronald Wark
Helena M. Watson
Janet S. Wisnowski
Wanda Joyce Wojcik
Virginia E. Wilson
Barbara J. Wyman
Viola I. Wyman
Lee A. Zwicker

*National Honor Society Member

PROGRAM

PROCESSIONAL: "Pomp and Circumstance"

NATIONAL ANTHEM

INVOCATION REVEREND RICHARD S. DE VEER

SALUTATORY JANE TARG

HONOR ESSAY STEPHEN D. FLOYD

SENIOR CLASS ODE- - Tune: The Sound of Music
Words: KATHLEEN SUDAK

HONOR ESSAY KAREN MCGLINCHEY

PRESENTATION OF CLASS GIFT STEPHEN D. FLOYD
President of the Class of 1966

ACCEPTANCE OF CLASS GIFT LEO CLARK
President of the Class of 1967

VALEDICTORY THOMAS HOERMANN

PRESENTATION OF AWARDS (Given by the Trustees of Westford Academy)

For Excellence in English	Thomas Hoermann
For Excellence in French	Thomas Hoermann
For Excellence in Home Economics	Barbara Wyman
For Excellence in Industrial Arts	Kenneth Jean
For Excellence in Latin	Jane Targ
For Excellence in Mathematics and Science	Thomas Hoermann
For Excellence in Music	Robert Mitchell & Mary Truitt
For Excellence in Secretarial Science	Helena Watson
For Excellence in Social Studies	Cynthia MacDougall

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1966 - Stephen D. Floyd	Class of 1968 - John A. Guislin
Class of 1967 - Thomas A. DaSilva	Class of 1969 - Twila E. Acker

THE JEFFREY H. PETERSON MEMORIAL SCHOLARSHIP

Presented By Richard Hall Peter Sudak

OTHER AWARDS

Presented by Daniel L. Desmond, Principal	
Bausch & Lomb Science Award	Thomas Hoermann
Fletcher Club, Women's Auxiliary	Janice Secovich
Betty Crocker Award	Sandra Cofran
D.A.R. American History Award	Thomas Hoermann

SCHOLARSHIPS

Fletcher Athletic Club Scholarship	Paul Lamy
St. Catherine's Catholic Youth Organization Scholarship - David Sousa, President	Jane Valcourt
Westford Academy Student Council Scholarship Sherri Swanson, Scholarship Comm. Chmn.	Cynthia MacDougall Imelda Riley
Westford Academy Booster Club Athletic Scholarship - Charles Loiselle	Peter Sudak
Westford Grange Scholarship Miss Ruby Downie, Master, Westford Grange	Robert Brown
Westford Teachers' Association Scholarship Mrs. Catherine Lewicke, President	Janice Secovich Peter Sudak Wanda Wojcik
Westford Academy National Honor Society Scholarship - Patricia Begley, President	Sandra Cofran Thomas Hoermann Cynthia MacDougall
Westford Jaycee Citizenship Award Sam I. Frank, Scholarship Comm. Chairman	Paul Lamy Peter Sudak

AWARDING OF DIPLOMAS

MAURICE HUCKINS, JR., M.D.
Chairman, School Committee

WESTFORD ACADEMY ALMA MATER Calkin
FRANK PAGE, Music Director

BENEDICTION

REVEREND MARVIN R. GREEN

RECESSIONAL "Triumphant" Helfurth
Westford Academy Band, FRANK PAGE, Director

CLASS MARSHAL - LEO CLARK
CLASS MOTTO - "The hands that follow intellect can achieve."
CLASS COLORS - IVORY AND GOLD
CLASS FLOWER - YELLOW ROSE

RECEPTION TO GRADUATES

ACADEMY PROGRAM OF STUDY 1966-1967

REQUIRED OF ALL	GRADE IX		GRADE X		GRADE XI		GRADE XII	
	English +Civics #Ancient History	English +Civics #Ancient History	English Phys Ed	English Phys Ed	English U.S. History Phys Ed	English Phys Ed	English Phys Ed	English Phys Ed
<u>ELECTIVES</u>								
ART BUSINESS	Art Business Math I Intro. to Business	Art Bookkeeping I Business Math II Typing IB	Art Bookkeeping I Business Math II Typing IB	Art Bookkeeping II Steno I Typing IB or IIB	Art Bookkeeping II Steno I Typing IB or IIB	Art Bookkeeping II Steno I Typing IB or IIB	Art Bookkeeping II Steno I Typing IB or IIB	Art Bookkeeping II Steno I Typing IB or IIB
ENGLISH	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading	Speech, 2nd Sem. Accelerated Reading
FOREIGN LANGUAGES	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II	*French I *Latin I or II
INDUSTRIAL ARTS	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood	Industrial Arts I Tools & Wood
MATH	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I	*Algebra I or II Math I
MUSIC	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.	Instrumental Vocal-Choral Music Apprec.
HOME ECONOMICS SCIENCE	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses	Food & Clothing I *Biology & Lab *Biology Earth Science Required Courses
HISTORY	Modern History World History	Modern History World History	Modern History World History	Modern History World History	Modern History World History	Modern History World History	Modern History World History	Modern History World History

+Required for all non NOTE: Students may elect any course offered in Grades IX, X or XI subject to conflicts and prerequisites.

college prep students

+If U.S. History can- not be scheduled

#Required for all NOTE: Students may elect any course offered in Grades IX & X subject to conflicts and prerequisites.

college prep students

*Must meet prerequisite requirement and have the approval of the Department Head.

TEACHING STAFF 1966-1967

UNINTERRUPTED
SERVICE SINCE

SUBJECT OR GRADE

WESTFORD ACADEMY

TEACHERS

Carl F. Knowlton, B.Ed., M.Ed., PRINCIPAL (Penn. State, Plymouth State, N.H.)	Aug 1966
John R. Allen, B.A., Ed.M. (Northeastern University)	" 1966
Katherine M. Cameron, B.S., M.Ed. (Fitchburg State, B.C.)	Sept 1962
H. Earl Carlson, B.S. (Salem State)	" 1966
William J. Cody, B.S.Ed. (Salem State)	" 1964
Marion L. Covell, A.B., M.A. (Depauw U., State U. of Iowa)	Jan 1965
Richard N. DeSimone, B.S.Ed. (Salem State)	Sept 1963
Dorothy M. Doucette, B.S. (Framingham State)	" 1954
Peter J. Gaudet, B.S. (Boston University)	" 1966
Carol A. Gibson, B.S.Ed. (Salem State)	" 1965
Arthur A.J. Goguen, B.B.A. (Boston University)	" 1962
W. Bradley Gottschalk, B.A. (Rider College)	" 1963
J. Kevin Graham, B.A. (Lowell State)	" 1966
Sally A. Haberman, B.S. (American University)	" 1964
Doris Harnsberger, B.S., M.S. (Wm. & Mary Coll., Univ. of Calif.)	Oct 1966
Frederick G. Henrichs, B.A. (Gordon College)	Sept 1966
Bette R. Hook, A.B., M.Ed. (Univ. of Mich., Fitchburg State)	" 1955
Francis A. Joyce, B.S., M.Ed. (Fitchburg State)	" 1959
Fred L. Kelley, A.B. (Bates College)	" 1964
Jean R. Kelley, A.B., M.S. (Bates, So. Conn. State)	" 1964
Michael J. Kelly, B.S., M.Ed. (Boston College)	" 1963
Marie L. Lamontagne, B.S. (Merrimack College)	" 1966
Joan Longobardi, B.S., M.Ed. (R.I. School of Design, Temple Univ.)	" 1966
Justine M. Los, A.B. (Lowell State)	" 1966
Jessie G. Merritt, B.S. (Boston University)	" 1960
Irene Mitchell, B.S., M.Ed. (Lowell State, Rivier)	" 1955
Arthur E. Olsen, B.S., S.B., M.Ed. (Bridgewater, Simmons, B.U.)	" 1963
Jeanne C. Pickett, B.A. (Regis College)	Jan 1966
Joseph D. Pignato, B.S. (Suffolk University)	Sept 1966
Richard A. Prescott, B.S., M.A.T. (University of Mass.)	" 1964

TEACHERS	WESTFORD ACADEMY	SUBJECT OR GRADE	UNINTERRUPTED SERVICE SINCE	
Mary T. Quinn, A.B., M.Ed. (Regis, Fitchburg State)		Guidance Director	Sept 1952	
Harold J. Ready, B.S., M.Ed. (Boston Univ., Fitchburg State)		Business	" 1956	
Robert S. Sobek, B.S. (University of Mass.)		Biology	Oct 1965	
Madeleine B. Spaulding, A.B., M.A. (Boston Univ., Rivier)		French	Dec 1954	
Samuel Stark, B.A. (University of Pennsylvania)		English	Sept 1966	
Chesley A. Steele, B.S., M.Ed. (Springfield Coll., Salem State)		Physical Education	" 1958	
Francis X. Sullivan, B.S., M.S. (Boston University)		Guidance Counselor	" 1962	
Donna A. Walton, B.S. (Potsdam State University)		Mathematics	" 1964	
<u>NORTH MIDDLE SCHOOL</u>				
Joseph J. Aguiar, Ed.B., E.M. (Rhode Island College) PRINCIPAL		English	Sept 1964	
Ralph H. Drinkwater, B.A. (Univ. of Mass.) VICE PRINCIPAL		Grade 5	" 1960	
Donald E. Babin, B.S. Ed. (Salem State)		Industrial Arts	" 1966	
Arthur H. Bailey, B.S. Ed. (Fitchburg State)		English-Soc	" 1965	
Adele B. Blackburn, B.A. (Denison University)		Math-Science	" 1965	
Edward S. Boyden, B.S., M.E. (University of Vermont)		Guidance Counselor	" 1966	
Maureen F. Casey, B.A., M.Ed. (Merrimack College, B.U.)		Grade 5	" 1966	
Elizabeth Chachus, B.S.Ed., M.Ed. (Lowell State, Rivier)		English	" 1965	
Carolyn M. Couture, B.A. (Lowell State)		Mathematics	" 1966	
Emery DeBeck, A.B. (Boston University)		Social Studies	" 1966	
Thomas Deffley, B.A., M.Ed. (Univ. Notre Dame, Springfield)		Science	" 1966	
Saverio F. DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)		Social Studies	" 1964	
Alan F. Fessenden, B.A. (Salem State)		Home Economics	" 1966	
Edith N. Flanagan, B.Ed. (Keene State)		Mathematics	Jan 1966	
Eleanor P. French, B.A. (Principia College)		Mathematics	Sept 1966	
Edward J. Galotta, B.S. (Boston College)		Music	" 1966	
Carolyn P. Geissler, B.Mus., M. Mus. (New England Conservatory)		Physical Education	" 1966	
Betsy R. Gidwitz, B.A., Ed.M. (Univ. of Iowa, B.U.)		English	" 1966	
Ruth A. Haradon, B.S. (Boston University)		English-Soc	" 1966	
Nancy A. Litchfield, B.A. (Lake Erie College)			Oct 1963	

TEACHERS

NORTH MIDDLE SCHOOL

SUBJECT OR GRADE

Dennis M. May, B.S. (Boston College)	Social Studies	Sept 1966
Laura L. Mears, B.A. (Smith College)	English-Soc	" 1966
Margaret E. Robes, B.S. (University of New Hampshire)	Math-Science	" 1966
Lorna H. Scammell, B.F.A. (Tufts)	Art	" 1966
Peter H. Smith, B.S. (Michigan State)	Physical Education	" 1966
Paul E. Taylor, B.S. Ed., M.A.Ed. (B.U., Suffolk Univ.)	Guidance Counselor	" 1966
James J. Thomas, B.S. Ed., M.Ed. (Lowell State, B.U.)	Science	" 1959
Louise A. Vernadakis, B.A. (American International Coll.)	Math-Science	" 1966
Joan E. Woods, B.S. Ed. (Bridgewater State)	Grade 5	" 1957
Ruth L. Wright, B.Ed. (Plymouth Teachers)	Grade 5	" 1946
Harvey E. Wyman, B.S., M.Ed. (Penna. Mill. Coll., Fitchburg)	Science	" 1966

CAMERON SCHOOL

Alice M. Murphy, B.S.Ed, M.Ed. PRINCIPAL (Lowell State, Cal. Coolidge)	Grade 4	Sept 1949
Gayle Hamilton, B.S. (Lowell State)	" 1	" 1966
Marcia Englund, B.A. (University of Mass.)	" 2	" 1963
Josephine St.Onge, A.B. (Boston University)	" 2	" 1959
Linda Ayers, B.S. Ed. (Lowell State)	" 3	" 1964
Maureen Connors, B.S.Ed. (Bridgewater State)	" 3	" 1964
Margaret Geary, A.B., M.Ed. (Regis, Boston University)	" 5	" 1966
Barbara Thornley, B.S. (Boston College)	* " 5	" 1966

FROST SCHOOL

Rita H. Miller, B.S.Ed., M.Ed., PRINCIPAL (Lowell State, Rivier)	Grade 4	S	Sept 1939
Florence B. Morris (Lowell State)	" 1	"	" 1948
Jane B. Poole, B.S. (Skidmore)	" 1	"	" 1966
Shirley C. Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)	" 2	"	" 1940
Kathryn B. Wilder (Bridgewater State)	" 3	"	April 1953
Madeline E. Goucher (Keene State Teachers)	" 4	"	Sept 1959
Patricia Begley, B.A. (New Rochelle)	* " 4	"	" 1966

*Part time

TEACHERS	SARGENT SCHOOL	SUBJECT OR GRADE	UNINTERRUPTED SERVICE SINCE
Miriam T. Smith, B.S.E. (Lowell State) PRINCIPAL		Grade 5	Sept 1966
Joan Hanson, A.B. (Pembroke College)		" 1	" 1966
Charlotte B. Jeltsch, A.B. (Depauw University)		" 1	" 1966
Jean Bell (Fitchburg State)		" 2	April 1930
Harriet A. Kahn, B.S.Ed. (Framingham State)		" 2	Sept 1966
Beatrice Provost (Lowell State)		" 3	" 1952
Hollis Strong, B.A. (Syracuse University)		" 4	" 1966
Ellen Kavanagh, B.S. (Lowell State)		" 5	" 1966
Laura Husted, B.S. (New Jersey State College)		* Special Class	" 1958
<u>NABNASSET SCHOOL</u>			
Henry J. Leyland, A.B., M.Ed. PRINCIPAL (Merrimack, Rivier)		Supervisory	Sept 1956
Ann Hansen, B.S.Ed. (Lowell State College)		Grade 1	" 1964
Mary Alice Niles, A.B. (Indiana University)		" 1	" 1965
Rose Quillan, A.B. (Albertus Magnus)		" 1	" 1962
Carol Tolpa, B.S.Ed. (Rhode Island College)		" 1	" 1965
Linda L. Lemire, B.S.Ed. (Lowell State College)		" 2	" 1964
Janice McLoon, B.S.Ed. (Lesley College)		" 2	" 1966
Carole R. Perron, B.A., M.Ed. (Rivier, Northeastern)		" 2	" 1966
A. Beverly Silva, B.S. (Lowell State)		" 2	" 1966
Marilyn Stevenson, B.S. (Boston University)		" 2	" 1966
Patricia A. Cody, B.S.Ed. (Salem State)		" 3	" 1965
Margaret Hebert, B.S.Ed. (Lowell State)		" 3	" 1964
Barbara Leary, A.B. (Emmanuel College)		" 3	" 1964
Marilyn Sheridan, B.S.Ed. (Lowell State)		" 3	" 1965
Mary A. MacLean, B.S.Ed. (Lowell State)		" 4	" 1962
Harriet Moushegian, B.A. (Northeastern University)		" 4	" 1966
Phyllis Quintin, R.N., B.S.Ed. (Lowell State)		" 4	" 1961
Joan V. Rogers, B.S. (Boston College)		" 4	" 1966
Thomas W. Gallagher, B.S.Ed. (Salem State)		" 5	" 1965

*Part time

SUPERVISORS AND SPECIAL TEACHERS

Lloyd G. Blanchard, A.B., M.Ed., C.A.S. (Dartmouth, Harvard)
 Dorothy A. Healy, R.N. (Framingham Union Hospital)
 Ruth N. Hall, R.N. (Capt. John Adams Hospital)
 Frank J. Page, B.S.E. (Lowell State)
 John P. DeVito, B.M. (Boston University)
 David Manseau, Mus.B. (Boston Conservatory of Music)
 Cheryl O'Halloran, B.S. (Indiana University of Pennsylvania)
 Beatrice Higgins, B.S.Ed, M.Ed. CAGS (Bridgewater State, B.U.)
 Sheila Deitchman, A.B., Ed.M. (Radcliffe, Harvard)
 Angelina M. Flannery, B.S.Ed. (Framingham State)
 Kenneth H. Robes, B.S. (Dartmouth)
 Agnes C. Shipp, A.B., M.A. (McKendree College, Emerson)
 Daniel Paulnock, B.S. (Emerson)
 Lucille W. Teno, B.A., M.S.W. (Elmira College, Univ. Buffalo)

TITLE

SUPERINTENDENT
 SCHOOL NURSE
 ACADEMY NURSE
 MUSIC DIRECTOR
 MUSIC TEACHER
 MUSIC SUPERVISOR
 ART-ELEMENTARY
 REM. RDG. TEACHER
 READING DIRECTOR
 DIETICIAN
 A-V COORDINATOR
 SPEECH PATHOLOGIST
 SPEECH, SECONDARY
 ADJUSTMENT COUNSELOR

Aug 1957
 Mar 1943
 Sept 1961
 Apr 1959
 Jan 1965
 Sept 1963
 " 1966
 " 1956
 " 1966
 Nov 1964
 Jan 1947
 Sept 1959
 " 1966
 Dec 1964

PUBLIC SCHOOLS
Westford, Mass.

ENROLLMENT - OCTOBER 1, 1966

<u>GRADE</u>	<u>ACADEMY</u>	<u>N.MIDDLE</u>	<u>FROST</u>	<u>CAMERON</u>	<u>SARGENT</u>	<u>NABNASSET</u>	<u>TOTAL</u>
12	132						132
11	124						124
10	119						119
9	176						176
8		154					154
7		187					187
6		172					172
Sp					3		3
5		113		23	25	27	188
4			50	27	34	110	221
3			31	47	23	117	218
2			26	49	44	123	242
1			<u>48</u>	<u>42</u>	<u>45</u>	<u>104</u>	<u>239</u>
TOTALS	<u>551</u>	<u>626</u>	<u>155</u>	<u>188</u>	<u>174</u>	<u>481</u>	<u>2175</u>

Included in the table above are four tuition pupils from Tyngsboro distributed by grade as follows:

Grade 12 - 2

Grade 11 - 1

Grade 10 - 1

CENSUS SUMMARY - OCTOBER 1966

<u>GRADE</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>	<u>PUBLIC</u>	<u>VOCATIONAL</u>	<u>PRIVATE</u>
12	74	61	135	130	2	3
11	77	60	137	123	4	10
10	61	67	128	118	0	10
9	88	98	186	176	0	10
8	87	75	162	154	0	8
7	93	104	197	187	0	10
6	88	101	189	172	0	17
5	104	100	204	188	0	16
4	112	129	241	221	0	20
3	126	102	228	218	0	10
2	142	118	260	242	0	18
1	142	119	261	239	0	22
K	56	46	102	0	0	102
Sp	<u>16</u>	<u>5</u>	<u>21</u>	<u>3</u>	<u>0</u>	<u>18</u>
TOTALS	<u>1266</u>	<u>1185</u>	<u>2451</u>	<u>2171</u>	<u>6</u>	<u>274</u>

This year's census was a grade, including kindergarten, rather than an age census.

FINANCIAL REPORT OF SCHOOL CAFETERIA

January 1, 1966	\$-8,323.68	
Receipts (including reimbursements)	<u>72,857.01</u>	64,533.33
Expenditures Jan 1 - Dec. 31, 1966		<u>64,340.45</u>
Balance Jan. 1, 1967		192.88
Reimbursements due (State and Federal)		4,976.51

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND

Receipts:		
Balance Jan. 1, 1966	1,011.63	
Town of Westford	7,984.00	
Football Games	2,365.45	
Basketball Games	894.70	
Wrestling Matches	<u>34.95</u>	12,290.73
Expenditures:		
Police, Custodians, Officials	2,972.66	
Athletic Supplies, Equipment, Repair	5,551.52	
Football Insurance	800.00	
Transportation	<u>2,123.50</u>	<u>11,447.68</u>
Balance January 1, 1967		843.05

FINANCIAL REPORT OF SCHOOL BAND ACCOUNT

Receipts:		
Balance Jan. 1, 1966	1,311.90	
Town of Westford	4,068.00	
Receipts	<u>783.93</u>	6,163.83
Expenditures:		
Summer Concerts	400.00	
Music	631.87	
Supplies	591.20	
Equipment	2,017.00	
Uniforms	<u>1,773.35</u>	<u>5,841.35</u>
Balance, Jan. 1, 1967 (Uniform Acct)		322.48

EXPENDITURES OF THE SCHOOL DEPARTMENT

ITEM	<u>1964</u>	<u>1965</u>	<u>1966</u>
1100 School Committee	457.43	229.58	348.95
1200 Superintendent's Office	26,280.42	30,014.61	32,796.31
2100 Supervision	35,662.85	34,025.13	31,301.09
2200 Principals	74,442.47	78,091.13	83,179.62
2300 Teaching	489,983.61	596,244.54	664,888.74
2400 Textbooks	13,053.26	13,931.01	18,543.52
2500 Library Services	7,715.61	9,364.24	11,984.06
2600 Audio-Visual Program	6,009.03	8,249.36	8,043.04
2700 Guidance Services	18,359.10	24,961.16	29,937.69
2800 Psychological Services	28.25	24.91	7.36
2900 Educational TV	468.00	491.00	514.75
3100 Attendance	633.40	8,121.88	8,299.26
3200 Health	9,280.91	9,137.00	10,005.15
3300 Pupil Transportation	72,762.29	78,286.67	82,309.38
3400 Food Services	2,562.50	5,091.27	5,500.00
3500 Pupil Services	20,326.29	20,048.27	18,922.38
4100 Operation of Plant	84,371.74	101,796.22	112,677.16
4200 Maintenance of Plant	15,410.28	13,640.67	14,955.67
5200 Insurance Program	---	49.27	184.25
6200 Civic Activities	357.48	462.87	689.50
7100 Site Improvement	---	---	---
7200 Improvement of Bldgs.	41.10	140.78	11,825.80
7300 Acquisition of Equip.	14,391.10	9,039.72	18,144.04
7400 Replacement of Equip.	4,076.18	2,801.00	3,464.55
9100 Vocational Tuition	2,819.18	2,557.61	2,838.98
*GROSS TOTALS	899,491.45	1,047,249.75	1,171,361.25
FEDERAL AID	27,507.29	40,672.92	72,643.52
	<u>871,984.16</u>	<u>1,006,576.83</u>	<u>1,098,717.73</u>

*Includes for the first time Athletics, Band, Vocational

RECEIPTS

	<u>Received 1964</u>	<u>Received 1965</u>	<u>Estimated 1966</u>
Chap 70 School Aid	76,505.21	82,290.21	86,946.00
Transportation	56,987.92	56,987.92	55,612.00
Special Pupil Services	6,925.00	10,600.00	14,504.00
School Adjustment Counselor	---	3,150.00	---
Child Guardianship	624.49	743.22	1,131.00
Tuition & Transportation	3,675.00	3,711.58	3,500.00
Vocational Aid	1,880.59	1,771.63	1,177.00
Other	686.16	917.53	1,000.00
TOTALS	147,284.37	160,172.09	163,870.00
NET COST TO TOWN	724,699.79	846,404.74	934,847.00

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1966

REPORT OF THE LIBRARIAN

The busy, eventful year, 1966, has seen many changes, improvements, and activities in the J. V. Fletcher Library.

The patrons of the library as well as the staff are enthusiastic about the new charge desk, which is both beautiful to look at and efficient to use; the carpet on the stairs to the Children's Room on the lower level and the redecorated stack-room. The mimeograph has been a most useful piece of equipment and has been in constant use.

It is a joy to work in pleasant surroundings and with efficient equipment.

The new additional hours of opening, now totaling 30½ hours have also been well received.

Mrs. Martin Denton has successfully completed a course in Classifying and Cataloguing of Library Materials, and your Librarian, a course in Reference work at Northeastern University.

Your Librarian had the pleasure of attending the American Library Association Conference in New York City; Library meetings at Dracut and Wentworth-by-the-Sea.

In May, the library was host to the Merrimac Valley Library Association for its regular spring meeting.

After six years in the planning stage, the Eastern Regional Library System was formally inaugurated in October. This is a most important step in the development of library service. As a member of the system, the J. V. Fletcher Library borrowers will benefit by the expanded program offered.

The Bookmobile continues to serve Westford, with monthly stops at the Library and at Nabnasset.

Books are taken regularly to the Nursing Homes in Graniteville and Westford.

With the cooperation of Mr. Dearth, we have been able to collect books long overdue. These books are valued at over \$300.00. We shall continue this policy of collecting books which are not returned after sending several reminder notices, and allowing a reasonable period of time for such return.

We are proud to call attention to the fact that when circulation generally over the country has decreased, our circulation has increased by 13%.

The Library has received many gifts which are gratefully acknowledged. A list of these are available at the Library and may be seen on request.

Among the outstanding gifts are: The Law Library of Mr. Richard Tuttle; money from the Westford Homemakers, Group I, which was used to buy art books for the Children's room; and many vacation hours spent by Patricia Poulsen doing volunteer work in the Library.

From Federal Funds, Westford received \$300.00 worth of Reference books which did much to strengthen our Reference section.

The Children's Room, under the direction of Mrs. Martin Denton is the center of increasing activity. The Summer Reading Program was most successful, with 231 children reading. Reports were sent to 13 schools which were represented on the program. Again, the Boston Children's Theatre was the climax of the program.

An estimated 1000 children and their parents enjoyed the presentation of Pinocchio, made possible by funds from the Emily F. Fletcher Lecture Fund.

Story hours for 4 and 5 year olds have been held each Wednesday and Saturday morning during the fall and winter months. The appreciation of all is due to Mrs. Lois Eisaman, Mrs. Eileen McKenna, and Mrs. Grace Forty who have devoted time and talent to make this activity such a happy experience. Mrs. Denton and Miss Carol Allen of the staff have also participated.

The success of Children's Book Week, October 31-November 5 was due to the kindness of 4 people who gave of themselves to entertain the children of Westford. Miss May E. Day showed her lovely dolls; Mrs. Norman Fields of Littleton shared her knowledge of, and enthusiasm for nature; Mrs. Edna Lerer of Stowe brought a collection of gems and minerals, giving to each child present (50) a beginning collection of minerals mounted and identified; Mr. Edward Neville gave a most interesting and informative talk on the early history of Westford.

Mrs. Denton and your Librarian have welcomed opportunities to tell the "Library Story" to various groups, including "Operation Headstart" and Brownie Troops who came to the Library.

I wish to express my appreciation for the many acts of kindness to me and the staff by patrons and trustees and for the cooperation of Trustees and staff without which we could accomplish nothing.

Respectfully submitted,

Alice V. Day

REPORT OF THE EMILY F. FLETCHER FUND - 1966

The Emily F. Fletcher Fund again provided the children of Westford and numerous visitors with an excellent program in 1966. On August 18, the Children's Theatre of Boston presented an outdoor production of "Pinocchio" on the grounds of the J. V. Fletcher Library. Through the cooperation of the police, the street in front of the library was closed to traffic so that the program could be presented in safety. Children from the East Boston Camps were special guests. The cost of the presentation was \$132.00.

REPORT OF THE MARY ATWOOD LECTURE FUND - 1966

On April 27, 1966, the Atwood Lecture Fund presented the artists Goya and Matteo in "A World of Dancing". Cost of the presentation was \$751.00.

On October 9, 1966, the Atwood Lecture Fund presented a lecture by Lisa Hobbs, author and reporter entitled "RED CHINA REPORTS". Cost of the presentation was \$722.85.

The Trustees regret that the varied, interesting and expensive programs provided free to the public through the Mary Atwood Lecture Fund are not well attended.

REPORT OF THE ALBERT PRESCOTT FUND - 1966

One new Charging Desk and Chair. Cost - \$1,317.00

The following funds have been provided for the purchase of books. During 1966, the funds were used as follows:

Stephen S. Stone Fund	--	\$160.89
William Burbeck Fund	--	94.05
Jennie R. Wilkins Fund	--	29.37

Georgia A. Fox	Richard W. Hall
Eleanor C. Fletcher	H. Arnold Wilder
Alan W. Bell	Carl G. Lyman

TRUSTEES OF LIBRARY TRUST FUNDS

J. V. FLETCHER LIBRARY STATISTICS

CIRCULATION:

Total adult bound volumes	16,687	
Total children's bound volumes	<u>23,503</u>	40,190
Periodicals	2,369	
Pamphlets	112	
Records	165	
Pictures	463	
Puzzles	6	
Maps	13	
Foreign	8	
Total	<u>3,136</u>	<u>43,326</u>
Circulation of Bookmobile books at Westford	5,398	
Circulation of Bookmobile books at Nabnasset	2,101	
Circulation at Nursing Homes	1,316	
Interlibrary Loan	50	

BORROWERS:

New adult borrowers	256	
New junior borrowers	<u>286</u>	
Total new borrowers ..		542

ACCESSION:

Volumes added by purchase	1,053	
Volumes added by gift	145	
Reference Books -- State Aid	29	
Volumes added by funds	<u>45</u>	
Total added		1,272
Volumes discarded	567	
Volumes in library		26,452

J. V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1966

Receipts

Town of Westford	\$ 20,643.00	
State of Massachusetts	1,565.25	
Dog License Fees	1,028.86	
Library Trust Funds	<u>160.89</u>	<u>\$ 23,398.00</u>

Expenditures

Salaries and wages	\$ 11,824.02
Books, records, etc.	4,041.83

Building Expenses

Fuel	572.27	
Electricity	606.55	
Water	54.30	
Supplies	<u>105.05</u>	1,338.17
Telephone		163.91
Library Supplies		655.39
Mimeograph		319.00
General repairs		409.87
Painting		545.00
Stair treads		170.00
Roof and gutter repairs		545.00

Improvements

Fire Escape	<u>2,995.00</u>
-------------	-----------------

Total Expenditures

23,007.19

Unexpended Balance

\$ 390.81

Analysis of Unexpended Balance

Salaries	\$ 311.98
Operating expenses	17.83
Fire escape appropriation	5.00
Mimeograph appropriation	<u>56.00</u>

Balance as above

\$ 390.81

ANNUAL REPORT - TRUSTEES OF J. V. FLETCHER LIBRARY

The trustees herewith submit their Annual Report for the year 1966, including the report of the Librarian.

The Board organized with Mrs. Georgia A. Fox as Chairman and Mr. Richard W. Hall as Secretary. Mr. Hall was re-elected as a member for three years, and we welcomed a new member, Mr. Carl G. Lyman, elected for three years.

Over 43,000 books were circulated during 1966, an increase of more than 5,000 over the previous year's circulation. The greatly increased use of the Library by students for study and research has taxed the facilities severely. The trustees and Librarian have devoted many hours to the problem of providing the badly needed additional space in the most economical and satisfactory manner. By remodeling space in the existing building it is anticipated that good library services may be provided for a maximum of ten years. With a plan to carry out the remodeling over a period of several years, the Trustees hope that the major portion of the renovation can begin in 1967.

In the Fall of the year, Saturday hours were changed from 1:30-9:00 p.m. to 10:00 a.m.-6:00 p.m. The Trustees voted to extend Wednesday hours to 9:00 p.m. effective January 1, 1967.

The Children's Room has continued to be a most popular area. Mrs. Martin Denton, Children's Librarian, arranged Wednesday and Saturday morning story hours for pre-school children. These have been very enthusiastically received.

Several repairs were made to the roof and gutters of the Library, and it became obvious that extensive repairs were needed to the gutters and downspouts. It is hoped that these may be completed next year. The slate roof will require yearly attention to keep it in good condition.

The major addition to the building was the fire escape installed on the north wall to provide a fire exit from the meeting room on the second floor. As a result of this installation, it is anticipated that the room will receive increased use by local organizations. At present, using the room are the D. A. R., Westford Garden Club, and Nashoba Valley Mineralogical Club.

Carpeting and painting have been the major improvements inside the Library. The Stack room was painted to match the Reading and Reference rooms. The red drapery which for many years covered the windows at the rear of the Stack Room was removed. This change has added considerable light and a feeling of airiness to the room and has been most favorably noticed by the public. The stairs leading to the Children's Room on the lower floor were carpeted, adding to the safety factor and greatly reducing the noise problem.

In their 1965 report the Trustees inadvertently neglected to report that on February 10, 1965, a Betsy Ross Flag was presented to the Library by Mrs. Elizabeth C. Taylor. Taking part in the presentation ceremony were members of the Brownie and Girl Scout Troops.

On January 31, 1966, Mrs. Elizabeth C. Taylor presented an American flag and a State flag to the Library. Girl Scouts took part in the presentation ceremony. Mrs. Eleanor C. Fletcher accepted the flags on behalf of the Trustees of the Library.

The Trustees gratefully acknowledge the gift of the Law Library of the late Richard Tuttle presented to the Library by Mrs. Tuttle as requested by her husband.

The Trustees and the Library staff are very appreciative of the carpeting in the entrance foyer and lobby, the gift of Mr. and Mrs. Eastham Hockmeyer.

With the approval of Mr. Blanchard, Superintendent of Schools, the Trustees presented the portrait of Allan Cameron to the Cameron School. Mrs. Alice M. Murphy, Principal, accepted the portrait for the School.

Several of the Trustees attended Library meetings and seminars during the year. At the annual meeting of the Massachusetts Library Trustees Association, Mr. Carl Lyman was elected First Vice-President of that organization.

We are pleased to welcome a new member to our staff, Mrs. Lois Eisaman as a Library Assistant. The Trustees are most appreciative of the efforts and co-operation of the Librarian and her staff during this past year.

Georgia A. Fox, Chairman
Eleanor C. Fletcher
Alan W. Bell

Richard W. Hall, Sec.
H. Arnold Wilder
Carl G. Lyman

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 ↑
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 Elementary Schem - one ... Site
 Explore ... to ...
 on recent Bldgs use - No. ...
 So is ... 10% ...
 Control. free space & ...

Platform is
 County ...

New Town Beach Committee - P. 49

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~~Nashua Valley Tech~~
The School -
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Nashua Associated Body of Health
Dr. Cole elected ch. 7 16 Town members
Assoc. Body of Health

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July 1965 - P. 80

migrant labor &
day care program

Medicare - some
all home nursing aspects P. 91 !

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9 School
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67
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Water main (12") cut along highway. Not going.

→ P. 37 - last of lease property - approved value of assets

P. 37 - New Septic system for Town Hall!
- 2nd installation - approved for!

→ P. 38 - conservation fund started \$5

~~P. 33 - GLA P S~~

- Options - by Play B.

3T - Expenses for 2000 Ann.

P. 39 - upper 2.00 on (leg) 14/5 Road
for site...

P. 44 - joined - Town Board Committee.

P. 50 - little money in (invest) plan - Funds not opp'd.

P. - Town Communication Committee.

→ P. 51 - Lot of PRIVATE WAYS

P. 75 Banded Gull-latched mess

P. 88 - School Officers - interests - Town Improving 14/5
for officers.

→ P. 92 - Prigbent - on Town Dumps - water collection!

P. 96 - 2000 Reduction

→ P. 97 - Local Committee - 23 forces + 3rd land court!
when closed.

P. 101 - Recruitment - Town Board populus

P. 104 - article - parcel 3500' x 15' to w //
concrete off - to get up low levels!

P. 105 - Don't front light!
to land to road - to Bunker Black - eyes!
away Parade!

P. 107 Schooling Comm

9 sites - all out!

→ System of forecasting future school type

P. 108 Report of the Intermediate School Policy Committee
synopsis - must close out

P. 110 - Report of the Intermediate School Policy Committee

ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1967



Warrant For Annual Town Election
To Be Held March 4, 1968
AND
Annual Town Meeting
To Be Held March 9, 1968

ANNUAL REPORTS
of the
TOWN OF WESTFORD

For the Year Ending December 31,
1967



Warrant For Annual Town Election
To Be Held March 4, 1968
AND
Annual Town Meeting
To Be Held March 9, 1968

OFFICERS OF THE TOWN OF WESTFORD

TOWN CLERK

Alice A. Hildreth	Term expires March 1969
-------------------	-------------------------

SELECTMEN

John J. Kavanagh, Chairman	Term expires March 1968
Mark W. Mulligan, Secretary	Term expires March 1969
Horace F. Wyman	Term expires March 1970

ASSESSORS

Norman K. Nesmith	Term expires March 1968
Carroll J. Rollins	Term expires March 1969
Uldege Ricard	Term expires March 1970

TREASURER-COLLECTOR

Walter P. Teresko	Term expires March 1968
-------------------	-------------------------

SCHOOL COMMITTEE

Francis Courchaine	Term expires March 1968
Robert M. Welch	Term expires March 1968
Rita M. Haley	Term expires March 1969
John E. Leggat, Chairman	Term expires March 1969
Louie Davidson, Secretary	Term expires March 1970
John F. Kavanagh	Term expires March 1970
Resigned April 4, 1967	
Patrick B. Mulligan, Appointed	Oct. 17, 1967 thru March 3, 1968
Mary R. Lambert	Term expires March 1970

BOARD OF HEALTH

Ralph E. Cole, Chairman	Term expires March 1968
Lucien J. Menard	Term expires March 1969
Edward F. McLenna	Term expires March 1970

BOARD OF PUBLIC WELFARE

William C. MacMillan, Chairman	Term expires March 1968
Samuel A. Richards	Term expires March 1969
Reginald Blowey	Term expires March 1970

WATER COMMISSIONERS

Robert V. Cassidy, Chairman	Term expires March 1968
Alfred T. Wark	Term expires March 1969
Hervey J. Cote, Secretary	Term expires March 1970

MODERATOR

Ben W. Drew	Term expires March 1969
-------------	-------------------------

PLANNING BOARD

Richard L. McGlinchey	Term expires March 1968
Robert R. Fitzpatrick	Term expires March 1969
Denis Maguire	Term expires March 1970
Walter H. Robinson, Jr.	Term expires March 1971
Harold A. Fletcher	Term expires March 1972

TREE WARDEN

Roger Melancon

Term expires March 1968

TRUSTEES J. V. FLETCHER LIBRARY

Alan W. Bell	Term expires March 1968
Georgia A. Fox, Secretary	Term expires March 1968
Richard W. Hall	Term expires March 1969
Carl G. Lyman, Chairman	Term expires March 1969
Eleanor S. Fletcher	Term expires March 1970
H. Arnold Wilder	Term expires March 1970

LIBRARIAN

Appointed by Trustees
Alice V. Day

BOARD OF CEMETERY COMMISSIONERS

Matthew A. Elliott	Term expires March 1968
Albert A. Hildreth	Term expires March 1969
Walter L. Blanchard, Chairman	Term expires March 1970

FINANCE COMMITTEE

Appointed by Moderator

Robert M. Hicks	Term expires March 1968
Lawrence S. Johnston	Term expires March 1968
Resigned January 1968	
James R. Tobey, appointed	January 1968 thru March 1968
William J. Kavanagh, Jr.	Term expires March 1968
J. William Blythe	Term expires March 1969
Herbert C. Decato	Term expires March 1969
William C. King III	Term expires March 1969
Viateur A. Ricard	Term expires March 1970
Peter Sechovich	Term expires March 1970
Nicholas Sudak, Jr.	Term expires March 1970

CLERK

A. Dana Fletcher, Jr.

TAX TITLE PROPERTY COMMITTEE

Appointed by Moderator

Edward F. Harrington	Term expires March 1968
Edward N. Lamson	Term expires March 1968
Carroll J. Rollins	Term expires March 1968

REGIONAL SCHOOL PLANNING COMMITTEE

Appointed by Moderator

Percy O. Daley, Jr.	Term expires March 1968
Norman E. Day	Term expires March 1968
Richard W. Hall	Term expires March 1968

REGIONAL REFUSE DISPOSAL PLANNING COMMITTEE

Appointed by Moderator

William E. Carroll	Lucien J. Menard	Mark W. Mulligan
--------------------	------------------	------------------

DIRECTOR OF PUBLIC ASSISTANCE
Appointed by Board of Public Welfare
Edith A. Lowney

ASSISTANT TOWN CLERK
Appointed by Town Clerk
Charles L. Hildreth

APPOINTMENTS BY THE BOARD OF HEALTH

Chairman	Ralph E. Cole, M.D.
Agent to issue Burial Permits	Alice A. Hildreth
Agent	Dorothy A. Healy, R.N.
Inspector of Animals - Dogs	William C. MacMillan
Inspector of Animals - Farm Animals	Albert H. Picking
Agent to pick up Dead Animals	Albert H. Picking
Inspector of Slaughtering	Albert H. Picking

The following Boards, Committees and Officers are appointed by the Board of Selectmen:

TOWN ACCOUNTANT
Frederic A. Fisher

CLERK OF BOARD OF SELECTMEN
Eleanor P. Farren

TOWN COUNSEL
John L. Connell, Jr.

SUPERINTENDENT OF STREETS
George W. Wyman

SUPERINTENDENT OF MOTH DEPARTMENT
Roger Melancon

DOG OFFICER
William C. MacMillan

BUILDING INSPECTOR
Carroll J. Rollins

ASSISTANT BUILDING INSPECTOR
Andrew G. Anderson

GAS INSPECTOR
Vincent E. Koravos
Temp: Matthew A. Elliott

PLUMBING INSPECTOR
Paul L. McDonald

WIRE INSPECTOR
Dennis P. Kane

VETERANS' AGENT
George E. Connell

DIRECTOR OF VETERANS' SERVICES
Frederic A. Fisher

CIVIL DEFENSE DIRECTOR
Arthur A. Abbod

AGENT FOR BURIAL OF DECEASED SOLDIERS AND SAILORS
James L. Healy

VETERANS' GRAVES OFFICER
James L. Healy

BOARD OF APPEALS

John J. Barretto, Chairman	Term expires March 1968
Ellsworth J. D. Jewett	Term expires March 1969
Edward F. Harrington	Term expires March 1970

ASSOCIATE MEMBERS
Denis Maguire
Warren G. Morrow

REGISTRARS OF VOTERS

William R. Healy	Term expires March 1968
Herbert P. Kazeniac	Term expires March 1969
Wilbert L. Vaughn	Term expires March 1970

CLERK EX OFFICIO
Alice A. Hildreth

BY-LAW COMMITTEE
Eileen A. Anderson
Enid F. Vaughn
Alice A. Hildreth, Town Clerk

CAPITOL OUTLAY COMMITTEE

John J. Morrissey	J. William Blythe
Marion L. Higgs, Chairman	Nicholas Basinas
George A. Fraizer	

MACHINE ACCOUNTING COMMITTEE

Richard P. Quintal	Harold Noble
Ronald P. Smith	Walter P. Teresko
Donald F. Rogers	

FIRE DEPARTMENT ENGINEERS

George R. Young, Chief	William E. Robinson
George P. Rogers	Anthony J. Niemaszky
Joseph P. Brown	

RECREATION COMMISSION

Alfred V. Checchi, Chairman	Stanley J. Maslbas, Jr.
Roland J. Cote	Robert E. McCusker
Earle A. Cronan	Felix R. Perrault
Gordon D. Dunn	John F. Zaleski, Jr.

TOWN BEACH COMMITTEE

Daniel S. Hanley	Term expires March 1968
Alfred V. Checchi	Term expires March 1969
James F. Donohoe, Jr.	Term expires March 1970

CONSERVATION COMMISSION

Gen. Laws Chap. 40 Sec. 8c

Wallace E. MacQuarrie	Term expires March 1968
Janet F. Timberlake	Term expires March 1968
John F. Gagnon	Term expires March 1969
Louis F. Oliver	Term expires March 1969
Robert L. Armstrong	Term expires March 1970
Carl O. Benson	Term expires March 1970

SPECIAL TOWN FOREST COMMITTEE

Florian Witowicz, Secretary	Term expires March 1968
Roger Melancon	Term expires March 1969
Allister F. MacDougall, Chairman	Term expires March 1970

FOREST WARDEN

George R. Young

DEVELOPMENT AND INDUSTRIAL COMMISSION

Robert J. Grace	Term expires March 1968
Kenneth N. Kelley	Term expires March 1968
Roland C. Campbell	Term expires March 1969
Robert L. Connell	Term expires March 1969
Selma Unterberg, Secretary	Term expires March 1969
Vyto L. Andreliunas, Chairman	Term expires March 1970
Roger M. Breton	Term expires March 1970
J. Alfred Dumont	Term expires March 1970
George A. Demirjian	Term expires March 1971
James F. Donohoe, Jr.	Term expires March 1971
William S. McKenna	Term expires March 1971

PERSONNEL BOARD

Gordon R. Jones, Chairman	Term expires 1968 appointed
Samuel A. Richards, Jr.	Term expires 1968 elected
Ernest P. Gagnon, Clerk	Term expires 1969 elected
George S. Fletcher	Term expires 1969 appointed
Ronald M. Woznac	Term expires 1970 appointed

SCHOOL PLANNING COMMITTEE

Richard S. Emmet, Jr.	Term expires March 1968
Burt C. Sheehan	Term expires March 1968
James B. Hudson	Term expires March 1969
Mary L. Caless	Term expires March 1969
Richard E. Jordan, Secretary	Term expires March 1970
Ronald H. Johnson, Chairman	Term expires March 1970
Earle P. MacGillivray	Term expires March 1970

ELEMENTARY SCHOOL BUILDING COMMITTEE

Samuel I. Frank, Secretary	Frank C. Herrmann
Ronald P. Nolin, Chairman	Gerald G. Swanson
Donald E. Trubey	

INTERMEDIATE SCHOOL BUILDING COMMITTEE

Art. 1 Special Mtg. - Feb. 1, 1963

Arthur A. Abbood	Harold A. Harrington
Philip G. Hall	Benjamin deF Lambert

SENIOR HIGH SCHOOL BUILDING COMMITTEE

Art. 2 Special Mtg. - July 16, 1964

Everett S. Clement	Walter B. Reilly, Jr.
Irving A. Farrar	Lawrence S. Johnston
Donald H. Currier	

TOWN INFIRMARY COMMITTEE

Reginald Blowey
Joseph E. Connolly
Kenneth E. McNeil

HOUSE NUMBERING COMMITTEE

Norman E. Day, Chairman
Walter Nyder
Wallace E. MacQuarrie

SEALER OF WEIGHTS & MEASURES

George S. Wilder

WEIGHERS OF GENERAL COMMODITIES

John J. Buchanan	Albert Nardone	Alfred J. Reeves
Helen R. Donoghue	Anthony Nardone	William H. Riley
Arthur L. Healy	Edward J. Pomerleau	John Shea Jr.
J. Austin Healy Jr.	Joseph A. Pomerleau	

WEIGHERS OF GRANITE

Ethel B. Ahearn	William L. McKinley
F. E. Fletcher	Vernon B. Morris
Emile Gauthier	Ruth Murray
Arthur House	

MEASURERS OF WOOD & BARK

Chester A. Caless	Roger Melancon
John A. Kimball	Fred Shugrue
Stanley M. Kimball	Kenneth A. Wilson
Albert H. G. Picking	

FENCE VIEWERS

Chester E. Blaisdell
W. Otis Day
Albert H. G. Picking

FIELD DRIVERS

Robert W. Upperman
John J. Teague Jr.
Frederick J. H. Ellison

CARETAKER OF WHITNEY PLAYGROUND
TOWN COMMON & MONUMENTS

George W. Wyman

CUSTODIAN OF TOWN HALL

Clayton L. Dearth

CHIEF OF POLICE

Joseph R. Connell

POLICE SERGEANT

John F. Sullivan, Jr.

PERMANENT PATROLMEN

Vincent R. Bomal	Stuart B. Hildreth, Jr.
Francis H. Chandonait, Jr.	John J. Mack, Jr.
Douglas L. Deware	George T. Sullivan
Edmund C. McGovern	Keith C. Kiberd

PERMANENT INTERMITTENT PATROLMEN

Daniel D. Connell
William J. Hubbard
Patrick B. Mulligan

UNIFORMED SPECIAL POLICE OFFICERS

Gregory G. Beskalo, Jr.	Harry B. Lamb
Theodore J. Doucette	Robert L. LeGacy
Wilfred Gelinias	Philip Lord
Donald Gower	William C. MacMillan
Thomas E. Holmes	John J. O'Connell
Christos L. Koravos	George R. Tebbetts

CONSTABLES

Joseph R. Connell	John F. Sullivan, Jr.
Alfred F. Handley	Leo L. Trudel
Donald L. Stout	

POLICEWOMEN

Joyce L. Grimolizzi	Marjorie R. Pierce
Dorothy Healy, R.N.	Marie T. Terenzio
Sonja A. Loney	

SPECIAL POLICE OFFICERS - TOWN

Arthur A. Abbood	Luke E. Fortin	Joseph Paul Parent
Everett W. Atherton	Fernand R. Gelinas	Arthur E. Pellerin
John A. Axon	Daniel Grimolizzi	Everett W. Randall
William A. Barton	Donald H. Hall	Alfred J. Reeves
Willard W. Beebe	Daniel S. Hanley	George E. Reeves
Raymond A. Beauregard	Warren E. Henderson	Uldege Ricard
Norbert J. Boisvert	Allen J. Hendrickson	Frederick C. Robinson
Richard Boisvert	Dennis Jewett	Maurice B. Rooks
Lionel R. Camire	Clifford F. Johnson	Allen F. Ryan
Robert V. Cassidy	Leo R. Larkin	John F. Sanders
Stanley E. Cederberg	Douglas M. Law	Elliott L. Semple
Ralph E. Cole	John L. Lohnes	Kenneth Stuart
Leo J. Connell	Harold E. Lyons	Nicholas Sudak, Jr.
Albert W. Cox	Edward F. McLenna	Walter P. Teresko
Clayton L. Dearth	Philip N. McLenna	Ivan V. Whitney
Sumner W. Edwards	Lucien J. Menard	James J. Wolfenden
Augustine R. Elliott	David A. Milewski	Edward W. Woodward
Robert R. Fitzpatrick	Everett E. Miller	George W. Wyman
Walter W. Fletcher	Albert E. Mountain	Shirley C. Wyman
	David H. Palmer	

SPECIAL POLICE OFFICER - TOWN DUMP

William Champagne

SPECIAL POLICE OFFICERS - PRIVATE CONCERNS

<u>H. E. FLETCHER CO.</u>	<u>MURRAY PRINTING CO.</u>	<u>C. G. SARGENT'S SONS CORP</u>
E. Kennard Fletcher	John A. Dundas	Clarence Carkin
R. Andrew Fletcher, Jr.	Charles E. Milot	John J. Connor
John H. Gantzel	Ralph S. Whitney	Ernest E. Harper
Norman E. Mochrie	Wallace N. Young	Mark T. Hayes
Larry W. Morrill	George O. Peirce	
Paul Ricciardi		
George A. Ricker, Jr.		
George W. Sargent		

M. I. T. - LINCOLN LABORATORY

Irving W. Davis	Lester A. Knipe	William D. Sheehan
Robert L. Day	John McGovern	Elmo D. Wilkinson
Henry E. Jubinville	Francis E. Roberts	Charles E. Wills
John D. Kelley		W. Kenneth Wright

MORRIS BROS. GRANITE CO., INC.

Vernon B. Morris

FORREST ROAD GRANITE CO., INC.

George R. Morris

SPECIAL POLICE OFFICERS - OTHER TOWNS

AYER

Ernest L. Downing, Jr.

Walter Picard

CHELMSFORD

Leslie H. Adams, Jr.

Raymond E. Harmon

Richard F. Campbell

Basil J. Larkin

PATROLMEN

Frank Baran

Barnard L. George

William F. McAllister

John J. Bell

Robert E. Germann

Robert F. McAndrew

Donald J. Butler

Charles E. Hadley

Henry R. McEnany

John P. Campbell

Edwin R. Hodgson

James F. Midgley

Walter W. Edwards, Jr.

James J. Kerrigan

Thomas A. Palmer

Pennryn D. Fitts

Ronald E. Leach

John B. Sousa

GROTON

Ralph E. Chalmers

Mayo Darling

Eliot P. Clark

George W. MacGregor, Jr.

LITTLETON

William Allan Comeau

Donald F. Leighton

Paul Hollingworth

Gene L. Stringer

TYNGSBORO

Charles C. Chronopoulos

Michael Kiloski

Paul J. DesLauriers

Harold L. Pivirotto

Howard F. Given

NOTE: The law requires that certain officers, in order to qualify as such, be sworn in and a record of their oath filed with the Town Clerk.

JURY LIST - 1968

<u>NAME</u>	<u>ADDRESS</u>	<u>OCCUPATION</u>
Aldrich, Thomas R. Jr.	1 Chamberlain Rd.	Admr.
Anderson, Norman E.	146 Plain R.d	Elec. Tech.
Austin, Gordon M.	23 Endmoor Rd.	Cable Splicer
Axon, John A.	31 Lakeshore Drive So.	Maint.
Bagley, Elwin A.	2 Concord Rd.	Lab. Tech.
Beauregard, Raymond A.	8 Nabnasset Street	Mach.
Becker, Edward	65 Boston Road	Real Estate
Beebe, Willard W.	20 Main Street	Radio Man
Benson, Carl O.	45 Main Street	Sheet Metal Worker
Bentley, Rupert A.	16 York Avenue	Elec. Tech.
Berube, Kenneth J.	20 Birch Road	Tele. Co.
Boisvert, Richard R.	14 Forrest Road	Coil Worker
Borden, Thomas E.	10 Lucille Avenue	Asst. Mgr.
Brewer, Ralph W.	150 Plain Road	Radar Tech.
Brickett, Ernest B.	15 Elm Road	Wire-Test.
Brigham, Errington A.	104 Tyngsboro Road	Merchant
Brown, James H. Jr.	21 E. Prescott Street	Unemployed
Campbell, Kenneth R.	Boston Road	Lab. Tech.
Campbell, Roland C.	So. Chelmsford Road	Purchase Mgr.
Camus, Armand L.	62 Graniteville Road	Elec. Tech.
Carlson, Allan D.	385 Groton Road	Mech. Insp.
Carpenter, Boyce G.	48 Providence Road	Elec. Tech.
Carpenter, Howard J.	36 Newport Drive	Elec. Tech.
Chandler, Donald	13 Forge Village Road	I&M Oper.
Chapman, Frank L.	175 Carlisle Road	Retired
Cobleigh, Maurice H.	Edwards Avenue	Milk Salesman
Colarusso, Umberto P.	11 Brookside Road	Salesman
Conefrey, James R.	44 Lake Shore Drive No.	Real Estate
Connolly, Joseph E.	49 Endmoor Road	Retired
Dailey, Edward L.	7 Makepeace Road	Salesman
Dean, Edward R. Jr.	Forge Village Road	Sup. Auto Claims
Dearth, Clayton L.	Edwards Avenue	Box Maker
Demarino, Edward	430 Groton Road	Storekeeper
Donahue, Walter L.	16 Moore Road	Assemb.
Doucette, Morris N.	10 Fourth Street	Retired
Driscoll, James F.	5 York Avenue	Gov't. Work
Dubey, Thomas C.	16 Broadway	Wire Wkr.
Dunn, Gordon D.	Depot Road	Electrician
Dunne, Thomas R. Jr.	2 Camp Road	Wireman
Dunning, Clifford C.	4 Maple Road	Lineman
Ferreira, Robert J.	71 Dunstable Road	Testman
Finn, Edward J.	1 Hemlock Road	Gas Shipper
Fitzpatrick, John F.	6 Pershing Street	Elec. Foreman
Fritz, Barton R.	40 Hildreth Street	Ins. Sales
Gagnon, Ernest P.	31 River Street	Draftsman
George, David L.	71 Graniteville Road	Expeditor
Goldberg, Ernest	3 Castle Road	Elec. Eng.
Gower, George D.	46 Broadway	Tinsmith
Gower, Thomas W.	Hildreth Street	Retired
Grantz, John J.	Dunstable Road	Foreman

Harrington, Harold A.	43 Main Street	Retired
Hart, William J.	11 Old Lowell Road	Federal Emp.
Harte, Francis P.	Vose Road	Raytheon
Hodge, Charles E.	13 Pond Street	Assembler
Hunt, William	25 Smith Road	Retired
Judd, Russell	11 Birch Street	Truck Driver
Kiberd, Keith C.	Concord Road	Self Employed
Koravos, Christos	2 Fir Road	Shipper
Lacourse, Bernard B.	10 Keyes Road	Receiver
LaPan, Raymond D.	6 River Street	Mach. Design.
Lehan, James D.	134 Plain Road	Cable Splicer
Lenard, John T.	9 Mulberry Lane	Fed. Gov't.
MacDonald, John W.	194 Tyngsboro Road	Electronics
Mangan, John H.	68 Plain Road	P. O. Clerk
Midgley, William R.	5 Beech Road	Telephone Co.
Milot, Richard A.	12 Pine Street	Fireman
Nesmith, G. Linwood	11 Fourth Street	Fireman
Nielson, William C.	98 Old Lowell Road	Astro. Eng.
Nixon, Harry E. Jr.	80 Graniteville Road	Mech.
Norgoal, Uuno A.	1 Bridge Street	Repairman
Olson, Arthur H.	5 Moore Road	Wire Rep.
Paduano, Joseph	Groton Road	Restaurateur
Rice, Ralph R.	7 Depot Street	Nursing Home Mgr.
Rich, Lewis E.	13 Hawthorne Road	Elec. Tech.
Sanders, John F.	28 Boston Road	Retired
Sears, Henry F.	4 Bradford Street	Handler
Smith, Jack R.	23 North Street	Engineer
Strom, John A. Jr.	12 Gassett Road	Elec. Tech.
Tweed, Ralph E.	6 LaSalette Road	Cable Splicer
Walsh, James B.	22 Prescott Street	Finer
Wilder, H. Arnold	Lowell Road	Admr.

BOARD OF SELECTMEN

John J. Kavanagh
Mark W. Mulligan
Horace F. Wyman

ELECTION OFFICERS - 1967

PRECINCT 1

ENROLLED AS DEMOCRAT

Kathleen M. Bradley
Fisher Buckshorn
Teresa M. Buckshorn
Virginia M. Campbell
Joseph E. Chalifoux
Evelyn L. Chorney
Brenda M. Connell
Jacquiline L. Cunniffe
Edith R. Daley
Helen T. Desmond
Joan F. Kavanagh
Paul L. Lahme
Robert B. Muse
Arthur B. Parker, Jr.
Martha B. Parker
Alfred J. Reeves
Sally F. Reeves
Mary B. Sawosik
Bertha J. Smith
Alfreda E. Spinner
Robert J. Spinner
Edward T. Sullivan
Eleanor F. Sullivan
Monica L. Sullivan
Lois K. Thuss
Elizabeth L. Verrecchia

ENROLLED AS REPUBLICAN

Arthur A. Abbood
Mary D. Agnew
Evelyn K. Brown
Dorothy E. Caffelle
Jean E. Chisholm
Edith M. Crawford
Elizabeth P. Donovan
Gladys M. Ferguson
Vernita B. Fisher
Frances L. Fletcher
Harold A. Fletcher
Lucy Lamson
Alberta P. Lichtenberg
Shirley E. MacDougall
Everett E. Miller
Marjorie R. Pierce
Norma Polly
Mabel M. Prescott
Jennie W. Richards
Madeline E. Sambito
John F. Sanders
Marion P. Sanders
Marie T. Terenzio
H. Arnold Wilder
James Wilkins
M. Theresa Wilkins

PRECINCT 2

Della C. Bechard
Stephen Belinsky
Stephen G. Beskalo
Lorraine E. Bomal
Leo J. Brule
Mary J. Brundrette
Laura C. Connolly
Helena M. Crocker
Mary E. Dailey
Anthony J. Denisevich
Theresa M. Dundas
Edwin D. Evans
Anne G. Healy
Esther T. LeCourt
Edward L. McNiff
Ellen R. Regan
John E. Regan
August P. Ross
Veronica M. Sullivan
Margaret F. Tebbetts

Howard V. Anderson
Virginia Beebe
Carl O. Benson
Ruby C. Benson
Reginald Blowey
Bryce H. Crocker
Walter N. Fletcher
Grace G. Forty
Kathleen M. Forty
Donald H. Hall
Ruth N. Hall
Evelyn M. Herrmann
Judith E. Ierlan
Ellsworth J. D. Jewett
Lois O. Jewett
Pauline A. Lefebre
Sonja A. Loney
Robert A. Miller
Albert H. G. Picking
Bernice G. Picking

Francis J. Vanbever
Irene A. Woznac
Ronald M. Woznac

Janet F. Timberlake

PRECINCT 3

Frances R. Buchanan
Cecile A. Camire
Rita L. Cassidy
Robert V. Cassidy
Raymond F. Conway
Frederick J. Cronin
Edward L. Dailey
Dorothy M. Desmarais
Ruth M. Doucette
Jennie E. Duke
Ruth M. Eastwood
Dorothy L. Gionet
Rita M. Haley
Harry C. Johnson, Jr.
Julia M. Johnson
Stanley M. Kosowicz
Mary S. Koziol
Ronald W. LaVie
Irene J. Menard
Anthony J. Niemaszuk
Maurice F. Paquin
Raymond L. Paquin
Allan F. Ryan
Barbara E. Ryan
Regina M. Sherburne
Ruth A. Sundberg
Esther S. Wyman
Verna M. Zaher

Barbara A. Adams
Vera E. Bettencourt
Barbara E. Brewer
Ruth E. Chamberlain
Gerald J. Christoun
Teresa F. Coffin
Earle A. Cronan
Beverly J. Dearth
Herbert C. Decato
Adeline E. Eliassen
Donald F. Farrell
Phyllis E. Haberman
Ruth E. Hendrickson
Anita A. Hook
Joan T. Hopf
Christos L. Koravos
Dorothy P. Lorentzen
Edna G. MacLeod
Dorothy I. Mann
David B. Morash
John P. McDermott
Phyllis H. Peterson
Constance M. Robinson
Michael J. Terenzio
Mildred E. Terenzio
Enid F. Vaughn

PRECINCT 4

Walter P. Bohenko
Roland J. Cote
Francis Courchaine
Margaret K. Donshue
Beatrice J. Douglas
Robert R. Fitzpatrick
Frances T. Forest
Margaret T. Healy
Brian F. Kavanagh
Herbert P. Kazeniac
John W. Kelly
Andrew Kostechko
Alice V. Lahme
Philip Lord
Bertha A. Lund
Carol A. McDonnell
Sarah L. McKniff

Leslie N. Athorn
Frederick O. Baker
Nellie A. Butko
Beatrice E. Collins
Gertrude E. Comey
Bertha C. Cornwall
Lillian L. Costello
Winifred A. Daly
Ruth DeLaHaye
Doris C. Dunsford
John F. Gagnon
Edith E. Greenslade
Shirley V. Greenslade
Eleanor Haley
Alice B. Hunt
Harold E. Lyons
Helen E. Lyons

Janice E. Mulligan
Viateur A. Ricard
Frank P. Shugrue
Anna J. Suzedelys
Leo E. Therrian
Lillian R. Woodward
John J. Zelukiewicz

Clara Mack
Marion J. MacQuarrie
Wallace E. MacQuarrie
Annie L. McMurray
Albert E. Mountain
N. Lois Pearson
Marion Rogers
Gladys C. Rooks
Lucy Shugrue
Mary R. Stone

BIRTHS

Recorded by the Town Clerk - 1967

<u>DATE</u>	<u>NAME</u>	<u>PARENTS</u>
Aug 28	Abusamra Allen Salim	Edwin A & Lynda C (Fleming)
Jul 6	Arnesen Niels Henrik	Kjell & Lilli (Jensen)
Mar 20	Bailey Lisa Madeline	Donald H & Sylvia (D'Ambroise)
Nov 2	Baltusis Brenda Suzanne	George F & Joyce M (Jones)
May 26	Bamford Andrew Wilfred	Walter H & Therese (Boutin)
Dec 29	Barker Jeffrey Michael	Walter G Jr & Patricia A (Dugan)
Feb 12	Bater Sarah Anne	Robert E & Mary B (Teague)
Apr 1	Beard Shelley Marie	Wilber O & Anna M (Levasseur)
Sep 18	Bohenko Mark Thomas	Frederick & Catherine F (Donnelly)
Jul 26	Bouchard Mark Joseph	Norman J & Lorraine C (Gelinas)
Jul 10	Bourget Andrew Charles	Charles L & Ruth A (Pomfret)
Jun 11	Brooks Kelly William	Eugene H & Kathleen I (Hodgson)
Jan 31	Brown Susan Ann	Ellwood T & Carolyn A (Decatur)
Oct 12	Brown Susan Sabina	Kenneth R & Susan R (Klehm)
Sep 28	Brown Susan Victoria	Richard E & Elizabeth J (Lawson)
Jul 9	Byron Michelle Gayle	Daniel & Marion (King)
Feb 9	Camire	Paul R & Joan (Pavelka)
Feb 8	Campbell Caroline Frances	Kenneth R & Virginia M (Coleman)
Jul 11	Camus Theodore Armand	Armand L & Dorothy (Maynard)
May 8	Capone Kristine Lee	Alfred R & Barbara P (Quinney)
Aug 2	Carpenter Scott Andrew	George A Jr & Patricia A (Lavery)
Jul 7	Carroll Donna Jean	Edward J & Mary F (McEachern)
Nov 8	Carroll Mark William	William E & Brenda M (Hosey)
Oct 30	Cassidy Dawn Marie	Gerald R & Clare A (Romanowsky)
May 17	Castor Michael Joseph	Donald J & Phyllis E (Phalon)
Jul 18	Cederberg Scott Allan	Stanley E & Joyce E (Moore)
Oct 31	Chartier James Michael	Victor N & Carol T (Sullivan)
Jan 4	Clark Stephen Ray	Donald R & Frances E (Regan)
Mar 13	Clermont Michelle Lorraine	Paul H & Judith A (Leedberg)
Jul 11	Cody William Edward	William J & Patricia A (Linskey)
Feb 4	Connell Christopher Robert	Robert L & Brenda M (Riley)
Jan 27	Connell Lawrence Paul	John L Jr & Donna T (O'Dea)
Jan 26	Corcoran Dawn Eileen	Frederick L Jr & Sheila A (Rowe)
Nov 21	Cosgrove Richard James Jr	Richard J & Sandra K (Burgess)
Nov 12	Cote Gary James	Roland J & Doris A (Perron)
Apr 13	Coughlin Heidi Ann	James P & Sonia (Denesiuk)
Feb 19	Crocker Marea Eileen	Leonard E & Helena A (McKniff)
Feb 19	Crocker Michael Brian	Leonard E & Helena A (McKniff)
Nov 8	Croft Dale Everett	Howard E & Kathleen J (Duby)
Aug 18	Dangora Lisa Marie	John E & Brenda J (LeMotte)
Aug 13	Davies Robin Debrah	Brian L & Rita B (Quellette)
Aug 22	Davis Shannon Lee	Richard R & Diana M (Fairbrother)
Sep 22	DeFlorio Ronald John	John I & Marcia G (Mahoney)
Jan 28	Degagne Debra Lorraine	Raymond G & Doris G (Bouchard)
May 20	Dempsey Rebecca Lynn	Robert T & Elizabeth M (Steltz)
May 6	Desharnais Monique Elaine	Armand G & Elizabeth E (Fraser)
Jul 3	DeVincentis Sheri Lynn	Robert C & Constance T (Valley)
Sep 9	DiCiacomo Michael Joseph	Arnold F & Janis E (Barretto)
May 21	Dixon Taber	Basil & Wilma E (Erkinen)

Jan 10	Donohoe Timothy James	James F Jr & Judith A (Quinn)
Mar 8	Dubey Kellie Jean	Alvin P & Judith A (Amico)
Dec 9	DuBosky Christine Anna Mary	Louis A & Bridget (Kavanagh)
Jun 3	Ducharme Jenny Marie	Roger R & Rachael M (Vail)
Sep 5	Enos Patti Anne	Stephen A & Lorraine M (Duca)
Jul 6	Estes Douglas Elliot	Donald L & Jane M (Forbush)
Aug 4	Farrell Emily Katharine	Alfred C Jr & Joan E (Morrison)
Nov 21	Farrell Leona	Francis E & Frances (Thompson)
Feb 18	Ferreira Teresa Marie	Robert & Patricia J (Lamb)
Apr 4	Ferris Keith Alan	Howard A & Suzanne N (Pothier)
Dec 13	Fields Kimberly Anne	Gregory M & Barbara A (Pouliot)
Dec 24	Fletcher Christine Marie	Kenneth C & Marcia Y (Worth)
May 3	Giguere Kathleen Danielle	Ronald & Margaret (Stone)
Sep 10	Gladu Linda Elizabeth	Raymond E Jr & Sandra (Fellows)
Apr 1	Goerke	Jack D & Bertha (Hayward)
Apr 4	Grace Steven Victor	Robert & Joan (Larsen)
Dec 9	Grant Lorraine Marie	Ronald A & Lea J (Solo)
Sep 25	Graves Stephanie Lynn	Robert B & Ann W (Huff)
May 14	Griffin Heather Elizabeth	Walter D & Beverley M (Govoni)
Jul 15	Halvorsen Derek Michael	Harry F & Dolores L (Granger)
Aug 11	Hanson	Allen & Joan (Costello)
Jan 16	Haupt Steven James	James F & Dolores A (Ferreira)
Jul 18	Hayes Brenda Anne	Warren J & Patricia A (Donlan)
Jul 26	Hicks Andrew Gordon	Donald G Jr & Nancy P (Sargent)
Oct 10	Hildreth Tammy Ann	Stuart B Jr & Patricia A (Kelley)
Jun 13	Hillman Richard Scott	Herbert & Carol (Leighton)
Feb 18	Holmes Ann Margaret	William S & Mary D (Carney)
Feb 18	Holmes James Douglas	William S & Mary D (Carney)
Oct 4	Judd Kristen Rose	Russell & Elizabeth F (Gayton)
Jan 6	Jurewicz Paul Andrew	Bronislaw J & Regina A (Robichaud)
May 5	Katz	Richard & Mary M (West)
Aug 13	Keenan David William	Charles F & Barbara (Agnatovech)
Mar 17	Kelleher Steven William	Walter M & Evelyn C (Rice)
Sep 8	Kenyon Peter Scott	Richard E & Gale (Daggett)
Sep 17	Keyes Melissa Lynn	Charles J & Beatrice H (Monette)
Dec 30	Knox Thomas Charles	Raymond L & Beverly J (Long)
Jun 21	Koning Sally Ann	Ronald & Sandra A (Richardson)
Jul 12	Krebs John Andrew Jr	John A & Helen F (McIntire)
Jul 21	Lahme Elizabeth Marie	Paul L & Thelma D (Bergeron)
Jan 24	Lallas Scott Allen	William R & Dianne (Davies)
Sep 11	Lamy Marie Lorraine June	Napoleon & Jacqueling C (Degagne)
Mar 10	Lefebvre Michael Douglas	Bruce H & Patricia E (Smith)
Feb 1	Lehan Jeffrey Paul	James D & Elizabeth A (Bussey)
Nov 11	Lewis Peter Gordon	David G & Nancy J (Ingham)
Feb 14	Lichtenberg Joseph John	Robert S & Joan M (Estrella)
Jul 28	Lindfors Dawn Marie	Lauri J & Mary (Lawson)
Aug 29	Lindof David Carl	Donald R & Ann C (Laird)
Apr 19	Lobas Sandra Lynne	Royal A Jr & Edrene A (Gunther)
Oct 2	Loiselle Charles Emile Jr	Charles E & Theresa A (Gregoire)
Dec 29	Long Brian Philip	David P & Carolyn R (Mitchell)
Feb 9	Lospennato Lisa Lillian	Frank H & Geraldine (Pelosi)
Jul 19	Lupa Christine Marie	Joseph R & Madelyn L (BonAnno)
Sep 7	Maahs Peter Harold	Hugo H & Marjorie J (Watt)
Feb 14	MacDonald Tina Marie	John W & Marjorie J (Blaha)

Apr 19	MacGillivray	Lawrence Bond	Earle P & Priscilla (Bond)
Sep 5	Magdalenski	Carol Lynn	Fred F & Elaine (Martin)
Apr 10	Mainville	Jeffrey Daniel	Omer D & Claire (Manseau)
Oct 15	Malone	Walter David	Walter F & Muriel (Phenix)
Oct 10	Marchand	Darlene Marie	Gerard A & Ruth M (Morris)
Dec 2	Marshall	Jessica Louise	Warren J & Agnes J (Elie)
Sep 29	Martinson	Karl Eric	Eric G & Margaret A (Guy)
Jun 19	McAndrew	Kimberly Ann	Frederick W & Patricia M (Ahern)
Jun 25	McAvinew	James Edward III	James E Jr & Charlotte (Sanders)
Dec 11	McCarthy	Lynn Marie	Francis J & Donna M (Jusseume)
Nov 12	McCormack	Amy	James E & Judith A (Mulholland)
Jun 19	McFadden	Cathy Ann	Leo G & Barbara A (Drew)
Sep 19	McGee	Conan James	Clifford H & Barbara A (Savage)
May 4	Melanson	David Allen	Joseph & Margaret (Keane)
Mar 9	Michaud	Keri Michelle	Paul A & Devin R (Sundberg)
Nov 22	Michaud	Michael	Gerald D & Noreen (Gibbons)
Apr 28	Milot	Penny Patricia	Lionel J & Gloria D (Morin)
Sep 26	Milot	Tammy Jo	Charles C & Cynthia (McGuire)
Jan 21	Mitchell	Christopher Lee	Leonard C & Margaret W (Campbell)
Jul 6	Mitchell	Douglas Edward	David E & Nancy C (Hall)
Dec 14	Morrow	Robert Taylor	Warren G & Martha C (Murphy)
Jan 13	Morse	Lisa Marie	Thomas F & Linda L (Woznac)
Dec 30	Mulligan	Jennifer Ann	Mark W & Debra T (Wright)
Nov 5	Munroe	Christopher Michael	George P & Carol A (Randell)
Dec 16	Murphy	Susan Jean	Bernard J & Mary M (Smith)
Mar 24	Needham	Tina Lynn	Donald W & Beverly A (Rich)
Nov 21	Neely	Sheila Dawn	Ronald R & Kathleen E (Costello)
Feb 23	Noble	Michael James	James T & Gail L (Gilchrest)
Feb 24	Nolin	Amy Dawn	Ronald P & Judith D (Wright)
Nov 27	Oliver	Allison Marion	Joseph J Jr & Carolyn A (Gerlach)
Aug 1	Panneton	Edward Joseph	Robert J & Joann T (Gasparac)
Dec 26	Parris	Michael Frederick	William F & Georgina L (O'Day)
Dec 17	Pendleton	Steven Alexis	Alexis L & Beverly L (Tucker)
Mar 9	Peura	Laurie Ann	William B & Diane R (Hallowell)
Jun 9	Pickard	Fred Dennison Jr	Fred D & Patricia J (Blodgett)
Feb 18	Pigott	Heather Leah	William W & Ellen M (Hourihan)
May 14	Pirie	Jon Melton	James D & Dorothy A (Loomis)
Jan 20	Pond	Verna Leah	Frederick L Jr & Doris E (Bevis)
Dec 6	Poulios	Thomas Charles	Charles T & Virginia R (Scarmeas)
May 10	Priest	Mark Anthony	Anthony F Jr & Carolyn M (Dimitruk)
Jan 9	Provost	Thomas Paul	Daniel P & Gertrude S (Seidner)
Jun 10	Rautenberg	Robert Scott	Norman E & Diane (Schloesser)
Feb 21	Rayne	Margaret Emily	George & Janet (Moroney)
Jun 22	Reeves	Linda Lee	John L & Constance R (MacLeod)
Mar 29	Ricard	Marie Liliane José	Robert J L & Ghislaine (Blais)
Jan 20	Richmond	Charles Matthew	Charles S & Susan E (Hayes)
Jun 16	Robar	Walter Edward	Walter E & Ruth A (Clark)
Mar 24	Roche	Heidi Anne	William F & Maureen F (Donahue)
Apr 23	Rochon	Michael Anthony	Edward P & Margaret (Arenella)
Apr 18	Rodrigue	Ross Allen	Donald R & Lori J (Carron)
Nov 9	Rogers	Jessica	Richard D & Joan V (Szynal)
Aug 17	Savage		Norman & Sandra A (Elliot)
May 9	Scoggins	Linda Kay	James B & Patricia A (Miller)
Sep 1	Seavey	Nathaniel John Marden	Marden H Jr & Cynthia (Nye)

Aug 23	Secovich Bruce Wayne	Robert W & Jean A (Rainville)
Mar 24	Shamp Sandra Lynn	Richard E & Evelyn (Roe)
Aug 18	Soroka John III	John Jr & Carol A (Tately)
Dec 7	Spooner John David	David B & Joan M (Hamilton)
Jan 6	Steinhaus David Allen	Orrin L & Sandra L (Bresse)
Aug 25	St Onge Steven Phillip	Norman B & Elizabeth A (Fleury)
Aug 24	Sullivan Patrick Joseph	John F Jr & Monica L (Woznac)
Aug 1	Sundberg Kristen Gail	Douglas C & Elaine M (Chaisson)
Nov 7	Teague Alyce Marie	John J Jr & Louise M (Roche)
Nov 27	Thornley Charles George	Robert G & Barbara C (Martin)
Jul 16	Timothy James Francis III	James F Jr & Janice E (Sapienza)
Oct 31	Tremble Linda Jean	Herbert N & Cynthia M (Fawcett)
Aug 11	Vaillancourt Michael John	Gerald A & Carol A (McNerney)
Jul 15	Verzone Craig Peter	Richard H & Janice (Anderson)
Jan 12	Volz Gary Leo	Walter O & Valerie (Archambault)
Sep 14	Voutiritsa Karen Elizabeth	Kenneth T & Dorothy M (Lawson)
Aug 14	Warchol Arthur Donald Jr	Arthur D & Jennie L (Cuglietta)
Jun 23	Warchol Cheryl Ann	Frank W & Jacqueline (Parent)
Mar 31	Weilbrenner Robert Paul	Robert P & Rose A (Nye)
Sep 4	Wesinger Dean Andrew	Clyde A & Marilyn E (Cleversey)
Dec 4	Whigham Wendy Joan	James I & Rita (Marcouillier)
Sep 3	Wolfenden Jamie Ann	James S & Jane A (McCarthy)
Oct 8	Wood Karen Denise	Laurier A & Gail L (Kenney)
Jan 9	Woodbury Judith Lynn	Edward R & Priscilla A (Foster)
Dec 6	Woodward Catherine Mary	Edward W & Lillian R (Woods)
Jun 2	Worobey Douglas Todd	Burton R & Harlene (Minsk)
Apr 27	Wyllie Glenn Peter	John K & Claudia L (Sandberg)

Males 95; Females 89; Total Births 184

MARRIAGES

Recorded by the Town Clerk - 1967

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>RESIDENCE</u>	<u>BIRTHPLACE</u>
May 7	Abbood Arthur André Jr	22	Westford	Lowell
	Kavolis Jean Marie	19	Cambridge	Cambridge
Apr 8	Alden Henry Watson	32	Westford	Boston
	Lepage Helen Rolande	22	Slatersville RI	Woonsocket RI
Nov 4	Andrews Stephen Hardy	19	Groton	Fitchburg
	Fowler Katherine Lee	19	Westford	Lowell
Jul 29	Athorn Philip Carl	19	Westford	Ayer
	Beebe Candis Susan	17	Westford	Ayer
Jul 8	Ayers Donald Charles	19	Westford	Lowell
	Bennett Gail Ann	20	Chelmsford	Lowell
Mar 10	Baker Charles Edwin	23	Westford	Lowell
	Callaluca Agnes Cynthia	19	Littleton	Boston
Oct 21	Bergeron Roland Paul	25	Lowell	Lowell
	Phillips Sandra Sue	24	Westford	Ayer
Sep 4	Bissell Norman Roy	22	Groton	Ayer
	Hall Nancy Ruth	25	Westford	Ayer
May 20	Brick Leo Vincent	23	Westford	Lowell
	Lindvall Linda Janice	19	Tyngsboro	Honshu Japan
Apr 1	Brule Dennis John	20	Westford	Lowell
	Ross Brenda Ann	16	Westford	Lowell
Jun 25	Burne Alan Richardson	22	Chelmsford	Boston
	Sharpe Janet Marie	23	Westford	Cambridge
Nov 18	Cady William Vernon Jr	20	Westford	Woburn
	Eldridge Joanne Patricia	18	Chelmsford	Needham
Mar 11	Callahan Philip John	23	Lynn	Quincy
	Upperman Theresa Marie	18	Westford	Cambridge
Oct 21	Ciarrocca Richard Allen	22	Gray Pa	Somerset Pa
	Illsley Judith Ann	20	Westford	Lowell
Sep 22	Collins Charles Llewellyn	48	Westford	Kentucky
	Bell Beverly	30	Chelmsford	Lowell
Jun 10	Collupy Robert Byron III	21	Westford	Melrose
	Mancini Grace Mary	20	Westford	Waltham
Sep 16	Connell Daniel Dennis	26	Westford	Lowell
	O'Brien Joanne Marie	22	Lowell	Lowell
Nov 11	Cornwall Richard Weldon	25	Westford	Lowell
	Johnson Leona Marie	21	Groveland	Rochester NH
May 13	Corr William Frederick Jr	19	Westford	Lowell
	Cormier Christine Ellen	20	Westford	Lowell
Jan 21	Cosgrove Richard James	23	Westford	Lowell
	Burgess Sandra Kay	19	Newark Ohio	Zanesville Ohio
Apr 22	Cronin Michael Kiernan	23	Hingham	Weymouth
	Mossdrop Kathleen Marea	20	Westford	Lowell
Jun 17	Darrah Thomas Fuller	23	Westford	Washington DC
	Casper Gail Ann	19	Lowell	Lowell
Jun 3	DelPapa Joseph Domenic	23	Westford	Waltham
	Volonino Joanne Marie	20	Lowell	Lowell
Dec 30	DelPapa Peter Anthony	19	Westford	Boston
	Haley Sandra Theresa	17	Westford	Hartford Cn
Sep 24	DeMarino Alfonse Edward	25	Westford	Somerville
	Morris Patricia Jane	20	Billerica	Lowell

Oct 7	Donald Norman Burton	32	Chelmsford	Stoneham
	Reid Janice Mildred	19	Westford	Tewksbury
Jul 29	Dress Dempsey Dwight	23	Tucson Ariz	Detroit Mich
	McCarthy Eleanor Ann	21	Westford	Lowell
Jun 10	Dureault Kenneth Lester	17	Westford	Lowell
	Lawrence Claudia Jean	18	Westford	Chelsea
Aug 26	Fenner Keith Curtis	30	Chelmsford	Corballis Or
	VanHook Judy Ann (Henderson)	24	Westford	Seattle Wa
Oct 21	Field Jeremy Douglas	25	Westford	Brooklyn NY
	Connell Claudia Mary	20	Westford	Lowell
Nov 3	Fitzpatrick John Francis	43	Westford	Westford
	Lamy Nell Gay (Whittemore)	42	Westford	Barnardsville NC
Nov 4	Gabrish Henry Jr	21	Maynard	New Kensington Pa
	Eastwood Jeanne Marie	21	Westford	Boston
Feb 11	Gaetz James Colin	21	Littleton	Halifax NS
	Casavecchia Shirley Ann	21	Harvard	Acton
Nov 18	Gantert Kirk Todd	22	Bourne	Springhill NS
	O'Donnell Linda Mae	19	Westford	Malden
Oct 8	Gardner Paul Frederick Jr	23	Ayer	Ayer
	Emerson Carol Joyce	20	Westford	Lowell
May 6	Godfroy Raymond Robert	25	Lowell	Lowell
	Bouchard Betty Jane	18	Westford	Groton
Apr 15	Gower George Donald Jr	26	Westford	Lowell
	Mara Lee Ann	20	Concord	Concord
Jan 7	Greig Bradley Prescott	24	Groton	Vergennes Vt
	St Onge Donna Lee	19	Westford	Lowell
Sep 30	Hall Arthur Feyler Jr	24	Waltham	Waltham
	Bohenko Jane Alice	22	Westford	Ayer
Nov 23	Hallowell David Louis	20	Westford	Wolfeboro NH
	Gately Christine Madeline	20	Lexington	Waltham
Jun 10	Harron Robert Thomas	21	Westford	Lowell
	Hand Mary Margaret	26	Lowell	Lowell
Apr 2	Hart Joseph Edward	24	Weymouth	Boston
	Cantin Jeanne A	26	Groton	Lowell
Oct 15	Healy Harold Richard	22	Westford	Lowell
	Lessard Mary Margaret	19	Westford	Lowell
Aug 19	Heighes Clifford Jr	20	Westford	Ayer
	Cookingham Carol Ann	19	Littleton	Boston
Aug 26	Hendrickson Robert Edward	26	Westford	Lowell
	Norgoal Janet Ruth	20	Maynard	Concord
Jun 3	Holmes Daniel Walter	20	Westford	Lowell
	Miner Carol Ann	19	Westford	Lawrence
Apr 1	Hurley Joseph Patrick	28	Burlington	Boston
	Lamb Phyllis Mae	24	Westford	Lowell
May 20	Isabelle Paul Gerald	18	Westford	Lowell
	Fortin Carmen Catherine	19	Chelmsford	Lowell
Jun 9	Karkota Dennis Raymond	18	Westford	Lowell
	Holmes Pauline Ann	18	Westford	Lowell
Sep 3	Lankford James Milton Jr	20	Westford	Lufkin Tx
	Berard Pauline Jeannette	18	Lowell	Lowell
Nov 11	Larson Toure Frederick	20	Chelmsford	Lowell
	Rouleau Jacquelyn	18	Westford	Lowell
Oct 7	Lospennato Frederick S	31	Westford	Everett
	Sparks Catherine	24	Lowell	Lowell

Jan 14	MacPhail Douglas Gordon	23	Westford	Lowell
	Buckley Jo-Ann Rita	22	Lowell	Lowell
May 5	McCarthy Francis Joseph	24	Westford	Lowell
	Jusseume Donna Marie	20	Hudson	Framingham
Oct 3	McChesney David Charles	23	Horseheads NY	Elmira NY
	Wheeler Audrey Anne	20	Westford	Ayer
Apr 8	McCormack Brian Michael	22	Lowell	Lowell
	Lorrain Michele Anne	21	Westford	Lowell
Feb 3	McLaughlin David James	20	Westford	Providence RI
	Crouse Joan Frances	21	Lowell	Lowell
Aug 19	McLaughlin William Francis Jr	21	Westford	Cambridge
	Ray Sharon Elaine	18	Billerica	Waltham
Jun 24	McNitt Robert Bellows Jr	29	Westford	Stamford Ct
	McGaffigan Nancy Marie	26	Charlestown	Boston
Sep 16	Morancy William Arthur	21	Seekonk	Central Falls R
	Price Elizabeth Ann	22	Westford	Lowell
Sep 30	Morrison George Roy	24	Westford	Boston
	Bruce Diane Christine	21	Vinal Haven Me	Vinal Haven Me
Jun 25	Mossdrop Michael Thomas Jr	26	Westford	Lowell
	Terrio Beverly Ann	21	Methuen	Lawrence
Jan 14	Murray Thomas Robert Jr	18	Groton	Concord
	Beebe Judith Ann	17	Westford	Ayer
Apr 2	Nelson David Arthur	21	Westford	Lowell
	Herbert Diane Virginia	17	Chelmsford	Lowell
Mar 9	Noble Arthur Raymond	19	Westford	Lowell
	Cohen Pauline Martha	18	Lowell	Lowell
Apr 29	Noble Harold Lee	25	Westford	Lowell
	Ebinger Sheila Ann	21	Tewksbury	Somerville
Sep 16	Noonan Jonathan David	24	Westford	Lawrence
	Ogonowski Jane Helen	19	Dracut	Lowell
Dec 2	Palma Richard Salvatore	22	Westford	Lowell
	Ricard Theresa Anna	21	Westford	Lowell
Aug 12	Pellerin Roger Josephat	35	Westford	Westford
	Scofield Mary Elizabeth	36	Melrose	Melrose
Feb 18	Peterson Gregory Ernest	20	Westford	Lowell
	Grogan Kathleen Margaret	21	Hohokus NJ	Hill Field Ut
Feb 25	Pidcoe Charles Lawrence Jr	20	Westford	Lowell
	Walker Ann Janice	19	Glen Ridge NJ	Orange NJ
Jun 17	Powel John Hare Jr	23	Bainbridge Wa	Boston
	Pyle Pamela Broughton	21	Westford	Winchester
May 5	Progin Herbert Sumner	26	Leominster	Fitchburg
	Cockerline Muriel Ernestine	21	Westford	Lowell
Sep 30	Reeves George Edward Jr	27	Westford	Lowell
	DiPadova Joyce Justine	20	Tewksbury	Chelsea
Jun 23	Reynolds Richard Max	26	Westford	Lowell
	McKinnon Elaine R (Wooding)	20	Billerica	Needham
Feb 18	Ricard Raymond Viateur	23	Westford	Lowell
	Piche Jeanne Marie	20	Westford	Lowell
Jun 25	Ricard Arthur William	22	Westford	Lowell
	Mealey Alice Esther	24	Lowell	Lowell
Aug 26	Rockwood Dana Bruce	23	Westford	Lowell
	Blanchard Joan Mary	17	Westford	Lowell
Feb 21	Sharpe Frederick Charles Jr	31	Westford	Lawrence
	Mason Sally Ann	29	Peabody	Swampscott

Aug 26	Sherer Robert Andrew	23	Mason Oh	Birmingham Al
	Goucher Ann Elizabeth	24	Westford	Lowell
Jun 3	Smith Peter Henry	25	Lowell	Wyandotte Mi
	Jones Kathleen Anne	19	Westford	Nashua NH
Oct 7	Smith Robert Martin	30	Canton	Norwood
	Noel Diane Florence	23	Westford	Lowell
Apr 15	Sousa Donald Earl	20	Westford	Lowell
	Boyd Judith Ann	18	Littleton	Boston
May 27	Traversa Antonio Joseph Jr	24	Westford	Lowell
	Sequeira Jeanne M (Levesque)	25	Westford	Lowell
Jun 12	Tucker Frank Daniel	70	Westford	Randolph Vt
	Brown Florence May (Holmes)	62	Westford	Watertown
Feb 17	Tuohy William James Jr	26	Tewksbury	Malden
	Caron Bonnie Irene	20	Westford	Ayer
Dec 29	Upperman Joseph Francis	20	Westford	Cambridge
	Stone Barbara Ellen	18	Westford	Lowell
Feb 17	VanTassell Paul Edward	23	Westford	Ayer
	Imbimbo Paula Ann	23	Maynard	Medford
Oct 1	Wark Ronald Duncan	19	Westford	Woburn
	Drake Marcia Mae	17	Westford	Laconia NH
Nov 25	Weaver Malcolm Wayne	23	Westford	Plattsburg NY
	Farnsworth Gaye Geraldine	21	Damariscotta Me	Bath Me
Jun 17	Wetherbee John Addison	29	Westford	Claremont NH
	Welt Elizabeth Jean	23	Harwichport	Quincy
Jun 11	Whitney Hamilton Edson III	22	Westford	Lowell
	Bontempo Patricia Anne	19	Watertown	Boston
Sep 28	Wyman Alfred Charles	40	Westford	Leominster
	Davis Ruth Miriam (Johnson)	30	Westford	Lowell
Apr 15	Wyman Brian Stephens	24	Westford	Lowell
	Wilson Nancy Frederica	23	Medford	Medford
Jun 25	Zwicker Richard Clyde	21	Westford	Boston
	Equatore Theresa Lorraine	22	Woburn	Woburn

Total Marriages Recorded

95

DEATHS

Recorded by the Town Clerk - 1967

<u>DATE</u>		<u>YRS</u>	<u>MOS</u>	<u>DAS</u>
Aug 18	Alcorn Agnes (Smith) - wife C Arthur	63	-	-
Jan 17	Allardyce James B - hus Jane (McCallum)	74	8	20
Nov 17	Allen Juliet (Everett) - wid Harry S	81	4	27
Jun 7	Axford Magdaline (Coulter) - wid Albert E	91	4	4
Jul 3	Baker Alden A - wid Alida B (Ward)	76	4	28
Mar 25	Bedford Maud L (Whitman) - wid Alfred E	83	-	-
Feb 27	Bishop George L - wid Mabel (Wagner)	85	8	17
Dec 21	Borodowka Nicholai - wid Anna (Loppa)	85	-	-
Sep 20	Boulanger Lucy A - wife George	57	-	-
Apr 26	Bridgford Ernest W - hus E Mae (Anderson)	87	3	2
Mar 11	Brown Hazel M (Whiteman) - wid William	65	-	-
Feb 19	Bubeshko Annie (Belida) - wife Alexander	71	-	-
Nov 22	Calvert Bessie (Parrish) - wid James	78	-	-
Aug 10	Cameron John A - divorced	82	4	22
Oct 7	Caunter Ella M (Shattuck) - wid Frank	86	6	28
Oct 5	Chisholm Elizabeth (Dempster) - wid David	73	10	18
Nov 18	Clark Martin N - wid Eliza J (Anthony)	95	1	5
Aug 22	Connelly Anna G - single	62	-	-
Mar 27	Connors Thomas J - wid Mary A (Scully)	91	9	5
Jul 1	Constantineau Joseph H - hus Beatrice (Greenwood)	64	-	-
Jan 29	Costello Annie V - wid Joseph	74	-	-
Dec 1	Coupal Napoleon - wid Mary (Desrosiers)	86	-	-
Dec 30	Craite Mary J (Remis) - wife Alfred H	44	11	-
Dec 15	Daly Victor B - hus Mary (Coffey)	52	-	-
Jan 29	Darrah Thomas F - hus Adele (Fuller)	63	8	13
Sep 24	DeMarino Irene	-	-	2
Jun 21	Deslauriers Alida (Berthiaume) - wid Eugene	83	-	-
Oct 24	DeWolfe Harold G - hus Leola C (Wilkins)	68	-	-
Jun 15	Dingwell Ina M (Rice) - wid Grosvenor W	87	1	5
Mar 20	Donahue Walter L Jr - single	17	-	-
Dec 14	Donnell Susan A (Benson) - wid Frank	78	8	-
May 21	Donnelly Frederick C - hus Esther (Poznick)	50	5	-
Jul 19	Drew Irving R - div Virginia (DeCarteret)	40	-	-
Jun 5	Dureault Aime - wid Esther (Derouillard)	97	-	-
Feb 26	Edgar Ophelia (Machon) - wid James	81	-	-
Sep 10	Famosi Diomede - hus Eleanor D (Ellery)	64	9	11
Oct 8	Farrell Julia A (Atherton) - wid William	80	-	-
Sep 27	Feely William B - wid Annie V (Manning)	80	6	22
Oct 8	Fish Archie E - wid Clare L (Cochran)	85	5	29
Jul 29	Flannery Delia (McNeely) - wid James	87	-	-
Dec 17	Frost Ralph E - single	59	2	1
Nov 13	Fullford Marjorie H (Litchfield) - wife Ellison	43	3	19
Mar 30	Guolla Pietro A - hus Flora (Colletti)	79	-	-
Aug 28	Haley Allen R - divorced	57	-	-
Jul 22	Harvey Winifred (Hutton) - wid George	76	1	6
Jun 11	Hoken Dennis A - single	19	2	-
Feb 9	Jelley Sarah V (O'Connor) - wife James E	74	-	-
Nov 26	Kavanagh Marie W (Hines) - wid William J	67	5	2
May 28	Kovalchek Dominica - wid Stephen	74	7	27

Jun 1	Lamy Raoul - hus Florida (Valcourt)	64	-	-
Jul 7	Layte Eugene L - hus Helen (MacKenzie)	63	7	14
May 12	MacLatchy Richard R - hus Edith M (Herron)	42	-	-
Aug 2	MacLeod John J - hus Edna G (Whitney)	67	-	-
Jul 22	MacMillan Malcolm A - wid Lillian (MacPherson)	61	11	9
Oct 25	Manty John H - hus Selma E (Pyrro)	80	4	1
Oct 18	Marcouillier William A - hus Medora (Cantin)	61	-	-
Dec 23	McCarthy Catherine (Lapointe) - wid Joseph E	62	11	25
Aug 4	McDonnell Margaret (O'Hara) - wid James	74	-	-
Oct 15	Mills Freeman G - hus Marion (Devine)	74	-	-
Oct 15	Moore Edna M (Sargent) - wife Willard F	66	1	27
Mar 30	Morin Joseph J - wid Amanda (Bourque)	87	7	13
Feb 19	Noble Mary Jane - single	86	1	18
Sep 28	Norander Mary F (O'Brien) - wid Andrew J	77	-	-
Sep 15	Nylander Carl H - hus Helen (Lindof)	76	-	2
Sep 18	Officer Jennifer Mary	-	-	2
Sep 18	Officer Joan Ellen	-	-	2
Apr 24	O'Neill Edmund F - single	80	-	-
Jun 21	Peloquin Joseph - wid Marieanne (Guillemette)	80	-	-
Dec 19	Prescott Alexina (Bremner) - wid Harry B	83	-	-
Sep 7	Sasser Robert C - hus Alice (Sickles)	39	7	18
Apr 12	Schlobohm Garnet (Fulton) - wife William	49	-	-
Nov 4	Sherman Jessie M (Wood) - wid David	78	-	-
Jul 21	Stavropoulos Maria (Dagres) - wife Emmanoual	72	-	-
Jun 29	Szylvian Constanty - wid Margaret (Sadachza)	79	5	29
Jun 19	Thompson Winifred M (Leach) - wid Joseph C	81	7	19
Apr 26	Toombs Jean O (McIsaac) - wid Ernest J	73	4	24
Aug 26	Truitt John - hus Alice (Sanders)	52	1	17
Mar 24	Uher Joseph F - hus Norma (Kimball)	51	-	-
Nov 22	Usher Margaret E (Fitzpatrick) - wid Herbert R	77	2	12
Jan 22	Wheeler Clifford - single	76	9	8
Mar 10	Wheeler Harry L - wid Blanche E (Atkinson)	90	9	8
Aug 15	Wirkkanen Selma - single	56	7	1
Jan 7	Woods Earl A - hus Nora B (Downing)	78	6	3

	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Total Deaths Recorded	43	40	83
Deaths in Westford	21	18	39
Residents of Westford	29	31	60

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 thru December 31, 1967:

397 Male	\$ 2.00	\$ 794.00	
63 Female	5.00	315.00	
264 Spayed	2.00	528.00	
4 Kennel	10.00	40.00	
1 Kennel	25.00	25.00	
2 Kennel	50.00	100.00	\$1,802.00
731			
Clerk's fees 731 Licenses @ .25		\$ 182.75	
Paid Town per Treasurer's receipts		1,619.25	\$1,802.00

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended:

LICENSE PERIOD - the time between April 1 and the following March 31 - both dates inclusive.

SECTION 137 LICENSES AND TAGS A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog three months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period and owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog, if kept **** in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank to be furnished, **** by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. **** The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost the owner or keeper of such dog shall forthwith secure a substitute tag from the town clerk **** at a cost of ten cents which, if received by a town clerk, shall be retained by him unless otherwise provided by law. ****

SECTION 139 FEES FOR LICENSES The fee for every license shall, except as otherwise provided, be \$2.00 for a male dog and \$5.00 for a female dog, unless a certificate of a registered veterinarian who performed the operation that said female dog has been spayed and has thereby been deprived of the power of propagation has been shown to the town clerk, in which case the fee shall be \$2.00.

ANNUAL TOWN ELECTION - MARCH 6, 1967

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTAL</u>
Whole number of Ballots Cast	706	509	881	569	2665
Unused Ballots	664	311	689	251	1915

SELECTMAN - Three Years

Horace F. Wyman	281	238	325	225	1069
Warren G. Morrow	170	55	316	60	601
Harry V. Smith	247	214	236	278	975
Scattering	1				1
Blanks	7	2	4	6	19

ASSESSOR - Three Years

Roger M. Breton	386	125	536	143	1190
Uldege Ricard	284	373	324	414	1395
Blanks	36	11	21	12	80

BOARD OF PUBLIC WELFARE - Three Years

Reginald Blowey	602	453	746	497	2298
Blanks	104	56	135	72	367

BOARD OF HEALTH - Three Years

Edward F. McLenna	406	351	479	434	1670
William E. Carroll	248	130	361	103	842
Scattering				1	1
Blanks	52	28	41	31	152

SCHOOL COMMITTEE - Three Years (3)

Mary R. Lambert	390	238	485	253	1366
Mitchell E. Chaplin	85	71	156	57	369
Louie Davidson	284	158	269	113	824
Ann H. Graves	249	101	154	146	650
John F. Kavanagh	327	330	513	474	1644
William C. King III	229	138	125	73	565
Melvyn Michaels	181	88	383	82	734
Marie T. Terenzio	113	148	262	185	708
Blanks	260	255	296	324	1135

PLANNING BOARD - Five Years

Harold A. Fletcher	623	432	760	480	2295
Blanks	83	77	121	89	370

WATER COMMISSIONER - Three Years

Hervey J. Cote	584	437	766	499	2286
Scattering	1				1
Blanks	121	72	115	70	378

TRUSTEES J. V. FLETCHER LIBRARY - 3 Years (2)

Eleanor S. Fletcher	539	332	601	380	1852
H. Arnold Wilder	529	331	607	396	1863
James B. McDonald	200	153	322	145	830
Scattering	1				1
Blanks	143	192	232	217	784

CEMETERY COMMISSIONER - Three Years

Walter L. Blanchard	506	403	501	416	1826
Christos L. Koravos	171	88	346	112	717
Blanks	29	18	34	41	122

TREE WARDEN - One Year

Roger Melancon	384	300	585	354	1623
Kenneth A. Wilson	313	192	277	199	981
Blanks	9	17	19	16	61

QUESTION

Shall the town vote to accept the provisions of section one hundred and eight G of chapter forty-one of the General Laws whereby, if accepted, the minimum annual compensation of each regular police officer in the police department of the town of Westford shall be not less than five thousand five hundred dollars for the first year of service, six thousand dollars for the second year of service, and six thousand three hundred dollars for the third and each succeeding year of service?

YES	384	266	587	273	1510
NO	264	161	201	172	798
Blanks	58	82	93	124	357

We hereby certify that the above is a true canvass of the Votes Cast at the Annual Town Election held on March 6, 1967.

ATTEST:

Wilbert L. Vaughn

William R. Healy

Herbert P. Kazeniac

Alice A. Hildreth

BOARD OF REGISTRARS

ANNUAL TOWN MEETING - MARCH 11, 1967

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 11, 1967 at 10:00 A.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order, a quorum being present.

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 333.

Rev. Merlin C. Levering gave the invocation.

Voted to dispense with the reading of the Warrant in its entirety.

Alice A. Hildreth, Town Clerk, read the list of newly elected officers at the Annual Town Election of March 6, 1967. The Town Clerk then administered the oath of office to a number of the duly elected officials.

ARTICLE 1. For reports of various boards, committees and departments, reference is made to the Annual Town Report.

An Informational Summary from the Board of Health was given to the Moderator and placed on file.

ARTICLE 2. Voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of January 1, 1967:

Selectmen	
Chairman	\$ 900.00 per year
Other Two Members	800.00 each per year
Board of Health	250.00 each per year
Board of Public Welfare	
Chairman	200.00 per year
Other Two Members	175.00 each per year
Treasurer-Collector	7,000.00 per year
Town Clerk	2,600.00 per year
Tree Warden	2.25 per hour
Assessors	2.50 per hour
Water Commissioners	400.00 each per year

Finance Committee approved.

ARTICLE 3. Voted unanimously that the following sums be raised and appropriated for the several specific purposes hereinafter designated, and that the said sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

GENERAL GOVERNMENT

Selectmen

1. Salaries and Wages	\$ 4,800.00
2. Expenses	400.00

Town Accountant

3. Salaries and Wages	5,400.00
4. Expenses	172.00

Treasurer-Collector

5. Salaries and Wages	10,380.00
6. Expenses	3,072.00

Assessors

7. Salaries and Wages	10,680.00
8. Expenses	1,106.00

Law Department

9. Retainer	2,100.00
10. Expenses	67.50
11. Tax Title Expenses	1,500.00
12. Street Layouts and Land Damages	2,000.00
13. Other Legal Expenses	3,500.00

Town Clerk

14. Salaries and Wages	2,600.00
15. Expenses	1,145.00

Registration and Elections

16. Salaries and Wages	5,235.00
17. Expenses	800.00

Miscellaneous

18. License Expense	300.00
19. Tax Possessions Sales Committee	200.00
20. Finance Committee Expense	425.00
21. Miscellaneous Fees and Expenses	<u>1,000.00</u>

TOTAL - GENERAL GOVERNMENT

\$ 56,882.50

SCHOOL DEPARTMENT

22. General Expenses, School Band and Athletics	1,302,830.00
23. (Included in Item No. 22)	

TOTAL - SCHOOL DEPARTMENT

1,302,830.00

POLICE DEPARTMENT

24. Salaries and Wages	\$ 91,440.00
25. Expenses	14,575.00
26. Police Office - New Typewriter	185.00
27. Police Office - 2 File Cabinets	200.00
28. New Resuscitator	<u>300.00</u>

TOTAL - POLICE DEPARTMENT

\$ 106,700.00

FIRE DEPARTMENT

29. General Expenses	19,930.00
30. Switchboard Operator	1,250.00
31. New Fire Hose	1,500.00
32. New Truck Tires	<u>400.00</u>

TOTAL - FIRE DEPARTMENT

23,080.00

FOREST FIRE DEPARTMENT

33. General Expenses	4,500.00
34. New Fire Hose	<u>1,000.00</u>

TOTAL - FOREST FIRE DEPARTMENT

5,500.00

HIGHWAY DEPARTMENT

35. Snow and Ice Removal	46,000.00
36. Town Roads	38,500.00
37. Drainage of Town Roads	7,500.00
38. Road Signs	500.00
39. Paint Traffic Lines	900.00
40. Repair of Sidewalks	<u>1,000.00</u>

TOTAL - HIGHWAY DEPARTMENT

94,400.00

WATER DEPARTMENT

41. Total Expenses	54,855.00
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HEALTH DEPARTMENT

42. General Expenses	9,350.00
43. Tuberculosis - Board and Care	3,500.00
44. Contagious Diseases	300.00
45. Premature Babies	<u>1,000.00</u>

TOTAL - HEALTH DEPARTMENT

14,150.00

WELFARE DEPARTMENT

	Old Age Assistance)	
	Aid to Dependent Children)		
46.	Disability Assistance)	\$118,800.00
	Medical Assistance)	
	Administration)	
	Temporary Aid)	
TOTAL - WELFARE DEPARTMENT			\$118,800.00

VETERANS' BENEFITS

47.	Salary - Veterans' Agent	900.00	
48.	Expenses - Office and Miscellaneous	300.00	
49.	Grants and Aid	<u>21,000.00</u>	
TOTAL - VETERANS' BENEFITS			22,200.00

OTHER

50.	Dog Officer	1,200.00	
51.	Tree Warden - General Expenses	7,000.00	
52.	Moth Department	2,500.00	
53.	Animal Inspector	200.00	
54.	Sealer of Weights and Measures	250.00	
55.	Building Inspector	2,500.00	
56.	Wire Inspector	1,000.00	
57.	Plumbing Inspector	750.00	
58.	Gas Inspector	500.00	
59.	Fire Hydrants	5,850.00	
60.	Town Forests	400.00	
61.	Conservation Commission	<u>75.00</u>	
TOTAL - OTHER			22,225.00

PROPERTY, PLAYGROUNDS AND RECREATION

	Town House		
62.	Salaries and Wages	2,350.00	
63.	Expenses	4,535.00	
64.	Town Infirmary	1,000.00	
65.	Care of Common	1,000.00	
66.	Recreation Commission	<u>3,500.00</u>	
TOTAL - PROPERTY, PLAYGROUNDS & RECREATION			12,385.00

J. V. FLETCHER LIBRARY

Total Expenses (together with Dog Receipts for 1966)			
67.	Salaries and Wages	14,350.00	
68.	Expenses	<u>7,200.00</u>	
TOTAL - LIBRARY (together with Dog Receipts for 1966)			21,550.00

ZONING AND PLANNING

69. Board of Appeals	\$ 500.00
70. Planning Board	<u>500.00</u>

TOTAL - ZONING AND PLANNING

\$ 1,000.00

CEMETERIES

71. Total Expenses	5,000.00
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UNCLASSIFIED

72. Finance Committee Reserve Fund	5,000.00
73. Development and Industrial Commission	900.00
74. Commemoration of Memorial Day	578.00
75. Town Reports, Printing and Distribution	2,000.00
76. Insurance - Fire, Compensation, etc.	16,500.00
77. Interest on Temporary Loans	1,000.00
78. Nashoba Associated Boards of Health	14,742.00
79. Nashoba Valley Technical High School District	7,461.00
80. Middlesex County Retirement	22,000.00
81. Street Lights	13,250.00
82. New Typewriter - Treasurer- Collectors' Office	400.00
83. New Adding Machine - Town Clerk	100.00
84. New Furniture - Town Clerk	<u>100.00</u>

TOTAL - UNCLASSIFIED

84,031.00

ARTICLE 4. Voted unanimously that the Treasurer be authorized, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1967 and January 1, 1968, in accordance with the provisions of Section 4 of Chapter 44 of the General Laws, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17 of said Chapter 44.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the Planning Board be and it hereby is authorized, in the name and behalf of the Town, to acquire such options as it, in its discretion, shall deem to be in the best interests of the Town for the purchase of land for municipal use including, without limiting the generality of the foregoing, parks, municipal buildings and wild life refuges.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the sum of \$939 be raised and appropriated to pay the Town's share of the costs and expenses of the Greater Lowell Regional Planning District.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$10,500 be raised and appropriated to meet the Town's share of the cost of Chapter 81 Highways and that, in addition, the sum of \$23,100 be transferred from Unappropriated Available Funds in the Treasury to meet the State's share of the cost of the work, the reimbursements from the State to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$1,500 be raised and appropriated for maintenance of Chapter 90 Roads, on condition that like amounts be contributed by either or both the State and County respectively, to be used in conjunction therewith and that, in addition, the sum of \$3,000 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of the work, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 9. Voted unanimously to dismiss this article relative to raising and appropriating a sum of money to be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961.

Finance Committee recommend no appropriation to this fund at this time.

ARTICLE 10. Voted unanimously that the sum of \$8,500 be raised and appropriated to meet the Town's share of the cost of Chapter 90 Highway Construction, contingent upon either or both the State and County contributing towards the cost thereof, and that the additional sum of \$25,300 be transferred from Unappropriated Available Funds in the Treasury to meet the State's and County's shares of the cost of said construction, the reimbursements from the State and County to be restored, upon their receipt, to Unappropriated Available Funds in the Treasury.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the sum of \$3,662.40 be raised and appropriated for the Highway Equipment Account and, in addition, that the sum of \$6,057.60 be transferred from the Highway Machinery Fund to said Highway Equipment Account.

Finance Committee approved.

ARTICLE 12. Voted unanimously that the sum of \$3,500 be raised and appropriated for the purpose of purchasing Two New Cruisers for the Police Department, said purchases to be made under the supervision of the Board of Selectmen and that the said Board be and hereby is authorized, in the name and behalf of the Town, to transfer by a good and sufficient Bill of Sale title to one or both of the cruisers now being used by said Department and to apply the sum or sums received therefor against the purchase price of the New Cruisers.

Finance Committee approved.

ARTICLE 13. Voted that the sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Nabnas-set American Legion Post No. 437 and the Auxiliary of said Post; and the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post; and that the further sum of \$300 be raised and appropriated for the purpose of providing suitable quarters for the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post, all for the calendar year 1967.

Finance Committee approved.

ARTICLE 14. Voted unanimously that the sum of \$300 be raised and appropriated for the purchase of a Water Cooler for the Town Hall, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 15. Voted unanimously that the sum of \$1,565.25 be appropriated from the Account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the J. V. Fletcher Library under Items 67 and 68 of Article 3 of the Warrant for this meeting.

Finance Committee approved.

ARTICLE 16. Voted unanimously that the sum of \$600 be raised and appropriated for renovations to the office of the Board of Public Welfare and for the installation of new lights in said office, said project to be under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 17. Voted unanimously that the Trustees of the J. V. Fletcher Library be and they hereby are authorized, in the name and behalf of the Town, to engage the services of an architect or Library consultant whose function shall be to advise the Trustees concerning the highest and best use to be made of the present library facilities and how and at what cost the need for future or additional library facilities may best be met to further the interests of the Town and, for the purpose aforesaid, that the sum of \$1,000 be raised and appropriated to pay for such services and any incidental costs and expenses incurred in connection therewith.

Finance Committee approved.

ARTICLE 18. Voted unanimously that the sum of \$7,334 be raised and appropriated to pay the last installment due under the contract for the Expert Appraisal of taxable real estate voted under Article 35 of the Warrant for the Annual Meeting of 1965.

Finance Committee approved.

✓ ARTICLE 19. Voted YES 103 and NO 95 that ARTICLE VI of the Town By-Laws be amended by

(1) Striking the present caption of said ARTICLE, "Dog Licenses" and inserting in place thereof the word "Dogs", and

(2) Adding after SECTION 1 the following four sections:

SECTION 2. As used in this and subsequent sections,

(a) "Owner " shall be intended to mean any person or persons, firm, association or corporation owning, keeping, or harboring a dog owned or kept in the town.

(b) "At large" shall be intended to mean off the premises of the owner, and not under the control of the owner or authorized escort either by leash, cord, chain or otherwise.

SECTION 3. No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provisions of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing-eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, nor to any dogs being trained for or actually being used for hunting purposes.

SECTION 4. Nothing contained in the foregoing two sections shall prevent the Selectmen from passing any orders authorized by Section 167 of C. 140 at such times as they shall deem it necessary to safeguard the public.

SECTION 5. Whoever violates any provisions of this By-Law shall be punished by a fine of not more than ten dollars for each breach thereof.

ARTICLE 20. Voted unanimously to dismiss this Article relative to raising and appropriating \$5,000 for the Conservation Fund as said fund now exceeds this amount and the Commission will spend less in 1967.

Finance Committee disapproved as there is no need to build up the Fund at this time.

✓ARTICLE 21. Voted unanimously that the Town adopt the following By-Law: - - -

ARTICLE XXI

COUNCIL ON AGING

SECTION 1. There is hereby established a Council on Aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging in coordination with programs of the Commission on Aging established under Section 73 of Chapter 6 of the General Laws, as most recently amended, or as the same may be hereafter amended.

SECTION 2. The Council on Aging established hereunder shall consist of five (5) members to be appointed by the Selectmen, and all of said members shall be residents of the Town. When said Council is first established two (2) members shall be appointed for terms of three (3) years each, two (2) members shall be appointed for terms of two (2) years and one (1) member shall be appointed for the term of one (1) year ; and their successors shall be appointed for terms of three (3) years each. A vacancy occurring other than by expiration of term shall be filled in the same manner as an original appointment.

SECTION 3. The Council shall submit an annual report to the Town for inclusion in the Annual Reports and shall send a copy thereof to the State Commission on Aging. The Council may appoint such clerks and other employees as it may require.

Finance Committee disapproved this Article because of the large increase in welfare costs due to State and Federal dictation and oppose creating another agency subject to regulations out of the control of the Town.

ARTICLE 22. Voted that the sum of \$1,000 be raised and appropriated for the purpose of coordinating or conducting programs dealing with problems of the aging as authorized by Clause 49 of Section 5 of Chapter 40 of the General Laws.

Finance Committee disapproved for same reasons as given under Article 21.

ARTICLE 23. Voted unanimously that the Board of Selectmen be and they hereby are authorized to negotiate with the Boston and Maine Railroad and private owners, if necessary, for the acquisition of a new access road to the former Town Farm property now occupied by the North Middle School.

Finance Committee approved.

ARTICLE 24. Voted unanimously that the Board of Selectmen be and they hereby are authorized and directed to appoint a permanent committee of five (5) members, to be known as the Capital Outlay Committee, whose function and duty shall be to make continuing surveys and studies of the needs of the Town for new public buildings or improvements, other than school buildings, and to report its findings and recommendations to the Town at least annually. When said Committee is first established two (2) members shall be appointed for terms of three (3) years each, two (2) members shall be appointed for terms of two (2) years each and one (1) member shall be appointed for the term of one (1) year; and their successors shall be appointed for terms of three (3) years each. A vacancy occurring other than by expiration of term shall be filled in the same manner as an original appointment.

Finance Committee approved.

✓ ARTICLE 25. Voted unanimously that SECTION 5 of the Abandoned Vehicle By-Law adopted under Article 25 of the Warrant for the Annual Meeting of 1965 be amended by adding the Building Inspector as one of the enforcing authorities, so that said Section, as amended, will

read as follows: - - -

SECTION 5. Impounding. The Building Inspector, Fire Chief, Chief of Police, Superintendent of Highways, or any member of his department designated by him is hereby authorized to remove or have removed any vehicle left at any place within the Town which reasonably appears to be in violation of this By-Law or lost, stolen, or unclaimed. Such vehicle shall be impounded until lawfully claimed or disposed of in accordance with G.L. (Ter. Ed.), Chapter 135 relative to unclaimed or abandoned property.

Finance Committee approved.

✓ARTICLE 26. Voted unanimously that the Board of Selectmen be and they hereby are authorized to acquire by purchase, eminent domain, or otherwise, in fee simple, a certain parcel of land, containing 16.8 acres, more or less, now or formerly of James E. Farmer, situated on the northwesterly side of the New England Power Company right of way in Graniteville near the Town Highway Garage, as and for the proposed site of a new Well-Field, said premises being shown on a plan entitled, "Plan of Land in Westford, Mass., Belonging to James E. Farmer, Surveyed in June 1966, Richard L. McGlinchey, Proposed Well Field Site, Town of Westford"; and for the purpose of acquiring said land and for all necessary and incidental expenses in connection therewith, that the sum of \$1,000 be raised and appropriated; hereby authorizing said Selectmen, in the event that said land is acquired by purchase, to accept in the name and behalf of the town a good and sufficient quit-claim deed of said premises on such terms, conditions, restrictions and reservations as they shall determine to be in the best interests of the town.

Finance Committee approved.

ARTICLE 27. Voted unanimously that the Planning Board be and it hereby is authorized to secure from the United States Department of Agriculture, Soil Conservation Services, a detailed soil survey for the Town, including an interpretive report, and for the purpose aforesaid, that the sum or \$5,150 be raised and appropriated.

Denis Maguire, Esq., Chairman of the Planning Board, gave a report on this Soil Survey and the benefits to be derived by the Town from such a project with particular regard to drainage and sewerage disposal for new building developments.

Finance Committee approved.

✓ARTICLE 28. Voted unanimously that the care, custody, management and control of that portion of the former Town Farm property situated on the southeasterly side of Prescott Street and on the easterly and westerly sides of the Town Farm Road, be transferred from the Board of Public Welfare to the Town generally, pursuant to the provisions of Sections 3 and 15A of Chapter 40 of the General Laws, said premises being more particularly described as Parcel 'A', Parcel 'B' and Parcel 'C' on a plan entitled "Plan of Land in Westford, Mass., belonging to Town of Westford, surveyed in November, 1966, Richard L. McGlinchey", which plan is to be recorded with Middlesex North District Registry of Deeds.

Finance Committee approved.

ARTICLE 29. Voted unanimously that the sum of \$6,000 be raised and appropriated for the repair, alteration, reconstruction or remodeling of the former Town Infirmary, and that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to enter into and execute all contracts and agreements incidental to and in connection with said project including, but not limited to, preparation of plans and specifications and the procurement of professional services and technical advice, hereby authorizing and empowering said Board to invite all necessary bids for said project and to determine the lowest, responsible and eligible bidder from the bids submitted, approve all expenditures and vouchers for services rendered and for material supplied in connection with said project.

Finance Committee approved.

ARTICLE 30. Voted unanimously that the sum of \$156.45 be raised and appropriated for payment of the following Unpaid Bills of previous years:

Fire Department:		
Various Firemen	\$84.45	
School Building Committee:		
Nicholas P. Zaher	<u>72.00</u>	\$156.45

Finance Committee approved.

ARTICLE 31. Voted unanimously that the Town accept a gift of \$4,500 made to it by The Murray Printing Company and that the Town Clerk express to said Company the appreciation of the Town for said gift.

Finance Committee approved.

ARTICLE 32. Voted unanimously that the sum of \$600 be raised and appropriated for the development of the Town Forest off of Old Lowell Road, comprising 65 acres more or less, by conservative practices that will help make the area of value as a Nature and Recreation Center for all citizens of the Town, said sum to be expended by the Town Forest Committee.

Finance Committee opposed to another project similar to establishing a town beach at Forge Pond.

ARTICLE 33. Voted unanimously that the sum of \$1,000 be raised and appropriated for the preservation and improvement of the Forge Village and Graniteville Ball Fields, said sum to be expended by the Recreation Commission.

Finance Committee approved.

✓ ARTICLE 34. Voted unanimously that SECTION 2 of the Plumbing Code of the Town be amended by adding at the end thereof the following sentence: - - -

It shall be unlawful to permit or cause any waste or sewage from any building or premises to flow onto any public way, or to flow into or be discharged into any storm water pipe, culvert, or catch basin maintained or operated by the Town.

ARTICLE 35. Voted not to accept Section 6H of Chapter 40 of the General Laws, which, in substance, provides for allowing a city or town to make repairs on private ways which have been open to public use for six years or more.

Finance Committee opposed and suggest that owners of private ways petition for their acceptance as town roads under betterment assessments.

Voted to adjourn this meeting in order to take up Special Town Meeting called for 2:00 P.M. The Annual Meeting to be resumed at close of said Special Town Meeting.

✓ARTICLE 36. Voted unanimously that the Town accept Section 12 of Chapter 40 of the General Laws which, in substance, authorizes the Town to make open bathing places, provide them with the requisite furniture, fittings and conveniences and to appoint officers therefor and make by-laws and regulations for the management thereof; and, further, that the Town adopt the following By-Law:

ARTICLE XXII

TOWN BEACH COMMITTEE

SECTION 1. There shall be a Town Beach Committee of three (3) members who shall be appointed by the Selectmen. Said Committee shall have and exercise the care, custody, control and supervision of all Town beaches and may make regulations for the management thereof and for the use thereof by non-residents of the Town.

SECTION 2. The members of said Committee shall be residents of the Town. When said Committee is first established one member shall be appointed for a term of three (3) years, one member shall be appointed for a term of two (2) years and one member shall be appointed for a term of one (1) year; and their successors shall be appointed for terms of three (3) years each. A vacancy occurring other than by expiration of term shall be filled in the same manner as an original appointment. The Committee may appoint such clerks and other employees as it may require.

ARTICLE 37. Voted to dismiss this Article relative to the appointment of a Town Beach Committee as said appointment has been established under the preceding Article 36. ✓

ARTICLE 38. Voted that the sum of \$3,000 be raised and appropriated for the purchase and erection of a new chain link fence and for the purchase and installation of plumbing and electrical fixtures for The Forge Pond Recreation Area and that the additional sum of \$1,080 be raised and appropriated for the maintenance and operation of said Area, all of said sums to be expended by the Town Beach Committee.

✓ARTICLE 39. Voted unanimously that the Town discontinue a portion of Oak Hill Road, commencing at a point approximately 365.7 feet northerly from the intersection of said Road with Groton Road and thence extending in a general northerly and easterly direction to the present dead end of Oak Hill Road.

✓ ARTICLE 40. Voted unanimously that the Town accept a gift from Middlesex County 4-H Fairs, Incorporated, of a parcel of land situated in the southeasterly part of Westford, containing 4 acres and 55 rods, being the same premises described as the first parcel in a deed dated August 24, 1955, recorded with Middlesex North District Registry of Deeds, Book 1305, Page 384, and that the Town Clerk be instructed to extend to said Middlesex County 4-H Fairs, Incorporated, the appreciation of the Town for said gift.

ARTICLE 41. Voted unanimously that the sum of \$10,000 be raised and appropriated, and an additional sum of \$9,200 be appropriated from the Stabilization Fund, said total sum of \$19,200 to be used for the purchase of a new Tractor Shovel for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 42. Voted unanimously that the sum of \$990 be raised and appropriated for the purchase of a Sign Face Applicator for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 43. Voted unanimously that the sum of \$700 be raised and appropriated for the purchase of a new Snow Plow for the Highway Department, said purchase to be made under the supervision of the Board of Selectmen.

Finance Committee approved.

ARTICLE 44. Voted that the sum of \$7,000 be raised and appropriated for the construction of new Sidewalks along a portion of Plain Road in Nabnasset.

Finance Committee opposed as necessity is not justified for a sidewalk which can not be used in winter.

ARTICLE 45. Voted not to raise and appropriate the sum of \$10,000 for the construction or reconstruction of Cemetery Road.

Finance Committee opposed by following judgement of the Highway Superintendent in not giving priority to this project.

ARTICLE 46. Voted unanimously that the sum of \$6,265 be raised and appropriated for the purchase of a new Backhoe for the Water Department, said purchase to be made under the supervision of the Board of Water Commissioners, and said Board is hereby authorized to transfer by a good and sufficient Bill of Sale title to the 1959 Backhoe now being used by said Department and to apply the sum received therefor against the purchase price of the new Backhoe; and to meet said appropriation that the sum of \$3,565 be raised by taxation, and the additional sum of \$2,700 be appropriated from the account entitled "Backhoe Fund".

Finance Committee approved.

✓ ARTICLE 47. Voted unanimously that the Town purchase from Anthony B. Nardone and Albert L. Nardone two certain parcels of land described as the second parcel in a deed dated September 9, 1960,

recorded with Middlesex North District Registry of Deeds, Book 1488, Page 286, supposed to contain forty-five (45) acres, more or less, said premises to be used as a public playground or future school site, and for the purpose aforesaid that the sum of One (1) Dollar be raised and appropriated; and, further, that the Board of Selectmen be and they hereby are authorized, in the name and behalf of the Town, for the sum of Ten Thousand (10,000) Dollars, to convey to said Nardones, by a good and sufficient quitclaim deed, a certain parcel of land now owned by the Town and now or formerly known as the Goldsmith Lot, supposed to contain twenty-four (24) acres, more or less, and thus bounded: Northwestery by other land of said Nardones; Easterly and northeasterly by said last named land; and Southwesterly by the northeasterly line of the former location of the Boston and Acton Railroad.

The foregoing authorization to the Board of Selectmen to make said purchase and to execute said deed is upon the further condition that, in addition to said conveyance to the Town and said payment to the Town, the said Nardone shall grant to the Town an easement and right of way extending in a general southerly direction from Route 110, Littleton Road, for the purpose of access to and egress from the premises to be purchased by the Town; hereby authorizing said Board of Selectmen to execute, acknowledge and deliver, and accept delivery of, in the name and behalf of the Town, any and all instruments necessary or incidental to accomplish the foregoing and to determine the nature, extent and location of said easement to be acquired by the Town.

Finance Committee approved.

Denis Maguire, Esq., Chairman of the Planning Board, gave a report in detail concerning the land and location.

✓ARTICLE 48. Voted unanimously that the Selectmen be and they hereby are authorized and directed to appoint a School Building Committee of five (5) members to be known as the Elementary School Building Committee, whose function and duty shall be to investigate available sites for a new Elementary School, to determine the most suitable site or sites and to report its progress, findings, data and recommendations to the Town at the earliest practicable date.

Finance Committee approved.

Arthur R. Coffin, Jr., Chairman of the School Planning Committee reported on the necessity of further space for an Elementary School.

ARTICLE 49. Voted unanimously that the sum of \$1,000 be raised and appropriated to defray any and all fees, costs and expenses incurred by the Elementary School Building Committee to be appointed under the preceding Article, said sum to be expended by and under the supervision of said Committee.

Finance Committee approved.

✓ARTICLE 50. Voted unanimously that the Selectmen be and they hereby are authorized and directed to appoint a Committee of three (3) members, one of whom shall be the Town Clerk, whose function and duty shall be to supervise the printing and distribution of a current edition of the Town By-Laws; and that the sum of \$500 be raised and appropriated to defray the cost of such printing and distribution and any expenses incurred by said Committee.

Finance Committee approved.

✓ ARTICLE 51. Voted unanimously that the Board of Selectmen be and they hereby are authorized and directed to appoint a Committee of five (5) members, whose function and duty shall be to study the machine or automatic accounting needs of the Town and to report its progress, findings, data and recommendations to the Town at the earliest practicable date.

Finance Committee approved.

ARTICLE 52. Voted unanimously (a) That the Town accept, as and for a Town Way, Kings Pine Road, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said way to be known as Kings Pine Road;

(b) That the Town accept, as and for a Town Way, Carolina Lane, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said way to be known as Carolina Lane.

Planning Board approved.

ARTICLE 53. Voted unanimously that the Board of Selectmen be and they hereby are authorized to install the following Street Lights:

1. One light on Texas Road on Pole No. 73/17
2. One light on Groton Road on Pole No. 51
3. One light on Frances Hill Road on Pole No. 28/5
4. One light on Old Lowell Road on Pole No. 67
5. One light on Pine Ridge Road on Pole No. 57/10
6. One light on South Chelmsford Road on Pole No. 67/1

Finance Committee approved.

A motion to reconsider Article 19 was lost by a vote of NO 104 and YES 68.

ARTICLE 54. Voted unanimously that this Article be dismissed relative to appropriating from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them as no funds are available for said purpose this year.

Voted to dispense with the reading of the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING MARCH - 11, 1967

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Saturday, March 11, 1967 at 2:00 P.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 247.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted unanimously that the sum of \$1,500 be raised and appropriated for the alteration, repair and renovation of the Selectmen's Office in the Town Hall, said sum to be expended by and under the supervision of the Board of Selectmen.

Finance Committee approved.

✓ ARTICLE 2. Voted unanimously that the Moderator be and he hereby is authorized and directed to appoint a special, unpaid Committee of three (3) members, to be known as the Regional Refuse Disposal Planning Committee, pursuant to and by virtue of the authority contained in Section 44A of Chapter 40 of the General Laws.

ARTICLE 3. Voted unanimously that the sum of \$1,000 be raised and appropriated to meet the expenses of the Regional Refuse Disposal Planning Board, which may be established by the Committee appointed under the preceding Article and similar committees from one or more contiguous cities or towns, pursuant to and under the authority contained in Section 44B of Chapter 40 of the General Laws.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Senior High School Building Committee appointed under Article 2 of the Warrant for the Special Meeting held on July 16, 1964, be and it hereby is, authorized to investigate the advisability of constructing an addition or additions to Westford Academy, said Committee to report its findings and recommendations to the Town at the earliest practicable date; and that the sum of \$8,000 be appropriated from the unexpended balances of the amount appropriated under Article 18 of the Warrant for the Annual Meeting of 1965 to defray the costs and expenses of said Committee, including preliminary plans, specifications, cost estimates and engineering and architectural services.

Finance Committee approved.

School Committee endorses this Article. Report given by John E. Leggat.

Voted to dispense with reading the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, ATTEST:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - JUNE 1, 1967

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Thursday, June 1, 1967 at 8:00 P.M., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 582.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted unanimously that the Town extend its water mains and water supply system by laying or relaying approximately two miles of mains of not less than six (6) inches, but less than sixteen (16) inches in diameter, in and along a portion of Boston Road and a portion of Chelmsford Road (Route 110), commencing at Westford Center and extending to the location of the proposed Nashoba Valley Technical High School; and for the purpose aforesaid, that the sum of One Hundred Sixty Thousand (160,000) Dollars be raised and appropriated, and to meet said appropriation that the sum of Twenty-One Thousand (21,000) Dollars be appropriated from the Surplus Revenue of the Water Department and that the Treasurer, with the approval of the Selectmen, be and hereby is authorized and empowered to borrow at one time, or from time to time, the additional sum of One Hundred Thirty-Nine Thousand (139,000) Dollars and to issue bonds or notes of the Town therefor under and pursuant to the provisions of section eight, clause five of chapter forty-four of the General Laws, as most recently amended, and other applicable provisions of said chapter forty-four, to be payable over a period not to exceed fifteen (15) years from the date of issue of the first bond or note, to be in such form and to be sold in such manner as shall be determined by the Treasurer, with the approval of the Selectmen; provided that if and to the extent that any grant of State or Federal funds is received for the aforesaid purposes prior to the sale of all the bonds hereinbefore authorized, the aggregate amount of such grant shall be expended in lieu of the proceeds of such bonds or notes and the authorized amount of such bonds or notes, to the extent they shall not have been sold, shall be reduced accordingly.

Water Commissioners approved.

Finance Committee approved.

ARTICLE 2. Voted that the Elementary School Building Committee, appointed under Article 48 of the Warrant for the Annual Meeting of 1967, be and it hereby is authorized, subject to appropriation therefor, to act in connection with the construction, equipping and furnishing of a proposed new Elementary School, and said Committee is hereby authorized to retain architects and procure all necessary preliminary plans, specifications and other data and services in connection with said proposed new School and to report its progress, findings, data and recommendations to the Town at the earliest practicable date;

and thereafter said Committee is hereby further authorized and empowered, in all cases subject to appropriation therefor, in the name and behalf of the Town, to procure final plans and specifications, secure bids for said construction, equipping and furnishing, and to enter into and execute any and all contracts, agreements and negotiations incidental or convenient to the foregoing.

Finance Committee disapproves.

ARTICLE 3. Voted YES 229 and NO 273 that the sum of Ten Thousand (10,000) Dollars should not be raised and appropriated to pay the cost of preliminary plans, specifications and other necessary data and services in connection with the proposed new Elementary School and for defraying all other necessary or incidental costs, fees and expenses incurred by the Elementary School Building Committee in that connection, said sum to be expended under the supervision of said Committee.

Finance Committee disapproved.

ARTICLE 4. Voted YES 143 and NO 414 that the sum of \$7,168 should not be raised and appropriated for the transportation of private school children in Elementary and High School grades.

Finance Committee disapproved.

ARTICLE 5. Voted that this Article, relative to amending all or any part of the Wage Classification Schedule and Personnel By-Laws of the Town, be postponed and acted upon at an adjourned session of this meeting to be held at Westford Academy, July 18, 1967 at 8:00 P.M.

ARTICLE 6. Voted unanimously that the sum of \$8,389.84 be raised and appropriated for the purpose of continuing the construction of a drainage system in and along a portion of Oak Hill Road and for resurfacing a section of said Road with bituminous concrete; and to meet said appropriation, that the sum of \$6,987.45 be appropriated from the proceeds received, or to be received, from the State under the provisions of Chapter 679 of the Acts of 1965, and the additional sum of \$1,402.39 be appropriated from the unexpended balance of the sum appropriated under Article 9 of the Warrant for the Annual Meeting of 1964.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the sum of \$15,000 be raised and appropriated to defray the additional expenses of Snow and Ice Removal for the balance of the current year.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the sum of \$1,500 be raised and appropriated for the purchase of approximately 5.6 acres of land from the Boston & Maine Railroad, the greater portion thereof being southwesterly of but not adjacent to West Street and a small portion thereof being on the southwesterly side of West Street in Graniteville, said land to be used as and for an additional means of access to the North Middle School, and for any and all necessary legal, engineering and other fees and expenses incidental thereto; and that the Selectmen be and they hereby are authorized and empowered, in the name and

behalf of the Town, to enter into any and all agreements with the Boston & Maine Railroad relative to the purchase of said land and to accept a deed of the same upon such terms and conditions as they deem to be in the best interest of the Town and to make any and all payments and expenditures necessary or incidental to accomplish the foregoing.

Planning Committee approved.

Finance Committee approved.

ARTICLE 9. Voted unanimously that the Town accept from the Massachusetts Electric Company a permanent easement granting to the Town the right to install and maintain a water main commencing at Beacon Street and extending approximately 4,100 feet to Nutting Road; and that the sum of \$50 be raised and appropriated for the purpose of paying for said easement.

Finance Committee approved.

ARTICLE 10. Voted unanimously that the sum of \$2,264 be raised and appropriated to defray the additional expense of interest on temporary loans.

Finance Committee approved.

ARTICLE 11. Voted unanimously that the sum of \$800 be raised and appropriated for the purpose of acquiring new furniture and furnishings for the office of the Board of Health, said sum to be expended by and under the supervision of said Board.

Finance Committee approved.

ARTICLE 12. Voted unanimously that the sum of \$200 be raised and appropriated for defraying the cost of conducting medical examinations of Town employees, when required by the Personnel Board, and that the additional sum of \$100 be raised and appropriated for the purchase of filing cabinets for the use of said Board, both of said sums to be expended by and under the supervision of said Personnel Board.

Finance Committee approved.

Voted to dispense with reading the minutes of the meeting.

Voted to adjourn this meeting until July 18, 1967 at 8:00 P.M., in the Westford Academy.

A True Record, Attest:

Alice A. Hildreth
TOWN CLERK

ADJOURNED SPECIAL TOWN MEETING - JULY 18, 1967

The adjourned session of the Special Town Meeting of June 1, 1967 was held at Westford Academy on Tuesday, July 18, 1967 at 8:00 P.M., and the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 109.

Election Officers, using Voting Lists, acted as tellers at the doors.

ARTICLE 5. Voted unanimously that the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws established by the Town under Article 18A of the Warrant for the Annual Meeting of 1966, be amended, as follows:

1) By striking in its entirety the Compensation Plan established as aforesaid and as set forth on Page Eighteen (18) of the copy of said Consolidated Plan, Compensation Plan and Personnel By-Laws dated (for identification purposes only) March 9, 1966, and filed with the Office of the Town Clerk on March 11, 1966;

2) By striking in its entirety the provisions of Paragraph Two (2) of Section L, as appearing on Page Thirteen (13) of said copy filed with the Town Clerk and inserting in place thereof the following: - - - Overtime Payments. Those employees who are included within the provision of General Laws Chapter 149 Section 33B shall be paid overtime pay at the rate of time and one half for service actually performed in excess of the regular scheduled eight (8) hour work day, whether such work week consists of 40 hours, as in the case of employees in the Labor Division, 37½ hours, as in the case of employees in the Administrative Division, or otherwise, provided, nevertheless, that employees of the Police Department and Fire Department shall be paid straight time. Overtime compensation shall be paid in money and not by compensatory time off unless the employee requests time off in writing and it is agreed upon by the department head.

No overtime payments will be made to temporary or part time employees or to the Supervisory Group.

3) By striking in its entirety the paragraph on Page Sixteen (16) of said copy filed with the Town Clerk entitled "OVERTIME COMPENSATION".

Further, that the Personnel Board be, and hereby is authorized and directed to prepare and submit to the Town at the earliest practicable date a new Compensation Plan and such further amendments to said Consolidated Classification Plan, Compensation Plan and Personnel By-Laws as will in its opinion more effectually meet the needs of the Town.

Finance Committee approved.

Voted to dispense with reading the minutes of the meeting.

Voted to dissolve the meeting.

Alice A. Hildreth
TOWN CLERK

A True Record, Attest:

SPECIAL TOWN MEETING - JULY 18, 1967

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Tuesday, July 18, 1967 at 8:15 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 211.

Election Officers, using Voting Lists, acted as tellers at the doors.

Voted to dispense with the reading of the Warrant in its entirety.

✓ ARTICLE 1. Voted YES 156 and NO 9 that the Board of Selectmen be and they hereby are authorized and empowered, in the name and behalf of the Town, to acquire by purchase, eminent domain, or otherwise, in fee simple, a certain parcel of land, containing approximately Seventy-Three (73) Acres, situated on the Easterly side of Concord Road, the Northerly side of Robinson Road and the Westerly side of Hartford Road, supposed to belong, now or formerly to Chester L. Fraser et ux and being a portion of the premises described in a deed dated May 7, 1952, recorded with Middlesex North District Registry of Deeds, Book 1194, Page 511, said premises to be used as and for the site of a proposed new Elementary School, accessory buildings, play grounds and other school facilities connected therewith;

That the Selectmen be and they hereby are authorized, in the name and behalf of the Town, to adopt and execute any Orders of Taking and/or accept delivery of any deed or other instruments necessary or incidental thereto, or take any other action necessary for the accomplishment of the above stated purposes;

That, for the purpose of acquiring said land, the sum of Sixty Thousand (60,000) Dollars be raised and appropriated, and to meet said appropriation:

1) That, for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws, as amended, the sum of Two Thousand (2,000) Dollars be appropriated from Unappropriated Available Funds in the Treasury; and

2) That the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow at one time, or from time to time, the sum of Fifty-Eight Thousand (58,000) Dollars and to issue and sell as one issue, or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Fifty-Eight (58,000) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall

determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than Twenty (20) years from the date thereof; and

That, in addition to the foregoing Sixty Thousand (60,000) Dollars, the additional sum of Two Thousand (2,000) Dollars be appropriated from Unappropriated Available Funds in the Treasury for defraying legal, engineering, surveying and all other necessary and incidental fees, costs, expenses and services in connection with the acquisition of said land.

Finance Committee approved.

ARTICLE 2. Voted unanimously that the sum of Ten Thousand (10,000) dollars be appropriated from the unexpended balance of the amount appropriated under Article 3 of the Warrant for the Special Meeting held on February 1, 1963, to pay the cost of preliminary plans, specifications and other necessary data and services in connection with the proposed new Elementary School, and for defraying all other necessary or incidental costs, fees and expenses incurred by the Elementary School Building Committee in that connection, said sum to be expended under the supervision of said Committee.

Finance Committee approved.

ARTICLE 3. Voted unanimously that the sum of Eight Hundred Thirty-Seven and 8/100 (837.08) Dollars be appropriated from Unappropriated Available Funds in the Treasury to defray additional expenses of Interest on Temporary Loans.

Finance Committee approved.

ARTICLE 4. Voted unanimously that the Town accept as and for a Town Way, Canal Street, so called, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Canal Street.

Finance Committee approved.

ARTICLE 5. Voted unanimously that the Town accept the relocation of a portion of Forrest Road, as relocated by the Selectmen, as shown by their report and plan duly filed with the Town Clerk.

Finance Committee approved.

ARTICLE 6. Voted unanimously that the Town accept as and for a Town Way, Gassett Road, so called, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Gassett Road;

That the sum of Eleven Thousand Nine Hundred Fifty-Five and 30/100 (11,955.30) Dollars be raised and appropriated for the improvement of said Road;

That Betterments to the extent of Seventy-Five (75) per cent of the cost of said improvement be assessed against the owners of abutting estates; and to meet said appropriation:

- 1) That the sum of Eight Hundred Fourteen and 27/100 (814.27)

Dollars be appropriated from Unappropriated Available Funds in the Treasury for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws, as amended;

2) That the sum of Six Hundred Forty-One and 3/100 (641.03) Dollars be appropriated from the unexpended balance of the amount borrowed under Article 36 of the Warrant for the Annual Meeting of 1961;

3) That the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the additional sum of Ten Thousand Five Hundred (10,500) Dollars representing the balance of said appropriation, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Ten Thousand Five Hundred (10,500) Dollars in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than Ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 7. Voted unanimously that the Town accept as and for a Town Way, Cross Road, so called, as laid out by the Selectmen, as shown by their report and plan duly filed with the Town Clerk, said Way to be known as Cross Road;

That the sum of Three Thousand Seven Hundred (3,700) Dollars be raised and appropriated for the improvement of said Road;

That Betterments to the extent of Seventy-Five (75) per cent of said improvement be assessed against the owners of abutting estates; and, to meet said appropriation and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws, as amended, that the sum of Two Hundred (200) Dollars be appropriated from Unappropriated Available Funds in the Treasury; and

That the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time the additional sum of Three Thousand Five Hundred (3,500) Dollars, representing the balance of said appropriation, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Three Thousand Five Hundred (3,500) Dollars, in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than Ten (10) years from the date thereof.

Finance Committee approved.

ARTICLE 8. Voted unanimously that the Town accept as and for a Town Way, George Avenue, so called, as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk, said Way to be known as George Avenue;

That the sum of Three Thousand Eight Hundred (3,800) Dollars be raised and appropriated for the improvement of said road;

That Betterments to the extent of Seventy-Five (75) per cent of said improvement be assessed against the owners of abutting estates; and, to meet said appropriation and for the purpose of complying with the provisions of Section 7 of Chapter 44 of the General Laws, as amended, that the sum of Three Hundred (300) Dollars be appropriated from Unappropriated Available Funds in the Treasury; and

That the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to borrow, at one time or from time to time, the additional sum of Three Thousand Five Hundred (3,500) Dollars, representing the balance of said appropriation, and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Three Thousand Five Hundred (3,500) Dollars, in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of said Chapter 44, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than Ten (10) years from the date thereof.

Finance Committee approved.

Voted to dispense with reading the minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
TOWN CLERK

SPECIAL TOWN MEETING - NOVEMBER 28, 1967

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Tuesday, November 28, 1967 at 8:00 P.M., the following business was transacted:

Ben W. Drew, Town Moderator, called the meeting to order and declared the presence of a quorum. The attendance was 389.

Election Officers, using voting lists, acted as tellers at the doors.

Voted to dispense with the reading of the Warrant in its entirety.

ARTICLE 1. Voted YES 281 and NO 70 that the sum of \$1,539,000 be raised and appropriated for the purpose of constructing and originally equipping and furnishing an Elementary School Building to be located on land of the Town, situated on the easterly side of Concord Road, the northerly side of Robinson Road and the westerly side of Hartford Road, said land being the premises acquired by the Town under an Order of Taking dated October 31, 1967, recorded with Middlesex North District Registry of Deeds, Book 1821, Page 368 and by deed of Chester L. Fraser et ux dated November 3, 1967, recorded with said Registry of Deeds, Book 1821, Page 370; and, to meet said appropriation, that the sum of \$100,000 be appropriated from the Stabilization Fund and that the Treasurer, with the approval of the Selectmen, and subject to the approval of the Emergency Finance Board, be and hereby is authorized and directed to borrow, at one time or from time to time, the additional sum of \$1,439,000 and to issue and sell as one issue or from time to time as two or more separate issues, Serial Bonds or Notes of the Town aggregating \$1,439,000 in principal amount under authority of Chapter 645 of the Acts of 1948, as most recently amended; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, as amended, shall be in such form, shall bear such date, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than twenty (20) years from the date thereof; provided, however, that if and to the extent that, before the sale of all of the bonds or notes hereinabove authorized, the Town shall have received from the Commonwealth the matching Stabilization Fund payment or payments under said Chapter 645, as amended, said payments shall be used in lieu of the proceeds of said bonds or notes and the authority to issue said bonds or notes shall be reduced accordingly.

Finance Committee approved.

✓ ARTICLE 2. Voted unanimously that the Town accept a gift made to it by Walter Otis Day and Alice Viola Day of a parcel of land situated on the northerly side of Forge Village Road, containing 14.62 acres, more or less, and being shown on a plan entitled "Plan of Land in Westford, Mass., belonging to W. Otis Day, Compiled from Surveys & Plans,

25 April, 1967, Richard L. McGlinchey", said land to be managed and controlled by the Conservation Commission of the Town for the promotion and development of the natural resources and for the protection of the water shed resources of the Town under G.L. Chapter 40, Section 8-C as it may hereafter be amended.

A vote of thanks was given to Mr. and Mrs. Day by the meeting.

ARTICLE 3. Voted unanimously that the Board of Selectmen be and they hereby are authorized to execute, acknowledge and deliver, in the name and behalf of the Town, any grants, easements, rights or other permission that may be necessary for the purpose of allowing the Chelmsford Water District to lay, install, maintain and repair water mains of said District in and along a portion of Chamberlain Road near the Town Line separating Westford and Chelmsford.

Recommended and approved by Board of Water Commissioners.

✓ARTICLE 4. Voted unanimously that the Town further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to an Industrial B District, a certain parcel of land, situated on the westerly side of Howard Road, supposed to belong to Edward C. Johansson and Barbara Johansson, bounded and described as follows:

Commencing at the southeasterly corner of the premises at a corner of wall at said Howard Road at land now or formerly of Dominic Gerace; thence southwesterly by said Gerace land along the wall to another wall running northwesterly therefrom and understood to be at land now or formerly of George Barker about 382 feet, more or less; thence running northwesterly by said Barker land along said wall understood to be in the approximate location of the town line between Westford and Littleton to another wall running northeasterly therefrom about 120 feet; thence running northeasterly along said last mentioned wall to a corner in the wall about 18 feet; thence running northerly along said wall by land of Howard to another wall running easterly therefrom about 533 feet; thence easterly by said Howard land along said wall to said Howard Road about 370 feet; thence running southerly by said Road to the point of beginning about 409 feet. Containing about $4\frac{1}{2}$ acres and being the parcel sometimes referred to as the Boulder Orchard; excepting from the above described premises so much thereof as was taken by the Commonwealth of Massachusetts for the laying out of Interstate Route 495.

Planning Board recommends adoption of change.

✓ARTICLE 5. Voted YES 133 and NO 10 that the Town further amend its Protective By-Law and Protective By-Law Map by rezoning from a Residence A District to a Business District, a certain parcel of land, situated on the southwesterly side of Boston Road, containing $\frac{1}{4}$ acres, more or less, supposed to belong to Kjell Arnesen and Lilli Arnesen and being the premises shown on a plan entitled "Plan of Land in Westford, Mass., belonging to Armand and Malvina Abrams, dated 1954, W. B. Tyrrell", which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 84, Plan 137B.

Planning Board approves due to location.

Voted to dispense with reading minutes of the meeting.

Voted to dissolve the meeting.

A True Record, Attest:

Alice A. Hildreth
TOWN CLERK

REPORT OF THE BOARD OF SELECTMEN

The Board met and organized on March 7, 1967; present were John J. Kavanagh, Mark W. Mulligan, and Horace F. Wyman. John J. Kavanagh was elected Chairman and Mark Mulligan Secretary.

Reports of departments, committees, and individuals under the jurisdiction of the Selectmen are contained elsewhere in the Town Report.

Throughout the year the Selectmen have continued the practice of holding joint meetings of all Town departments, committees, and boards. The purpose of these meetings is to bring about a greater awareness to all concerned, what plans are being made by various departments in order that there will be no duplication of effort by these departments.

During the year, the Selectmen were pleased to record a gift of land of approximately 14.62 acres from Otis Day.

As part of the continued improvement to the Town Hall, the Selectmen's office had new light fixtures, window sash, and paneling installed. The construction of the two offices in the front of the upper hall was completed during the year and one office has been occupied by the Board of Health. The other office is used as a meeting room for various other boards and committees.

Approval was received of the Town's application for Federal Aid for the extension of the Town's water mains from Boston Road to the location of the Nashoba Valley Technical High School on Route #110. It is felt that this extension will have a significant effect upon the future location of business and industry in this area.

All residents are requested to report improperly functioning street lights to the Clerk of the Board at the Town Hall.

During the year, the Board attended various meetings of both the Middlesex County Selectmen's Association and the newly formed Merrimack Valley Selectmen's Association.

Cross Street, George Avenue and Gassett Roads were accepted under the Betterment's Act during the year. By doing this, we are able to greatly improve the drainage and road surface, with the abutters paying 75% and the Town 25% of the cost.

The Selectmen have assisted the Town's Community Teamwork, Inc. established under the Federal Economics Opportunity Act of 1964, in the area of Neighborhood Youth Camps and Operation Headstart.

The Board would like to express its gratitude and thanks to all Town employees, boards, committees and department heads for their fine cooperation during the past year.

John J. Kavanagh, Chairman
Mark W. Mulligan, Secretary
Horace F. Wyman
BOARD OF SELECTMEN

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted herewith the Annual Report of the Town Accountant. The Accountant's records are open for public inspection.

Respectfully submitted,
Frederic A. Fisher
TOWN ACCOUNTANT

RECEIPTS - 1967

Taxes:

Current Year:

Personal Property	82,630.10
Real Estate	<u>1,288,934.45</u>

1,371,564.55

Prior Years:

Personal Property	1,433.43
Real Estate	<u>61,796.75</u>

63,230.18

Motor Vehicle Excise:

Levy of 1964	62.70
Levy of 1965	442.46
Levy of 1966	29,514.31
Levy of 1967	<u>200,404.20</u>

230,423.67
193.63

Farm Animal Excise: Levy of 1967

Street Betterments:

Current Year	791.87
Previous Years	131.41
Paid-Up Assessments	<u>234.04</u>

1,157.32

Tax Titles and Town Possessions

Tax Titles Redeemed	6,849.40
Sale of Town Possessions	<u>1,033.02</u>

7,882.42
1,915.91

Liens - Water

1,676,367.68

Licenses and Permits:

Liquor Licenses

8,550.00

Miscellaneous Licenses:

Ice Cream	43.00
Common Victualer	65.00
One-Day Beer	135.00
Second-Hand Cars	20.00
Junk	150.00
Amusement - Sunday	215.00
Taxi	1.00
Auctioneer	4.00
Camp	1.50
Milk and Oleo	22.00

Miscellaneous Licenses (continued)		
Day Care	30.00	
Alcohol	2.00	
		688.50
Miscellaneous Permits:		
Food Service	40.00	
Storage - Inflammables	73.00	
Firearms	132.00	
Sewerage	456.00	
Music and Dancing	17.00	
		718.00
License Expenses		180.25
		10,136.75
Court Fines		816.20
State Taxes:		
Valuation Basis	243,083.52	
Corporation Taxes	19,776.66	
Meal Taxes	3,113.38	
		265,973.56
Grants from Federal Government:		
Old Age Assistance	16,150.84	
Old Age Assistance - Administration	1,293.29	
Aid to Dependent Children	16,000.00	
Aid to Dependent Children - Administration	2,700.64	
Disability Assistance	7,303.50	
Disability Assistance - Administration	578.28	
Medical Assistance	68,425.46	
Medical Assistance - Administration	4,659.45	
School - National Defense Education	2,721.70	
School - PL89-10 (Reading)	9,870.00	
School Aid (Federal Employees) PL874	58,290.00	
		187,993.16
Grants from State:		
Vocational Schools - Transportation	276.45	
School Aid - Chapter 70	195,546.04	
School Transportation	51,581.00	
School - Chapter 69-71 - Special Class	20,454.00	
Free Public Library	1,565.25	
Chapter 81 Roads	23,100.00	
Highway Construction - Chapter 679	6,987.45	
Vocational Education	1,761.00	
		301,271.19
Grants from County - Dog Licenses		987.10
Departmental Revenue:		
General Government:		
Board of Appeals - Fees	240.00	
Treasurer-Tax Collector:		
Municipal Liens	411.00	
Land Court Refunds	6.95	
Tax Possessions Sale Committee:		
Gains and Pro-Rated Taxes	1,218.16	
Town House - Rent	108.00	

Miscellaneous:		
Sale of Maps and By-Laws	57.75	
Use of Telephone	105.70	
Deed on Sale of Property	35.00	
		2,182.56
Public Safety:		
Police - fees for		
Accident Reports	576.00	
Building Inspector	1,503.50	
Wire Inspector	755.00	
Gas Inspector	274.50	
Plumbing Inspector	623.50	
Sealer of Weights &		
Measures	265.00	
Dog Officer - County &		
Sales	612.00	
		4,609.50
Highway Department:		
Joint Const. - State	24,888.29	
Joint Const. - County	12,444.15	
Joint Maint. - County	1,500.00	
Highway Machinery Fund	4,448.00	
Transfer for Front-End		
Loader	9,200.00	
From Individuals	616.00	
		53,096.44
Welfare - Town Infirmary		569.81
School Department:		
Cafeteria	75,439.26	
Athletics	3,767.80	
Band	979.75	
Use of Facilities	337.77	
Sundry Receipts	509.66	
		81,034.24
Town Library - Fines		671.14
Cemeteries:		
Sale of Lots & Graves	625.00	
Care of Lots & Graves	1,389.00	
Perpetual Care	2,050.00	
		4,064.00
Water Department:		
Rates	89,558.68	
Services & Miscellaneous	2,308.09	
Guarantee Deposits -		
Services	11,475.14	
Guarantee Deposits -		
Extensions	15,370.00	
Backhoe Fund	1,043.00	
		119,754.91
Reimbursements:		266,092.60
From State:		
Abatements for Veterans	180.00	
Highway - Share for		
Snow Plowing	294.50	

Reimbursements: (From State, Continued)

Veterans' Benefits	2,441.67
Temporary Aid	937.68
Old Age Assistance	8,042.27
Old Age Assistance - Adm.	335.89
Disability Assistance	186.30
Disability Assistance - Adm.	163.13
Aid to Dependent Children	11,830.77
Aid to Dependent	
Children - Adm.	592.30
Medical Assistance	39,642.07
Medical Assistance - Adm.	1,704.59

66,351.17

School Building Assistance Commission:

North Middle School	33,666.67
New Nabnasset School Ext.	8,387.83
High School	70,088.60

112,143.10

From Other Sources:

Use of Roudenbush School

6,383.97

184,878.24

Escrow Account - Planning Board

7,100.00

Interest:

General:

Investments of Cash	2,104.17
Deferred Taxes	3,804.50
Committed Interest	157.80
Tax Title Expense	585.97
Sale of Lots	322.03
Escrow Agreements	621.63

7,596.10

Interest Withdrawn from Trust Funds:

Atwood Lecture Fund	1,766.00
Fletcher Lecture Fund	105.56
General Library Funds	1,200.31
Wilkens Cemetery Fund	35.00
Wright Cemetery Fund	1,041.00
Fletcher Cemetery Fund	15.00
Whitney Playground Fund	1,000.00
Whitney Shade Tree Fund	450.00
Cemetery Perpetual Care Fund	2,500.00

8,112.87

15,708.97

146.90

Recovery - Old Age Assistance

Agency and Trust:

Dog Licenses for the County

1,622.25

Payroll Deductions:

Federal Withholding	183,055.61
State Withholding	23,224.92
County Retirement	18,452.16
Chapter 32B	
Employees Benefits	17,282.60
United Fund of Greater	
Lowell	501.60

242,516.89

Town Reimbursement - State		
Withholding Taxes	133.69	
Insurance Recoveries	28.75	
Insurance Dividends	2,111.40	
		246,412.98
Sale of Land		10,000.00
Loans:		
Anticipation of Revenue	300,000.00	
Purchase of Land - New Elementary School	58,000.00	
Betterments - Gassett, Cross, and George Streets	17,500.00	
		375,500.00
Investments - Revenue Cash		400,000.00
Refunds:		
Welfare	7,557.18	
Highway	1,553.01	
Veterans Benefits	160.00	
All Others	276.99	
		9,547.18
Total Receipts for the Year		3,958,932.51
Balance, January 1, 1967		<u>165,111.96</u>
		\$4,124,044.47

EXPENDITURES - 1967

General Government:

Selectmen:

Salaries and Wages:

Selectmen	2,500.00
Clerk	2,988.80
Clerical	381.75

Expenses:

Meetings and Dues	223.00
Printing and Postage	68.85
Office Supplies	12.35
Law Service	112.50
Advertisements	47.25

6,334.50

Town Accountant:

Salaries and Wages:

Town Accountant	3,661.20
Clerical	712.50

Expenses:

Printing and Postage	71.16
Office Supplies	11.88
Dues	5.00
Maintenance Agreement	25.50

4,487.24

Treasurer-Tax Collector:

Salaries and Wages

Treasurer-Tax Collector	7,000.00
Clerk	3,389.01

Expenses:

Printing and Postage	1,572.29
Office Supplies	178.99
Surety Bond	601.00
Telephone	237.70
Legal	136.00
Advertising	91.50
Use of Car	100.00
Dues	12.00

13,318.49

400.00

Treasurer-Tax Collector - New Typewriter

Assessors:

Salaries and Wages:

Assessors' Wages	6,798.00
Clerk	3,622.75

Expenses:

Telephone	115.08
Use of Car	250.00
Printing and Postage	398.71
Office Supplies	40.51
Meetings and Dues	99.00

11,324.05

7,334.00

Expert Appraisers

Legal Department:

Town Counsel - Retainer	2,100.00
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Expenses - Dues	67.50	
Tax Title Expenses	1,088.70	
Street Layouts and Land Damages	1,657.30	
Other Legal Expenses	2,193.75	
		7,107.25
Town Clerk:		
Salary	2,600.00	
Expenses:		
Recording Fees	406.00	
Surety Bond	10.00	
Printing and Postage	68.96	
Office Supplies	76.72	
Maintenance Agreement	54.28	
Oaths to Public Officials	45.25	
Dues	27.00	
		3,288.21
Town Clerk - New Adding Machine		143.22
Town Clerk - New Office Furniture		97.50
Registration and Election:		
Wages:		
Registration and Election Officials	1,845.05	
Listing	2,067.00	
Clerical Services	140.00	
Expenses:		
Printing and Postage	44.25	
Office Supplies	40.75	
Advertising	49.50	
Preparing Election Material	553.00	
Printing Ballots	344.00	
Typewriter Rental	250.00	
		5,333.55
Board of Appeals		365.27
Printing Town By-Laws		100.63
Miscellaneous Services & Expenses		754.26
Personnel Board		57.99
License Expense		243.75
Finance Committee		425.00
Planning Board		16.85
Greater Lowell Regional Planning District		939.00
Planning Board - Master Plan		7,500.00
Tax Possessions Sales Committee		6.00
House Numbering Committee		76.13
Interest on Temporary Loans		4,101.08
Development & Industrial Committee		6.17
Town House:		
Custodian's Salary	2,350.00	
Fuel - Oil	1,564.04	
Fuel - Gas	60.05	
Electricity	1,132.12	
Telephone	233.68	

Water	27.00	
Custodian's Supplies	344.97	
Repairs	1,387.43	
Town Hall License	25.00	
Post Office Box Rent	4.40	
Advertisements	10.50	
		7,139.19
Town House - Renovate Welfare Office		600.00
Town House - Renovate Selectmen's Office		1,500.00
Town House - New Offices		3,200.00
Town House - Water Cooler		252.00
Town House - New Septic System		850.00
Furnishing New Health Office		799.92
		88,101.25
Protection of Persons and Property		
Insurance - Fire and Compensation		9,765.50
Police Department:		
Salaries and Wages:		
Regular Officers	58,374.48	
Special Officers	14,410.36	
Clerks - Dispatchers	16,491.53	
Expenses:		
Insurance	387.70	
Telephone	1,557.09	
Uniforms	1,434.34	
Departmental Supplies	1,682.38	
Law Books & Bulletins	199.05	
Office Supplies	510.60	
Meetings & Dues	293.00	
Gasoline & Oil	4,331.93	
Tires	529.64	
Automobile Repairs & Maintenance	1,427.67	
Radio Repair & Service	652.49	
Lockup Expense	1,003.23	
School Expense	387.14	
Underwater Rescue Team	168.32	
		103,840.95
New Police Cruisers		3,000.00
Police - New Typewriter		181.00
Police - New Filing Cabinets		200.00
Police - New Resuscitator		270.00
Fire Department:		
Wages - Fire	8,756.45	
Wages - Ambulance	1,018.00	
Fuel - Oil	1,395.39	
Fuel - Gas	540.91	
Gasoline & Oil	678.56	
Telephone	855.83	
Electricity	647.11	
Water	138.85	
Building Repairs	1,066.47	
Radio Repairs	242.58	

Electrical Repairs	612.63	
Repairs & Supplies	1,686.53	
Equipment	1,217.14	
Insurance	2,428.49	
Dues	12.00	
Advertisements	22.00	
		21,318.94
Switchboard Operator		1,250.00
Hydrant Service		5,850.00
Fire Department - New Fire Hose		1,455.00
Fire Department - Tires		371.04
Fire Department - Alarm System		2,634.33
Forest Fires:		
Wages	1,974.15	
Permits	250.00	
		2,224.15
New Forestry Hose		900.00
Tree Department:		
Wages	144.00	
Hired Services & Equipment	6,545.00	
Truck Expense	6.46	
Supplies & Repairs	13.44	
New Trees	243.00	
Insurance	89.33	
		7,041.23
Moth Department:		
Wages	661.00	
Hired Services & Equipment	1,620.00	
Truck Expense	46.99	
Equipment Repairs	120.00	
		2,447.99
Dog Officer		1,200.00
Sealer of Weights & Measures		250.00
Building Inspector:		
Salaries & Wages:	1,447.68	
Office Supplies	130.60	
		1,578.28
Wire Inspector		532.75
Gas Inspector		259.00
Plumbing Inspector		523.00
Conservation Commission		25.00
Town Forest - Hart's Pond		997.00
		168,115.16
Health Department:		
Health - General Expenses		
General Administration:		
Renumeration of Members	750.00	
Miscellaneous Expenses	263.19	
Stationery & Office		
Expenses	64.16	
Telephone	258.24	
Advertising & Legal		
Notices	135.50	
Clerk's Expense	225.00	

Dump Expense	7,099.80	
Agent to Remove		
Dead Animals	204.00	
		8,999.89
Nashoba Associated Boards of Health		14,742.00
Contagious Diseases		21.20
Premature Babies		368.40
Animal Inspector		200.00
Middlesex County Tuberculosis Hospital		1,476.95
		25,808.44
Highway Department:		
Street Lights		13,192.22
Snow & Ice Removal:		
Wages	22,558.85	
Hired Equipment	6,688.00	
Gasoline & Oil	2,799.26	
Sand	5,417.49	
Salt	23,725.00	
Equipment & Repairs	5,334.35	
		66,522.95
Town Roads:		
Wages	23,936.64	
Hired Equipment	841.00	
Asphalt	3,753.01	
Equipment & Repairs	1,877.26	
Gasoline & Oil	1,314.34	
Sand, Gravel & Stone	2,041.31	
Clean Catch Basins	606.00	
Brush Control	1,074.00	
Pipe & Culverts	2,014.53	
Dues	45.00	
Fence	165.00	
Tires	469.98	
		38,138.07
Drainage of Town Roads:		
Wages	1,518.48	
Pipe & Culverts	4,193.37	
Hired Equipment	1,211.25	
Supplies	26.88	
Gravel	188.49	
		7,138.37
Plain Road Drainage & Sidewalks:		
Wages	2,129.60	
Hired Equipment	420.00	
Asphalt	3,047.00	
Sand & Gravel	262.40	
Supplies	10.50	
Plans & Survey	85.00	
		5,954.50
Gassett, Cross, & George Sts. Betterments:		
Wages	2,391.37	
Pipe & Culverts	4,900.83	
Hired Equipment	1,368.75	
Plans & Survey	450.00	

Supplies	75.96	
		9,186.91
Chapter 90 Maintenance Contract		4,500.00
Chapter 81 Roads:		
Wages	15,113.00	
Asphalt	12,653.99	
Sand, Gravel, & Stone	5,805.92	
		32,572.91
Chapter 90 Roads - 1966 Contract:		
Wages	4,186.37	
Rent Equipment	31.20	
Asphalt	3,517.64	
Sand, Gravel & Stone	869.61	
Pipe & Culverts	285.50	
		8,890.32
Chapter 90 Roads - 1967 Contract:		
Wages	8,588.06	
Asphalt	8,879.11	
Pipe & Culverts	1,085.78	
Fence	558.50	
Rented Equipment	232.80	
Sand & Gravel	969.26	
Supplies	86.20	
		20,399.71
Repair of Sidewalks:		
Sand & Stone	69.85	
Asphalt	292.50	
		362.35
Highway Equipment Account:		
Insurance	1,371.64	
Equipment & Repairs	4,434.99	
Oil & Grease	423.78	
Tires & Tire Repairs	377.17	
Radio Repairs	229.57	
Water	27.00	
Telephone	435.32	
Electricity	281.63	
Fuel - Gas	641.93	
Office Supplies	69.94	
Advertisement	10.50	
Uniforms	557.84	
		8,861.31
Highway Department - New Snow Plow		583.00
Highway Department - Sign Applicator		983.71
Highway Department - Tractor Shovel		19,085.75
Street Marking - Traffic Lines		899.85
Street Signs		276.12
Painting Highway Garage		1,732.50
		239,280.65
Welfare Department (See Report)		
Temporary Aid		5,696.62
Disability Assistance:		
Town	2,381.20	
Federal	7,330.90	
		9,712.10

Aid to Dependent Children:			
Town	29,305.05		
Federal	10,873.88		
		40,178.93	
Old Age Assistance:			
Town	13,785.80		
Federal	13,894.20		
		27,680.00	
Medical Assistance:			
Town	66,451.60		
Federal	84,375.43		
		150,827.03	
Administration:			
Disability Assistance	820.39		
Aid to Dependent Children	2,291.16		
Old Age Assistance	1,374.65		
Medical Assistance	3,343.28		
Temporary Aid	8,714.87		
		16,544.35	
Town Infirmary		535.14	
			251,174.07
Veterans' Benefits:			
General Expense:			
Salary - Veterans' Agent	900.00		
Expenses	100.00	1,000.00	
Grants & Aid		18,743.84	
			19,743.84
School Department (See Report):			
General Appropriation		1,340,701.08	
School Cafeteria		76,056.34	
School Athletics & Band		18,508.78	
Public Law 89-10 (Reading Project)		8,683.67	
Vocational Education - U. S. Grant		1,761.10	
Nashoba Valley Technical High			
School District		7,461.00	
School Building - Intermediate School		7,685.30	
Elementary School Building Committee:			
Office Supplies	33.30		
Legal Expenses	840.00		
Survey	550.00		
Appraisal	200.00		
Purchase of Land	60,000.00		
		61,623.30	
			1,522,480.57
Town Library (See Report):			
General Appropriation		22,511.29	
Town Library - Facilities Consultant		1,000.00	
Emily Fletcher Lecture Fund		115.06	
Mary Atwood Lecture Fund		1,738.50	
Trust Fund Income		1,145.81	
			26,510.66
Recreation and Unclassified:			
Forge Pond Recreation Area:			
Improvements	2,928.33		

Maintenance	453.79	
		3,382.12
Council on Aging		1,000.00
Town Common:		
Wages	526.91	
Electricity	17.29	
Flowers	98.64	
Supplies	37.21	
Fertilizer	80.00	
Christmas Wiring & Lights	112.74	
		872.79
Whitney Playground:		
Wages	672.13	
Water	27.00	
Insurance	5.00	
Supplies	4.93	
Fertilizer	214.52	
		923.58
Recreation Commission:		
Insurance	517.62	
Instruction	480.00	
Maintenance of Ballfields	309.00	
Fees - Entrance & Umpires	440.00	
Equipment & Supplies	2,529.00	
Junior Hockey	210.00	
		4,485.95
Ballfields - Care & Improvement		976.13
Whitney Shade Tree Fund		600.00
Commemoration of Memorial Day		641.58
Unpaid Bills of Previous Year		156.45
Printing Town Reports		1,871.16
Veterans Quarters		900.00
Purchase - Nardone Land		1.00
Purchase - Boston & Maine Land		100.00
		15,903.09
Water Department: (See Report)		
General Maintenance & Operation		52,355.67
Water Department - New Backhoe		6,265.00
Water Extensions:		
Birch Road	612.13	
Hadley Road	834.67	
Stratton Hill Road	5,253.77	
Beech Road Extension	287.50	
Lake Shore Dr. South	806.50	
Stony Brook Road	1,113.20	
Plain Rd. Ext. #4	4,056.36	
Endmoor Road	513.39	
Nuttings Lane	1,297.09	
		14,774.61
Depot Road Well Field		4,341.95
Water Line to Depot Rd. Well Field		590.80
Nutting Rd. Ext. to Graniteville		6,214.06
		84,542.09

Cemeteries:

General Appropriation:

Wages	5,079.60	
Clerk	300.00	
Hired Equipment	841.00	
Truck Expense	229.12	
Supplies & Repairs	116.19	
Insurance	77.04	
New Mowers	609.45	
Reproduce Plan	105.00	
		7,357.40
William L. Wright Fund		1,016.00
J. Herbert Fletcher Fund		15.00
Perpetual Care		2,050.00
Sale of Lots		100.00

10,538.40

Principal and Interest:

Principal:

Schools	160,000.00	
Water	10,000.00	
Water Extensions & Wells	18,800.00	
Betterments	2,200.00	
		191,000.00

Interest:

Schools	43,815.00	
Water	4,550.00	
Water Extensions & Wells	3,917.00	
Betterments	282.50	
		52,564.50

243,564.50
12,610.00

Surety Deposits - Planning Board

State and County Payments:

Payments to the State:

Motor Vehicle Excise Tax Bills	787.20	
State Audits	2,188.10	
State Parks & Reservations	9,869.88	
Elderly Governmental		
Retired Program	1,016.96	
		13,862.14

Payments to the County:

County Taxes	72,153.21	
Middlesex County		
Retirement	20,093.00	
Dog Licenses	1,674.75	
		93,920.96

107,783.10

Payroll Deductions:

Withholding Taxes:

Federal	177,856.27	
State	22,536.04	
		200,392.31
County Retirement System		18,120.24
Insurance & Blue Cross		12,278.60
United Fund of Greater Lowell		623.00

231,414.15

Town Share - Chapter 32B		17,079.72
Loans - Anticipation of Revenue		300,000.00
Revenue Cash - Investments		500,000.00
Tailings		10.50
Refunds:		
Water Services & Extensions	79.12	
Taxes:		
Real Estate	3,695.20	
Motor Vehicle Excise	9,213.55	
	12,908.75	
		12,987.87
Total Expenditures for the Year		3,871,103.54
Balance, December 31, 1967		<u>252,940.93</u>
		\$4,124,044.47

TOWN OF WESTFORD - BALANCE SHEET - DECEMBER 31, 1967

GENERAL ACCOUNTS

ASSETS

Cash:
General 252,940.93
Revenue - Investment 200,000.00

Accounts Receivable:

Taxes:
Levy of 1965
Personal Property 95.00
Levy of 1966
Personal Property 156.00
Real Estate 12,140.20
Levy of 1967
Personal Property 1,385.60
Real Estate 64,345.44

Motor Vehicle & Trailer Excise:

Levy of 1965 31.35
Levy of 1966 2,223.12
Levy of 1967 8,192.38

Special Assessments:

Street Betterments
Added to Taxes-1966 9.42
Committed Interest-1966 3.06
Added to Taxes-1967 91.35
Committed Interest-1967 14.88

Farm Animal Excise: Levy of 1967

Tax Titles & Tax Possessions:
Tax Titles 14,169.62

LIABILITIES AND RESERVES

Payroll Deductions:

Federal Taxes 24,352.36
State Taxes 3,114.77
County Retirement System 2,258.20
Chapter 32B - Payroll Deductions 33.41

29,758.74

Guaranty Deposits:

Planning Board 11,999.50
Water Extensions 808.83

12,808.33

Agency:

County - Dog Licenses

14.00

Tailings:

Unclaimed Checks

461.90

Trust Fund Income:

Mary Atwood Library Lecture 126.55
Augustus Fletcher Library Fund 54.50
Whitney Shade Tree 3.85
Whitney Playground 76.42
William Wright Cemetery Fund 25.00
Lyman Wilkins Cemetery Fund 35.00
Cemetery (Perpetual Care Interest) 142.60

463.92

Federal Grants:

Administration:
Disability Assistance 354.27

Tax Possessions	2,528.54	16,698.16	Aid to Dependent Children	1,369.63
Departmental:			Old Age Assistance	988.32
Temporary Aid	275.33		Medical Assistance	2,481.06
Disability Assistance	15.43		Grants - Medical Assistance	74.84
Aid to Dependent Children	923.44			5,268.12
Old Age Assistance	663.46		School Funds	
Medical Assistance	4,383.69		Public Law 81-874	23,021.76
Infirmary	80.00		Public Law 89-10	1,186.33
Schools - Tuition &			Revolving Funds:	
Transportation	2,885.03		School Athletics & Band	24,208.09
Highways	365.70			1,762.30
Cemeteries	28.00		Sale of Land	10,000.00
		9,620.08	Sale of Cemetery Lots Fund	5,894.03
Water:				
Rates	30,609.05		Appropriation Balances:	
Service & Miscellaneous	374.75	30,983.80	By-Laws Revision	500.00
Aid to Highways:			Planning Board - Soil Survey	5,150.00
State Aid - Chapter 81	23,100.00		Planning Board - Master Plan	2,500.00
State Aid - Chapter 90			House Numbering Committee	183.28
Maintenance	1,500.00		Nabnasset School Extension	
County Aid - Chapter 90			Building Committee	20,010.93
Maintenance	1,500.00		Elementary School Building Committee:	
State Aid - Chapter 90			Purchase of Land	410.00
Construction	21,473.66		General	10,966.70
County Aid - Chapter 90			Intermediate School	
Construction	10,736.83	58,310.49	Building Committee	9,925.57
Loans Authorized:			New Senior High School	
Highway - Betterments	5,000.00		Building Committee	8,000.00
School Addition -			Purchase Boston & Maine	
Nabnasset	10,000.00		Railroad Land	1,400.00
Water-Wellis & Ext.	23,300.00		Easement - Massachusetts	
		38,300.00	Electric Company	50.00
			Town Infirmary Renovation	6,000.00

Unprovided for and Overdrawn Accounts:
 Underestimate - 1967
 State Parks 1,622.58
 Overlay Deficits:
 Levy of 1964 200.00
 Levy of 1966 652.80
 Petty Cash Advances - Library

2,475.38
 10.00

Fire Department -
 Alarm System 865.67
 Health Department-New Dump
 Health Department-Regional
 Refuse Disposal Committee 1,000.00
 Chapter 90 Construction -
 1967 15,129.80
 Plain Road Drainage &
 Sidewalks 9,435.34
 Machinery & Equipment 894.82
 Civil Defense 375.53
 Acquisition of Land-Well
 Field-Depot Road 823.20

96,120.64

Receipts Reserved for Appropriation:
 Highway Machinery Fund 4,448.00
 Highway-Betterments
 (Gassett, Cross, George
 Streets) 10,268.39
 Water-Backhoe Fund 1,056.84
 Library-State Aid 1,565.25

17,338.48

Water Extension - Nutting Rd. to
 Graniteville
 Water Extension-Well Field Cemetery Rd.
 Water Extension-Nutting Rd. & Depot Rd.
 Water-New Well Field-Depot Rd.

17,812.49
 2,497.48
 109.21
 5,427.18

Water Extension (Loan)-Pine Rd. Ext. #1

30.89

Loans Authorized & Unissued

38,000.00

Reserve for Petty Cash Advances-Library

10.00

Reserve Fund - Overlay Surplus	4,811.23
Overlay Surplus - ^a Levy of 1967	13,030.03
Overestimate: County Tax	4,589.65

Revenue Reserved until Collected:	
Motor Vehicle Excise	10,446.85
Special Assessment	118.71
Tax Title & Possessions	16,698.16
Departmental	9,620.08
Water	30,983.80
Aid to Highways	58,310.49
	126,178.09

Surplus Revenue:	
General	266,378.66
Water	15,080.68

281,459.34
<u>698,054.14</u>

<u>698,054.14</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt:			
Inside Debt Limit:			
General	82,300.00	Serial Loans:	
Outside Debt Limit:		Inside Debt Limit:	
General	1,328,000.00	General:	
Public Service		Street	22,300.00
Enterprise	273,600.00	School	60,000.00
		Outside Debt Limit:	
		General:	
		School	1,328,000.00
		Public Service	
		Enterprise: Water	273,600.00
			1,601,600.00
			<u>1,683,900.00</u>
			<u>1,683,900.00</u>

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TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Accounts:			
Cash and Securities in			
Custody of Treasurer			
	345,303.75	In Custody of Treasurer:	
		Stabilization Fund:	
		Principal	164,955.00
		Interest	22,218.20
		Library Funds:	
		Library General:	
		Principal	17,306.08
		Interest	2,145.89
		Mary Atwood Fund:	
		Principal	22,597.40
		Interest	5,354.34
			19,451.97
			27,951.74

Emily Fletcher Fund:		
Principal	2,000.00	
Interest	119.48	2,119.48
Park Funds:		
Whitney Shade Tree Fund:		
Principal	2,500.00	
Interest	795.69	3,295.69
Whitney Playground Fund:		
Principal	10,000.00	
Interest	3,802.78	13,802.78
Metcalf Monument Fund:		
Principal	1,300.00	
Interest	836.90	2,136.90
Cemetery Funds:		
Lyman Wilkins Fund:		
Principal	1,413.11	
Interest	1,474.11	2,887.22
William Wright Fund:		
Principal	5,000.00	
Interest	2,305.20	7,305.20
J. Herbert Fletcher Fund:		
Principal	500.00	
Interest	73.26	573.26
Perpetual Care:		
Principal	51,140.00	
Interest	22,252.97	73,392.97

Conservation Fund:

5,000.00

Principal

Interest

208.34

5,208.34

345,303.75

345,303.75

REPORT OF BOARD OF ASSESSORS

Value of Buildings.....	January 1, 1967....	\$33,251,800.00
Value of Land.....	January 1, 1967....	7,909,710.00
Value of Personal Property.....	January 1, 1967....	<u>2,472,950.00</u>
Total Valuation.....	January 1, 1967....	\$43,634,460.00

Appropriations - Town Meeting, March 11, 1967.....	2,049,480.35
Amounts Taken From Available Funds.....	103,023.61
Debt and Interest Charges For New Schools.....	203,815.00
Debt and Interest Charges For Water Department Loans	37,277.00
Debt and Interest Charges For Street Betterment Loans	2,482.50
Expenses of Chapter 32B.....	17,500.00
State Taxes Including Underestimates of Previous Year	13,475.29
County Taxes Including Underestimates of Previous Year	92,063.10
1967 Overlay Fund.....	59,949.82
Nashoba Associated Boards of Health.....	14,742.00
Gross Amount to be Raised.....	2,605,766.31
Receipts Including Overestimates of Previous Year.....	1,019,171.06
Appropriations From Available Funds to Reduce Tax Rate	-----
Total Estimated Receipts and Available Funds.....	1,122,194.67
Net Amount to be Raised on Property.....	1,483,571.64

TAX RATE - \$34.00 per \$1,000.00

Apportioned Street Betterment Commitment and Interest	1,027.27
Farm Animal Excise Commitment.....	221.13
Additional Real Estate Commitment.....	68.68
Water Lien Commitment.....	1,915.91
Paid Up Apportioned Street Betterment.....	234.04
Total Motor Vehicle and Trailer Excise Commitment.....	247,529.87

Levy of 1966 - \$ 25,839.32

Levy of 1967 - 221,214.99

Horses.....	92
Cows.....	236
Neat Cattle.....	7
Swine.....	304
Sheep.....	39
Fowl.....	4300
All Others - Mink & Goats....	124
Acres of Land.....	18000
Dwellings.....	2560

ABATEMENTS

<u>Property</u>		<u>Excise</u>
1964	\$ 200.00	\$ 136.48
1965	57.00	1,171.81
1966	652.80	4,362.40
1967	46,919.79	19,184.57

Norman K. Nesmith
 Uldege Ricard
 Carroll J. Rollins
 BOARD OF ASSESSORS

REPORT OF TOWN TREASURER

Balance on Hand - January 1, 1967.....	\$ 165,111.96	
Total Receipts to December 31, 1967....	<u>3,958,932.51</u>	\$4,124,044.47
Total Payments to December 31, 1967....	3,871,103.54	
Balance on Hand - December 31, 1967....	<u>252,940.93</u>	4,124,044.47

TOWN TREASURER
Walter P. Teresko

TRANSFERS FROM FINANCE COMMITTEE RESERVE

Selectmen - Salaries and Wages	\$1,070.55
Selectmen - Expenses	63.95
Treasurer - Tax Collector - Salaries and Wages	9.01
Town Clerk - New Adding Machine	43.22
Registration and Elections - Expenses	22.75
Town House - Expenses	254.19
Town House - New Septic System	50.00
Fire Department - General Expenses	1,468.94
Tree Department	41.23
Recreation Commission	985.95
Memorial Day	<u>63.58</u>
Total Transfers	\$4,073.37
Balance	<u>926.63</u>
Appropriated at Annual Town Meeting	\$5,000.00

William J. Kavanagh, Jr., Chairman
William C. King, Vice-Chairman
J. William Blythe
Herbert C. Decato
Robert M. Hicks
Viateur A. Ricard
Peter Sechovich
Nicholas Sudak, Jr.
James R. Tobey

FINANCE COMMITTEE

BONDED INDEBTEDNESS
Summary of School Financing

School Project Loans: Date of Issue	Rate of Interest	Amount	Paid Previous Years Prin. - Int.	Paid 1967 Prin. - Int.	Unpaid Balance Jan. 1, 1968 Prin. - Int.	Payments Due 1968 Prin. - Int.
Nabnasset Grammar 12/1/59 - 15 yr.-1974	3.60	\$435,000.00	\$210,000.00 P 86,940.00 I	\$ 30,000.00 P 8,100.00 I	\$ 195,000.00 P 27,000.00 I	\$ 30,000.00 P 7,020.00 I
Addition to Nabnasset Grammar 7/15/63 - 10 yr.-1973	2.75	190,000.00	60,000.00 P 14,025.00 I	20,000.00 P 3,575.00 I	110,000.00 P 9,900.00 I	20,000.00 P 3,025.00 I
New Academy 12/1/53 - 20 yr.-1973	2.40	600,000.00	390,000.00 P 131,040.00 I	30,000.00 P 5,040.00 I	180,000.00 P 15,120.00 I	30,000.00 P 4,320.00 I
New Academy 12/1/53 - 20 yr.-1973	2.40	200,000.00	130,000.00 P 43,680.00 I	10,000.00 P 1,680.00 I	60,000.00 P 5,040.00 I	10,000.00 P 1,440.00 I
Intermediate 1/15/64 - 15 yr.-1979	3.10	900,000.00	120,000.00 P 66,030.00 I	60,000.00 P 22,320.00 I	720,000.00 P 134,850.00 I	60,000.00 P 21,390.00 I
Intermediate 1/15/64 - 14 yr.-1978	3.10	95,000.00	20,000.00 P 6,742.50 I	10,000.00 P 2,170.00 I	65,000.00 P 9,687.50 I	10,000.00 P 1,860.00 I
Acquisition of Land for School Site 10/30/67 - 12 yr.-1979	4.30	58,000.00	NONE	NONE	58,000.00 P 15,818.00 I	5,000.00 P 2,574.00 I
TOTALS		\$2,478,000.00	\$930,000.00 P 348,457.50 I	\$160,000.00 P 42,885.00 I	\$1,388,000.00 P 217,415.50 I	\$165,000.00 P 41,629.00 I

TOWN TREASURER
Walter P. Teresko

REPORT OF TAX COLLECTOR

<u>Year</u>	<u>Taxes</u>	<u>Balances and Commitments</u>	<u>Collections and Abatements</u>	<u>Refunds</u>	<u>Added to Tax Title</u>	<u>Balance</u>
1964	Personal Property	\$ 400.00	\$ 400.00	\$	\$	\$ None
1964	Motor Vehicle Excise	199.18	199.18			None
1965	Apportioned St. Bett.	43.25	43.25			None
	Water Liens	236.72			236.72	None
	Personal Property	399.33	304.33			95.00
	Real Estate	16,955.80	16,572.80		383.00	None
	Motor Vehicle Excise	1,645.62	1,614.27			31.35
	Apport. St. Bett.	129.47	116.99			12.48
1966	Personal Property	1,133.10	977.10			156.00
	Real Estate	58,116.95	45,623.95		352.80	12,140.20
	Motor Vehicle Excise	33,452.44	33,876.71	2,647.39		2,223.12
	(Incl. 1966 Excise Comm. 1967)					
1967	Farm Animal Excise	221.13	193.36			27.50
	Water Lien	1,915.91	1,915.91			None
	Paid-up Apportioned St. Bett.	234.04	234.04			None
	Apportioned St. Bett.	1,027.27	920.81			106.46
	Personal Property	84,080.30	82,694.70			1,385.60
	Real Estate	1,399,560.02	1,335,789.64	3,695.20	3,120.14	64,345.44
	Motor Vehicle Excise	221,214.99	219,588.77	6,566.16		8,192.38
	TOTALS	\$1,820,965.52	\$1,741,066.08	\$12,908.75	\$4,092.66	\$88,715.53

TAX COLLECTOR
Walter P. Teresko

REPORT OF THE POLICE DEPARTMENT

Arrests.....	73
Buildings Checked.....	1933
Buildings Found Open.....	131
Funeral Details.....	15
Motor Vehicle Accidents.....	300
Summons Served.....	471

Complaints Investigated

Accosting.....	10
Animal, Abandoned.....	1
Animal, Dead.....	1
Animal, Lost.....	2
Animal, Stray.....	10
Armed Robbery.....	1
Assault.....	2
Assault and Battery.....	26
Assault and Battery (indecent).....	2
A.W.O.L.....	3
Breach of Peace.....	1
Breach of Contract.....	9
Breaking and Entering.....	12
Breaking and Entering (attempt).....	4
Breaking and Entering and Larceny.....	18
By-Law Violation.....	11
By-Law Violation (dogs).....	96
Cruelty to Animals.....	4
Child Neglect.....	1
Contempt of Court.....	1
Disturbance.....	46
Domestic.....	53
Dump Regulation Violations.....	2
Explosives-Discharge of.....	7
Fires.....	3
Firearms Violations.....	24
Game Law Violations.....	1
Larceny.....	128
Larceny (attempt).....	5
Liquor Law Violations.....	2
Motor Boat Violations.....	4
Motor Vehicle Violations.....	59
Motor Vehicles Abandoned.....	15
Motor Vehicles, Disabled.....	11
Motor Vehicles, Unauthorized use of.....	1
Nuisance.....	99
Obscene Telephone Calls.....	2
Parole Violation.....	2
Property, Abandoned.....	1
Property, Injury to.....	179
Prowler.....	21
Runaway.....	2
Rubbish Disposal.....	15

Safety Hazard.....	71
School Bus Violation.....	2
Solicitor.....	1
Stubborn Child.....	3
Sunday Work Law.....	3
Suspicious Motor Vehicle.....	39
Suspicious Persons.....	51
Threatening.....	10
Traffic Hazards.....	52
Trespassing.....	21
Total.....	<u>1056</u>

OTHER INVESTIGATIONS

Accidental Shooting.....	1
Accident, Industrial.....	2
At District Court.....	98
At Superior Court.....	17
Animal Bite.....	2
Animal, Dead.....	30
Animal, Injured.....	48
Animal, Lost.....	58
Animal, Stray.....	21
Assault.....	1
Breaking and Entering.....	7
Breach of Peace.....	1
Breaking and Entering and Larceny.....	2
By-Law Violations.....	2
Commitments.....	8
Disturbance.....	4
Dog Bite.....	5
Dog-By-Law Violations.....	3
Drowning.....	1
Election Law Violations.....	1
Fire-Report of.....	43
Fire-Motor Vehicle.....	1
Larceny.....	2
Lost Child.....	22
Lost-Personal Property.....	23
Liquor Law Violations.....	3
Motor Cycle, Abandoned.....	1
Motor Vehicle Abandoned.....	45
Motor Vehicle, Disabled.....	115
Motor Vehicle, Recovered.....	1
Motor Vehicle Violation.....	6
Nuisance.....	2
Request Assistance.....	265
Request Assistance (By other Police Departments).....	228
Rubbish Disposal.....	2
Repossession-Report of.....	1
Safety Hazard.....	17
Sudden Death.....	3
Suspicious Motor Vehicle.....	13
Suspicious Person.....	13

Traffic Hazard.....	39
Trespassing.....	1
Unauthorized Use of Motor Vehicle.....	1
Total	<u>1158</u>

Missing Persons.....	17
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MOTOR VEHICLE VIOLATIONS

Disposal of Refuse from Motor Vehicle.....	1
Failed to Display Registration Plate on Motor Vehicle.....	1
Failed to Maintain Equipment on Motor Vehicle.....	8
Failed to Report Motor Vehicle Accident.....	2
Failed to Stop for Uniformed Police Officer.....	1
Failed to yield Right of Way to Vehicle with flashing red light.....	1
Leaving the scene after Property Damage.....	3
License not in Possession.....	15
Operating after Suspension.....	9
Operating after 1:00 AM on Junior License.....	3
Operating so as to Endanger.....	22
Operating under the Influence of Alcoholic Beverages.....	19
Operating Uninsured Motor Vehicle.....	6
Operating Unregistered Motor Vehicle.....	7
Operating without a license.....	8
Operating without lights.....	1
Operating without Registration Certificate in possession...	8
Operating without Safety Helmet.....	5
Operating without Safety Inspection Sticker.....	6
Permitting Improper Person to Operate Motor Vehicle.....	1
Possession of Alcoholic Beverages in Motor Vehicle by Minor	2
Road Law Violations.....	22
Speeding.....	190
Spilling Contents of Uncovered Load.....	1
School Bus Violations.....	3
Stop Sign Violations.....	99
Total	<u>444</u>

Motor Vehicle Violation, Prosecutions.....	304
Motor Vehicle Violations, Warning.....	119
Motor Vehicle Violations, Arrests.....	18
Total	<u>444</u>

COURT CASES

District Court.....	231
Appeals from District Court.....	8
Pending at District Court.....	28
Superior Court.....	21
Pending at Superior Court.....	6

PERMITS ISSUED

Firearms, To Carry.....	46
-------------------------	----

Firearms, Gunsmith.....	4
Firearms, Dealer.....	3
Sunday Work.....	121

FEES COLLECTED

Copies of Police Reports.....	\$ 576.00
Firearms Permits.....	127.00
Fines Collected.....	2278.00

I wish to thank all the citizens of Westford who have assisted this department during the past year. I thankfully acknowledge the assistance rendered by all the police departments in neighboring communities, the Massachusetts State Police, the Presiding Justice, the Associate Justice, the Clerk of Court, the Probation Officer and all members of the staff at the First District Court of Northern Middlesex. The cooperation and assistance of the officers and other employees of this department during the past year is also appreciated.

Respectfully submitted,

JOSEPH R. CONNELL
CHIEF OF POLICE

REPORT OF THE FIRE DEPARTMENT

Ambulance Calls.....	254
Blacksmith Shop.....	1
Barn Fires.....	2
House Fires.....	4
Car and Truck Fires.....	19
Electrical Appliances.....	8
Electrical Wires.....	4
Oilburner.....	1
Snowblower.....	1
Smoke Scares.....	5
Cellar Fires.....	2
Mattress Fires.....	2
False Alarms.....	6
Hot Water Heater.....	1
Pumped water from cellars.....	6
Drowning.....	1
Washed gasoline from Highway.....	2
Fire Tower Calls.....	7
Dump Fires.....	16
Brush and Grass Fires.....	72
Complaints on Permits.....	22
Lost Children.....	2
Asst. Child from Roof.....	1
Standby during Fireworks display.....	1
Remove cat from tree.....	1
Remove hornets nests.....	2
Oil Filter Fire.....	1
Mutual Aid to Lowell.....	2
Mutual Aid to Chelmsford.....	1
Mutual Aid to Billerica and Tyngsboro.....	2
Stations manned during Blizzards February 7 and December 28	

The Fire Engineers are asking that a sum of money be appropriated to purchase a new Class A pumping engine that will serve the departments needs in the Nabnasset section of town for the next twenty five years. This new engine will replace a 1940 mack engine now stationed there that has become obsolete and unsafe for the men to use and repair parts are not obtainable. Furthermore this is a Civil Defense piece of equipment obtained by the town in 1957 and can be called out of town in an emergency and we have no control over it.

We are also asking a sum of money to repair a year 1935 pump on the 1953 year engine 2 at the Graniteville Station. This pump is worn out and in need of repairs.

The cottage at the Central Station is badly in need of outside painting, also other repairs are needed at the Forge Village Station.

The new air whistle was installed at the Central Station and will give years of service, also it can be transfered to a new Central Station in the future.

A new shingled roof was put on the Forge Village Station and the doors and trim boards replaced and painted. A new porch was added on the cottage at Central Station. New hose was purchased, mud and snow tires were installed on engines 1 and 2, a new antenna for the base station was installed and makes our radio network more powerful.

As our town grows the demand for the services of the Fire Department increases, our ambulance makes more calls, inspections of nursing homes, schools and public buildings are done on a regular basis as required by State Law. And the years of the call fire department in the town are becoming more and more a thing of the past.

The Fire Engineer's feel that a fund should be started and a committee appointed to build a new Central Station. Also, the department has a 1947 Engine 8 in the Graniteville Station that will have to be replaced in three to four years as this truck is now twenty years old.

The town is indeed fortunate to have such a fine dedicated group of men in its fire service who give so much of their time and energy to its progress and the least we can do is to provide the men with the best possible equipment for their safety, and make their work of protecting our lives and property that much easier twenty four hours a day.

BOARD OF FIRE ENGINEERS
George R. Young, Chief
George P. Rogers, Deputy Chief
Joseph P. Brown
William Robinson
Anthony J. Niemaszuk

REPORT OF HIGHWAY DEPARTMENT

CHAPTER 81 ROADS

This year 67,676 gallons of Asphalt, 3,633 tons of Pea Stone, 300 tons of sand and 264.5 tons of Bituminous Concrete were used to resurface roads in all sections of town which come under this chapter.

TOWN ROADS

A section of Prescott Street was resurfaced with Bituminous Concrete. All catch basins and manholes were cleaned in town.

Poison Ivy and Brush were sprayed on Concord Rd., Carlisle Rd., Old Lowell Rd., River St., Main St., Tadmuck Rd., Town Farm Rd., Forest Rd., Dunstable Rd., Long Sought For Pond Rd., Groton Rd., Gould Rd., Keyes Rd., and Tenney Rd.

3,000 gallons of Asphalt, 214.05 tons of sand and 500 tons of Bituminous Concrete were used for resurfacing.

DRAINAGE

Drainage was installed on Prescott St., Main St., Westford, Main St., Graniteville, Brookside Rd., and Moore Rd.

CHAPTER 90 MAINTENANCE

Under this contract 622.45 tons of Bituminous Concrete were used to resurface Main Street, Graniteville. This contract completed Main Street.

SIDEWALKS

A section of the sidewalk on Main Street Westford and a section of sidewalk on Pleasant Street were resurfaced with Bituminous Concrete.

CHAPTER 90 CONSTRUCTION

The 1966 Contract on South Chelmsford Road was completed this year. The work consisted of installing drainage, guard rail, removal of stumps, placing gravel foundations, grading, and paving a section of said Road with Bituminous Concrete and other incidental work.

The 1967 Contract of South Chelmsford Road completed said Road. The work consisted of installing drainage, guard rail, removal of stumps, excavating, placing gravel foundations, grading and paving a section of said road with Bituminous Concrete and other incidental work.

SNOW AND ICE

This year 1,914.62 tons of Salt and 4,060.9 tons of sand were used.

PLAIN ROAD SIDEWALK

This summer the sidewalk on Plain Road was completed from the Old Nabnasset School Playground to the New Nabnasset School. A short section in front of the Old Nabnasset School will be completed this summer.

BETTERMENT ASSESSMENTS

The drainage on Cross Road, George Ave. and Gassett Road was completed last fall. This spring these roads will be excavated, graveled and surfaced.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to all other departments who have been most helpful throughout the year.

Respectfully submitted,

George W. Wyman
SUPERINTENDENT OF STREETS

REPORT OF THE WATER DEPARTMENT

RECEIPTS

Water Rates	\$89,558.68	
Guarantee Deposits (Services)	10,488.64	
Guarantee Deposits (Extensions)	16,404.67	
Additional Services & Miscellaneous	<u>2,308.09</u>	\$118,760.08
Water Liens From Tax Collector		<u>1,915.91</u>
		\$120,675.99

EXPENDITURES

Wages & Salaries	28,848.12
Office Supplies & Equipment	661.36
Pipe, Copper Tube, Hydrants & Misc.	10,949.92
Fuel, Gas, Light & Power	6,578.81
Telephone	435.85
Trucks & Backhoe (Gas, Repairs, etc.)	574.19
Insurance	365.52
Pipe Privilege	5.00
Legal Fees	100.00
Test Wells	2,593.00
Repairs to Equipment	761.10
Land Survey	243.00
Uniforms	<u>239.80</u>
	52,355.67
Refunds (Services)	57.67
Refunds (Extensions)	1,319.31
Transferred to Backhoe Account	
(From Extensions under Guarantee Deposits)	<u>1,043.00</u>
	54,775.65

Extensions Covered by Guarantee Deposits

Birch Road Extension (John W. Cassidy, Jr.)	612.13
Hadley Road Extension (Morris Minsk)	834.67
Stratton Hill Road Extension (David C. Moulton)	5,253.77
Beech Road Extension (George R. MacKenzie)	287.50
Lake Shore Drive South, Extension #3 (A. Franklin Loring, Earl Russell, John A. Johnson, Donald F. Farrell)	806.50
Stony Brook Road Extension (David C. Moulton)	1,113.20
Plain Road Extension #4 (James V. DeCarolis)	4,056.36
Endmoor Rd. Extension #2 (Edward L. Burns)	513.39
Nuttings Lane Extension (Mitchell Balas)	<u>1,297.09</u>
	\$69,550.26

Payments on Loans

Large Water Loan	\$14,550.00	
Main & Concord Road Extension	2,504.00	
Pine Road Extension	872.00	
Gravel Packed Well at Nabnasset	5,837.00	
Gravel Packed Well at Cemetery Road	6,085.00	
Gravel Packed Well at Depot Road	<u>7,419.00</u>	\$106,817.26
TURNED OVER TO SURPLUS		\$ 13,858.73

EXTENSIONS

(Under Guarantee Deposits)

BIRCH ROAD EXTENSION #3 (John W. Cassidy, Jr.)	Deposit	820.00
---	---------	--------

Expenses

Backhoe	84.00
Labor	147.70
Pipe & Misc. Supplies	380.43
Refund	<u>207.87</u>

HADLEY ROAD EXTENSION (Morris Minsk)	Deposit	834.67
---	---------	--------

Expenses

Backhoe	150.00
Labor	171.00
Pipe & Misc. Supplies	<u>513.67</u>
	834.67

STRATTON HILL ROAD EXTENSION (David C. Moulton)	Deposit	5,475.00
--	---------	----------

Expenses

Backhoe	72.00
Labor	397.40
Pipe & Misc. Supplies	4,784.37
Fwd. to 1968	<u>221.23</u>
	5,475.00

BEECH ROAD EXTENSION (George R. MacKenzie)	Deposit	375.00
---	---------	--------

Expenses

Backhoe	50.00
Labor	112.50
Pipe & Misc. Supplies	125.00
Refund	<u>87.50</u>
	375.00

LAKE SHORE DRIVE SOUTH, EXTENSION #3

(A. Franklin Loring, Earl Russell

John A. Johnson, Donald F. Farrell) Deposit

\$ 1,000.00

Expenses

Backhoe	\$ 120.00
Labor	239.15
Pipe & Misc. Supplies	447.35
Refund	193.50
	<u>1,000.00</u>

STONY BROOK ROAD EXTENSION

(David C. Moulton)

Deposit

1,200.00

Expenses

Labor	83.20
Pipe & Misc. Supplies	1,030.00
Refund	86.80
	<u>1,200.00</u>

ENDMOOR ROAD EXTENSION #2

(Edward L. Burns)

Deposit

500.00

Transferred to Miscellaneous Accounts

13.39

513.39

Expenses

Backhoe	105.00
Labor	171.20
Pipe & Misc. Supplies	237.19
	<u>513.39</u>

NUTTINGS LANE EXTENSION

(Mitchell Balas)

Deposit

1,400.00

Expenses

Backhoe	126.00
Labor	237.20
Pipe & Misc. Supplies	933.89
Transferred to 1968	102.91
	<u>1,400.00</u>

BAYBERRY ROAD EXTENSION #2

(Yvon Cormier)

Fwd. from 1966

44.40

Fwd. to 1968

44.40

EXTENSION
(Under Contract)

PINE ROAD #1

Fwd from 1966

30.89

Fwd. to 1968

30.89

GRAVEL PACKED WELL (Depot Road)

Fwd. from 1966 \$ 9,769.13

Expenses - 1967

R. H. White Const. Co. (Retainer Fee)	\$ 4,341.95
Fwd. to 1968	<u>5,427.18</u>
	9,769.13

WATER LINE FROM CONCORD ROAD TO GRAVEL PACKED WELL
ON CEMETERY ROAD

Fwd. from 1966 (Water Surplus) 2,497.48

Fwd. to 1968 (Not completed) 2,497.48

WATER LINE TO GRAVEL PACKED WELL ON DEPOT ROAD

Fwd. from 1966 700.01

Expenses - 1967 (Water Surplus)

Wages	590.80
Fwd. to 1968	<u>109.21</u>
	700.01

NUTTING ROAD EXTENSION

MAINS FROM NUTTING ROAD TO GRANITEVILLE
ALONG MASS. ELECTRIC RIGHT OF WAY

Fwd. from 1966 24,026.55

Expenses - 1967

Labor	1,101.80
Pipe & Misc. Supplies	5,112.26
Fwd. to 1968	<u>17,812.49</u>
	24,026.55

TRANSFERS TO BACKHOE ACCOUNT

Balance in Backhoe Account as of December 31, 1966 2,713.84

Purchase Backhoe March 13, 1967 2,700.00

13.84

From Extensions under Guarantee Deposits (1967) 1,043.00

Total in Backhoe Account as of December 31, 1967 \$ 1,056.84

BOARD OF WATER COMMISSIONERS

Robert V. Cassidy, Chairman

Hervey J. Cote, Secretary

Alfred T. Wark

REPORT OF THE WATER SUPERINTENDENT

Number of Gallons Pumped

January	12,898,800
February	11,501,800
March	12,499,800
April	12,460,600
May	13,398,000
June	14,840,200
July	15,447,000
August	14,482,900
September	13,378,400
October	12,298,600
November	11,656,400
December	10,923,100
Total	155,785,600

Number Of New Hydrants Installed	7
Number of New Services Installed	46

New Extensions Are As Follows:

Stratton Hill Road	1765 Feet	8 in Pipe
Stoney Brook Road	365 Feet	8 in Pipe
Plain Road	884 Feet	8 in Pipe
Nuttings Lane	340 Feet	6 in Pipe
Birch Road West	200 Feet	6 in Pipe
Lake Shore Drive South	260 Feet	6 in Pipe
Endmoor Road	190 Feet	6 in Pipe
Beech Road	100 Feet	6 in Pipe
Car Line	700 Feet	12 in Pipe

Respectfully submitted,

Albert E. Mountain, Superindendent

REPORT OF THE BOARD OF PUBLIC WELFARE

The Westford Board of Public Welfare respectfully submits its annual report for the year 1967. The Board Members are Chairman William MacMillan, Samuel Richards, Sr., and Reginald Blowey.

Mrs. Edith M. Lowney is the Director of Public Assistance and Miss Shirley M. Anderson is the Junior Clerk-Typist. Because of an increased caseload mostly due to the impact of Medicaid, it was necessary to hire a full-time Social Worker. Mrs. Dorothy M. Green of Graniteville began her duties in this capacity on July 17th.

We administer five catagories of assistance which include Old Age Assistance, Disability Assistance, Aid to Families with Dependent Children, and Medical Assistance (Medicaid). All are Supported by Federal, State, and Town money. We also administer General Relief which is supported by 20% State and 80% local funds.

The average monthly caseload for 1967 was as follows:

Old Age Assistance	27
Disability Assistance	12
Aid to Families with Dependent Children	21
Medical Assistance	164
General Relief	7

A total of 1,092 visits and/or contacts was made and 502 applications were processed. At the end of the year 1,065 persons (150 adults and 916 children) are approved and eligible for assistance.

Our total 1967 expenditures were \$250,639.03. Federal and State reimbursements plus refunds and recoveries amounted to \$177,612.69. The net cost to the Town was \$63,026.34.

During the year rate increases were effective for rest homes, nursing homes, chronic hospitals. Dental, eye, and lab fees were increased. Approval was given for payment of Chiropractors. On September 1, an increase in grants was given due to a cost of living increase.

At the time this report goes to press, the legislature has passed a bill to take over the Welfare Department effective July 1, 1968. Further details are not known at this time.

Once again we extend a big "Thank you" to individuals, organizations, and clubs for their contributions of food, clothing, camp fees, etc.

BOARD OF PUBLIC WELFARE
William MacMillan, Chairman
Samuel Richards, Sr.
Reginald Blowey

REPORT OF THE BOARD OF HEALTH

This department was organized in April with Ralph E. Cole, M. D. elected as Chairman. The other members being Lucien Menard and Edward McLenna.

The main work of the Board of Health this year has showed an increase of importance due to various bits of legislation and the availability of a trained social worker. It is interesting to note that like so many other problems, they are similar to other communities of our size. We may well look forward to really tremendous changes in the fields of sanitation, particularly as regards sewerage disposal, water pollution and air pollution. Many of these changes will seem restrictive to a good many of our citizens, and it is our opinion that in order to enforce them, these will probably become federal laws or at least state laws far more stringent than any local laws. It is also most likely that there will be a regionalization of health services similar to Nashoba throughout the state. In this event, it is most probable that Nashoba will be taken over in some fashion by the state organization, since it has worked so effectively over the years.

The report from the Nashoba Associated Boards of Health is attached and I would recommend to our citizens that they read it very carefully for it represents a most unique service administered at less cost per actual service than it has been in previous years. This is remarkable in this day and age.

The town dump presents the same problems as it does in other communities. However, a comparison with other communities as regards cost and condition reveals ours to be a good one by any such evaluation. As a result of open bidding, a new caretaker was appointed as of December 23, 1967, and it is hoped that the new contractor will be as efficient as the one who carried on the work in late 1966 and 1967. A Pest Control Service is handling the preventive rodent control.

The Board of Health reviewed the Mosquito Control Problem and has available mimeographed copies of the findings as of 1967 including some recommendations. You may have a copy by applying to the Board of Health.

A number of regulations were established during the year as regards the dump, stabling of horses and some sanitation changes.

Mr. Lucien Menard was appointed to the Regional Solid Waste Disposal Planning Committee. The other members being Mr. Mark Mulligan and Mr. William Carroll.

Work has continued on the future plans for Town sewerage as a result of the surveys completed during the last several years.

As of December 5, 1967, a new law became effective which requires all school children, kindergarten through grade 8 to be successfully vaccinated against smallpox, and immunized against diphtheria, pertussis, tetanus, measles and poliomyelitis, unless there are medical

or religious contraindications. This will be carried out under the auspices of the Board of Health. Also in the field of communicable disease, there has been considerable activity on the part of Miss Healy on a home visiting program to acquaint the families regarding the above legislation and communicable diseases in general.

The report of the Well-Child Clinics is seen in the Nashoba report. The Board has also conducted a Rabies Clinic by Dr. Clarence Bent assisted by Dog Officer Mr. William MacMillan and Mrs. MacMillan. One hundred and fifty five dogs were treated. There were also two Flu Clinics conducted by Dr. Cole at which one hundred and nineteen individuals were given influenza vaccine.

The Board of Health wishes to express their appreciation for the outstanding work of Miss Dorothy Healy and she in turn wishes to join us in thanking the following volunteers who have cooperated in Well-Child Clinics and the other clinics mentioned above:

Mrs. Richard Hall, R.N., Mrs. Richard Cockerline, R.N., Mrs. Richard Verzone, R.N., Mrs. Edward Abbot, Mrs. Arthur Agnew, Mrs. William Bolger, Mrs. Lincoln Clark, Mrs. Ralph Cole, Mrs. Joseph Giuffrida, Mrs. Guenffrud Hamer, Mrs. Arthur Healy, Mrs. Gordon Jones, Mrs. Robert Joyce, Mrs. Edward Malone, Mrs. Gerald Marchand, Mrs. Anthony Sambito, Mrs. Daniel Pioli, Mrs. Stephen Poulsen, and Mrs. James Timberlake.

We are now in new quarters on the second floor of the Town Hall and should you desire to attend any of our meetings, an appointment may be made to do so through Miss Healy, the clerk.

Respectfully submitted,

Ralph E. Cole, M.D., Chairman
Edward F. McLenna
Lucien J. Menard

REPORT OF NASHOBA ASSOCIATED BOARDS OF HEALTH

Nineteen Hundred Sixty-Seven is the first full year that I have been the Acting Director of the Nashoba Health Department. The programs conducted by the Nashoba staff during this year have had a full measure of success due first to the complete cooperation of all the member Boards of Health and, second, to the faithful support provided by our professional staff.

The ever-ready availability of our five-member medical advisory committee (Drs. Cole, Farrand, Harris, Hopkins and Stecher) has made the handling of medical problems a simple procedure for a layman director.

The temporary misfortune in losing both Nursing Director and Nursing Supervisor in May was quickly compensated for by the promotion of Miss Jane Kerr from a staff nurse to the position of Nursing Supervisor on June 1st. Our nursing service is strong with well-qualified personnel.

Well Child Conferences:

21 clinics were held at which 178 children made 311 clinic visits.

Tine Testing for Tuberculosis:

School Personnel: Tests administered - 44; positive - 0
Persons with positive reaction were referred for chest x-ray.

Children Grades 1 & 9: Total enrollment - 452; Tests administered - 289; positive - 5. Appropriate follow-up was carried out by the nurse.

Pre-School Children at Well Child Conference:
Tests administered-69; positive-0.

Immunizations:

	<u>Well Child Conference</u>		<u>School</u>		
	<u>Series Completed</u>	<u>Booster</u>	<u>5-9</u>	<u>10-14</u>	<u>15-17</u>
Diphtheria-Pertussis*-Tetanus	39	75	n/a	n/a	n/a
Diphtheria-Tetanus	0	0	56	104	82
Smallpox	71	4	35	94	71
Measles	37	n/a	153	126	0
Oral Polio	54	37	31	0	0
*Whooping Cough					

The position of Medical Social Consultant was changed from a four-day week to full time in April. This position continues to be competently filled by Mrs. Audrey Pond. Her guidance of our health team through the new Medicare and Medicaid programs has extended and commended her value to our organization. During 1967, your Medical Social Consultant was active in 321 situations involving 1118 contacts, of which 12 situations and 43 contacts were in Westford. On behalf

of all the towns in order to improve her service in all programs initiated by Nashoba, your Medical Social Consultant attended and participated in twenty-seven professional meetings. She worked in your town with the complete cooperation of your nurse, Board of Health, and other town officials.

Mrs. Fuentes, who instituted and developed our Nutrition program, resigned in July and her position was immediately and capably filled by Mrs. Ping Lee who has continued to build strongly upon the fine base started by Mrs. Fuentes. Direct services continued to be our greatest contribution, but with a definite increase in nutrition consultation being noted. During the last six months, the following work was accomplished:

- 119 patients received detailed nutrition instructions.
- 121 persons benefited from group activities.
- 72 consultation visits were made to schools, camps, day care centers and nursing homes.
- 63 consultation conferences were held with the professional staff personnel of Nashoba.

The Nutrition Service which has been financed from its inception by a government grant will be supported by our own Association on a part-time basis during 1968. The present rate of demand for this service by our residents may well require full-time coverage in the near future.

Mr. Donald Melloon was promoted to Senior Sanitation Officer in charge of the Sanitation Service. Your Acting Director continues to carry a share of the sanitation work. Two full-time vacancies have existed on the sanitation staff since late 1966. These positions have been adequately covered by temporary professional people, well versed in health work, working for Nashoba during their spare time and on vacations. The following statistics present a condensed picture of the sanitation work accomplished in your town during 1967:

Food and Water

Inspection of eating places.....	31
Inspection of other food establishments.....	28
Inspection and testing of private water supplies.....	58
Inspection and testing of public bathing beaches.....	15

Nuisances

Investigation of Nuisance Complaints.....	29
---	----

Institutions

Visits to Child Day Care Centers.....	4
Visits to Nursing Homes.....	4
Visits to School Buildings.....	16

Habitations

Housing problems investigated.....	2
Consultations, visits, and inspections of Private Sewage Disposal Systems.....	331
Motels and Cabins licensed.....	n/a

Camps

Recreation camps visited and licensed.....	3
Farm labor camps inspected.....	2
Public Campground Inspections.....	4

Conferences and Meetings

Conferences with individual Board of Health members.....	14
Requested attendance at formal Board of Health meetings	1

Miscellaneous

Miscellaneous services rendered your town.....	2
--	---

Our dental hygienists, with the cooperation of the professional team, are making a special effort to motivate parents in securing better dental care for the children. The interest of our Dental Consultant, Dr. Benjamin Lawton, makes this a complete professional effort. Starting in September, 1967 the hygienists are now examining the 1st grade and 5th grade children for dental defects. Second and eighth grades receive examination, cleaning, and topical fluoride application.

Dental Health Educational programs are provided in the 1st and 4th grade classrooms. The hygienists, accompanied by the town nurse(s) are making home visits to the parents of the children who have excessive dental decay.

Our clinics have been fully staffed by qualified physicians, nurses, and assistants. The Well Child Conferences have been very successful throughout the full year. The bi-monthly chest X-ray clinics continue to be a joint effort by the Nashoba Community Hospital, the Middlesex T. B. Hospital, and our Nashoba staff.

A new home-visiting program consisting of assessing family immunization status has been instituted by the State Division of Communicable Disease under a Federal Grant. This is instrumented by the nurses of our Nashoba Health District. Nurses visit the homes of infants and two-year old children for the purpose of evaluating the family immunization status and to encourage parents to get the young children properly immunized and to complete the immunization of all their children.

Rabies immunization clinics for dogs, sponsored by Nashoba and conducted by many of the area veterinarians, were outstanding in the number of animals handled. We received a favorable commendation from

the State Division of Communicable Disease for the success of these clinics.

Our office staff has been outstanding in contacts with the public. Those who come to the office or call by telephone are always sure to get a ready answer given in a friendly manner. We are very fortunate in being able to hold such a mature and experienced group which makes our organization well rounded.

Sincere thanks are due to the interested citizens and the faithful volunteers who have helped in numerous ways to make 1967 a healthful year in Nashoba.

A resume of the dental work in your schools during 1966-1967 is as follows:

<u>SCHOOL YEAR SEPTEMBER 1966 to AUGUST 31.1967</u>					
<u>TOWN</u>	<u>GRADES DONE</u>	<u>ELIGIBLE</u>	<u>PARTICIPATING IN PROGRAM</u>	<u>REFERRED TO DENTIST</u>	<u>% OF PARTICI- PANTS REFERRED TO DENTIST</u>
WESTFORD	2,5,8	585	534	292	55

Henry T. Smith
Acting Director

REPORT OF THE BOARD OF APPEALS

The appointed members held a meeting and John J. Barretto was elected Chairman. The other two members are Edward F. Harrington and Ellsworth J. Jewett. Denis Maguire and Warren G. Morrow serve as Alternates.

The general policy was to have a Public Hearing about once a month with as many Appeals as were available at that time. There were eight hearings with fifteen appeals. Fifteen appeals were granted.

The Appeals were classified as follows:

Addition to existing dwelling	
nearer the street line.....	1
Accessory building for residential purpose....	1
Authorization to operate a service station and	
to buy and sell used cars.....	1
Building having less than the required	
frontage.....	2
Building having less than the required	
frontage and area.....	1
Addition to existing dwelling nearer the	
side lot line.....	3
Accessory building for an office.....	1
Accessory building into a Thrift Shop.....	1
Building nearer the side lot line.....	2
Division of Lots having less than the	
required area.....	1
Removal of restriction placed on property.....	<u>1</u>
	15

An attempt was made to give serious consideration to all phases of each appeal. Best interests of the Town, rights of abutters and consideration for the welfare of the petitioners, were all factors in the several decisions.

BOARD OF APPEALS
John J. Barretto, Chairman
Edward F. Harrington
Ellsworth J. Jewett

REPORT OF THE PERSONNEL BOARD

During 1967 two resignations from the Personnel Board were accepted by the Selectmen. Gerald Christoun resigned and was replaced by Gordon Jones by appointment from the board of Selectmen. Walter Gerlach resigned and was replaced by Atty. Samuel Richards Jr. pursuant to an election conducted by the town employees. As of December 31, 1967 the board was comprised of the authorized five members.

It is the intent of this board to include an article in the annual town warrant which will establish wage levels and conditions for town employees. This board endeavors to establish a format equitable to town employees and to the townspeople as employers.

Respectfully submitted,

Gordon R. Jones, Chairman
Ernest P. Gagnon, Clerk
Ronald M. Woznac
George S. Fletcher
Samuel A. Richards, Jr.
PERSONNEL BOARD

REPORT OF THE REGIONAL REFUSE DISPOSAL PLANNING COMMITTEE

The Regional Refuse Disposal Planning Committee was established by an affirmative vote at the 1967 annual Town Meeting. Committee members Mark W. Mulligan, Board of Selectmen, Lucien Menard, Board of Health and Mr. William Carrol, were appointed by the town Moderator.

Initially, letters were sent to Ayer, Dunstable, Groton, Littleton and Tyngsboro to see if our neighboring towns would be interested in forming a regional committee to study the feasibility of establishing a Regional Refuse Disposal District, its organization, operation and control according to the Laws of Massachusetts, Chapter 40, Section 44A.

Meetings were held with Groton and Dunstable resulting in the formation of a Regional Refuse Disposal Planning Committee. However, at this time the committee has not had sufficient time to present concrete proposals concerning the establishment of such a district.

We have also investigated, with the assistance of the Greater Lowell Planning Commission, Federal and State assistance programs that are available for Regional Solid Waste Disposal operations.

Lucien Menard, Chairman
William Carrol
Mark W. Mulligan

REPORT OF THE CONSERVATION COMMISSION

Since our last report, the town has received a gift of land for conservation purposes from Mr. Otis Day. For this gift we wish to express our greatest appreciation, and hope that others may see fit to follow Mr. Day's generous example.

We are asking the town this year, to take by eminent domain about 20 acres of land situated between Graniteville and Forge Village. This property known as Brookside Park, is bounded on the east by the old Railroad right of way to the Arch Bridge thence along Stoney Brook in a westerly and southerly direction to the property of the Water Department.

Being partly high and low ground, this area is habitually frequented by migratory birds, plus permanent residents such as deer, beaver, otter, mink, muskrat, pheasant, raccoons, owls and hundreds of lesser species. The taking of this property now will guarantee a suitable habitat for future life to enjoy. This piece of property also abuts the Town Farm and Town Forrest properties.

Access to the property will be over an old railroad right of way which we hope to receive as a gift in the future.

Two members of the Conservation Commission have been appointed by the Selectmen to Conservation Council 495. It is generally felt that this shall have a very favorable impact on the future of this highway and industry. However it is too early to offer anything constructive in this report.

Respectfully submitted,

John F. Gagnon
Janet Timberlake
Louis Oliver
Carl Benson
Robert Armstrong
Wallace MacQuarrie
CONSERVATION COMMISSION

REPORT OF TOWN FOREST COMMITTEE

For the past several years your Town Forest Committee has marked time, not spending their appropriation each year, just waiting to see how the Town was developing, before deciding whether some of the land could best be used for commercial forestry, wild life sanctuaries, or educational and recreational areas. For 1967 the Committee decided that the Matilda Gage lot off Old Lowell Road and adjacent to Heart Pond was an area adaptable to family recreation, nature study and commercial forestry, if the Town so approved. The general plan was explained at the Annual Town Meeting and \$1000 was appropriated to be spent by your Committee in making a start at developing this area. At the same meeting, about four and one-half acres that cut into Gage land at the inlet to Heart Pond was given to the Town by the County 4-H Fair Foundation, at the suggestion of your Committee. This land afforded the Town better protection of the shore line and more security in plans for any recreational development.

Your Committee wanted to follow a long range plan in the development of the 70 acre area, so asked for assistance and counsel from the Middlesex Conservation District and the U. S. Conservation Service. This was freely granted, an aerial map of the area furnished and general recommendations made for your Committee to follow.

One or two problems were encountered on the question of shore line development, due to the fact that three cottages had been built on the town land, over the Chelmsford-Town Line on the shore of the pond, the best site for development. Until this problem was solved, it was thought best to develop any water area at some distance from these camps and also in a location where machinery could be used without upsetting the forest area.

The following has been accomplished with the \$1000 appropriation:

1. At the entrance to the 70 acres on Old Lowell Road the town had in years past developed a gravel bank. This had not been used as such in recent years except as a place to burn brush cleared from the highways by the Town Highway Department. It was felt that this area could be cleaned up and a parking lot developed, so as to avoid congestion of cars going into the pond area. Unfortunately the gravel bank had been abused by people using it as a dump for all kinds of material. Some of this has been buried, or carried away, brush has been burned, tree stumps buried and some of the banks leveled off. The Highway Department kindly helped with some of this work. In the spring the work can be completed so as to make it a satisfactory parking lot.

The Conservation Service said it was necessary to cut all brush on the swamp chosen for development of a swimming area. This swamp has about four feet of muck, under which is sand. This sand will be graded from a depth of two feet near the shore to about eight feet at the deepest end. As the brush had to be cut when the swamp was frozen, this work was completed in the month of December.

Adjacent to this swamp area and the future swimming area, are

several acres of pine forest that can be used by youth, or family groups for nature study, or recreation. Boy Scout groups volunteered to clear some of the woods and have already done a splendid job. Additional wooded areas have been cleared, so that now there are several acres of fine camping, picnic, or nature study areas within easy walking distance from the parking area.

Just beyond the parking area is the remains of an old wood road and this should be extended in a circle, coming out near the pond, so as to serve as a fire prevention lane. A beginning has been made in clearing this road. It leads into as fine a stand of white pine, probably 40 to 50 years old, as can be found in Westford, or almost anywhere for that matter. This area is ideal for commercial forestry and also for Scout camping, nature trails, or study of wild life. The comparison of this white pine area with the adjacent gravel bank is as fine an example as one might find as to how man may destroy beauty and the Creator may develop it.

Your Committee is asking for 1968 an appropriation of \$3000 to dredge the swimming area, complete the parking lot, cut the fire lane and make a start in forestry development.

With the development of Westford into more and more an urban town and the concentration of our children into large school units, makes more important the preservation of natural areas where our citizens both old and young may have contact with nature in the form of woodlands, camping sites, nature trails, opportunity to study wild life, and families may recreate in quiet and peaceful surroundings.

The whole question depends on the attitude of Westford citizens. The expense will be negligible, if those using the area will use the parking lot, keep the woods clear of all rubbish, and in other words, enjoy the natural beauty and keep it in such condition as all may enjoy it.

As stated in the report of the U. S. Soil Conservation Service: "The need for open lands and recreation areas is rapidly increasing. Westford is fortunate that it has the possibility to reserve and develop an area as herein proposed. The development of this area will be of significant value to the community while at the same time it is putting natural resources to work for the common good. Such foresight in planning will bebenefit the people of Westford now and in the future."

TOWN FOREST COMMITTEE
Allister F. MacDougall, Chairman
Florian Witowicz, Secretary
Roger Melancon

REPORT OF RECREATION COMMISSION

The commission reorganized with new appointments and new ideas. The Westford Youth League, which was formerly called Small Fry League, provided baseball activity for 400 boys ages eight to twelve years, For boys thirteen to sixteen, Westford participated in The Nashoba Baseball League on the senior and junior level. The junior division took championship honors. For boys sixteen to nineteen, action was provided for in The Connie Mack League, competing against Lowell, Chelmsford, Tewksbury, etc. For the older young men in the Town, summer action was provided for by participation in the Westford Softball League. This covered all interested in summer sports.

The Adult Recreation classes again were conducted by Mr. Chesley Steele at the Westford Academy gym and were attended regularly by at least 150 men and women during the past Winter and Spring. Women on Mondays and men on Thursdays.

Last Winter, with the assistance of Mr. Tom Gallagher and Mr. Peter Gaudet, the Junior Basketball program was run successfully each Saturday morning and afternoon with instructions and games.

Assistance was given to the Westford Junior Hockey League. This Hockey League will be further assisted in 1968. The Hockey organization, under the direction of Mr. Gordon Dunn, has done a wonderful job of providing coaching and financing.

Improvements to the town athletic parks were made with the appropriation money. The Graniteville Little League field was fenced in and a new scoreboard added. We also fenced in the minor league park and had a new baseball diamond built, thereby making two parks available for the Westford Youth League. This was done by both the Town and the wonderful cooperation of the Westford Junior Chamber of Commerce. The \$1,000 provided by the Town covered this and also the improvements to the Forge Village baseball and softball diamonds.

Banquets were held for the youth baseball league for each division, minor and major, on separate nights. This was run by the league officials and held at the Academy gym in August. Trophies were presented to the championship teams and refreshments were provided for the boys and their parents.

These programs provided fun and recreation for all ages:

Westford Youth League	400
Nashoba Junior & Senior Baseball-	
Connie Mack League	200
Junior Basketball - Grades 5 - 8	200
Adult Softball	150
Adult Physical Fitness Classes	150

The Forge Village town beach will be fully opened this Summer and swimming classes are planned. Picnic facilities will be available and plans for a concession have been made at the beach.

The tennis fans in town are notified that a proposal for the building of a double tennis court will be placed on the Town Warrant. This facility will open up a new activity which will provide recreation for both the boys and girls and adults who follow this popular Summer sport.

The Westford Recreation Commission would like to thank the many coaches, The Westford Youth League Officials, the boys who umpired, The Westford Junior Chamber of Commerce and anyone who helped us in our many programs, and also the Town officials for providing the means to do all this work. If there was one thing that made this a successful year, it was the wonderful cooperation we received from the many people who volunteered their time and efforts toward our recreation programs.

We also want to invite anyone interested in helping our growing community, to get in touch with any of our commission members and we will arrange a meeting so that the help will be provided where it is needed the most.

Alfred V. Checchi, Chairman
Earle A. Cronan
John F. Zaleski, Jr.
Gordon D. Dunn
Robert E. McCusker
Stanley J. Maslbias, Jr.
Felix R. Perrault
RECREATION COMMISSION

REPORT OF DEVELOPMENT AND INDUSTRIAL COMMISSION

Westford's prospects for economic development took a significant though outwardly unnoticeable upturn during the past year. The start of Master Plan work, and funding for future water service to the 110 area stand out as most notable. A zoning change late in the year will permit location of a highly desirable and attractive business which may prove to be both a catalyst and an aesthetically pleasing yardstick for future business development. The Regional Vocational High School construction was well under way at year's end. The Commission was active in each project through providing of information, letters of indorsement and coordination.

A sobering note was struck in March when the Polaroid Corporation after investigation of the 360 acre former LaCroix property reported that its planned large processing plant could not be properly sited there. The message carried by the reasons cited, "water availability, disposal of domestic sewage, processed waste", etc., is a candid evaluation of the staggering problem to be overcome by the town if manufacturing type industries are to locate here. Hence, the most challenging task facing the Commission in the year ahead is to determine the basic utility needs of industrial development, and plan for provision of these needs within the Town's financing capability.

Respectfully submitted,

Vyto L. Andreliunas, Chairman
Selma Unterberg, Secretary
Alfred Dumont
Robert Connell
Robert J. Grace
Roger M. Breton
James F. Donohue
George Demirjian
William S. McKenna

REPORT OF GAS INSPECTOR

During the year 1967 gas permits were issued as follows:

61 @ \$4.50..... \$274.50

Money Collected:

61 @ \$4.50..... \$274.50

Turned in to Town Treasurer..... \$274.50

Respectfully submitted,

Vincent E. Koravos
GAS INSPECTOR

REPORT OF THE DOG OFFICER

871 Phone calls received
61 dogs picked up as strays
31 dogs struck by cars
22 calls for cats, stray
17 dogs returned to owners
9 calls to destroy injured cats
11 calls to care for wild animals
10 cases in district court
3 cases turned over to County for further
investigation
2 cases of dogs molesting farm animals
61 dog bites
11 cat bites
1 squirrel bite
579 Complaints investigated 8 days in
court and telephone expense..... \$ 266.00
Confinement and care of 41 dogs.... 618.00
Car expense..... 200.00
Expense for picking up 61 dogs stray 116.00
\$1200.00

Reimbursement from county for room and board of
strays for 1967..... \$ 618.00

I wish to thank the board of Selectmen, the Police Department,
the Dog Officers from other towns, Mrs. Alice Hildreth, Town Clerk
and Mr. Albert Picking for their assistance and cooperation through-
out the year.

Respectfully submitted,

William C. MacMillan
DOG OFFICER

REPORT OF CARETAKER OF THE WHITNEY PLAYGROUND, TOWN COMMON AND MONUMENTS

This year the Whitney Playground, Town Common and monuments were
limed and fertilized, grass seed was planted where needed. All
shrubbery was trimmed and the grass was mowed and raked when needed.

For memorial Day, flowers were placed on the Town Common and on
the Monuments.

Respectfully submitted,

George W. Wyman
CARETAKER OF THE WHITNEY
PLAYGROUND, TOWN COMMON AND
MONUMENTS

REPORT OF WESTFORD 4-H AMBULANCE FUND

The Westford 4-H Junior Leader and Citizenship Club members are pleased to have been given the honor of continuing responsibility for the Westford Ambulance Fund. Their thanks go to all who have contributed.

They feel they should take this opportunity to call the attention of the townspeople to the fact that this our "new ambulance" is five years old and replacement should soon be considered.

Donations to the fund can be made as a personal gift, anonymously, or memorials can be set up with a page set aside for that purpose.

The report of the fund follows:

Balance on hand, January 1, 1967	\$2,539.96
Received in Memorials and Gifts	110.00
Interest on Special Notice Account	97.83
Interest on Regular Account	18.87
December 31, 1967 Total.....	<u>\$2,766.66</u>

No Expense this year.

Special Notice Account	\$2,235.89
Regular Account	<u>530.77</u>
Balance on hand, December 31, 1967	<u>\$2,766.66</u>

Respectfully submitted,

(Mrs.) Joan Eliassen Anderson
Honorary Chairman

(Miss) Martha Sambito
Treasurer of the Ambulance Committee

REPORT OF THE INSPECTOR OF WIRES

There were 203 Wiring Permits issued. The Appropriation was used as follows:

Appropriation for 1967		\$1,000.00
239 Inspection Fees @ \$2.00	\$478.00	
Clerical, Mass. Elec. Assoc.	<u>54.75</u>	<u>532.75</u>
Unused balance of appropriation		\$ 467.25

Received \$755.00 for 203 permits issued.

INSPECTOR OF WIRES
Dennis P. Kane

REPORT OF CEMETERY COMMISSIONERS

Help is hard to get and getting harder each year, but many thanks to the men who do the work and the high school boys who give us a big lift.

Approximately 70 years ago, a hole was cut through the wall at Hillside Cemetery in order to drive in with horse and buggy. This year we cut this hole a little wider and had Andrew Anderson build two nice cobblestone posts. This has been a tremendous improvement.

Each year we try to do something special to improve one or more of the cemeteries. We maintain four cemeteries which contain approximately 22 acres of land. The cemeteries are Fairview on Main Street in Westford, Hillside at the corner of Nutting Road and Depot Road, Wright on Groton Road, and Westlawn on Concord Road.

Respectfully submitted,

Walter L. Blanchard
Albert A. Hildreth
Matthew Elliott
CEMETERY COMMISSIONERS

REPORT OF BUILDING INSPECTOR

During 1967 this department issued 153 Building Permits as compared to 145 issued in 1966. The remaining 75 permits were for additions (39), alterations (11), garages (12), sheds (6), barns (2), and business buildings (5).

Department appropriations for 1967	\$2,500.00
Expenses for equipment, supplies, printing and wages.	<u>1,578.28</u>
Balance	\$ 921.72
Income from permits issued.	\$1,503.50

Detailed records of building permits are maintained and are open for inspection at any time.

Respectfully submitted,

Carroll J. Rollins
BUILDING INSPECTOR

REPORT OF THE COUNCIL ON AGING

The Town voted to adopt a by-law establishing a Council on Aging for the purpose of co-ordinating and carrying out programs designed to meet the problems and recreation of the elderly under the authority of and pursuant to the provisions of Section 8B Chapter 40 of the General Laws. The duties of the Council on Aging is to (1) identify the total needs of the community's elderly population; (2) educate the community and enlist support and participation of all citizens concerning these needs; (3) design, promote or implement services to fill these needs, or co-ordinate present existing services in the community; (4) promote and support any other programs which are designed to assist elderly programs in the community.

Westford's Council on Aging shall cooperate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all state and federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

Recreational trips enjoyed by Senior Citizens of the town were to Rockport, Maine \$82.00; Nantasket Beach, \$75.00; York Beach, Maine \$125.00; Old Orchard Beach, Maine, \$110.00; Weirs, N. H. \$112.00; Mohawk Trail \$280.00 (2 buses) and banquet \$198.63.

Mr. John H. Crain, Commissioner on Aging has attended our meetings and has been most helpful in guiding and advising us in matters pertaining to the various programs available for Senior Citizens.

Respectfully submitted,

The Rev. Mr. Merlen Levering, Chairman
Thomas J. McKniff
John F. Sanders
Helena M. Crocker
Thomas J. Kelly

REPORT OF THE TREE AND MOTH DEPARTMENT

Tree Department

In addition to the normal duties of tree removal, storm damage and root grinding this year endeavored to rectify some of the results of drought to our shade trees over the past several years.

Many trees beyond practical repair had to be removed and replaced or will be in the near future. Trees worth the cost of repair were pruned, topped and fertilized in an effort to salvage as many adult trees as possible.

The town trees were trimmed by our local power companies to insure good service to the town. This work was supervised by the tree warden and all cost done by the power companies.

There has been (70) new young trees planted this year and (35) trees were payed for by the Massachusetts Electric Company for replacement for trees that had to be removed.

Moth Department

Applied dorment spray on elm trees. Applied spray consisting of Methazaclor on all other trees. Balance of appropriation was used on removal of diseased Elm Trees.

My extended thanks to all department heads and others who have cooperated with this department.

TREE WARDEN
Roger Melancon

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Scales over 10,000 lbs.....	5
Scales 100 - 5,000 lbs.....	13
Scales under 100 lbs.....	19
Gasoline pumps.....	36

Respectfully submitted,

George S. Wilder
SEALER OF WEIGHTS AND MEASURES

REPORT OF THE HOUSE NUMBERING COMMITTEE

The Selectmen have approved the numbering of approximately fifteen hundred houses. Seventy two streets have been completed.

Respectfully submitted,

NORMAN E. DAY
HOUSE NUMBERING COMMITTEE

REPORT OF THE TAX TITLE PROPERTY COMMITTEE

In 1967, the Town came into possession of 6 parcels of land through Land Court foreclosure. Four parcels were sold for a total of \$2,230.00.

The Town now owns 26 parcels. Information concerning this land may be obtained from any member of the committee.

The Tax Title account contains 32 parcels which will accrue to the Town when they are cleared in Land Court.

TAX TITLE PROPERTY COMMITTEE
Edward N. Lamson
Edward F. Harrington
Carroll J. Rollins

REPORT OF PLUMBING INSPECTOR

There were 90 permits issued in 1967.

The Appropriation was used as follows:			\$750.00
Inspections made - 148 @ \$3.00	\$444.00		
Expenses, Clerical	45.00		
Printing	<u>34.00</u>	<u>79.00</u>	<u>523.00</u>
Unused portion of appropriation			\$227.00

PLUMBING INSPECTOR
Paul L. McDonald

REPORT OF CAPITAL OUTLAY COMMITTEE

The Capital Outlay Committee was established by the voters at the annual Town Meeting in 1967. It has been organized and is holding regular meetings. The committee is composed of the following members:

Marion L. Higgs, Chairman
George Fraizer
J. William Blythe
Nicholas V. Basinas
John J. Morrissey

This committee has been studying the building needs of the town as they specifically apply to the Fire Department, Police Department, and Town Hall. Currently plans are being formulated for better utilization of space in the Town Hall.

It is the opinion of this committee that there are very definite needs for new buildings for both the Police and Fire Departments. We are continuing our study of these needs and plan to make detailed recommendations at a future date.

Marion L. Higgs, Chairman
George Fraizer
J. William Blythe
Nicholas V. Basinas
John J. Morrissey
CAPITAL OUTLAY COMMITTEE

REPORT OF THE WESTFORD SCHOOL PLANNING COMMITTEE

In 1967 the School Planning Committee directed its efforts towards finding a solution for Westfords immediate school space needs, both at the elementary and secondary levels. Through meetings with the School Committee, School Administration, Town Officials and other interested parties, we feel that much has been done this year towards realizing a suitable solution.

At the elementary level, the Town approved, at a Special Town Meeting on 27 November, the proposed elementary school as presented by the Elementary Building Committee. The school was endorsed by this Committee and all other interested Town Committees, as well as the School Administration. The new school will, when opened in September of 1969, increase the available seats at the elementary level by 675, giving the Town a total elementary capacity of 1900. Specifically this Committee was directly involved in site selection for the school, presentation of the need to the State School Building Assistance Bureau, and a review of the educational specifications. The site recommended by this Committee and approved by the Town at the July 1967 Special Town Meeting, was the Frazer land, some 74 acres, bounded by Robinson, Concord and Hartford Roads, and abutting the proposed new high school site. This gives the Town some 111 acres of contiguous land upon which it can build some of its future schools.

At the secondary level, it is recognized by the Committee that the present Academy is overcrowded. In order to find a solution to this problem, this Committee, in conjunction with the High School Building Committee, reviewed with Mr. I. Hersey, the architect of the present Academy, the feasibility of adding to the present structure. It was agreed that an addition would be possible, but questions of size and economics could not be satisfactorily answered from within the Town. The High School Building Committee, therefore, entered into a contract with an architect and educational consultant in order to seek the answer to these questions. The final report has not yet been received but as a result of preliminary meetings with the educational consultant of the engineering firm of Metcalf and Eddy, it is recommended that the Town build a new high school.

In the future this Committee intends to work closely with the High School Building Committee and School Committee and Administration in reviewing and seeking solutions to the present and future school building needs of Westford. Specifically we intend to present to the Town a long-range Master plan of future school building needs drawn up in cooperation with the firm of Metcalf and Eddy.

Respectfully submitted,

Ronald H. Johnson, Chairman
Richard E. Jordan, Secretary
Mrs. Mary Caless
Richard S. Emmet, Jr.
James B. Hudson
Earle MacGillivray, Jr.
Burt C. Sheehan

FINAL REPORT OF THE NORTH MIDDLE SCHOOL BUILDING COMMITTEE

We have previously reported at some length in the 1967 Town Report concerning the construction, equipping, and completion of the project. We are pleased to give the following final Financial Report:

Total cost of the 16 room school built and equipped for 600 pupils grades 5 to 8 level: \$ 998,042.10

General Contract	\$817,667.17	
Architect's Fees	76,104.41	
Equipment	98,030.07	
Cost of Land	None (Transferred)	
Site Development	426.89	
Other Costs (Insurance, Advertising, Clerical and Miscellaneous)	<u>5,813.56</u>	
Total		998,042.10

The Method of Financing

From taxation		15,000.00
(Original appropriation by town of which \$10,000 was recently transferred to the Elementary School Building Committee)		
From sale of 15-year Bonds dated Jan. 15, 1964 and issued at 3.10%		995,000.00
Other Sources:		
School Committee:		
Guidance transfer	3,467.14	
Oil	667.02	
NDEA, Reimburses	5,848.18	
Duplicate payment	<u>10.24</u>	
Total		<u>9,992.58</u>
TOTAL		\$1,019,992.58

This leaves a cash balance on hand of \$11,950.48 to be returned to the town. This sum plus the \$10,000 transferred to the Elementary Building Committee was saved by the efforts both of the sub-committee to equip the school and the school administration efforts in obtaining Federal reimbursements.

On August 14, 1967, the Westford School Committee voted to accept the North Middle School for school purposes.

In December, 1967, the School Building Assistance Commission agreed to accept the figure of \$987,792.46 as a basis to compute the 50% refund on the general contract, architect's fees, and equipment. Beginning January, 1969, the yearly refund will be \$32,926.00.

Benjamin deF. Lambert, M.D., Chairman
Arthur Abbood
Philip Hall
Harold Harrington

REPORT OF THE ELEMENTARY SCHOOL BUILDING COMMITTEE

In recognition of the urgent need to provide additional classrooms for a growing school population, an Elementary School Building Committee was created early in 1967, and has made steady progress throughout the year. Appointment of this committee was authorized under Article 48 of the 1967 Annual Town Meeting.

Educational specifications proposing an elementary school built around the open-area concept and cooperative teaching methods were prepared by the School Department in late Spring and were approved by all cognizant school-related Town committees.

Site analysis progressed in the meantime, with considerable support being provided by the permanent School Planning Committee. Acquisition of a 73-acre parcel of land on which to locate this school and additional possible future schools was approved by the passage of Article 1 of the Special Town Meeting on July 18, 1967. This parcel is bounded by Concord, Robinson, and Hartford Roads in the Forge Village section and abuts the site of the proposed new high school.

Interviewing and screening of roughly ten candidate architectural firms was begun, and two firms were designated for a final choice. Upon approval of the educational specifications by the State School Building Assistance Bureau and Town authorization for development of preliminary plans, the firm of Korslund, LeNormand and Quann of Norwood, Massachusetts was retained. The preliminary plans then developed include:

1. Six 50'x60' open areas, each housing 100 children and four teachers, for classes at the grades 1-5 level.
2. One somewhat smaller open area, intended for eventual kindergarten use, housing fifty children and two teachers in each of two half-day sessions.
3. A cafetorium which can serve 275 students per sitting. The stage to the cafetorium doubles as a music room. Kitchen facilities are included.
4. A 62' x 85' covered play area, walled on three sides and open to the South. This will be used for daily physical education, and will also furnish needed town recreational facilities, such as basketball areas, during non-school times.
5. A central library with adjacent spaces for small-group instructional or remedial programs.
6. Three teacher work and preparation areas.
7. Offices for administration, health, and counseling.

Following presentation of these plans and the underlying educational program to the Town, approval for detailed final plans and the subsequent school construction and equipage was obtained under Article 1

of the Special Town Meeting of November 28, 1967. Estimated cost was \$1,538,975.00 as follows:

General Contract & Equipment	\$1,055,675.00
Site Development & Sewerage	200,000.00
Architect's Fee	94,500.00
Furnishings	80,000.00
Contingencies (insurance, etc.)	40,000.00
Allowance for rising costs (7% annual rate)	36,000.00
Other (Clerk of the Works, etc.)	32,800.00
GROSS TOTAL CONSTRUCTION COST	<u>\$1,538,975.00</u>
Less Appropriation from Town Stabilization Fund	100,000.00
Less Matching State Reimbursement	<u>100,000.00</u>
NET COST TO BE FINANCED	<u>\$1,338,975.00</u>

An average tax rate impact of \$1.68 per \$1,000 valuation over a twenty-year period was estimated, considering bond interest payments and expected State reimbursement rates.

Following is the status, as of December 31, 1967, of the various appropriations voted this committee at Town meetings:

<u>DATE VOTED</u>	<u>PURPOSE</u>	<u>AMOUNT VOTED</u>	<u>EXPENDED</u>	<u>BALANCE</u>
March 11	Site Investigation	\$ 1,000.00	\$ 550.00	\$ 450.00
July 18	Site Acquisition	62,000.00	60,840.00	1,160.00
July 18	Preliminary Plans	10,000.00	33.00	9,967.00
Nov. 28	Final Plans, Construction, and Equipage	1,539,000.00	(funds not yet raised)	

Work is now progressing on detailed plans and a bid package is expected to be prepared on or about March 1, 1968. Ground will be broken in Spring of 1968. School occupancy is planned for September 1969.

The Building Committee wishes to thank the following Town Officials and organizations without whose assistance, counsel, and support our work would have been difficult, if not impossible: Board of Selectmen, School Committee, Town Counsel, Town Treasurer, Finance Committee, School Department, and School Planning Committee. We further thank the Town as a whole for the support given to, and confidence expressed in this project at the several Town Meetings this year.

Respectfully submitted,

Ronald P. Nolin, Chairman
 Samuel I. Frank, Secretary
 Frank C. Herrmann
 Gerald G. Swanson
 Donald E. Trubey
 ELEMENTARY SCHOOL BUILDING COMMITTEE

NASHOBA VALLEY TECHNICAL HIGH SCHOOL
REPORT OF DISTRICT COMMITTEE

1967 was a vibrant year for Nashoba Valley Technical High School District Committee. It was a year that saw many separate and distinct studies, arduous efforts and final accomplishment merge to create the total successful System. The System then expanded to encompass all the areas necessary to launch the actual school project.

COMMITTEE CHANGES

The year witnessed changes in the make up of the District Committee.

From Chelmsford: Mr. Eugene J. Doody regretfully resigned and was replaced by Mr. Leo F. King. Later, Mr. Paul F. Vayo and Mr. Leo F. King resigned and were replaced by Mr. George J. Odell and Mr. G. Paul Normandin.

From Littleton: Mr. Kendall K. Bennett resigned to move to Groton and was replaced by Mr. Augustine L. Kish.

From Groton: Mr. Robert S. Hargraves resigned following his election as Groton Town Moderator and replaced himself with Mr. Lawrence R. Deal. Later Mr. Deal resigned because of increased business pressure and he was replaced by Mr. Kendall K. Bennett, the former member from Littleton.

SUB-COMMITTEES

1967 was a year of intense activity for sub-committees in the areas of equipment, staffing, building, etc. A number of visitations were made and several trips were taken by sub-committee members and the District Superintendent to view and study equipment, systems, schools, etc.

MEETINGS

Meetings with Government Agencies, State and Federal, intensified and continued throughout the year.

SITE CLEARED

The school site was cleared under separate contract in an effort to gain valuable time.

FINAL APPROVAL, BIDS AND CONTRACTS

Final approval of plans by the Bureau of Vocational Education and School Building Assistance Bureau was followed by advertising for general contract bids. A high bid return presented an additional obstacle which was overcome when the member towns saw fit to proceed at the higher,

but justifiable, cost. The same high bid return presented a problem in acquiring State approval for additional indebtedness, but it was resolved through the efforts and assistance of Representative Felix R. Perrault. Finally, with all items accommodated for, the Committee signed a contract with DeStafano Construction Company as the general contractor.

GROUND BREAKING

A Ground Breaking Ceremony launched the construction in earnest. The program was as follows:

Mr. Kendall K. Bennett
School Committee Chairman

Invocation Rev. Richard S. DeVeer

Introduction and Historical Brief
Mr. Kendall K. Bennett

Mr. Felix R. Perrault State Representative

Mr. Walter J. Markham State Director,
Bureau of Vocational Education

GROUND BREAKING CEREMONY

Benediction Rev. Merlen Levering

A number of citizens, Federal, State and Local dignitaries were present.

ADDITIONAL PERSONNEL

An experienced Clerk-of-the-Works, Mr. Paul G. Bazinet of Grafton, was hired by the Committee to oversee the construction of the project.

Mr. Bernholdt R. Nystrom, Department Head at the Barnstable Vocational High School, was hired as Coordinator during the construction and equipping phase and he will remain on the instructional staff after the opening of school.

WATER

The Committee, with the assistance of the District Superintendent's office, was instrumental, to a great degree, in implementing a proposal that resulted in a Federal Grant to the Town of Westford. This Grant will offset a good portion of the cost of a water main that will supply the school, as well as creating a valuable asset to properties along this route.

Unfortunately, a slight out of phase local schedule has delayed this project, creating an anticipated water problem that has to be resolved by the District Committee

REIMBURSEMENT BILL

The District Superintendent, Mr. Thomas Lafionatis, has been very active during the legislative year, as an individual and as a representative of professional groups, in gaining support for the reinstatement of legislation that would result in State reimbursement of 50% of the cost of Vocational Education in the Commonwealth and for an additional 15% aid to each town that is a member of a Regional School District. This legislation finally appeared as Bills 1410 for the 50% and as 1412 for the 15% and later classified as Chapters 791 and 779, respectively, of the Acts of 1967. Both of these bills were passed in December through the efforts and support of our legislators. The 50% State reimbursement will directly affect the cost of operating the School by reducing the annual budget by that amount. The net result of this legislation puts Nashoba Valley Technical High School back in phase with the promises made to the towns that costs would be influenced by the 15% and 50% formulae which were later eliminated and necessitated the campaign to reinstate them.

INSURANCE BOARD

The Committee established an Insurance Advisory Board comprising of five members as follows:

Chelmsford (2)	Mr. William J. Hennessy, Mr. Roger P. Welch
Groton	Mr. Milton Estabrook
Littleton	Mr. Roger R. Foeley
Westford	Mr. Walter N. Fletcher

Mr. William J. Hennessy of Chelmsford was appointed officially Broker-of-Record.

SURPLUS PROPERTY

To date over \$100,000.00 worth of machinery, equipment and materials has been acquired through the State Surplus Property Program and from industrial firms. This effort will continue until the school is built and during its regular operation.

INVESTMENT PROGRAM

Through the able efforts of Mr. Robert L. O'Brien, Treasurer and School Committee, member from Chelmsford, the Committee has taken profitable advantage of time-lags and delays in scheduling. A sound and profitable investment program has been created which has resulted in substantial earnings that will be reflected in reduced costs to the member towns.

SCHOOL OPENING

Using the same magic formula for predicting the weather, and anticipating the same accurate results, it is predicted that the new school will open very late in 1968 or early in 1969.

The Nashoba Valley Technical High School District Committee wishes to express its sincere thanks and appreciation to all the citizens of the district for their assistance, support, understanding and expressed confidence throughout this very difficult genesis.

Kendall K. Bennett, Groton, Chairman
Roland M. Hamilton, Groton, Vice-Chairman
Nicholas J. Mazzoni, Chelmsford, Secretary
Robert L. O'Brien, Chelmsford, Treasurer
G. Paul Normandin, Chelmsford
George J. Odell, Chelmsford
Harvey W. Atkins, Littleton
Augustine L. Kish, Littleton
Percy O. Daley, Jr, Westford
Richard W. Hall, Westford

TOWN OF WESTFORD

WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constable of the Town of Westford, in said County,

GREETINGS:

You are hereby required, in the name of the Commonwealth afore-said, to notify and warn all the inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at their several polling places, viz:

PRECINCT 1	Town Hall, Westford Center
PRECINCT 2	Healy Legion Hall, Graniteville
PRECINCT 3	New Nabnasset School, Nabnasset
PRECINCT 4	Murray Hall, Forge Village

MONDAY, MARCH 4, 1968

being the first Monday in said month, at 7:30 o'clock in the forenoon for the following purposes:

To bring in their votes for the following officers:

FOR FIVE YEARS

One Member of the Planning Board

FOR THREE YEARS

One Selectman
One Treasurer-Collector
One Assessor
Two Members of the School Committee
Two Trustees of the J. V. Fletcher Library
One Member of the Board of Public Welfare
One Member of the Board of Public Health
One Member of the Board of Cemetery Commissioners
One Member of the Board of Water Commissioners
One Member of the Nashoba Valley Technical High
School District Committee

FOR TWO YEARS

One Member of the School Committee (to fill vacancy)
One Member of the Nashoba Valley Technical High
School District Committee

FOR ONE YEAR

One Tree Warden

The polls will be open from 7:30 o'clock in the forenoon to 8:00 P. M.; and to meet in WESTFORD ACADEMY at Westford Center on the following

SATURDAY, MARCH 9, 1968

at 10:00 o'clock in the forenoon, then and there to act upon the following Articles, viz:

ARTICLE 1. To hear the reports of the Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To fix the salary and compensation of all elected officers of the Town.

ARTICLE 3. To provide for a Reserve Fund, to determine what sums of money the Town will raise and appropriate, including appropriation from any available funds, to defray all departmental and incidental charges, expenses and outlays of the Town, including debt and interest, for the ensuing year, and for paying unpaid bills of previous years.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1968 and January 1, 1969, in accordance with the provisions of Section 4 of Chapter 44 of the General Laws, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17 of said Chapter 44; or act in relation thereto.

ARTICLE 5. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay the Town's share of the costs and expenses of the Greater Lowell Regional Planning District; or act in relation thereto.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highways; or act in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highways Maintenance; or act in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from any available funds, the sum of Eighty-Five Hundred (\$8500.00) Dollars, or some other sum, to meet the Town's share of the cost of continuing Chapter 90 Highway Construction, contingent upon the State and County contributing to the cost thereof; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars, or some other sum, for the

reconstruction of Cemetery Road; or act in relation thereto.

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money for the Highway Equipment Account and, in addition, to transfer a sum of money from the Highway Machinery Fund to said Highway Equipment Account; or act in relation thereto.

ARTICLE 11. To see if the Town will vote to accept Winding Way, Roberts Road, Bayberry Road and Wilshire Avenue, all as laid out by the Selectmen, as shown by their reports and plans filed with the Town Clerk; or act in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money to be deposited in and become a part of the Stabilization Fund created under Article 19 of the Warrant for the Annual Meeting of 1961; or act in relation thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Forty-Six (\$46.00) Dollars, or some other sum, for the purpose of settling property damage claim against the Town by John A. Lund; or act in relation thereto.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand (\$25,000.00) Dollars, or some other sum, for the purchase of a new Class A Fire Engine, with incidental appurtenant equipment, said purchase to be made under the supervision of the Board of Fire Engineers; or act in relation thereto.

ARTICLE 15. To see if the Town will vote to authorize the Board of Selectmen to appoint four additional Members to the Senior High School Building Committee appointed under Article 2 of the Warrant for the Special Meeting held on July 16, 1964, so that said Committee will henceforth consist of nine Members; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money to be expended by the Senior High School Building Committee, said sum to be in addition to the amount appropriated for said Committee under Article 18 of the Warrant for the Annual Meeting of 1965 and to be used for the purposes set forth in said Article 18; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of Nine Hundred (\$900.00) Dollars, or some other sum, for the purpose of providing suitable quarters for the Nabnasset American Legion Post No. 437 and the Auxiliary of said Post, the Veterans of Foreign Wars Post No. 6539 and the Auxiliary of said Post, and the Frederick S. Healy American Legion Post No. 159 and the Auxiliary of said Post; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to accept a gift made to it by Marian F. Winnek of two parcels of land, situated on the southerly side of Main Street and southerly of but not adjoining said Main Street; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to appropriate a sum of money from the account entitled "State Aid for Libraries", said sum to be in addition to the amount appropriated for the Library under Article 3 of this Warrant; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to raise and appropriate, or transfer from any available funds, One Hundred Thirty-Five Thousand (\$135,000.00) Dollars, or some other sum, for the reconstruction, renovation or repair of the J. V. Fletcher Library, said sum to be expended under the supervision of the Board of Trustees of said Library; to determine whether any portion or all of said sum shall be provided for by appropriation from available funds in the Treasury, by taxation, by borrowing, or by any or all of said methods; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, for the purpose of coordinating or conducting programs dealing with problems of the aging as authorized by Clause 49 of Section 5 of Chapter 40 of the General Laws; or act in relation thereto.

ARTICLE 22. To see if the Town will vote to pay various unpaid bills of previous years; or act in relation thereto.

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to request the Legislature to waive the minimum height requirements for policemen and allow the appointing authority of the Town to appoint A. Garside and Richard Boisvert as permanent officers of the Westford Police Department; or act in relation thereto.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of One Thousand (\$1,000.00) Dollars, or some other sum, to be expended by the Selectmen for the preservation and improvement of the Forge Village and Graniteville Ball Fields; or act in relation thereto.

ARTICLE 25. To see if the Town will vote to authorize the Town Beach Committee to lease to such persons, upon such terms and conditions and for such consideration as said Committee shall determine to be in the best interests of the Town, one or more of the buildings or any part of the Town Beach at Forge Pond; or act in relation thereto.

ARTICLE 26. To see if the Town will vote to raise and appropriate a sum of money for the purpose of completing the development of the Forge Pond Recreation area, including the construction and equipping of necessary buildings and facilities and the purchase of all necessary fixtures, equipment and appurtenances; to authorize the Town Beach Committee to invite necessary bids and to execute all contracts in connection with such project; or act in relation thereto.

ARTICLE 27. To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000.00) Dollars, or some other sum for the construction of two new tennis courts at the Whitney Playground; or act in relation thereto.

ARTICLE 28. To see if the Town will vote to declare that an Industrial Development Finance Authority is needed in the Town of Westford and that security against future unemployment and lack of business opportunity is required in the Town, and that unemployment or the threat thereof can be alleviated or the security against future unemployment and lack of business opportunity can be provided, by attracting new industry in the Town or substantially expanding industry existing in the Town through an industrial development project or projects financed under Chapter 772 of the Acts of 1967; or act in relation thereto.

ARTICLE 29. To see if the Town will vote to repeal or amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to authorize the Selectmen to sell and convey a portion of premises belonging to the Town in the vicinity of Baptist or Hart Pond; or act in relation thereto.

ARTICLE 31. To see if the Town will vote to raise and appropriate the sum of Three Thousand (\$3,000.00) Dollars, or some other sum, for the further improvement of the Town Forest in the Baptist or Hart Pond area; or act in relation thereto.

ARTICLE 32. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, in fee simple, three certain parcels of land situated on the southwesterly side of Concord Road and on the northeasterly edge of Beaver Brook, said premises being shown on a plan entitled "Plan of Land in Westford, Mass., Surveyed in July, 1967, for the Town of Westford, Richard L. McGlinchey", which plan is to be recorded in Middlesex North District Registry of Deeds; said land to be used as and for the site of a proposed new well field, and to raise and appropriate a sum of money for the acquisition of the same and for all costs and expenses necessarily incidental thereto; or act in relation thereto.

ARTICLE 33. To see if the Town will vote to acquire by purchase, eminent domain, or otherwise, in fee simple, all or any part of the premises known as "Brookside Park", as shown on plan recorded with Middlesex North District Registry of Deeds, Plan Book 22, Plan 12A, said land to be used for conservation purposes; and to raise and appropriate, or transfer from any available funds, a sum of money for the acquisition of the same and for all costs and expenses necessarily incidental thereto; or act in relation thereto.

ARTICLE 34. To see if the Town will vote to transfer from the Town generally to the School Department the care, custody, management and control of that portion of the former Town Farm property shown as Parcel B on a plan recorded with Middlesex North District Registry of Deeds, Plan Book 105, Plan 20; or act in relation thereto.

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, in fee simple, seven parcels of land (1) situated southerly of but not adjacent to Brookside Road, (2) situated northerly of but not adjacent to River Street, (3) situated northwesterly of, but not adjacent to Newport Drive, (4) situated on the northwesterly side of Beaver Brook Road, (5) situated on the northeasterly side of River Street, (6) situated on the northerly side of Lawson Road, (7) situated on the easterly side of Brookside Road, together with any rights of way or easements necessarily incidental thereto, said lands, rights of way, or easements to be used as and for the sites of pumping stations, stabilization ponds or sewage treatment plants as may be required for the laying out, construction, maintenance and operation of a proposed system or systems of sewerage and drainage, and sewage treatment and disposal; and, for the purpose of acquiring said lands, rights, or easements and for defraying all proper and necessary fees and expenses in connection therewith, that a sum of money be raised and appropriated, to determine whether any portion or all of said sum shall be provided for by appropriation from available funds in the Treasury, by taxation, by borrowing under the authority of Chapter forty-four of the General Laws, or by any or all of said methods; or act in relation thereto.

ARTICLE 36. To see if the Town will vote to amend its By-Laws by striking the Article entitled "Penalty", which now reads as follows: "SECTION 1. Whoever violates any of the provisions of these By-Laws shall be punished with a fine of not more than twenty dollars for each offense unless specifically provided otherwise herein", and inserting in place thereof the following: "SECTION 1. Any person, firm, or corporation violating any provisions of these By-Laws shall be fined not more than fifty dollars for each offense, except as otherwise provided herein; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues"; or act in relation thereto.

ARTICLE 37. To see if the Town will vote to raise and appropriate a sum of money for the repair, alteration, reconstruction or remodeling of the former Town Infirmary, said sum to be in addition to the amount appropriated under Article 29 of the Warrant for the Annual Meeting of 1967; the total sums appropriated for said project to be expended under the supervision of the School Committee; or act in relation thereto.

ARTICLE 38. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000.00) Dollars, or some other sum, for the purchase and installation of an automatic fire alarm system in the Frost, Cameron, Sargent, Roudenbush and Old Nabnasset Schools, said sum to be expended under the supervision of the School Committee; or act in relation thereto.

ARTICLE 39. To see if the Town will vote to adopt a by-law regulating the construction, maintenance or installation of private swimming pools; or act in relation thereto.

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen to install various street lights; or act in relation thereto.

ARTICLE 41. To see if the Town will vote to appropriate from available funds a certain sum to be deducted by the Assessors under the provisions of Section 23 of Chapter 59 of the General Laws, as most recently amended, from the amount required to be assessed by them; or act in relation thereto.

And you are directed to serve this Warrant by posting up true and attested copies thereof at the Town Hall and at each Post Office in said Westford, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the first meeting aforesaid.

Given under our hands this tenth day of February, in the year of our Lord, 1968.

John J. Kavanagh

Mark W. Mulligan

Horace F. Wyman
Selectmen of Westford

Annual Report
OF THE
School Committee
OF THE
TOWN OF WESTFORD



For the Year Ending December 31

1967

ORGANIZATION - SCHOOL COMMITTEE

John E. Leggat, Chairman	Term expires 1969
Louie E. Davidson, Secretary	Term expires 1970
Patrick B. Mulligan	Term expires 1970
Mary R. Lambert	Term expires 1970
Francis Courchaine	Term expires 1968
Robert M. Welch	Term expires 1968
Rita M. Haley	Term expires 1969

OFFICE OF SUPERINTENDENT OF SCHOOLS
WESTFORD ACADEMY

Lloyd G. Blanchard, Superintendent	Telephone 692-6561
Francis A. Drolet, Plant Manager	
Vera E. Bettencourt, General Secretary	
Evelyn M. Herrmann, Business Clerk	
Rita M. Tousignant, Financial Secretary	

SCHOOL TELEPHONES

Westford Academy	692-6771	Nabnasset School	692-6233
North Middle School	692-6391	Roudenbush-Frost School	692-4051
Cameron School	692-6542	Sargent School	692-6553
Guidance Department	692-8825		
Music & Physical Education	692-4031		

SCHOOL PHYSICIAN

Medical Associates, 199 Chelmsford Street, Chelmsford, Massachusetts
Telephone - 256-6511

SCHOOL NURSES

Ruth N. Hall, R.N., Westford, Massachusetts
Dorothy Healy, R.N., Westford, Massachusetts
Office Tel. 692-8431 - Academy

REPORT OF THE SCHOOL COMMITTEE

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the year ending December 31, 1967.

SCHOOL HOURS 1967-68

Westford Academy	Grades 9-12	7:45 A.M. to 2:30 P.M.
North Middle School	Grades 6-8	8:45 A.M. to 3:00 P.M.
Elementary Schools	Grades 1-6	8:15 A.M. to 2:00 P.M.

SCHOOL VISITS

You are welcome in your Schools to talk with the School Principal and staff whether or not you have children in the Schools. However, you are urged 1) to check in with the Principal before visiting a class, and 2) to make an appointment if you wish to discuss your child's progress with the teacher. Otherwise, the class is interrupted and valuable learning time is lost.

SCHOOL ADMISSION

A child is eligible for enrollment in Grade 1 if he reaches his sixth birthday prior to November 1 of the school enrollment year. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session the second Monday of each month at 7:30 P.M. in the Academy Cafeteria. On the fourth Monday of the month there is usually a Special School Committee Meeting. Meetings and agenda are published. Public is welcome.

SCHOOL CALENDAR 1967-68

Fall Term	September 6 - December 22
Winter Term	January 2 - February 16
Spring Term	February 26 - April 11
Summer Term	April 22 - June 19
Total School Days - 184	

Days Omitted:

Columbus Day	October 12
County Teachers Meeting	November 8
Thanksgiving Recess	November 23-24
Memorial Day	May 30

REMARKS:

It is the policy of the School Department to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all.

ON DAYS WHEN THE WEATHER CONDITION IS QUESTIONABLE, PARENTS ARE URGED TO EXERCISE THEIR OWN JUDGEMENT AS TO THE WISDOM OF SENDING THEIR CHILDREN TO SCHOOL.

1967 IN REVIEW

The year 1967 provided many interesting experiences for the School Committee and staff in addition to the expected problems associated with rising costs, changing patterns in instructional organization and techniques growing accountability demands for the use of federal money, and steady growth of the school system. These experiences are organized below around the central themes "Personnel," "Program," "Policy," "Plant and Planning," and "Public participation." Budget is not included in this report as a special school budget release appears in the paper prior to Town Meeting and two copies of the budget are placed in the Library each year for public review.

PERSONNEL

The new salary policy, developed through the combined efforts of committees representing the School Committee and the Westford Teachers Association, cut in half the teacher turnover of the previous year and helped retain all administrative and supervisory personnel. No doubt there were other contributing factors to the stabilization of staff, such as improved communications between all levels of the school organization, and staff interest and participation in the development of some promising new instructional approaches which will be discussed in the next section. But a solid salary program beginning with a January catch-up schedule and following through with a September adjustment to maintain position, was basically responsible for the very high percentage of staff retention this past year.

The Administrative Council has developed into an effective systemwide advisory board for the Superintendent. Meetings are held biweekly generally the Wednesday preceding School Committee meetings, with agendas distributed in advance of the meetings. Membership consists of school principals and director of special pupil services. Consensus is sought on all issues. Summaries are prepared immediately following meetings and both administrative council agendas and summaries as well as School Committee agendas and minutes are made available to staff, to School Committee, and to the public.

The Westford Teachers Association provided the school administration with an excellent teacher recruiting instrument this past spring in the form of a brochure, "Westford Offers Professional Opportunities in Education." This was a highly professional product,

cut to folding size for mailing in regular envelope. The salary schedule insert allows continued reuse after substituting new insert as salary changes occur. The brochure was widely distributed and attracted many fine prospects to Westford.

The Boston Herald feature article on the North Middle School Speech Program was equally well prepared, reflecting great credit on staff and school system. The same article appeared in the March issue of "The Massachusetts Teacher." Our audio-visual director and secondary school speech teacher were actively involved in the preparation of both brochure and special speech article.

The success of Westford's "Cinderella" Faculty Basketball Team also helped bring Westford to the attention of area teachers. The team marched through all opposition to the final upset of the highly touted Medford faculty team last April.

As a result of the spring Town elections, Mr. Louie Davidson and Mr. John Kavanagh joined the School Committee replacing Dr. Maurice Huckins and Mr. Raymond LaPan who chose not to run. During the summer Mr. Kavanagh accepted a fellowship at the University of Maine, and in turn was replaced through a joint School Committee, Selectmen meeting by Mr. Patrick Mulligan.

PROGRAM

During the school year four half day sessions were scheduled, two in the spring and two in the fall. Plans for these half days included general staff meetings, building meetings, departmental meetings, and parent-teacher conferences. Agendas were carefully prepared to assure maximum yield, and these conferences along with administrative council sessions had a substantial impact on the planning of our school program. Staff members worked well into the summer to complete the revision of the English and Science curricula, following exhaustive school year evaluation of the ongoing programs. During the two previous years both social studies and mathematics curricula were revised. The interschool departmental meetings cited above helped keep our program current. The next area scheduled for staff review and revision is guidance, counseling, and pupil records grades 1-12, an area which has become the more urgent because of growing concern for the adjustment of all our boys and girls, as well as the recent changes in our testing and reporting programs.

For several years now we have subjected every child grades 3-8 to the test battery, "Iowa Tests of Basic Skills." These tests consumed two or three days and for the most part merely confirmed what was already teacher knowledge of the child. As a result of conferences this past spring, test emphasis was shifted from general student body testing to testing for individual weaknesses. Group tests will continue to be given at grade five level to provide additional placement information for middle school teachers, and at grade 8 level to assist Academy placement. But emphasis will be on individual testing to help provide information, not now available to

staff, concerning pupils in need of special programs. These tests will generally be administered by testing specialists whose services will be provided on an "on call" basis. School principals, in consultation with teachers and guidance personnel, will request special testing services as the need arises, and test results will clarify needs for adjustment of the individual pupil's program. The adjustment may be accomplished in the regular classroom, or it may be necessary to refer the child to special pupil services. Testing emphasis is shifting from academic evaluation to program guidance, from group to individual.

The reading program has also been undergoing changes. Over the past few years our reading approach has been shifting from group instruction through the use of basal texts to intensive individualized instruction by the teacher using a variety of texts to give pupils extensive experience in reading. Basic techniques involve "systematic instruction in sound-symbol relationships" and "rich and varied language experiences aimed at helping children to see the relevance of reading and writing to their own lives, and developing in them, hopefully, a delight in books." The program was hampered by the scarcity of reading specialists. A reading director and three full time assistants were budgeted for grades 1-8, but the program has of necessity been carried by director and three part time assistants.

A new course, health education, was introduced in the North Middle School Curriculum, grade 6, as well as a personal typing course on a voluntary basis for seventh and eighth grade pupils owning portable typewriters. Speech was made a full year course for all sixth grade pupils and a semester course for grades seven and eight pupils.

The "Quality Point System" was introduced at Westford Academy for determining rank-in-class. This means that the value of the letter grade towards a pupil's rank in class depends upon the course in which the grade was awarded, the more difficult and advanced courses requiring the greatest amount of homework being awarded the higher point value.

Along with quality point adoption, the Academy promotion policy was revised as follows:

1. A student must pass four major subjects each year in order to be promoted to the subsequent year of secondary schooling. One of the four major subjects must be English and at the appropriate level.
2. A student must accumulate a minimum of 80 credits to graduate as well as satisfying item 1 for a minimum of four years.
3. Yearly minimum standards include
 - grade 9 to 10 20 credits
 - 10 to 11 40 credits
 - 11 to 12 60 credits
 - 12 to graduation 80 credits

4. Successful completion of 4 years of English and one year of American History are mandatory for diploma.

Considerable interest was expressed for the inclusion of hockey in the Academy Interscholastic Athletic Program. The Westford Junior Hockey Club petitioned the School Committee for acceptance, pointing to the attendance at the School Committee meeting as evidence of interest, and the availability of equipment to hold down first year costs. School Administration objected on the grounds of limited size of school and cost of program, and urged a long range expansion plan for interscholastic athletics taking into consideration anticipated rate of enrollment growth. The School Committee first approved by split vote the inclusion of interscholastic hockey in the 1968 budget, but later reconsidered when the limited number of actual Academy participants in the Westford Junior Hockey Club was revealed. Further action on hockey was deferred until spring 1968 when a second survey will be made of students interested in hockey, including students moving to the Academy from the North Middle School.

In the meanwhile much interest has been expressed in the inclusion of golf, tennis, cross country, and skiing in the Academy athletic program as well as football in the North Middle School program, further emphasizing the need for a study to guide the balanced growth of this phase of Westford's instructional program.

Federal money is playing an increasingly important part in the instructional program, providing incentive for extension of services to meet every need. But the lure of federal money is also making heavy in-roads on teacher instructional time as well as administrative and clerical time. If a need is recognized, and federal funds are available, then there is an obligation to go after these funds. This past year Westford qualified for a school planning grant under Public Law 815 because of the increase over the past four years of pupils whose parents were employed in federal installations. Much time was devoted to the preparation of the application. But Westford fell too low on the federal priority list to receive an award. (The original application was for \$150,000, later reduced, according to federal standards of space allocation, to \$35,000.)

Early in February an Elementary-Secondary Education Act Title I project was approved in the amount of about \$13,000 to bring to selected Middle School pupils special instructional assistance, especially in the area of reading. (Only about \$8000 was ultimately used because of inability to staff.) Our Title II library project, under the same federal act, was approved in the amount of almost \$4000. The money was used mainly for library books, all schools.

Under the National Defense Education Act, projects in elementary and secondary school history, geography, civics, science and guidance were approved in excess of \$4000, but these programs, different from the above ESEA programs, were on a shared basis, 50% federally supported.

And finally there was a business project of almost \$2000 totally

underwritten by the federal government to provide necessary office machines for our Academy commercial department. All these projects were developed by our teaching staff to provide necessary equipment and supplies to make our instructional program that much more effective. The cost in time of each and every project is considerable.

POLICY

Policy refers to the guidelines established by law and by School Committee action which assist the Committee in arriving at decisions. Issues frequently arise in areas where no policy has previously been established. Hence policy is a constantly evolving set of guidelines. Organizing and recording policy decisions is a major problem. During 1967 policy decisions were made in several areas.

Last June the School Committee recognized the Westford Custodian Association as the bargaining agent for all Westford school custodians. A contract was signed in October and all sections of this contract, just as all sections of the Westford Teachers Association Contract, became a part of the School Committee Policy Document.

A very important policy decision was rendered June 12 concerning elementary pupil reporting. Elementary report cards for all pupils in the system grades 1-5 were eliminated in favor of direct parent-teacher conferences. As our program became more and more oriented to individual pupil differences with the gradual adoption of the concept of continuous pupil progress, then the idea of pass-fail became less meaningful. Grade level expectations could no longer be accepted as a marking standard. In fact the only sensible standard could be the child's progress as compared with his potential, and to mark on this basis would be in effect rating the school's effectiveness rather than a child's achievement. The new approach to pupil reporting is as new for staff as for parents and adjustments will have to be made by both before this new plan can fulfill expectations.

PLANT AND PLANNING

With two building committees hard at work, elementary and secondary, school construction is the central theme of this section of the annual report. The elementary Building Committee organized in February with Mr. Ronald Nolin, chairman, and selected the architectural firm of Korslund, LeNormand and Quann of Norwood in August. The intervening weeks were devoted to studying educational specifications and visiting new elementary schools in eastern Massachusetts. The educational specification, approved by School Committee, Planning Committee, and Building Committee last May called for construction of an "open area" school, a new concept in Westford and relatively new to this area. The plan evolved directly from a staff study of the advantages and disadvantages of our newest elementary school, Nabnasset. That this plan is less expensive than the self contained classroom approach, and that this plan is well established elsewhere and has proven its effectiveness in providing more suitable space for the continuous

progress type program, has been most encouraging.

A very compact design featuring open area classrooms and covered play area for 675 pupils was accepted at the November 28 special Town Meeting, and architects are currently working on final drawings in preparation for bid invitations in the early spring. Equipment specifications will be prepared by staff for Building Committee approval. Hopefully the new elementary school will open in September 1969 to lighten the burden of our rapidly expanding school population.

The high school building project has been delayed since annual Town Meeting 1965 pending review of enrollment projections and a feasibility study of a possible Academy addition rather than a replacement school. A December 1964 proposal seeking Town financial support in advance of the January 1, 1965, deadline when Westford was to be reduced from a 50% to a 40% state reimbursement community, was defeated in special Town Meeting. At this time the building committee was planning on a September 1968 opening, in accordance with the Planning Committee's long range plan. The new high school site had been approved November 12, 1964. High School cost figures at this time were running about \$2500 per pupil, or about \$20 per square foot total costs.

A joint meeting of School Committee and School Planning Committee in October 1966 resolved that "the Planning Committee proceed with its plans for an elementary school, including site examinations and recommendations for purchase, and appointment of a building committee, and that when and if the elementary building committee is formed the high school building committee will be requested to proceed with its plans with a recommendation that they reexamine the possibility of expanding the present Academy, which shall include discussions with the Permanent School Planning Committee."

April 27, 1967, the first of the feasibility studies was jointly scheduled by planning committee and building committee with the architect of Westford Academy, Mr. Irving Hersey, the featured speaker. He identified additional spaces required for a 300 pupil expansion, as well as interior modifications. He estimated \$800,000 for an addition (exclusive of site costs and septic field extension). It was agreed such an addition could be outgrown in three or four years.

In September 1967 the firm of Metcalf and Eddy, under contract to the Town of Westford to set up a master plan, provided a consultant to discuss the feasibility of a 250 pupil addition to the Academy. A detailed plan was presented, but it would take three years to build such an addition which would be adequate only until 1972. So a year before the scheduled opening of the addition, it would be necessary to start building a new high school in order to have the school ready for occupancy September 1973. The conclusion was that a 250 pupil addition was not feasible.

In October 1967 the consultant for the master planners detailed necessary expansion and modifications for a 500 pupil addition. Extensive interior modification would be required without benefit of state aid. Present at both feasibility sessions were representatives

of the School Committee, School Planning Committee, High School Building Committee, Elementary School Building Committee, and School Administration. A request for individual expression of direction the Town should take in providing for school space needs resulted in near unanimous support for a simultaneous building program, new elementary and new high school. Also school population projections were accepted as probably the best guide available for school planning purposes.

With the two basic issues resolved, the School Planning Committee petitioned the Selectmen to fill the vacancies which had occurred on the High School Building Committee over the past three years so that the building of a new high school could move forward with all reasonable speed. The new high school building committee held an organizational meeting Dec. 7, 1967, and Mr. Lawrence Johnston was elected chairman and Mr. Donald Currier secretary. Other members include Mr. Everett Clement and Mr. Walter Reilly, only remaining members of the original committee, and Mr. Irving Farrar.

1968-69 is the critical year. No additional space will be available prior to the scheduled opening of the new elementary school in September 1969. All schools are near or in excess of capacity, including our two marginal schools, Roudenbush and Old Nab, reopened this past year. So in order to accommodate all pupils on single session in September 1968 very careful planning will be required. The most critical level is grades 9-12 where a 75 pupil increase is anticipated. It is for this reason that the move of the Central Office staff from Westford Academy to Town Farm, freeing office space for additional classroom space, is so urgent. Hopefully this will be accomplished in the spring.

Below find the enrollment projection table that is currently guiding our long range school plant planning:

<u>NORMAL CAPACITIES</u>		<u>GRADE</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>
ACADEMY - 500		12	117	110	146	179	*139
		11	119	158	194	*150	*181
		10	150	184	*143	*172	*211
		9	241	*187	*225	*275	*268
		8	175	211	258	251	290
N. MIDDLE - 600		7	206	252	245	283	272
		6	241	235	271	261	279
		5	227	261	252	269	255
ROUD - 150	FROST - 150	4	254	245	261	248	295
CAM - 200	SAR - 200	3	244	259	247	293	334
NAB - 450	O.NAB - 100	2	256	244	290	330	310
<u>ELEMENTARY - 1250</u>		1	<u>244</u>	<u>290</u>	<u>330</u>	<u>310</u>	<u>294</u>
2350 TOTAL			2474	2636	2862	3021	3128
		#K	261	297	279	265	316

*10% regional tech students deducted.

#90% of grade 1 for following year.

It is evident that our current school plant must be used to its maximum efficiency. Over the past year the play area at the Old Nabnasset School was leveled and returned and the backstop moved to a more usable corner of the field, the building painting program was continued on schedule, the Academy athletic field was entirely surrounded by a permanent chain link fence, the Academy girls' gang showers were replaced with far more utilitarian individual stall showers and dressing rooms, and the last of our hand fired boilers, Old Nab School, was equipped for automatic gas heat.

In addition to maintaining and modernizing our school plant for most efficient pupil use, all building must be rendered as safe as possible for our boys and girls, and every effort should be made to protect the Town's investment in the school plant. This past year our three newer buildings, the Academy, Nabnasset School and North Middle School, were tied into the central fire station to provide the earliest possible alert in case of fire. The cost for automatic fire detection for our three new buildings was about \$1000 each. To provide similar fire detection equipment in our five older buildings will cost about \$3000 each. A special article has been prepared for taxpayer action at the Annual Town Meeting.

PUBLIC PARTICIPATION

It would be a thoughtless oversight to close this 1967 Annual Report without recognizing those community citizens who have demonstrated great interest in our schools and our boys and girls.

First and foremost of course are those who voluntarily, with some persuasion, agree to serve on building committees. These committees are in session four to five years. (Middle School Building Committee was appointed in February 1963 and the building was accepted by the School Committee only in August of this year.) The job is very time consuming with evening meetings, visits to other schools, trips to the School Building Assistance Bureau in Boston, conferences with school personnel and architects. And the job carries great responsibility because of the long range impact of plant on the educational program and the large costs involved. Bare adequacy these days is expensive, and inadequacy is far more expensive. So building committee members are under pressures from many different sources, and in the final analysis their only reward is satisfaction for a job well done.

Members of the Permanent School Planning Committee too expend a great deal of time in meetings and study and are under constant public pressure. Seldom are they faced with an "either, or" situation. Usually many alternatives must be considered, and frequently no one solution can assume majority support.

The local Lions Club donated Eye Testing Equipment to the schools this past year, and the Kiwanis Club has placed bus shelters at strategic locations to protect our boys and girls while they await the school bus.

A local chapter of "Dollars for Scholars" was launched last January, spearheaded by the Westford Jaycees. The chapter awarded \$1500 in scholarships last June, only six months following organization.

The Westford Academy Trustees year after year render unsung services to our boys and girls in the form of instructional equipment and scholarships. This past year almost \$5000 was given in scholarship aid.

The Westford Academy Boosters, in addition to generous scholarship assistance, support our interscholastic program in many ways throughout the year.

Other local organizations contributing scholarships to our graduates include Fletcher Athletic Club, CYO, Tadmuck Club, and the Westford Grange. There are also many individual citizen awards.

A new organization in Westford, the League of Women Voters, made an in depth study of the Town this past year and will publish a report which will prove most informative to Westford residents. Great interest in the Westford schools was evidenced in the research for this publication.

And last April the whole Town entered enthusiastically into a weekend celebration of Westford Academy's 175th Anniversary. Our boys and girls are very fortunate to be attending schools in a community where there is such evidence of adult interest in education.

PROFESSIONAL SALARY SCHEDULES

<u>September 1967</u>				<u>September 1968</u>		
<u>STEP</u>	<u>BACHELORS</u>	<u>MASTERS</u>	<u>M+30</u>	<u>BACHELORS</u>	<u>MASTERS</u>	<u>M+30</u>
1	5700	6270	6840	6100	6710	7320
2	5985	6580	7180	6400	7050	7690
3	6270	6900	7520	6710	7380	8050
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
4	6555	7210	7870	7020	7720	8420
5	6840	7520	8210	7320	8050	8780
6	7125	7840	8550	7620	8390	9150
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
7	7410	8150	8890	7930	8720	9520
8	7695	8465	9230	8240	9060	9880
9	7980	8780	9580	8540	9390	10250
	6 HOURS	3 HOURS		6 HOURS	3 HOURS	
10	8265	9090	9920	8840	9730	10610
11	8550	9405	10260	9150	10060	10980

Following is the report of the School Nurses from January 1, to December 31, 1967:

Children taken home from school because of illness.....	120
Children taken to the School Physicians or other doctors..	14
Nurse-Teacher Conferences.....	605
Nurse-Pupil Conferences.....	945
Tested Vision of all children with Massachusetts Vision Equipment. Children referred to Physician.....	125
Tested Hearing of all children with a Pure Tone Audiometer. Children referred to Physician.....	53
Assisted School Physicians with Physical Examinations in Grades 1, 4, 7 and 11 and also students participating in Sports. Students playing Sports were also given a Tub- erculin Tine Test and a Urine Test as part of this exami- nation.	
Home Visits:	
Acute Communicable.....	8
Tuberculosis:	
Case.....	12
Suspect.....	1
Contact.....	4
Crippled Children.....	5
Children under 1 year.....	63
Children 1 year to school age.....	94
School age children.....	323
Conferences and Meetings attended.....	30

Some changes were made in the Dental Program this year. Fluoride Treatments were given to children in grades 2 and 8. The teeth of the children in grades 1 and 5 were examined and parents notified of dental care needed. Mrs. Eva Dee, the Dental Hygienist on the staff of the Nashoba Associated Boards of Health, accompanied by one of the School Nurses, made home visits to children needing immediate atten- tion.

In April, Dr. W. G. MacKenzie Hume conducted three Pre-School Clinics for the children who were to enter grade 1 in September. This gave parents an opportunity to have the children examined, vaccinated and receive polio and diphtheria & tetanus boosters before entering school. 122 children attended.

Oral Polio Clinics, for grade 1 children, were held in December.

Tuberculin Tine Tests were given in November to students in grades 1 and 9.

Immunization Clinics (diphtheria & tetanus boosters and revac- cinations) for students in grades 1, 6 and 11 were held in March.

Measles vaccine was offered this year for the first time to students in grades 1 through 6.

Well Child Conferences were conducted by Dr. Mary Donald for Pre-School children. Twenty conferences were held during the year.

For statistics on these clinics and all other Nashoba sponsored activities, see the Report of the Nashoba Associated Boards of Health, appearing elsewhere in the Town Report.

We would like to express our appreciation to you, your teaching staff and the school physicians for the cooperation and assistance we have received at all times.

We would also like to take this opportunity to thank the Westford Lions Club for the gift of the Titmus Vision Equipment.

Respectfully submitted,

Dorothy A. Healy, R.N.
Ruth Hall, R.N.
SCHOOL NURSES

WESTFORD ACADEMY 1967 GRADUATES

Charles Edward Aaron
George M. Alcorn
Stephen Chester Allen
Melissa Jane Armstrong
Philip C. Athorn
Kenneth A. Baker, Jr.
Willard W. Beebe
*Patricia Anne Begley
*Nancy Lou Belida
Anne Marie Bergamini
Anne Mary Beskalo
Nancy Elizabeth Beskalo
*Patricia Ann Beskalo
Real J. Blais
Paul Blanchard
Wayne Brickett
Linda Elizabeth Burns
Sandra J. Cady
William V. Cady
Dana Caffelle
Darlene M. Carpenter
Jackson B. Carson
Joyce Dina Chalifoux
*William Checchi
*Leo V. Clark, Jr.
Candice F. Connell
Richard A. Connell
Gerard J. Cormier
Paul Cote
Susan Ellen Crocker
Christopher W. Daley
Francis M. Daly
Jean Marie Daly
Kathy DaSilva
*Thomas DaSilva
Lawrence Dean
Deborah Ann Doucette
James H. Duggan, Jr.
Sharon Lee Dupuis
Dale Patricia Eastwood
Michael Ogden Eggleston
Donald Emerson
Edward Joseph Finn II
Susan Barbara Fletcher
Leonard J. Gauthier
Susan K. Goodwin
*Sandra Marie Grasso
Marilyn Ann Guertin
John A. Healy, Jr.
*Beverly Dorothy Heighes
Donald E. Hill

Pauline Ann Holmes
Dana Michael Hopkins
Linda Sue Hopkins
John P. Hughes
*Donna Mae Jankowski
Paula Marie Jones
David Howard Judd
Mildred Ann Kazeniac
Stephen G. Kittle
Kathleen Ann Knowles
Eileen L. Kovalchek
Claudia J. Lawrence
David A. Leedberg
Jane Frances Lewicke
Marjorie Ann Lowney
*Sandra L. Lund
Donald F. Lynch, Jr.
Mary Evelyn MacDonald
Sandra Ann MacQuarrie
Curtis J. Mann
Larry John Marcouillier
Guy Robert Martin
Barbara Susan McAvinev
William P. McIntosh
Linda M. Mendes
Wendy L. Michaelsen
Jean Marie Miskell
Linda L. Monfette
Diane Lynn Moody
Dennis F. Mulligan
William C. Mungovan
Robert L. Munroe
Richard Paul Nathhorst
Philip Norgoal
Stephen J. O'Neil
Michael Shawn Orr
Dennis A. Palma
Richard Joseph Parent
Susan M. Parker
William S. Parker
William Jasper Perry
John Peter Politano, Jr.
H. Rebecca Pyle
*Janice Mary Reeves
Dennis Chester Rieu
JoAnn Lynne Robinson
Robert L. Ross
Jacquelyn Rouleau
*Stephen Jerome Ryan
Richard Henry Santaguida
Earlene Kathleen Selfridge

Dennis Carl Squeglia
Desire Mary Squeglia
Joy Elizabeth Shaw
Priscilla Jimenez Soto
Barbara Ellen Stone
*Sherry Leigh Swanson
Michael William Sweeney
Michael Talancy
Richard Therrien
Stephen Tousignant
Linda Shirley Trudel
John S. Truitt
David E. Turner
Linda Jean Urbaniak
Gerard H. Vadeboncoeur
George Valcourt
James F. VanBever
Brian L. Vaughn
John Veader III
Kevin H. Vibert
Linda Cecilia Vibert
David M. Wheeler
Jayma Wilkins
Carol Marie Williamson
John Thomas Wilson
Stephen E. Zakrzewski

*National Honor Society Member

PROGRAM

PROCESSIONAL: "Pomp and Circumstance"..... Elgar

NATIONAL ANTHEM

INVOCATION REVEREND ROBERT SLATER

SALUTATORY NANCY BELIDA

HONOR ESSAY SANDRA GRASSO

SENIOR CLASS ODE - Tune: Born Free
Words: JEAN MISKELL, BARBARA STONE

HONOR ESSAY BEVERLY HEIGHES

PRESENTATION OF CLASS GIFT PATRICIA BEGLEY
President of the Class of 1967

ACCEPTANCE OF CLASS GIFT WILLIAM HART
President of the Class of 1968

VALEDICTORY PATRICIA BEGLEY

PRESENTATION OF AWARDS (Given by the Trustees of Westford Academy)

For Excellence in English	Patricia Begley
For Excellence in Food Prep & Management	William Mungovan
For Excellence in French	Patricia Begley
For Excellence in Home Economics	Jacqueline Rouleau
For Excellence in Industrial Arts	Real Blais
For Excellence in Latin	Nancy Belida
For Excellence in Mathematics	Sherry Swanson
For Excellence in Music	Susan Fletcher & Stephen Tousignant
For Excellence in Science	Nancy Belida
For Excellence in Social Studies	Stephen Ryan

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1967 - Patricia Beskalo	Class of 1969 - Shirley Swanson
Class of 1968 - Carl Herrmann	Class of 1970 - Carlene Grundstrom

OTHER AWARDS

Bausch & Lomb Science Award	Nancy Belida
Elva Judd Rollins Scholarship Award	
Presented by Carl F. Knowlton, Principal	
Betty Crocker Award	Patricia Beskalo
D.A.R. American History Award	
Presented by Mrs. Eric Hook	Patricia Begley

SCHOLARSHIP DONORS

The Westford Academy Trustees Scholarships

The Jeffrey H. Peterson Memorial Scholarship

Fletcher Athletic Club Scholarship

Tadmuck Club Scholarship

Westford Academy Student Council Scholarship

Westford Academy Booster Club Athletic Scholarship

Westford Grange Scholarship

Westford Teachers' Association Scholarship

Westford Academy National Honor Society Scholarship

Westford Citizenship Scholarship Foundation

AWARDING OF DIPLOMAS

JOHN E. LEGGAT
Chairman, School Committee

WESTFORD ACADEMY ALMA MATER

FRANK PAGE, Music Director..... Calkin

BENEDICTION

REVEREND RICHARD DE VEER

RECESSIONAL: "Grand March"..... Grundman
Westford Academy Band, FRANK PAGE, Director

CLASS MARSHAL - WILLIAM HART

CLASS MOTTO - "Cease not to learn until thou cease to live."-PIBRAC

CLASS COLORS - Maroon and Silver

CLASS FLOWER - Red Rose

RECEPTION TO GRADUATES

ACADEMY PROGRAM OF STUDY 1967-1968

REQUIRED OF ALL	GRADE IX	GRADE X	GRADE XI	GRADE XII
	English #Civics #Phys Ed.	English Phys Ed.	English U.S. History Phys Ed.	English Phys Ed.
ART BUSINESS	ELECTIVES			
	Art I Art II Business Math I Intro. to Business	Art I Art II Bookkeeping I Business Math II Typing IB	Art I Art II *Bookkeeping II *Steno I Typing IB or IIB	Art I Art II *Bookkeeping II *Office Practice Business Law *Steno II and Trans. *Type IIB *Type IC *World Literature *French IV *Latin III, IV or V Industrial Arts IV Graphics *College Rev. Math. 1st Sem. *Trig & Analyt (C.P.) Senior Math (C.P.)
ENGLISH FOREIGN LANGUAGES INDUSTRIAL ARTS MATH	Accelerated Reading *French I *Latin I or II Wood I, II Tech Drawing I, II *Algebra I (C.P.) Math I Geometry (Acc.)	*French II *Latin II or III Industrial Arts II *Algebra II (Acc.) *Geometry (C.P.) Math II	*English Composition *French III *Latin III or IV Industrial Arts III Graphics *College Rev. Math. 2nd Sem. *Alg. II (C.P.) Math III *Trig & Analyt (Acc.)	Instrumental Vocal-Choral Music Apprec. Food & Clothing IV Food Prep & Mgmt Family Living (C.P.) Physical Science *Physics & Lab (C.P.) *Adv. Biology (C.P.)
MUSIC	Instrumental Vocal-Choral Music Apprec. Food & Clothing I	Instrumental Vocal-Choral Music Apprec. Food & Clothing II	Instrumental Vocal-Choral Music Apprec. Food & Clothing III Food Prep & Mgmt	Instrumental Vocal-Choral Music Apprec. Food & Clothing IV Food Prep & Mgmt Family Living (C.P.) Physical Science *Physics & Lab (C.P.) *Adv. Biology (C.P.)
HOME ECONOMICS				
SCIENCE	*Biology & Lab. (Acc.) Life Science Earth Science (C.P.)	*Biology (C.P.) *Chemistry & Lab (Acc.) *Biology (Gen.)	*Chemistry & Lab *Physics & Lab (Acc.)	

HISTORY

Required Courses

Modern History
World History

Economics, 1st Sem.
+American Problems
2nd Sem.

Econ. & Pol. Geog.
Western Civ.

+Required for all
non college prep
students

+If U.S. History can-
not be scheduled.

NOTE: Students may elect
any course offered in
Grades IX, X, or XI
subject to conflicts
and prerequisites.

#Required for all
college prep stu-
dents.

NOTE: Students may
elect any course
offered in Grades
IX & X subject to
conflicts and prere-
quisites.

*Must meet prerequisite requirement and have the approval of the Department Head.

TEACHING STAFF 1967-1968

<u>TEACHERS</u>	<u>WESTFORD ACADEMY</u>	<u>SUBJECT OR GRADE</u>		<u>UNINTERRUPTED SERVICE SINCE</u>
Carl F. Knowlton, B.E., M.Ed. (Penn. State, Plymouth, NH State)	PRINCIPAL			Aug 1966
John R. Allen, B.A., Ed.M. (Northeastern University)		Vice Principal		" 1966
Justine M. Autieri A.B. (Lowell State)		English		Sept 1966
Marie L. Berube B.S. (Merrimack College)		Business		" 1966
Katherine M. Cameron B.S., M.Ed. (Fitchburg State, B.C.)		Mathematics		" 1962
H. Earl Carlson, B.S. (Salem State)		Mathematics		" 1966
William J. Cody, B.S.Ed. (Salem State)		Business		" 1964
Marion L. Covell, A.B., M.A. (Depauw Univ., State Univ. of Iowa)		Latin-English		Jan 1965
Richard N. DeSimone, B.S.Ed. (Salem State)		History		Sept 1963
Dorothy M. Doucette, B.S. (Framingham State)		Home Economics		1954
Leo A. Fraser B.S.Ed. (Fitchburg State)		English		" 1967
Peter J. Gaudet B.S. (Boston University)		English		Jan 1966
W. Bradley Gottschalk B.A. (Rider College)		History		Sept 1963
Sally A. Haberman B.S. (American University)		Science		" 1964
Carol A. Halloran B.S.Ed. (Salem State)		Business		" 1965
Frederick G. Henrichs, B.A. (Gordon College)		History		" 1966
Bette R. Hook, A.B., M.Ed. (Univ. of Michigan Fitchburg State)		History		" 1955
Francis A. Joyce B.S. M.Ed. (Fitchburg State)		Industrial Arts		" 1959
Fred L. Kelley, A.B. (Bates College)		English		1964
Jean R. Kelley, A.B., M.S. (Bates. So. Conn. State)		Latin		1964
Michael J. Kelly, B.S., M.Ed. (Boston College)		Chemistry		" 1963
Joan Longobardi, B.S., M.Ed. (R.I. School of Design, Temple Univ.)		Art		" 1966
Jessie G. Merritt, B.S. (Boston University)		Physical Education		" 1960
Faith Mitchell, B.S. (Fitchburg State)		English		" 1967
Irene Mitchell, B.S., M.Ed. (Lowell State, Rivier)		English		" 1955
Raymond I. Noyes, B.S., M.S. (Tufts, Univ. of Pennsylvania)		Mathematics		1967
Nancy E. Ogasapian, B.S. (W.Va. Wesleyan)		Librarian		" 1967
Frank A. Page, B.S.E., M.E. (Lowell State, Fitchburg State)		Music Director		Apr 1959
Joseph D. Pignato, B.S. (Suffolk University)		English		Sept 1966
Richard A. Prescott, B.S., M.A.T. (University of Mass.)		Science		" 1964
Mary T. Quinn, A.B., M.Ed. (Regis, Fitchburg State)		Guidance Director		" 1952

TEACHERSWESTFORD ACADEMY

Harold J. Ready, B.S., M.Ed. (Boston Univ., Fitchburg State)
Thomas W. Smith, B.S. (Salem State)
Robert S. Sobek, B.S. (University of Mass.)
Madeleine B. Spaulding, A.B., M.A. (Boston University, Rivier)
Samuel Stark, B.A. (University of Pennsylvania)
Chesley A. Steele, B.S., M.Ed. (Springfield College, Salem State)
Francis X. Sullivan, B.S., M.S. (Boston University)
Donna A. Walton, B.S. (Potsdam State University)
*Mary Warnick, B.S. (Penn. State University)

NORTH MIDDLE SCHOOL

Joseph J. Aguilar, Ed.B., E.M. (Rhode Island College) PRINCIPAL
Ralph H. Drinkwater, B.A. (University of Mass.) Vice Principal
Arthur H. Bailey, B.S.Ed. (Fitchburg State)
Garrett J. Barry, Jr., B.S.Ed. (Salem State)
Adela B. Blackburn, B.A. (Denison University)
Maureen F. Casey, B.A., M.Ed. (Merrimack College, B.U.)
Thomas Deffley, A.B., M.Ed. (Univ. Notre Dame, Springfield Coll.)
Saverio F. DiLorenzo, B.S., M.S. (St. Bonaventure, Rivier)
George W. Dionne, B.A. (Maryknoll College)
Alan F. Fessenden, B.A. (Salem State)
Edith N. Flanagan, B.Ed. (Keene State)
Eleanor P. French, B.A. (Principia College)
Edward J. Galotta, B.S. (Boston College)
Carolyn P. Geissler, B.Mus., M.Mus. (New England Conservatory)
Stephen P. Graham, B.A. (New England College)
Ruth A. Haradon, B.S. (Boston University)
Fun Ian Hung, B.S. (Suffolk University)
Sandra J. Langlan, B.S. (Springfield College)
Nancy A. Litchfield, B.A. (Lake Erie College)

UNINTERRUPTED
SERVICE SINCESUBJECT OR GRADE

Business Sept 1956
Business " 1967
Biology Oct 1965
French Dec 1954
English Sept 1966
Physical Education " 1958
Guidance Counselor " 1962
Mathematics " 1964
Home Economics " 1967

English Sept 1964
Industrial Arts " 1960
English-Soc " 1965
English-Soc " 1967
Guidance Counselor " 1965
Social Studies " 1966
Science " 1966
Science Substitute
Social Studies Sept 1966
Home Economics Jan 1966
Mathematics Sept 1966
Mathematics " 1966
Music " 1966
Language-Soc Feb 1967
English 9 Sept 1966
Mathematics " 1967
Physical Education Nov 1967
English-Soc Oct 1963

TEACHERS

NORTH MIDDLE SCHOOL

Paul F. Martens, B.S. (Lowell State)
Dennis M. May, B.S. (Boston College)
Mary E.F. McIntire, A.B. (Salve Regina College)
Franklin L. Moore, B.S. (Western Kentucky State)
Margaret E. Robes, B.S. (University of New Hampshire)
Lorna H. Scamell, B.F.A. (Tufts)
Richard F. Scanlon, B.S., M.S.Ed. (B.U., Fitchburg State)
E. Robert Shepherd, B.S.Ed. (Northeastern University)
Paul E. Taylor, B.S.Ed., M.A.Ed. (B.U., Suffolk University)
James J. Thomas, B.S.Ed., M.Ed. (Lowell State, B.U.)
Harvey E. Wyman, B.S., M.Ed. (Penn. Military Coll., Fitchburg State)
David F. Yazbek, A.B. (Merrimack College)

SUBJECT OR GRADE

Instrumental Music
Social Studies
Tutor
Physical Education
Math-Science
Art
Language-Soc
English
Guidance Counselor
Science
Science
Mathematics

Sept 1967
" 1966
" 1966
" 1967
" 1966
" 1966
" 1967
" 1967
" 1966
" 1959
" 1966
" 1967

NABNASSET SCHOOL

Henry J. Leyland, A.B., M.Ed. (Merrimack, Rivier) PRINCIPAL
Beverly Cancellia, B.S. (Lowell State)
Pamela Dona, B.S. (Worcester State)
Linda Dwyer, B.S.Ed. (Lowell State)
Ann Hansen, B.S.Ed. (Lowell State)
Margaret Hebert, B.S.Ed. (Lowell State)
Ruth Howes, B.S. (Bridgewater State)
Linda L. Lemire, B.S.Ed. (Lowell State)
Carol M. Perpenite, B.A. (Clark University)
Carole R. Perron, B.A., M.Ed. (Rivier, Northeastern)
Rose Quillin, A.B. (Albertus Magnus)
Nancy B. Scolnick, B.S. (Boston University)
Marilyn Sheridan, B.S.Ed. (Lowell State)
Mary Jane Sparrow, B.A. (University of Mass.)
Marilyn Stevenson, B.S. (Boston University)
Donald E. Babin, B.S.Ed. (Salem State)

Supervisory

Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Primary
Intermediate

Sept 1956
" 1966
" 1967
" 1967
" 1964
" 1964
" 1967
" 1964
" 1967
" 1966
" 1962
" 1967
" 1965
Mar 1967
Sept 1966
" 1966

SUBJECT OR GRADE

NABNASSET SCHOOL

TEACHERS

Thomas W. Gallagher, B.S.Ed. (Salem State)	Intermediate	Sept 1965
Joan M. Livingston, B.S.Ed. (Lowell State)	Intermediate	" 1967
Mary A. MacLean, B.S.Ed. (Lowell State)	Intermediate	" 1962
Sharon Prizant, B.A. (Trenton State)	Intermediate	" 1967
Phyllis Quintin, B.S.Ed., R.N. (Lowell State)	Intermediate	" 1961
Gordon J. Robertson, B.A. (University of New Hampshire)	Intermediate	" 1967
Carol R. Simon, A.B., Ed.M. (Clark University, Harvard)	Intermediate	" 1967

CAMERON SCHOOL

Alice M. Murphy, B.S.Ed., M.Ed. (Lowell State, Cal. Clidge)	Intermediate	Sept 1949
Maureen Connors, B.S.Ed. (Bridgewater State)	Primary	" 1963
Marcia Englund, B.A. (University of Mass.)	Primary	" 1963
Gayle McGrade, B.S.Ed. (Lowell State)	Primary	" 1967
Frances Manseau, B.S. (Lowell State)	Primary	" 1963
Josephine St. Onge, A.B. (Boston University)	Primary	" 1959
Linda Weeks, B.S.Ed. (Lowell State)	Primary	" 1964
*Patricia Begley, B.A. (New Rochelle)	Intermediate	" 1966
Margaret Geary, A.B., M.Ed. (Regis, B.U.)	Intermediate	" 1967

FROST-ROUDENBUSH SCHOOLS

Rita E. Miller, B.S.Ed., M.Ed. (Lowell State, Rivier)	Supervisory	Sept 1939
Elizabeth Gildroy, B.A. (American University)	Primary	" 1967
Florence B. Morris (Lowell State)	Primary	" 1948
Shirley C. Oliver, B.S.Ed., M.Ed. (Lowell State, Rivier)	Primary	" 1940
Jane B. Poole, B.S., M.Ed. (Skidmore, Northeastern University)	Primary	" 1966
Diane T. Trivers, B.S. (Lowell State)	Primary	" 1967
*Kathryn B. Wilder (Bridgewater State)	Primary	Apr 1953
Madeline E. Goucher (Keene State)	Intermediate	Sept 1959

UNINTERRUPTED
SERVICE SINCE

SUBJECT OR GRADE

FROST-ROUDENBUSH SCHOOLS

TEACHERS

Paul E. Ralston, B.S.E. (Fitchburg State)
Joan E. Woods, B.S.Ed. (Bridgewater State)
Ruth L. Wright, B.Ed. (Plymouth State)

Intermediate Sept 1967
Intermediate " 1957
Intermediate " 1946

SARGENT SCHOOL

Miriam T. Smith, B.S.E. (Lowell State) PRINCIPAL
Jean Bell (Fitchburg State)
Joan Hanson, A.B. (Pembroke College)
Charlotte B. Jeltsch, A.B. (Depauw University)
Harriet Kahn, B.S. (Framingham State)
Beatrice Provost (Lowell State)
William Bird, B.S. (Holy Cross)
*Rosann Paul, A.B. (University of California)
Laura Husted, B.S. (New Jersey State College)

Intermediate Sept 1966
Primary Apr 1930
Primary Sept 1966
Primary " 1966
Primary " 1966
Primary " 1952
Intermediate " 1967
Intermediate " 1967
Special Class " 1958

*Half time

TEACHERSSUPERVISORS AND SPECIALS

Lloyd G. Blanchard, A.B., M.Ed., C.A.S. (Dartmouth, Harvard)
*Ruth Bens, B.A., M.Ed. (Boston Univ., Bridgewater State)
*Ruth Bernstein, B.A., M.A. (N.Y.U., Columbia Teachers)
Frank Bishop, B.S. (Boston University)
*Barbara Davis, B.S., M.A. (Morgan State, N.Y.U.)
Sheila Deitchman, A.B., Ed.M. (Radcliffe, Harvard)
John DeVito, B.M. (Boston University)
Angelina M. Flannery, B.S.Ed. (Framingham State)
Leola Foden, A.B. (Boston University)
Ruth N. Hall, R.N. (Capt. John Adams Hospital)
Dorothy A. Healy, R.N. (Framingham Union Hospital)
David Manseau, Mus.B. (Boston Conservatory of Music)
Cheryl O'Halloran, B.S. (Indiana Univ. of Penn.)
Joseph V. Parrino, B.A., M.A. (Queens College, Salem State)
Daniel Paulnock, B.S. (Emerson)
Kenneth H. Robes, B.S. (Dartmouth)
Agnes C. Shipp, A.B., M.A. (McKendree College, Emerson)
Lucille W. Teno, B.A., M.S.W. (Elmira College, Univ. Buffalo)

*Half time

UNINTERRUPTED
SERVICE SINCETITLE

SUPERINTENDENT	Aug	1957
Reading	Sept	1967
Reading	"	1967
Physical Ed - Elem	"	1967
Reading	"	1967
Reading Director	"	1966
Music	Jan	1965
Dietician	Nov	1964
Tutor	Sept	1967
Academy Nurse	"	1961
School Nurse	Mar	1943
Music Supervisor	Sept	1963
Art - Elem	"	1966
Art	"	1967
Speech - Secondary	"	1966
A-V Coordinator	Jan	1947
Speech Pathologist	Sept	1959
Dir Sp Pupil Serv.	Dec	1964

PUBLIC SCHOOLS
Westford, Mass.

ENROLLMENT - OCTOBER 1, 1967

<u>GRADE</u>	<u>ACADEMY</u>	<u>N.M.</u>	<u>R'BSH</u>	<u>FROST</u>	<u>CAM</u>	<u>SARG</u>	<u>O.NAB</u>	<u>N.NAB</u>	<u>TOTAL</u>
PG	3								3
12	110								110
11	128								128
10	113								113
9	196								196
8		203							203
7		171							171
6		197							197
SP						3			3
5			62		27	31	112		232
4			49		28	24		120	221
3				42	47	41		122	252
2				59	40	31		111	241
1				53	47	43		113	256
TOTALS	550	571	111	154	189	173	112	466	2326

Included in the tables above are two tuition pupils from Tyngsboro, grades 11 and 12.

CENSUS SUMMARY - OCTOBER 1967

<u>GRADE</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>	<u>PUBLIC</u>	<u>VOCATIONAL</u>	<u>PRIVATE</u>
12	69	56	125	109	3	13
11	68	73	141	127		14
10	41	82	123	113		10
9	114	95	209	196		13
8	102	107	209	203		6
7	93	95	188	171		17
6	105	109	214	197		17
5	121	124	245	232		13
4	135	95	230	221		9
3	141	125	266	252		14
2	136	121	257	241		16
1	158	129	287	256		31
K	46	43	89			89
SP	12	9	21	3		18
TOTALS	1341	1263	2604	2321	3	280

Note: Private includes all non local public schools except Lowell Trade.

FINANCIAL REPORT OF SCHOOL CAFETERIA

Receipts

Balance Jan. 1, 1967	\$ 192.88	
Sales	51,659.69	
Reimbursements	<u>23,779.57</u>	\$75,632.14

Expenditures

Labor	22,817.13	
Purchases	<u>53,239.21</u>	76,056.34
Balance Jan. 1, 1968		\$ -424.20
Reimbursement due, state and federal		\$ 4,429.95

FINANCIAL REPORT OF SCHOOL ATHLETIC FUND

Receipts

Balance Jan. 1, 1967	843.05	
Town of Westford	10,000.00	
Football Gate	2,041.50	
Basketball	1,658.50	
Wrestling	<u>67.80</u>	14,610.85

Expenditures

Police, Custodians, Officials	2,836.62	
Supplies, Equipment, Repair	6,757.92	
Football Insurance	990.00	
Transportation	<u>2,708.90</u>	13,293.44
Balance January 1, 1968		1,317.41

FINANCIAL REPORT OF SCHOOL BAND

Receipts

Balance Jan. 1, 1967	322.48	
Town of Westford	4,358.00	
Receipts	<u>979.75</u>	5,660.23

Expenditures

Summer Concerts	500.00	
Music	620.77	
Supplies & Services	238.59	
Equipment	3,035.90	
Uniforms	<u>820.08</u>	5,215.34
Balance January 1, 1968 (Uniform Account)		\$ 444.89

EXPENDITURES OF THE SCHOOL DEPARTMENT

<u>ITEM</u>	<u>1965</u>	<u>1966</u>	<u>1967</u>
1100 School Committee	229.58	348.95	411.00
1200 Sup't Office	30,014.61	32,796.31	37,556.58
2100 Supervision	34,025.13	31,301.09	21,591.91
2200 Principals	78,091.13	83,179.62	111,719.38
2300 Teaching	596,244.54	664,888.74	776,322.33
2400 Textbooks	13,931.01	18,543.52	17,848.14
2500 Library Services	9,364.24	11,984.06	12,142.78
2600 Audio-Visual Program	8,249.36	8,043.04	9,097.94
2700 Guidance Services	24,961.16	29,937.69	35,026.44
2800 Psychological Services	24.91	7.36	440.00
2900 Educational TV	491.00	514.75	1,185.25
3100 Attendance	8,121.88	8,299.26	88.00
3200 Health	9,137.00	10,005.15	12,034.25
3300 Pupil Transportation	78,286.67	82,309.38	87,201.17
3400 Food Services	5,091.27	5,500.00	5,505.98
3500 Pupil Services	20,048.27	18,922.38	23,676.86
4100 Operation of Plant	101,796.22	112,677.16	127,348.05
4200 Maintenance of Plant	13,640.67	14,955.67	20,474.60
5200 Insurance Program	49.27	184.25	266.84
6200 Civic Activities	462.87	689.87	955.55
7100 Site Improvement	-----	-----	3,845.50
7200 Improvement of Buildings	140.78	11,825.80	10,175.40
7300 Acquisition of Equipment	9,039.72	18,144.04	17,822.00
7400 Replacement of Equipment	2,801.00	3,464.55	5,559.20
9100 Vocational Tuition	2,557.61	2,838.98	2,152.84
GROSS TOTALS	1,047,249.75	1,171,361.25	1,340,447.99
FEDERAL AID	40,672.92	72,643.52	37,617.99
	<u>1,006,576.83</u>	<u>1,098,717.73</u>	<u>1,302,830.00</u>

RECEIPTS

	<u>Received 1965</u>	<u>Received 1966</u>	<u>Estimated 1967</u>
Chap 70 School Aid	82,290.21	116,486.44	195,546.00
Chap 71 Transportation	56,987.92	55,513.00	58,436.00
Special Pupil Services	10,600.00	14,504.00	20,454.00
School Adjustment Counselor	3,150.00	-----	-----
Child Guardianship	743.22	1,131.26	1,272.00
Tuition & Transportation	3,711.58	2,889.41	1,490.00
Roudenbush Rental	-----	3,677.10	6,384.00
Vocational Aid	1,771.63	2,535.25	276.00
Other	917.53	949.77	1,000.00
TOTALS	160,172.09	197,686.23	284,858.00
NET COST TO TOWN	846,404.74	901,031.50	1,017,972.00

Annual Report
OF THE
J. V. Fletcher Library
OF THE
TOWN OF WESTFORD



For the Year Ending December 31
1967

ANNUAL REPORT - TRUSTEES J.V. FLETCHER LIBRARY

The Trustees herewith submit their Annual Report for the year 1967, including the report of the Librarian.

The Board organized with Carl G. Lyman as Chairman and Mrs Georgia A. Fox as Secretary. Mrs. Eleanor S. Fletcher and Mr. H. Arnold Wilder were re-elected as Trustees for three years.

1967 has witnessed the continued use of the Library by citizens of all ages, in ever increasing numbers--600 new borrowers and over 50,000 books circulated. The interest, enthusiasim and support of these borrowers is most gratifying. More pressing than ever is the Trustees' responsibility for providing more adequate library services.

Over the past few years the Trustees have pointed out the various physical inadequacies of our present library building in meeting the needs of today's library patron. A "Library Needs Survey" was conducted this year to find the solutions to these problems.

At the Annual Town Meeting in March, 1967, the Town authorized this study. In selecting the firm to do this job the Trustees set up the following criteria: The consultant chosen to do the survey must 1. make a thorough on-the-spot study of the Library; 2. concrete, graphic solutions must be presented after consultation with the Librarian and Trustees; 3. maximum utilization must be made of the existing building; 4. both present and long-range plans should be presented.

During May and June we interviewed architects and in August we chose Hill and Associates of Cambridge to do the study. Throughout the early fall Mr. Stephen Friedlander of Hill Associates worked closely with Mrs. Day and the Trustees. After many meetings and much discussion A PROGRAM FOR THE MODERNIZATION AND EXPANSION OF THE J. V. FLETCHER LIBRARY was compiled. Copies of the full report and drawings may be found at the Library.

This program envisions a two-stage plan. The first stage to be completed now and the second at some future date. The first phase utilizes every available square foot within our present library building for maximum efficiency.

After completion of stage one, we would have a book capacity of 28,500 as compared with an existing capacity of 17,000 volumes. Reader Seating would be increased from an existing capacity of 26 to 87 and shelving would be expanded from a present 3,000 lin. ft. to 5,100 lin. ft. We would have adequate sanitary facilities, proper division of recreational reading, reference and serious study areas; new library services such as facilities for listening activities, rare books storage and adequate display of historical materials.

At the present time we have no provision for off-street parking. The requirements of safety and convenience demand this. The completion of stage one would provide this service.

The Trustees note with regret the passing of former Trustee William C. Roudenbush. We appreciate the generous provision in his will that 600 shares of Boston Fund be left to the Trustees of the J. V. Fletcher Library to be known as the William C. Roudenbush Fund. The income from said fund to be used for such library purposes as the Trustees may determine.

The repair work, begun last year, on the roof was completed. A new card catalog was purchased. Brickwork in the basement was repaired and some painting done in the Children's Room. The upper hall has been painted and with last year's installation of the fire escape is now better able to serve as a place for small group meetings.

The busy and creative Children's Room took on a lighter appearance with the installation of new florescent lighting. A new charge desk made possible by the Albert Prescott Fund and additional shelving purchased with money from the William R. Taylor Fund were happy additions in this department also.

On March 8, 1967, we finalized and adopted a book selection policy.

We are pleased to welcome new members to our staff, Mrs. Patricia Hartley as Clerk-typist and Mr. Frank Beauregard as Custodian. The Trustees are most appreciative of the efforts and cooperation of the Librarian and her staff during this past year.

Carl G. Lyman, Chairman	Georgia A. Fox, Secretary
Alan W. Bell	H. Arnold Wilder
Eleanor C. Fletcher	Richard W. Hall

J. V. FLETCHER LIBRARY FINANCIAL REPORT FOR 1967

Receipts

Town Appropriation	\$21,550.00	
State of Massachusetts	1,565.25	
Dog License Fees	987.10	
Library Trust Funds	<u>1,200.31</u>	<u>\$25,302.66</u>

Expenditures

Operating Expenses:		
Salaries and wages	12,971.52	
Books, etc.	5,222.32	
Fuel	758.24	
Electricity	649.07	
Water	27.00	
Building supplies	144.38	
Telephone	164.88	
Library supplies	785.61	
Repairs	<u>88.59</u>	20,811.61

Equipment 1,035.99

Improvements 1,864.00

Total Expenditures 23,711.60

Unexpended Balance \$ 1,591.06

Analysis of Unexpended Balance

Salaries and wages	\$ 1,373.48
General	<u>212.58</u>

Balance as above \$ 1,591.06

REPORT OF TRUST FUND EXPENDITURES -1967

Emily F. Fletcher Fund

The Emily F. Fletcher Fund provided its annual children's program on the grounds of the J. V. Fletcher Library. The production "Cinderella" was presented in August by the Children's Theatre of Boston. Again a most popular program, it attracted several hundred Westford children and their friends. Cost of the production was \$115.06.

Mary Atwood Lecture Fund

The following programs were presented to the students of Westford Academy during the school day and to the public in the evening:

January - The Himalayas - China's Gateway to India
Cost, \$510.50

May - South Vietnam
Cost, \$712.00

October - Middle East Tinder Box
Cost, \$425.00

In April, in the upper hall of the Library, interesting historical stories of New England were presented by Edward Rowe Snow, New England's well-known story-teller. Cost of this program was \$91.00.

Expenditures from other funds were as follows:

Mary H. Law Fund	Books	\$ 254.00
Augustus Fletcher Fund	Books	328.50
Stephen S. Store Fund	Books	225.50
William R. Taylor Fund	Shelving-Children's Room	276.31
Albert Prescott Fund	Charging Desk-Children's Room	51.05
	Books	20.80
	General Expenses	<u>44.15</u>
	TOTAL	\$1,200.31

The source of the fund for the above purchases has been indicated in the books by suitable book marks and on other items by metal plaques.

Georgia A. Fox	Richard W. Hall
Eleanor C. Fletcher	H. Arnold Wilder
Alan W. Bell	Carl G. Lyman

REPORT OF THE LIBRARIAN

The Librarian of the J. V. Fletcher Library reports a happy, busy year with increased activity in all areas.

The Children's Room, under the direction of Mrs. Martin Denton, continues to offer the children of the town books of quality to meet their demands for leisure reading and school assignments. In addition, special programs are planned for various age groups and interests. The Picture Book Hours for Pre-schoolers have proved very successful. The summer "Reading for fun" program attracted 205 readers from Grades 1-8 from 19 different schools. The Boston Children's Theatre presented Cinderella to the delight of 1,000 children and adults. We are indebted to several people who generously gave of themselves to make Children's Book Week a memorable one. Mrs. Edna Lerer of Stowe delighted an audience of over 100 children with colored slides of mines and minerals. Thrills and chills were the order of the day when 120 children gathered on Halloween afternoon to hear Mrs. Denton tell ghost stories. The movie "White Mane" was made possible through Inter-Library Loan, the kindness of the School Department who loaned a projector and Mr. Philip Hall our projectionist. Mrs. Eston Fox gave a talk on horsemanship following the showing of the film. Capt. Rudolph Dichtl showed exciting colored N.A.S.A. films of the Space Program including the "Space Walk."

Mrs. Denton participated in a Round Table of 4th and 5th grade teachers of the town at the Nabnasset School, and conducted a Library Orientation Program for the 6th grade at the North Middle School. Teachers are encouraged to bring their pupils to the Library for orientation and instruction. Book collections are loaned to teachers for classroom use.

The Bookmobile from the State Regional Library Center continues to serve the community with monthly visits to the Library and also Nabnasset. Urgent requests are filled by mail. Large collections are borrowed from the Regional Library Center to meet heavy demands of special school assignments.

The Eastern Regional Library System has been in existence for one year. The Inter-Library Loan was the first service offered and has been of inestimable value in filling requests for books not in our collection. 138 books were borrowed through this service. A monthly Newsletter, Booklists and a film-loan program are among the services offered, and are but the forerunners of many more services to be developed.

Meetings of the Mineral Club, Garden Club, D.A.R. and Extension Service Classes have been held in Library Hall.

Edward Rowe Snow, well-known author and lecturer, was Guest Speaker during National Library Week.

Much needed additions to the Card Catalog in both Adult and Children's Room were purchased.

Trust Fund money has been used to purchase books and equipment. The Albert Prescott Fund supplied funds from which a new Charging Desk was purchased, and the W. R. Taylor Fund provided extra book shelves for the Children's Room. Stephen S. Stone, Mary H. Law, Augustus Fletcher Funds were used to purchase the Encyclopedia Britannica, Colliers and Encyclopedia of Philosophy.

Several less popular periodicals have been dropped and the following added: Christian Century, Foreign Affairs, High Fidelity, Modern Photography, Plays and Yachting.

We acknowledge gratefully the many gifts to the Library. A complete list may be seen in the Library. Special mention is made of the gift of the Young Peoples Science Encyclopedia for the Children's Room by Mrs. Austin Fletcher; 30 L. P. Records from the Columbia Record Company; 12 volumes from the Nashoba Valley Mineralogical Society; and 6 volumes from Westford Homemakers Group I. Miss Ellen Blackburn has donated many unpaid hours as a volunteer assistant.

Your Librarian attended various Library Meetings including Merrimack Valley Library Association, Massachusetts Library Association, and the Eastern Regional Library System. She had the privilege of spending three glorious weeks in Sweden visiting relatives. The two beautiful new libraries visited in Sweden proved to be a most rewarding experience. The Librarians were most cordial and patiently answered all questions.

A study of the statistics which follow will indicate the increase in Circulation, Reference work and new borrowers; and a visit to the Library will show that the need for more shelving and study room for both children and adults is acute.

To the Trustees and Staff, I extend my sincere appreciation for the cooperation, encouragement and the many acts of kindness I have received.

Respectfully submitted,

Alice V. Day
LIBRARIAN

J. V. FLETCHER LIBRARY STATISTICS

CIRCULATION:

Total adult bound volumes	18,744	
Total children's bound volumes	<u>29,849</u>	48,593
Periodicals.....	2,580	
Pamphlets.....	204	
Records.....	211	
Pictures.....	134	
Puzzles.....	29	
Maps.....	<u>16</u>	
Total.....		<u>3,174</u> 51,767
Reference questions.....	1,129	
Circulation of Bookmobile books at Westford	5,255	
Circulation of Bookmobile books at Nabnasset	1,839	
Circulation of books at Nursing Homes.....	1,181	
Borrowed from Inter-Library Loan.....	138	

BORROWERS:

New adult borrowers.....	258	
New junior borrowers.....	<u>357</u>	
Total new borrowers.....		615
Total Registration - adult.....	939	
junior.....	<u>842</u>	
		1,781

ACCESSION:

Volumes added by purchase.....	1,110	
Volumes added by gift.....	<u>188</u>	
Total added.....		1,298
Volumes discarded..... Adult	279	
Junior	<u>320</u>	
		598
Volumes in Library.....		27,152

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